Real Life Church, Sutton Coldfield

# **Report and Accounts**

year ended 31 December 2018



1 Lamb's Passage LONDON EC1Y 8AB t: 0208 502 5600 e: enquiries@stewardship.org.uk w: www.stewardship.org.uk

# FOR THE YEAR ENDED 31 DECEMBER 2018

# **COMPANY INFORMATION**

Directors / trustees	Philip Colthup
	Charlotte Senior
	Andrew Pinder
	Stuart Crane
Company Secretary	Philip Colthup
Key staff	Stuart Crane (church leader )
	Melanie Crane (children and youth leader)
	Memorandum and Articles of Association dated
Governing Document	August 2012
Company Registration Number	8182165
Charity Registration Number	1149821
Registered Office	3 Aragon Drive
	Sutton Coldfield
	West Midlands
	B73 6BQ
Independent Examiner	Fiona Green ACA
	Stewardship
	1 Lamb's Passage
	London
	EC1Y 8AB
Bankers	CAF Bank
	Shawbrook Bank

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# **REPORT OF THE DIRECTORS**

# FOR THE YEAR ENDED 31 DECEMBER 2018

The directors, who are the charity's trustees for the purposes of charity law, have pleasure in submitting the Report and Accounts for the year.

# **Objects of the charity**

The charity is a charitable company and is governed by its memorandum and articles of association. The Trust seeks to demonstrate the Christian faith in action by the advancement of the Christian Religion and the relief of the aged, poor, sick and disabled in the Sutton Coldfield area.

# Summary of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

# Build and strengthen the church

Meetings were held on Sundays in Sutton Coldfield to worship, to teach and to pray for those attending. Age-appropriate teaching and activities were provided at each meeting for under 18s. The Sunday meetings are freely open to all to attend and our regular attendance increased throughout the year. Small, mid-week "Life Groups" met throughout the year for members of the church to facilitate discipleship, build community and support each other practically. Regular mid-week meetings were also held to pray for the work of the church, our local community and the nations. During the year we ran a Freedom in Christ course and a marriage course for those who are part of the church. In May we took a large group from the church to the Catalyst Festival, which is an event run by the network of churches to which we belong. In August we took a group of teenagers to Newday, a Christian summer festival for young people.

# Bless the local community

The church ran a number of craft and activity events for children that were free and open to all. Messy Easter was held on Good Friday and was a popular session aimed at young children and their parents, to have fun learning about the Easter Story while doing fun art and craft activities. Messy Christmas was a similar event, run in the first week of December. Around 150 children and their parents attended each event.

In April we ran a TableTop Games Day, consisting of a session for families and children in the afternoon, and one for adults in the evening. We also ran a "Stick Man" challenge during May in a local park that involved a chocolate hunt, woodland craft and a walk. These events were all free to attend.

In June, Real Life Church entered a team into the Great Midlands Fun Run, raising nearly £3,000 for the local Food Bank.

In July we again helped with the Sutton Games, a large popular community event involving many local sports clubs and groups. We ran an obstacle course aimed at young children and oversaw the live music for both days of the event.

# **REPORT OF THE DIRECTORS**

# FOR THE YEAR ENDED 31 DECEMBER 2018

At Christmas, we participated in two local events: the Boldmere Community street festival and Christmas lights event, at which we ran a free craft stall for children and provided live music entertainment; and a Christmas Carol session at the local shopping centre where we partnered with another local church to provide carol-singing and free craft for children.

# Help the poor and those in need

Throughout the year we made regular donations of food, finance and support to a local food bank run from the United Reform Church in Sutton Coldfield. We also provided volunteers to work at the Food Bank. We gave gifts to other charities, as follows:

- £500 to Acacia Family Support, a local charity providing support to families affected by pre- and post-natal depression;

- £200 to Latin Link, to support a summer camp for children of missionary families;
- £250 to The Bridge Project, a charity working with recovering addicts in Birmingham; and
- £250 to Restore, a Birmingham-based charity supporting refugees and those seeking sanctuary.

