

LONDON MASTER CLASSES
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

LONDON MASTER CLASSES

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs N E Saipe Mr B Saipe Mr J D Saipe
Charity number	1044460
Principal address	5 Lyndhurst Gardens Finchley London N3 1TA
Independent examiner	RDP Newmans LLP Lynwood House 373-375 Station Road Harrow, Middlesex HA1 2AW
Bankers	Barclays Bank Plc 1250 High Road Whetstone London N20 0PB

LONDON MASTER CLASSES

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF LONDON MASTER CLASSES

I report to the trustees on my examination of the financial statements of London Master Classes (the charity) for the year ended 31 December 2018.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



L. Perez-FCA
RDP Newmans LLP
Chartered Accountants
Lynwood House
373-375 Station Road
Harrow, Middlesex
HA1 2AW

Dated: 27 August 2019

LONDON MASTER CLASSES

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

The Trustees present their report and accounts for the year ended 31 December 2018.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the governing document, the Charities Act 2011 and the Charities Statement of Recommended Practice (FRS 102) (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

London Master Classes is an organisation devoted to promoting teaching by leading performers working with advanced music students and young professionals before audiences in major London venues.

In 2018 the Summer Master Course took place at the Royal Northern College of Music in Manchester. Again, we were unable to use the Royal Academy of Music and the Royal College of Music, both in London, as they were undertaking building work during the summer.

The trustees have complied with their duty in Section 17 of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission on public benefit.

Achievements and performance

This year, however, has seen continuing spectacular successes of our Alumni, including top prize-winning achievements in prestigious international competitions, roles in leading opera houses and concert performances with some of the world's major orchestras. Further details will be found on our website www.londonmasterclasses.com, and on our Facebook page www.facebook.com/londonmasterclasses.

Financial review

In the year under review the fund balance has increased to £4,928 (2017: £261).

During the year the charity had incoming resources of £49,354 (2017: £37,615).

A surplus of income over expenditure of £4,667 (2017: deficit of £2,373) was achieved in the year.

Fundraising has proved satisfactory in the year under review, with income increased by over 54%. Every endeavour has been made to reduce costs as much as possible, with costs of £44,687 in 2018 compared with £39,998 in the previous year.

Reserves policy

It is the policy to try and maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to approximately four months unrestricted expenditure. However, with reduced income and rising costs compared to previous years, it has been difficult to maintain this in the year under review, although every effort will be made to increase income and continually lower costs in order to build reserves.

Investment policy

The Trust Deed authorises the trustees to make and hold investments using the general funds of the charity.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The trustees are pleased to report that the charity's internal financial controls, in particular, conform with guidelines issued by the Charity Commission.

Plans for future periods

It is planned to hold Master Classes at the Royal Academy of Music or the South Bank Centre in London in 2019, but subject to their availability.

LONDON MASTER CLASSES

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

Structure, governance and management

The charity was established by a charitable trust deed on dated 6 February 1995 and is a registered charity under number 1044460.

The trustees who served during the year were:

Mrs N E Saipe

Mr B Saipe

Mr J D Saipe

Trustee induction and training

Any new trustees are, upon appointment, fully briefed and trained by the existing committee and made aware of their responsibilities and duties.

Organisational structure

The appointment of trustees is governed by the Trust Deed of the charity and the trustees names on the information sheet have served during the year. The decisions made by them include the continuation of the equal opportunities policy, to welcome on the courses those from any country, race or ethnic group, while at the same time encouraging British students to apply. The only criterion is excellence of performance.

Relationships with other groups, charities and individuals

Over the years, we have received very good support from our sponsors, and I thank them for their generosity. We have built a good working relationship with many music colleges and individual tutors who submit applicants to our courses, students coming from over 50 countries worldwide. The level of audience participation has also increased as our courses attract real interest from those wishing to see the process of preparation for professional performance. I would like to thank those families who house students during their stay in the UK, and to thank our staff, the majority of whom are volunteers and give a great deal of their time in ensuring the success of the charity.

