



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	04	2017	To	31	03	2018

Section A Reference and administration details

Charity name

AGE CONCERN PERRANPORTH & DISTRICT

Other names charity is known by

Registered charity number (if any)

278049

Charity's principal address

c/o MRS DAWN TREVETHAN

TREVIE, MILL ROAD, BOLINGEY

PERRANPORTH, CORNWALL

Postcode

TR6 OPE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MRS DAWN TREVETHAN	CHAIR		
2	MR IAN SCOTT ANDERSON			
3	MR KEITH NORMAN			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	PROPOSED BY TRUSTEES AND ELECTED BY MEMBERS AT AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE, MAINTAIN AND IMPROVE FACILITIES, OPPORTUNITIES & QUALITY OF LIFE FOR OLDER PEOPLE. ENSURING THAT THEY ARE NOT SOCIALLY EXCLUDED FROM SOCIETY WITHIN THE PARISH OF PERRANZABULOE, THE COUNTY OF CORNWALL AND THE COUNTRY AS A WHOLE

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- DROP-IN CAFÉ OPEN WEEKDAYS.
- BI-MONTHLY COACH OUTINGS
- WEEKLY BINGO SESSIONS.
- CHRISTMAS & EASTER RESTAURANT MEALS
- CRAFT ACTIVITIES & INSTRUCTION
- ANNUAL 5 DAY HOLIDAY EXCURSIONS
- THE TRUSTEES HAVE A REGARD TO THE GUIDANCE ISSUED BY THE CHARITY COMMISSION ON PUBLIC BENEFIT

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- DROP-IN CAFÉ STAFFED ENTIRELY BY VOLUNTEERS HAS BEEN OPEN FOR OVER 250 DAYS IN THE PAST YEAR
- COACH OUTINGS HAVE BEEN MADE TO MANY LOCAL VILLAGES AND TOWNS
- WEEKLY BINGO SESSIONS HAVE BEEN HELD
- RESTAURANT OUTINGS ARRANGED AT EASTER AND CHRISTMAS FOR 60-80 PEOPLE
- CRAFT INSTRUCTION. POPPIES KNITTED, CHRISTMAS DECORATIONS PRODUCED
- HOLIDAY EXCURSION TAKEN

Section E Financial review

Brief statement of the charity's policy on reserves

N/A

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *D Trevethan*

Full name(s) DAWN TREVETHAN

Position (eg Secretary, Chair, etc) CHAIR

Date 15/11/2018

PERRANPORTH AGE CONCERN
Charity Registration Number 278049
Accounts for the year ending 31st March 2018

	NOTES	2018 £	2017 £
INCOME			
Food & Drink		8,421	7,833
Sales Table		2,837	2,938
Outings		2,369	2,918
Computers		0	200
Raffles/Bingo		254	210
Donations		346	510
Rent & Building Ins	1	16,671	13,615
Interest	2	455	461
		<u>31,352</u>	<u>28,685</u>
EXPENDITURE			
Refreshments		1,317	
Outings		3,371	4,393
Repairs & Renewals	3	12,970	2,176
Insurance		1,040	973
Light & Heat		511	448
Council Tax		253	129
BT		362	346
Water		80	104
Professional Fees		225	480
Sundries		439	1,791
		<u>20,568</u>	<u>10,840</u>
SURPLUS		10,784	17,845

RECONCILED BANK BALANCES AT YEAR END	££	££
Lloyds Current Account #01378422	7,707	9,049
Lloyds Business Call Account #01379429	23,172	21,490
Charity Bank Account Fixed Rate Bond - 1 Year	50,894	40,450
Total Funds	81,773	70,989

NOTES

- 1) £1000 back rent now paid for Old Surgery.
Previously reported as £2000, a mis-calculation in letter sent in 2016 should have been £1000
- 2) Interest - £11 from Lloyds Bank + £444 from Charity Bank
- 3) Repairs and Renewals (roof and electric) for Old Surgery to value of £12,424
New oven - £435

These accounts were prepared by Andrew Bown for year ending 31st March 2018 from details and documentation provided by Dawn Trevethan.

Andrew Bown MAAT
Ligger Bay Accountancy
20th September 2018

Dawn Trevethan

PERRANPORTH AGE CONCERN
Charity Registration Number 278049
Accounts for the year ending 31st March 2018

	NOTES	2018 £	2017 £
INCOME			
Food & Drink		8,421	7,833
Sales Table		2,837	2,938
Outings		2,369	2,918
Computers		0	200
Raffles/Bingo		254	210
Donations		346	510
Rent & Building Ins	1	16,671	13,615
Interest	2	455	461
		<u>31,352</u>	<u>28,685</u>
EXPENDITURE			
Refreshments		1,317	
Outings		3,371	4,393
Repairs & Renewals	3	12,970	2,176
Insurance		1,040	973
Light & Heat		511	448
Council Tax		253	129
BT		362	346
Water		80	104
Professional Fees		225	480
Sundries		439	1,791
		<u>20,568</u>	<u>10,840</u>
SURPLUS		10,784	17,845

RECONCILED BANK BALANCES AT YEAR END	££	££
Lloyds Current Account #01378422	7,707	9,049
Lloyds Business Call Account #01379429	23,172	21,490
Charity Bank Account Fixed Rate Bond - 1 Year	50,894	40,450
Total Funds	81,773	70,989

NOTES

- 1) £1000 back rent now paid for Old Surgery.
Previously reported as £2000, a mis-calculation in letter sent in 2016 should have been £1000
- 2) Interest - £11 from Lloyds Bank + £444 from Charity Bank
- 3) Repairs and Renewals (roof and electric) for Old Surgery to value of £12,424
New oven - £435

These accounts were prepared by Andrew Bown for year ending 31st March 2018 from details and documentation provided by Dawn Trevethan.

Andrew Bown MAAT
 Ligger Bay Accountancy
 20th September 2018

Dawn Trevethan