Significantly, most of the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

# Structure, Governance and Management

Responsibility for strategic and financial oversight of the Church, health and safety, insurance, employment matters, and ensuring compliance with all relevant legal and charity obligations rests with the Directors. They met regularly during 2018 and were consulted and informed on matters of importance. The Directors were: Stuart Crane, Philip Colthup, Andrew Pinder and Charlotte Senior. The current board of Directors has remained the same since incorporation. The charity's constitution allows new Directors to be appointed by a majority of the existing Directors. The term of office of any subsequent Directors shall be three years from the date of their appointment.

Real Life Church is led by Stuart and Melanie Crane, together with a team of Senior Leaders. During the year the Senior Leaders were Mike and Sarah Brewer, Jonathan and Georgina Dean, Jeremy and Becky Douglas-Jones, Ben and Charlotte Senior, and Matt and Philippa Yates.

# **REPORT OF THE DIRECTORS**

# FOR THE YEAR ENDED 31 DECEMBER 2018

The Senior Leaders met regularly during the year to discuss and oversee the affairs and operational matters of the Church. They work with a large number of volunteers to implement the vision, goals and objects of the Church. The Senior Leaders are given input and guidance from Andy Martin, an Apostle within the Catalyst network of churches to which Real Life Church belongs.

Real Life Church is a member of the Evangelical Alliance and is affiliated to Catalyst, an apostolic team within Newfrontiers, a worldwide family of churches.

## **Financial review**

During the year income increased by £15k, to £213k, and expenditure increased by £18k, to £170k. As a result surplus for the year increased by £43k, to £214k and the charity's net assets increased by the same amount, to £214k. Net current assets increased by £38k, to £202k

## **Reserves policy**

The trustees have determined that the Church should aim to hold unrestricted cash of no less than  $\pounds$ 80k (which equates to about six months' of unrestricted expenditure) so that the Church could continue to operate should income and / or expenditure vary adversely. At the year end, the Church held unrestricted cash of  $\pounds$ 214k and the Church is complying with its reserves policy. Any surplus, free reserves are being held by the Church to meet future expenditure in relation to additional ministry needs or potential staff or venue expansion.

# Key risks and uncertainties

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

# Plans for the future

The Church's aims for the future are in line with its activities and achievements during 2018, i.e. building and strengthening the church, blessing the local community and helping the poor and those in need. It continues to rely on the support of a large number of volunteers and, as it is considered appropriate and supportable financially, will employ additional people to help further its aims and objectives.

# **REPORT OF THE DIRECTORS**

## FOR THE YEAR ENDED 31 DECEMBER 2018

## Responsibilities of directors under company law

The directors are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the directors are required to:

- 1. select suitable accounting policies and apply them consistently;
- 2. observe the methods and principles in the Charities SORP;
- 3. make judgements and estimates that are reasonable and prudent;

4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Approval

This report was approved by the directors and signed on their behalf by:

Philip Colthup

Date: 24 September 2019

## **INDEPENDENT EXAMINER'S REPORT**

## TO THE TRUSTEES OF

# REAL LIFE CHURCH, SUTTON COLDFIELD ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2018 on pages 7 to 15 following, which have been prepared on the basis of the accounting policies set out on page 9.

## **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

## Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or

2. the accounts do not accord with those records; or

3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Fiona Green ACA

30 September 2019

For and on behalf of: Stewardship 1 Lamb's Passage London EC1Y 8AB

# STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

## FOR THE YEAR ENDED 31 DECEMBER 2018

				Total	Total
	ι	Jnrestricted	Restricted	Funds	Funds
		Funds	Funds	2018	2017
	Note	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	206,242	3,126	209,368	185,975
Charitable activities	4	388	2,170	2,558	10,891
Investments	5	707	-	707	836
Total income and endowments	-	207,337	5,296	212,633	197,702
EXPENDITURE ON:					
Charitable activities:	6	164,650	5,365	170,015	151,608
Total expenditure	-	164,650	5,365	170,015	151,608
Net income/(expenditure)	-	42,687	(69)	42,618	46,094
Transfers between funds	13	(83)	83	-	-
Net movement in funds	-	42,604	14	42,618	46,094
Reconciliation of funds:					
Total funds brought forward		171,307	-	171,307	125,214
Total funds carried forward	13	213,912	14	213,925	171,307

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The statement of financial activities also complies with the requirements for an income and expenditure account required by the Companies Act 2006.

