

**THE MERSEY DOCKS AND HARBOUR
BOARD CHARITABLE FUND**

**Report and financial statements
Year ended 31 December 2018**

**THE MERSEY DOCKS AND HARBOUR
BOARD CHARITABLE FUND**

REPORT AND FINANCIAL STATEMENTS

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**THE MERSEY DOCKS AND HARBOUR
BOARD CHARITABLE FUND**

OFFICERS AND PROFESSIONAL ADVISERS

GOVERNING DOCUMENTS

The Liverpool Dock Acts of 1811, 1825 and 1830
The Mersey Docks and Harbour Act 1857
The Mersey Dock Acts Consolidation Act 1858

TRUSTEES

I G L Charnock
M Whitworth

SECRETARY

C R Marrison Gill

PRINCIPAL OFFICE

Maritime Centre
Port of Liverpool
L21 1LA

BANKERS

Royal Bank of Scotland PLC
National Westminster Bank PLC
22 Castle Street
Liverpool
L2 0UP

INDEPENDENT EXAMINER

Deloitte LLP
Horton House
Exchange Street East
Liverpool
L2 3PG

THE MERSEY DOCKS AND HARBOUR BOARD CHARITABLE FUND

TRUSTEES' REPORT

The Trustees present their report along with the financial statements and independent examiner's report of the charity for the year ended 31 December 2018. The financial statements have been prepared in accordance with the accounting policies set out on pages 8 and 9 and comply with the charity's governing document and applicable law.

CONSTITUTION

The Mersey Docks and Harbour Board Charitable Fund ("the Charitable Fund") is a registered charity (number 206913) and is regulated by its governing documents which are as follows:

The Liverpool Docks Act of 1811, 1825 and 1830;
The Mersey Docks and Harbour Act 1857; and
The Mersey Dock Acts Consolidated Act 1858.

Investment powers are limited to those available under charity legislation.

TRUSTEES

The Trustees during the year ended 31 December 2018, all of whom were also directors of the Board of The Mersey Docks and Harbour Company Limited and, unless otherwise stated, were Trustees for the whole year ended 31 December 2018 and thereafter, were as follows:

I G L Charnock
G E Hodgson (Resigned 26 September 2018)
M Whitworth

The Trustees have general control and management of the administration of the Charitable Fund. The Board of directors of The Mersey Docks and Harbour Company Limited appoint the Trustees in accordance with the governing documents of the charity. The Trustees meet at regular intervals through the year.

OBJECTIVES AND ACTIVITIES

The Charitable Fund was registered with the Charity Commission in 1963 with the following objects:

- The reward of persons assisting in the preservation of the life of the crew of any ship wrecked in the port of Liverpool or in the preservation of the ship or cargo or in preserving or endeavouring to preserve persons from drowning;
- The relief of sick, disabled or superannuated men in the dock service or the families of such men who were killed in service; and
- The benefit of charitable institutions in the town or port of Liverpool.

The Charitable Fund undertakes no fundraising or charitable activities on its own directly but its activities are the provision of support via donations to charitable organisations which fall within its objects.

In carrying out its objectives and activities the Trustees of the Charitable Fund have given careful consideration to the Charity Commission's general guidance on public benefit. When considering each application for support, the Trustees evaluate the cause to ensure that the cause demonstrates that it is for the public benefit.

PROCEDURES AND POLICY FOR GRANT MAKING

The Charitable Fund makes grants payable in furtherance of the charity's objects for the public benefit and the benefit of local charitable institutions.

FINANCIAL REVIEW

The results for the year ended 31 December 2018 are set out in the statement of financial activities on page 6. This shows net income for the year of £10,657 (2017: £3,589). The closing net asset position has increased from £4,922 at 31 December 2017 to £15,579 at 31 December 2018. The year end position is shown in the balance sheet on page 7.

THE MERSEY DOCKS AND HARBOUR BOARD CHARITABLE FUND

TRUSTEES' REPORT (CONTINUED)

FINANCIAL REVIEW (CONTINUED)

The Charitable Fund has continued to meet its objectives. The Charitable Fund was assisted in making donations due to a contribution to the Charitable Fund from The Mersey Docks and Harbour Company Limited. The Trustees will endeavour to maintain, and if possible increase, the level of donations to deserving causes.

ACHIEVEMENTS AND PERFORMANCE

During the year the charity has made awards amounting to £18,900 (2017: £31,900). The Trustees continue to consider many applications for support and are looking at opportunities to increase the level of donations payable to deserving causes in the future.