During the year, the charity paid £6,000 to Mrs N E Saipe, a trustee, in respect of tutoring for the piano classes and organising concert in the year.

The trustees' report was approved by the Board of Trustees.

Mrs N E Saipe

Trustee

Dated: 7 August 2019

LONDON MASTER CLASSES

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2018

		Unrestricted funds 2018 £	Total 2017 £
	Notes		
<u>Income from:</u>			
Voluntary Income	3	25,770	16,735
Other trading activities	4	23,584	20,880
Total income		<u>49,354</u>	<u>37,615</u>
<u>Expenditure on:</u>			
<u>Charitable activities</u>			
Hire of halls and pianos	5	9,864	9,196
Advertising and public relations	5	2,954	4,131
Fees and expenses to tutors	5	26,277	18,942
Student scholarship grants	5	3,180	4,240
Total charitable expenditure		<u>42,275</u>	<u>36,509</u>
Other	8	2,412	3,479
Total resources expended		<u>44,687</u>	<u>39,988</u>
Net income/(expenditure) for the year/ Net movement in funds		4,667	(2,373)
Fund balances at 1 January 2018		261	2,634
Fund balances at 31 December 2018		<u><u>4,928</u></u>	<u><u>261</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

LONDON MASTER CLASSES

BALANCE SHEET

AS AT 31 DECEMBER 2018

	Notes	2018 £	£	2017 £	£
Fixed assets					
Tangible assets	9		259		343
Current assets					
Cash at bank and in hand		6,450		1,791	
Creditors: amounts falling due within one year	10	(1,781)		(1,873)	
Net current assets/(liabilities)			4,669		(82)
Total assets less current liabilities			4,928		261
Income funds					
Unrestricted funds			4,928		261
			4,928		261

The financial statements were approved by the Trustees on 27 August 2019

Mrs N E Saipe
Trustee

LONDON MASTER CLASSES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

In view of the trustees, there are no critical accounting estimates and judgements.

3 Voluntary Income

	Unrestricted funds	Unrestricted funds
	2018	2017
	£	£
Donations and gifts	25,770	16,735

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2018	2017
	£	£
Activities for generating funds	23,584	20,880

5 Charitable activities

	Hire of halls and pianos	Advertising and public relations	Fees and expenses to tutors	Student scholarship grants	Total 2018	Total 2017
	£	£	£	£	£	£
Activities undertaken directly	9,864	2,954	26,277	3,180	42,275	36,509

Student scholarship awards were granted to 21 students (2017:18) in the fields of piano, violin, cello, vocal and conducting.

LONDON MASTER CLASSES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

6 Trustees

The trustees were reimbursed a total of £855 for telephone, travelling and other incidental expenses (2017: £1,237).

7 Employees

There were no employees during the year (2017: none).

8 Other

	2018	2017
	£	£
Depreciation	86	115
Telephone	53	68
Travelling expenses	447	1,082
Independent examination fees	1,380	1,320
Secretarial services	75	120
Sundry expenses	356	753
Bank charges	15	21
	<u>2,412</u>	<u>3,479</u>

9 Tangible fixed assets

	Fixtures, fittings and equipment £
Cost	
At 1 January 2018	2,820
At 31 December 2018	<u>2,820</u>
Depreciation and impairment	
At 1 January 2018	2,476
Depreciation charged in the year	85
At 31 December 2018	<u>2,561</u>
Carrying amount	
At 31 December 2018	<u>259</u>
At 31 December 2017	<u>343</u>

LONDON MASTER CLASSES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

10 Creditors: amounts falling due within one year

	2018 £	2017 £
Other creditors	401	553
Accruals and deferred income	1,380	1,320
	<u>1,781</u>	<u>1,873</u>

11 Related party transactions

During the year, the charity paid £6,000 (2017 : £ nil) to Mrs N E Saipe, a trustee, in respect of tutoring the piano classes and organising concert in the year.

Creditors include £400 (2017: £553) owed to Mr B Saipe.