The notes on pages 9 to 15 form part of these accounts.

#### **BALANCE SHEET**

## FOR THE YEAR ENDED 31 DECEMBER 2018

Unrestricted Funds         Restricted Eunds         Funds Funds         Funds 2018         2017           Tangible assets         8         12,275         -         12,275         8,107           Tangible assets         8         12,275         -         12,275         8,107           CURRENT ASSETS         9         10,248         -         10,248         2,784           Cash at bank and in hand         10         195,764         14         195,778         171,483           206,012         14         206,026         174,266         174,266         174,266           CREDITORS: Amounts falling due within one year         11         4,376         -         4,376         11,066           Net current assets / (liabilities)         201,636         14         201,650         163,200           Total assets less current liabilities         213,912         14         213,925         171,307           TOTAL NET ASSETS         13         -         -         213,912         -         213,912         171,307           Restricted Funds General funds         -         -         14         14         -           213,912         -         213,912         -         213,912         171,307  <					Total	Total
Note         £         £         £         £         £         £           Tangible assets         8         12,275         -         12,275         8,107           CURRENT ASSETS         12,275         -         12,275         8,107           Debtors         9         10,248         -         10,248         2,784           Cash at bank and in hand         10         195,764         14         195,778         171,483           CREDITORS: Amounts falling due within one year         11         4,376         -         4,376         110,066           Net current assets / (liabilities)         201,636         14         201,650         163,200           Total assets less current liabilities         213,912         14         213,925         171,307           TOTAL NET ASSETS         13         -         213,912         14         213,925         171,307           Unrestricted Funds General funds         -         14         14         -         -           Restricted Funds         -         14         14         -			Unrestricted	Restricted	Funds	Funds
FIXED ASSETS         Tangible assets       8       12,275       -       12,275       8,107         12,275       -       12,275       8,107         CURRENT ASSETS       9       10,248       -       10,248       2,784         Cash at bank and in hand       10       195,764       14       195,778       171,483         Cash at bank and in hand       10       195,764       14       206,026       174,266         CREDITORS: Amounts falling due within one year       11       4,376       -       4,376       11,066         Net current assets / (liabilities)       201,636       14       201,650       163,200         Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       13       -       213,912       14       213,925       171,307         Unrestricted Funds General funds       213,912       -       213,912       171,307       171,307         Restricted Funds       -       14       14       -       -       14       14       -			Funds	Funds	2018	2017
Tangible assets       8       12,275       -       12,275       8,107         CURENT ASSETS       Debtors       9       10,248       -       10,248       2,784         Cash at bank and in hand       10       195,764       14       195,778       171,483         CREDITORS: Amounts falling due within one year       11       4,376       -       4,376       110,066         Net current assets / (liabilities)       201,636       14       201,650       163,200         Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       13       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -       -         General funds       -       14       14       -		Note	£	£	£	£
Image: Current ASSETS         Debtors       9         Cash at bank and in hand       10         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,764       14         195,765       171,483         206,012       14         201,636       14         201,636       14         201,636       14         201,636       14         213,912       14         213,912       14         213,912       14         213,912       171,307         TOTAL NET ASSETS       13         Unrestricted Funds       213,912         General funds       213,912         213,912       171,307         Restricted Funds	FIXED ASSETS					
CURRENT ASSETS         Debtors       9       10,248       -       10,248       2,784         Cash at bank and in hand       10       195,764       14       195,778       171,483         206,012       14       206,026       174,266         CREDITORS: Amounts falling due within one year       11       4,376       -       4,376       11,066         Net current assets / (liabilities)       201,636       14       201,650       163,200         Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       13       213,912       14       213,912       171,307         FUND BALANCES General funds       13       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -       -	Tangible assets	8	12,275		12,275	8,107
