

**THE BUTTERFLY GARDEN**

**REGISTERED CHARITY NUMBER 1133233**

**TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2018**

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**CONTENTS**

	Page
Charity Information	1
Trustees Annual Report	2 - 4
Accountants' Report	5
Receipts and Payments Account	6
Statement of Assets and Liabilities	7

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**CHARITY INFORMATION**

<b>Registered Charity Number</b>	1133233
<b>Principal Address</b>	The Brambles Bamfurlong Lane Cheltenham Gloucestershire GL51 6SL
<b>Trustees</b>	Mr C P Evans Mrs J Etheridge Mrs E Riddell Mrs S I Sutherby Mr M Hennessey Mrs A Ebsworth Mr K Tustin Ms L Evans Ms G Webb Mr N Ridley Mr A Winwood
<b>Bank</b>	Lloyds Bank Montpellier Cheltenham Gloucestershire
<b>Accountants</b>	Holbrook Curtis Ltd Chartered Accountants 3 Bath Mews Bath Parade Cheltenham Gloucestershire GL53 7HL

## **THE BUTTERFLY GARDEN**

### **TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

#### **TRUSTEES ANNUAL REPORT**

##### **Structure of Trust**

The Constitution for the Unincorporated Association of Charitable Purpose, known as The Butterfly Garden was adopted on 14 April 2009.

The Butterfly Garden is managed and administered by a committee of officers and members which is collectively known as "the Trustees". Trustees retire with effect from the conclusion of the 4th annual general meeting after his or her appointment but shall be eligible for re-election at that annual general meeting.

All trustees give their time voluntarily and receive no remuneration or benefits.

##### **Objectives**

- 1 To benefit individuals or groups dealing with disadvantage or disablement, with a particular emphasis on supporting the needs of people with learning and behavioural problems.
- 2 To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.
- 3 To promote social inclusion for the public benefit and to relieve the needs of those already socially excluded, assisting them to reintegrate into society for the purpose of this clause "socially excluded" means being excluded from society as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender reassignment; poor educational skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards); crime (either as a victim of crime, or as an offender rehabilitating into society).

## **CHAIRMAN'S REPORT 2018**

Incredibly we find ourselves at the end of another year and we continue to grow. We are still seeing all of our regular users, but new connections have formed on a daily basis and we continued to host gatherings for and with the wider community.

Our commitment is to an integration with community and acceptance of all, is a priority. As an endorsement to this we worked in support of others, most notably the Sue Ryder Hospice and the MacMillan Cancer Care nurses. We are now working closely with the NHS, educators, families and Social Services to enhance our worth. Access to the site has been improved following the donation of a mini bus and across the week we now shuttle students in from bus stops that are a mile away.

We have once more seen a terrific amount of fundraising carried out on our behalf and have continued to invest in the improvement of resources and the creation of social opportunity. There have been many parties and outings.

There has also been an enrichment of our activities with stronger commitment to drama, art and craft, and most notably to music (we have started a music club) and cookery. The increased interest in cookery has highlighted a need for more space and so, (having secured planning permission) we are building a proper catering kitchen, which will open before Christmas. All areas of the site are busy, and we are not seeing many quiet times. A year on, the Art Room is very lively, and we are seeing activity there everyday and have successfully safeguarded its total dedication to art. As a spin-off from this commitment and using the student's work, we ran an art exhibition in Cheltenham earlier in the year (and have been invited by the gallery owner, to repeat the event in 2019). This autumn we are running an arts week at the site, with a wide range of practitioners offering new experiences to our students.

The extra fundraising has also allowed us to buy in sub contract teachers to reliably deliver some of these.

Our limited company 'The Butterfly Garden Shop' continues to do well and this autumn looks likely to be used as a retail training space for S.E.N students.

And so, to the thank-you's. The commitment of students, volunteers, family, friends and community is and has been quite extraordinary. I thank all of you for your trust and belief in our work.

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**TRUSTEES ANNUAL REPORT**  
**(continued)**

**Financial Review**

As at 31 December 2018 the Charity held funds of £62,880 (2017: £59,723).