RISK MANAGEMENT

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. In particular, the Trustees of the Charitable Fund have identified that there is a risk that inappropriate applications may be made and that the monies donated may not be utilised for the purposes notified to the Trustees in an application. Where an organisation submitting an application to the Charitable Fund is unfamiliar to the Trustees or the purposes of the application are not made known, further enquiries are made and, where applicable, meetings are arranged to discuss the application and the purposes for which the monies will be utilised.

RESERVES

The Charitable Fund has no designated funds. The Mersey Docks and Harbour Company Limited donations fund the majority of charitable donations. The Trustees aim to keep reserves at a minimum, subject to the levels of requests received and donations made during the year. The donations made by the Mersey Docks and Harbour Company Limited are free from any restriction.

PLANS FOR THE FUTURE

The Trustees intend to continue providing awards in a similar way to the recent past, continuing the emphasis on charities operating in Merseyside.

GOING CONCERN

After making enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the annual financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies in note 1 to the financial statements.

RESERVES POLICY

The Charitable Fund makes awards to the extent that it has available income and reserves. Income is predominantly voluntary contributions from The Mersey Docks and Harbour Company Limited. As such, the Trustees have regard to the available reserves when making awards and incurring costs, but do not have a formal policy in respect of reserves.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**THE MERSEY DOCKS AND HARBOUR
BOARD CHARITABLE FUND**

TRUSTEES' REPORT (CONTINUED)

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS (CONTINUED)

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the governing documents. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:



I G L Charnock
28 August 2019

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MERSEY DOCKS AND HARBOUR BOARD CHARITABLE FUND

I report to the trustees on my examination of the accounts of Mersey Docks and Harbour Board Charitable Fund ("the Charity") for the year ended 31 December 2018 which comprise the statement of financial activities, the balance sheet and the related notes 1 to 11.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). You are satisfied that your charity is not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Anderson

Sarah Anderson FCCA
for and on behalf of Deloitte LLP
Liverpool, United Kingdom
28 August 2019

**THE MERSEY DOCKS AND HARBOUR
BOARD CHARITABLE FUND**

**STATEMENT OF FINANCIAL ACTIVITIES
Year ended 31 December 2018**

	Note	Unrestricted funds 2018 £	Unrestricted funds 2017 £
INCOME			
Donations	4	29,500	35,500
Investments	5	59	24
TOTAL INCOME		<u>29,559</u>	<u>35,524</u>
EXPENDITURE ON CHARITABLE ACTIVITIES	6	<u>(18,902)</u>	<u>(31,935)</u>
NET INCOME		<u>10,657</u>	<u>3,589</u>
NET INCREASE IN FUNDS		10,657	3,589
Total funds brought forward at 1 January		<u>4,922</u>	<u>1,333</u>
Total funds carried forward at 31 December		<u><u>15,579</u></u>	<u><u>4,922</u></u>

All activities derive from continuing operations.

**THE MERSEY DOCKS AND HARBOUR
BOARD CHARITABLE FUND**

**BALANCE SHEET
As at 31 December 2018**

	Note	2018 £	2017 £
CURRENT ASSETS			
Debtors	9	-	5,500
Cash at bank and in hand		21,079	4,922
		<u>21,079</u>	<u>10,422</u>
CREDITORS: amounts falling due within one year			
	10	(5,500)	(5,500)
NET CURRENT ASSETS BEING NET ASSETS			
		<u>15,579</u>	<u>4,922</u>
FUNDS			
Unrestricted funds		<u>15,579</u>	<u>4,922</u>

The financial statements of The Mersey Docks and Harbour Board Charitable Fund, charity number 206913, were approved and authorised for issue by the Trustees on 28 August 2019.

Signed on behalf of the Trustees.



I G L Charnock
Trustee

**NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2018**

1. ACCOUNTING POLICIES

The principal accounting policies adopted by the Trustees are described below and have been applied consistently in the current and preceding year.

Basis of preparation and adoption of new accounting standards

The financial statements are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (“Charities SORP (FRS 102)”) and the Charities Act 2011. Assets and liabilities are initially recorded at historical cost or transaction value unless otherwise stated in the relevant accounting note.

Going concern

The charity’s activities, together with the factors likely to affect its future development, performance and position are set out in the Trustees’ report. The charity has no financial commitments as at 31 December 2018. The Trustees, having reviewed the current cash position of the charity, its forecasts and projections have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- Any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- The receipt of the income is considered probable; and
- The amount can be measured reliably.