Debtors       9       10,248       -       10,248       2,784         Cash at bank and in hand       10       195,764       14       195,778       171,483         206,012       14       206,026       174,266         CREDITORS: Amounts falling due within one year       11       4,376       -       4,376       11,066         Net current assets / (liabilities)       201,636       14       201,650       163,200         Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       13       213,912       14       213,912       171,307         FUND BALANCES General funds       13       213,912       -       213,912       171,307         Restricted Funds       _       _       _       _       _       _         Restricted Funds       _       _       _       _       _       _         Restricted Funds       _       _       _       _       _       _         Unrestricted Funds       _       _       _       _       _       _         Unrestricted Funds       _       _       _       _       _       _       _         U			12,275	-	12,275	8,107
Debtors       9       10,248       -       10,248       2,784         Cash at bank and in hand       10       195,764       14       195,778       171,483         206,012       14       206,026       174,266         CREDITORS: Amounts falling due within one year       11       4,376       -       4,376       11,066         Net current assets / (liabilities)       201,636       14       201,650       163,200         Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       13       213,912       14       213,912       171,307         FUND BALANCES General funds       13       213,912       -       213,912       171,307         Restricted Funds       _       _       _       _       _       _         Restricted Funds       _       _       _       _       _       _         Restricted Funds       _       _       _       _       _       _         Unrestricted Funds       _       _       _       _       _       _         Unrestricted Funds       _       _       _       _       _       _       _         U	CURRENT ASSETS					
206,012       14       206,026       174,266         CREDITORS: Amounts falling due within one year       11       4,376       -       4,376       11,066         Net current assets / (liabilities)       201,636       14       201,650       163,200         Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       213,912       14       213,925       171,307         FUND BALANCES General funds       13       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -       -		9	10,248	-	10,248	2,784
CREDITORS: Amounts falling due within one year       11       4,376       -       4,376       11,066         Net current assets / (liabilities)       201,636       14       201,650       163,200         Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       213,912       14       213,925       171,307         FUND BALANCES       13       -       -       213,912       -       213,912       171,307         Unrestricted Funds General funds       213,912       -       213,912       171,307       -         Restricted Funds       -       14       14       -	Cash at bank and in hand	10	195,764	14	195,778	171,483
due within one year       11       4,376       -       4,376       11,066         Net current assets / (liabilities)       201,636       14       201,650       163,200         Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       213,912       14       213,925       171,307         FUND BALANCES       13       213,912       -       213,912       171,307         General funds       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -			206,012	14	206,026	174,266
Net current assets / (liabilities)       201,636       14       201,650       163,200         Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       213,912       14       213,925       171,307         FUND BALANCES       13       213,912       -       213,912       171,307         Restricted Funds       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -	CREDITORS: Amounts falling					
Total assets less current liabilities       213,912       14       213,925       171,307         TOTAL NET ASSETS       213,912       14       213,925       171,307         FUND BALANCES       13       213,912       -       213,912       14       213,912       171,307         Restricted Funds       213,912       -       213,912       -       213,912       171,307         Restricted Funds       213,912       -       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -       -	due within one year	11	4,376	-	4,376	11,066
TOTAL NET ASSETS       213,912       14       213,925       171,307         FUND BALANCES       13       213,912       -       213,912       171,307         Unrestricted Funds General funds       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -	Net current assets / (liabilities)		201,636	14	201,650	163,200
FUND BALANCES       13         Unrestricted Funds       213,912       -       213,912       171,307         General funds       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -	Total assets less current liabilities		213,912	14	213,925	171,307
Unrestricted Funds       213,912       -       213,912       171,307         General funds       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -	TOTAL NET ASSETS		213,912	14	213,925	171,307
Unrestricted Funds       213,912       -       213,912       171,307         General funds       213,912       -       213,912       171,307         Restricted Funds       -       14       14       -						
General funds       213,912       -       213,912       171,307         213,912       -       213,912       -       171,307         Restricted Funds       -       14       14       -	FUND BALANCES	13				
213,912     -     213,912     171,307       Restricted Funds     -     14     14     -	Unrestricted Funds					
Restricted Funds 14	General funds		213,912		213,912	171,307
			213,912	-	213,912	171,307
213,912 14 213,925 171,307	Restricted Funds			14	14	-
			213,912	14	213,925	171,307

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2018 in accordance with Section 476 of the Companies Act 2006 however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an independent examiner and their report has been included in these financial statements.