Funds raised during the year from donations, fund raising activities and gift aid tax were £68,970 (2017: £80,726).

There were no grants received in the year (2017: £9,212).

During the year, building work commenced on the new kitchen 'Dorothy's' and expenditure up to 31 December 2018 amounted to £26,180.

A total of £3,216 (2017: £1,947) was spent on other facilities.

A total of £10,384 (2017: £2,376) was spent on training and learning.

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

.....

Chris Evans

Chair of the Trustees

Date: .....

.....

J M Etheridge

Trustee/Secretary

Date: .....



**INDEPENDENT ACCOUNTANTS' REPORT  
TO THE TRUSTEES OF THE BUTTERFLY GARDEN  
ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018  
AS SET OUT ON PAGES 6 AND 7**

The charity's trustees consider that an audit is not required for this year (under Part 8 and sections 145 and 152 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the Act),
- follow the procedure laid down in the General Directions given by the Charity Commission (under section 154 of the Act), and
- state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those set out in the statement below.

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 and 2011 Acts; have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Roger Curtis  
Holbrook Curtis Ltd  
Chartered Accountants

Date: 29 April 2019

3 Bath Mews  
Bath Parade  
Cheltenham  
Gloucestershire  
GL53 7HL

THE BUTTERFLY GARDEN

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2018

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Year
	£	£	£	£	£
<b>Receipts</b>					
Donations & fund raising activities	68,970	0	0	68,970	80,726
Grants	0	0	0	0	9,212
<b>Total receipts</b>	<b>68,970</b>	<b>0</b>	<b>0</b>	<b>68,970</b>	<b>89,938</b>
<b>Payments</b>					
Capital Projects	26,180	0	0	26,180	33,932
Other site purchases	3,216	0	0	3,216	1,947
Repairs, maintenance & renewals	12,384	0	0	12,384	5,444
Purchases for shop sales	3,580	0	0	3,580	4,597
Promotional literature	560	0	0	560	1,016
Student conferences and training	13,635	0	0	13,635	10,729
Fund raising costs and donations	559	0	0	559	620
Insurance and services	3,669	0	0	3,669	3,204
Other Administration Costs	2,032	0	0	2,032	1,905
<b>Total payments</b>	<b>65,814</b>	<b>0</b>	<b>0</b>	<b>65,814</b>	<b>63,394</b>
<b>Surplus of receipts over payments</b>	<b>3,157</b>	<b>0</b>	<b>0</b>	<b>26,544</b>	<b>26,544</b>
Add funds at previous year end	59,723	0	0	59,723	33,179
<b>Cash Funds at this year end</b>	<b>62,880</b>	<b>0</b>	<b>0</b>	<b>86,267</b>	<b>59,723</b>



THE BUTTERFLY GARDEN

STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 DECEMBER 2018

	2018 Unrestricted Funds	2018 Restricted Funds	2018 Endowment Funds	2017 Unrestricted Funds	2017 Restricted Funds	2017 Endowment Funds
	£	£	£	£	£	£
Cash Funds	62,880	0	0	59,723	0	0
Other monetary assets	0	0	0	0	0	0
Investment assets	0	0	0	0	0	0
Assets retained for the charity's own use at cost						
The New Kitchen 'Dorothy's'	26,180	0	0	0	0	0
The New Classroom/Workshop	64,884	0	0	64,884	0	0
The Meadow	23,235	0	0	23,235	0	0
The Classroom	117,947	0	0	117,947	0	0
The Living Stage	9,277	0	0	9,277	0	0
The Barn and Workshop	21,037	0	0	21,037	0	0
The Yurt	8,921	0	0	8,921	0	0
	271,481	0	0	245,301	0	0
Less Accumulated Depreciation @ 10%	90,857	0	0	63,709	0	0
	180,624	0	0	181,592	0	0
Total assets	243,504	0	0	241,315	0	0
Less liabilities	0	0	0	0	0	0
Net assets at cost	243,504	0	0	241,315	0	0