Interest receivable

Interest of funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

Awards payments

Awards payments are accounted for once the Charity has made an unconditional commitment to pay the grant and this is communicated to the beneficiary or the grant has been paid, whichever is earlier. Where an award is conditional and compliance is within the control of The Mersey Docks and Harbour Board Charitable Fund, the award is not recognised until these conditions are met. Where an award is conditional and outside the control of The Mersey Docks and Harbour Board Charitable Fund, the award is recognised immediately.

Governance costs

This includes all expenditure directly related to the objects of the charity and comprises the bank charges and other sundry costs.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at the settlement amount after allowing for any trade discounts due.

**THE MERSEY DOCKS AND HARBOUR
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**NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2018**

1. ACCOUNTING POLICIES (CONTINUED)

Financial instruments

The Charitable Fund only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund accounting

Unrestricted funds represent unrestricted net incoming resources and net recognised gains which are expendable at the discretion of the Trustees in the furtherance of the objects of the charity.

Charitable commitments

Commitments which are legally binding on the Trustees are accounted for as expenditure in the statement of financial activities.

2. LEGAL STATUS OF THE CHARITABLE FUND

The Charitable Fund is a registered charity regulated by its governing acts (as set out in the Trustees' Report)

3. CRITICAL ACCOUNTING JUDGEMENTS AND ESTIMATION UNCERTAINTY

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

(i) Critical judgements in applying the Charitable Fund's accounting policies

The trustees do not consider there to be any critical accounting judgements that must be applied.

(ii) Key accounting estimates and assumptions

The Charitable Fund makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The trustees do not consider there to be any estimates or assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

4. INCOME AND ENDOWMENTS FROM DONATIONS AND LEGACIES

Donations of £29,500 were received in the year (2017: £35,500) from The Mersey Docks and Harbour Company Limited. None of the funds received (2017: none) are restricted.

5. INCOME FROM INVESTMENTS

	2018	2017
	£	£
Bank interest	59	24

**THE MERSEY DOCKS AND HARBOUR
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**NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2018**

6. EXPENDITURE ON CHARITABLE ACTIVITIES

Expenditure relates to the following:

	2018	2017
	£	£
Award payments (see below)	18,900	31,900
Governance costs	2	35
	<u>18,902</u>	<u>31,935</u>
Total	<u>18,902</u>	<u>31,935</u>

Award payments

The following awards have been made during the year in furtherance of the charity's objectives:

	2018	2017
	£	£
Community Foundation for Merseyside	-	12,000
Liverpool Seafarer's Centre (formerly The Mersey Mission to Seafarers)	10,500	10,500
National Museums Liverpool	2,400	2,400
North West Air Ambulance	1,000	1,000
Radio City Cash For Kids	-	1,000
RNLI	5,000	5,000
	<u>18,900</u>	<u>31,900</u>
Total	<u>18,900</u>	<u>31,900</u>

7. INFORMATION REGARDING TRUSTEES AND EMPLOYEES

Trustees received no remuneration and were not reimbursed for any of their expenses during the year (2017: £nil).

There were no employees in the year (2017: none).

Key management personnel remuneration for the year was £nil (2017: £nil)

8. TAXATION

The charity as a registered charity is exempt from Income tax under part 10 of the Income Tax Act 2007 and from Chargeable Gains Tax under section 256 of the Taxation for Chargeable Gains Act 1992, to the extent surpluses are applied to its charitable purposes.

9. DEBTORS

	2018	2017
	£	£
Accrued income	-	5,500
	<u>-</u>	<u>5,500</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018	2017
	£	£
Accrued expenses	5,500	5,500
	<u>5,500</u>	<u>5,500</u>

**THE MERSEY DOCKS AND HARBOUR
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**NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2018**

11. RELATED PARTY TRANSACTIONS

The costs of administering the Charitable Fund and independent examiner's fees are borne by The Mersey Docks and Harbour Company Limited.

The charity is a grant-giver within the Merseyside area which seeks to maintain close links with many parts of the local community, therefore potential conflicts of interest can arise from time to time. Individual Trustees and the Secretary do not participate in decisions when they could be perceived to be acting other than in the sole interests of the charity. One instance in which conflicts of interest can occur is when a grant is made to an organisation whose own trustees include a trustee, officer or agent of the grant-maker. There were no transactions of this nature in either 2018 or 2017.