The directors (who are the charitable company's trustees for the purposes of charity law) acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its net income or expenditure for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors and were signed on its behalf by:

Philip Colthup

Date: 24 September 2019

Company number: 8182165

Charity number: 1149821

The notes on pages 9 to 15 form part of these accounts.

## NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31 DECEMBER 2018

#### 1 Statutory Information

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

#### 2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

#### b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.
- iii) Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church retreats and other events and courses.

Income from other trading activities represents income receivable from activities undertaken to generate funds for the charity.

Investment income represents income generated by the charity's assets and includes income from bank interest.

The charity has taken the view that it has only one charitable activity, namely the advancement of the Christian faith, and all income from donations, legacies and charitable activities is in respect of this one activity.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

The cost of raising funds is not significant and has not been separately disclosed.

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 DECEMBER 2018

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

#### d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects. Endowment funds are donations that are retained as capital in accordance with the donor's wishes. The nature of the restriction determines whether the endowments represent permanent endowments or expendable endowments.

## e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £250 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

#### Equipment

#### Over 3 to 7 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

#### f) Investments

Fixed asset investments are held to generate income and / or for their investment potential. Current asset investments are investments that are held specifically for sale or are investments that the charity expects to sell by the next balance sheet date. Investments, other than social investments (see below), are valued as follows:

- i) Investment property and listed investments are valued at their market value (fair value) at the balance sheet date.
- ii) Unlisted investments are measured at cost less impairment where it becomes apparent that the amount that could be realised is less than cost.

Impairment losses and losses arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Expenditure on charitable activities'. Gains arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Other income'. All other gains and losses on investment assets are included in the Statement of Financial Activities under the heading 'Net gains / (losses) on investments'.

#### g) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

h) <u>Taxation</u>

The company is a registered charity; it has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

#### i) <u>Financial instruments</u>

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive).

#### j) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

#### k) Critical accounting estimates and areas of judgement

The trustees do not consider that there any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

In preparing financial statements certain judgements, estimates and assumptions have to be made that affect the amounts recognised in the financial statements. The trustees consider the following to be significant:

i) The annual depreciation charge for property, plant and equipment is sensitive to changes in the estimates for useful economic life and residual value. These estimates are reassessed annually and, when necessary, adjusted to reflect current circumstances.

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 DECEMBER 2018

3	Donations and legacies	Notes	Unrestricted	Restricted	Total	Total
	-		Funds	Funds	2018	2017
			£	£	£	£
	Donations of cash and similar		167,777	3,126	170,903	151,992
	Income tax recoverable		38,465	-	38,465	33,983
			206,242	3,126	209,368	185,975
4	Income from charitable activities		Unrestricted	Restricted	Total	Total
			Funds	Funds	2018	2017
			£	£	£	£
	Church retreats and events		388	2,170	2,558	10,891
			388	2,170	2,558	10,891
5	Investment income		Unrestricted	Restricted	Total	Total
			Funds	Funds	2018	2017
			£	£	£	£
	Bank interest		707	-	707	836
			707	-	707	836
6	Charitable expenditure	Notes	Unrestricted	Restricted	Total	Total
			Funds	Funds	2018	2017
			£	£	£	£
а	Costs incurred directly on specific activi	ties				
	Employment costs		55,457	-	55,457	49,308
	Venue hire		16,390	-	16,390	13,202
	Publicity and Communication		5,115	-	5,115	4,736
	Ministry costs and expenses Children and youth		12,101 10,736	-	12,101 12,906	15,452 16,532
	Events		17,336	2,170	12,900	12,036
	Grants payable	6c	33,916	3,195	37,111	28,020
			151,051	5,365	156,416	139,287
b	Costs incurred on support & administra	tion				
~	Governance costs					
	Accounts preparation and independe	nt examination	985	-	985	942
	Repairs and maintenance		-		-	175
	Equipment and office costs		4,871	-	4,871	4,572
	Subscriptions and professional fees		270	-	270	250
	Depreciation of tangible fixed assets		6,926	-	6,926	5,626
	Insurance		547		547	757
			13,599		13,599	12,322
	Total expenditure		164,650	5,365	170,015	151,608
			101,000	3,303	1,0,010	101,000
c)	Grants payable		Unrestricted	Restricted	Total	Total
-,			Funds	Funds	2018	2017
						(all unrestricted)
	Organisations		£	£	£	£
	Catalyst		9,199	-	9,199	14,427
	Emmanuel Hub		11,515	-	11,515	9,299
	Foodbank		2,411	2,895	5,306	1,578
	Acacia Family Support		500	-	500	2,100
	LIV village sponsorship		1,200	-	1,200	-
	Andy Martin ministries		1,200	-	1,200	-
	Mission trip support		3,237	-	3,237	-
	Other gifts < £1000		1,792	-	1,792	600
	Individuals		2,862	300	3,162	17
			33,916	3,195	37,111	28,020

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 DECEMBER 2018

#### 7 Analysis of staff costs, the cost of key management personnel and trustee remuneration and expenses

	2018	2017
	£	£
Gross wages and salaries	51,306	46,003
Employer's National Insurance costs	1,738	793
Pension costs (employers' contribution)	2,413	2,512
	55,457	49,308

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There were 2 employees during the year (2017: 2). Most of the charity's activities are carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

Three people (Stuart Crane, a trustee, and the spouse of trustee Charlotte Senior, plus one other unconnected person) went on a mission trip to visit supported projects in South Africa at a total cost to the charity of £3,237.

The charity's key management comprise the trustees and the key staff named on the Company Information page. Total employment benefits payable to key management for the year were as follows:

		Other	Employer	
	Wages &	employment	pension	2018
	salaries	benefits	contributions	£
Trustees:				
Stuart Crane	34,544	-	1,727	36,271
Key management connected to trustees:				
Melanie Crane, spouse of Stuart Crane	16,717	-	836	17,553
				53,824
The following amounts were charged in the previous year:		Other	Employer	
	Wages &	employment	pension	2017
	salaries	benefits	contributions	£
Trustees:				
Stuart Crane	33,587	-	1,679	35,266
Key management connected to trustees:				
Melanie Crane, spouse of Stuart Crane	12,850	-	642	13,493
				48,759

Stuart Crane served as a church leader and received the above payments for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document.

		Fixtures,	
8	Tangible fixed assets	fittings and	Total
		equipment	2018
		£	£
	Cost [or valuation]		
	At 1 January 2018	28,214	28,214
	Additions	11,094	11,094
	Disposals		-
	At 31 December 2018	39,308	39,308
	Accumulated depreciation		
	At 1 January 2018	20,106	20,106
	Charge for the year	6,926	6,926
	Eliminated on disposal		-
	At 31 December 2018	27,033	27,033
	Net book value		
	At 31 December 2018	12,275	12,275
	At 31 December 2017	8,107	8,107

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 DECEMBER 2018

9	Debtors: falling due within one year	2018	2017
		£	£
	Tax recoverable	9,109	2,784
	Prepayments and accrued income	1,139	-
		10,248	2,784
10	Cash at Bank and in Hand	2018	2017
		£	£
	Cash at bank with immediate access	52,193	73,605
	Notice deposits (with a term of three months or less)	143,585	97,878
		195,778	171,483
11	Creditors: liabilities falling due within one year	2018	2017
		£	£
	Trade creditors	3,404	10,094
	Accruals	972	972
		4,376	11,066

## 12 Pension commitments

During the year employer's pension contributions totalling £2,199 (2017: £2,512) were payable to defined contribution personal pension schemes. No pension contributions were owing at the balance sheet date (2017: £nil).

## 13 Funds

During the year the movements in the charity's funds were as follows:

	Opening balance 2018 £	Incoming resources 2018 £	Outgoing resources 2018 £	Transfers in the year 2018 £	Closing balance 2018 £
General Unrestricted Funds	171,307	207,337	(164,650)	(83)	213,912
Total Unrestricted Funds	171,307	207,337	(164,650)	(83)	213,912
Restricted Funds					
Fun Run (Foodbank)	-	2,812	(2,895)	83	-
Newday	-	2,170	(2,170)	-	-
Other restricted	-	314	(300)	-	14
Total Restricted Funds	-	5,296	(5,365)	83	14
Aggregate of funds	171,307	212,633	(170,015)		213,925

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 DECEMBER 2018

## Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	General funds £	Restricted funds £	2018 £
Fixed assets	12,275	-	12,275
Debtors	10,248	-	10,248
Cash at bank and in hand	195,764	14	195,778
Current liabilities	(4,376)	-	(4,376)
	213,912	14	213,925

In the previous year the movements in the charity's funds were as follows:

	Opening balance 2017 £	Incoming resources 2017 £	Outgoing resources 2017 £	Transfers in the year 2017 £	Closing balance 2017 £
General Unrestricted Funds	125,214	190,540	(144,380)	(66)	171,307
Total Unrestricted Funds	125,214	190,540	(144,380)	(66)	171,307
Restricted Funds					
Fun Run (Acacia Family Support)	-	2,044	(2,100)	56	-
Special Offering (Catalyst)	-	5,118	(5,128)	10	-
Total Restricted Funds	-	7,162	(7,228)	66	-
Aggregate of funds	125,214	197,702	(151,608)	-	171,307

## Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	General	Restricted	
	funds	funds	2017
	£	£	£
Fixed assets	8,107	-	8,107
Debtors	2,784	-	2,784
Cash at bank and in hand	171,483	-	171,483
Current liabilities	(11,066)	-	(11,066)
	171,307	-	171,307

## 14 Transactions with related parties

During the year the charity:

a) received donations totalling £32,262, all unrestricted (2017: £29,266, of which £2,200 was restricted for Catalyst) from related parties (which includes trustees, anyone closely connected to them and key management).

Except as disclosed in note 7 'Analysis of staff costs', there have been no other transactions with related parties during the year.

#### 15 Members

Each member of the company commits to contribute if the charity is wound up an amount of £10.

#### DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES

#### FOR THE YEAR ENDED 31 DECEMBER 2018

		Unrestricted Funds - General		Restricted Funds		Total Funds	Total Funds
		2018	2017	2018	2017	2018	2017
	Note	£	£	£	£	£	£
INCOME AND ENDOWMENTS FROM:							
Donations and legacies	3	206,242	185,975	3,126	-	209,368	185,975
Charitable activities	4	388	3,729	2,170	7,162	2,558	10,891
Investments	5	707	836	-	-	707	836
Total income and endowments	_	207,337	190,540	5,296	7,162	212,633	197,702
EXPENDITURE ON:							
Charitable activities:	6	164,650	144,380	5,365	7,228	170,015	151,608
Other		-	-	-	-	-	-
Total Expenditure	-	164,650	144,380	5,365	7,228	170,015	151,608
Net income/(expenditure)	-	42,687	46,160	(69)	(66)	42,618	46,094
Transfers between funds	13	(83)	(66)	83	66	-	-
	-	42,604	46,094	14	(0)	42,618	46,094
Other recognised gains/(losses):							
Net movement in funds	_	42,604	46,094	14	(0)	42,618	46,094
Reconciliation of funds: Total funds brought forward		171,307	125,214	-	-	171,307	125,214
Total funds carried forward	13	213,912	171,307.36	14	-	213,925	171,307