



# Trustees' Annual Report for the period

|      |     |                   |      |                 |                    |
|------|-----|-------------------|------|-----------------|--------------------|
|      |     | Period start date |      | Period end date |                    |
| From | 1st | January           | 2018 | To              | 31st December 2018 |

## Section A

## Reference and administration details

|   |                              |
|---|------------------------------|
| <b>Charity name</b>                       | The Kings Arms Torquay Trust |
| <b>Other names charity is known by</b>    | Kings Arms Church            |
| <b>Registered charity number (if any)</b> | 1078726                      |
| <b>Charity's principal address</b>        | Kings Arms Church office     |
|   | Bosuns Cottage, 2 Park Lane  |
|   | Torquay, Devon               |
| <b>Postcode</b>                           | TQ2 7NP                      |

### Names of the charity trustees who manage the charity

|    | Trustee name           | Office (if any)   | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|-------------------|-----------------------------------|---|
| 1  | Timothy Steer          | Chair of Trustees |                                   |   |
| 2  | Joseph Mark Farrin     | Trustee           |                                   |   |
| 3  | Penny Lister (nee Yeo) | Trustee           |                                   |   |
| 4  |                        |                   |                                   |   |
| 5  |                        |                   |                                   |   |
| 6  |                        |                   |                                   |   |
| 7  |                        |                   |                                   |   |
| 8  |                        |                   |                                   |   |
| 9  |                        |                   |                                   |   |
| 10 |                        |                   |                                   |   |
| 11 |                        |                   |                                   |   |
| 12 |                        |                   |                                   |   |
| 13 |                        |                   |                                   |   |
| 14 |                        |                   |                                   |   |
| 15 |                        |                   |                                   |   |
| 16 |                        |                   |                                   |   |
| 17 |                        |                   |                                   |   |
| 18 |                        |                   |                                   |   |
| 19 |                        |                   |                                   |   |
| 20 |                        |                   |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

**Description of the charity's trusts**

|   |   |
|---|---|
| Type of governing document<br>(eg. trust deed, constitution)        | Trust Deed  |
| How the charity is constituted<br>(eg. trust, association, company) | Trust   |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by Trustees with input from Church leadership |

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

With our previous pastor having left towards the end of 2017, the Trustees began the process of recruiting and appointing a new pastor for the church. This was undertaken with significant input from the leadership of the Commission group of churches, to which the Trust is affiliated. As our only full-time paid role, and with the burden of responsibility for the whole church, this was a process which took most of 2018 to conclude, with the appointment (beginning 1/1/2019) of Peter Clayton, who had formerly been one of the ministry team at Life Church Southampton. As an anticipated consequence of the absence of full-time leadership, membership of the church saw a decrease in numbers, and therefore a decrease in financial giving from members. The Trustees worked through 2018 to ensure that we were carefully managing our income and expenditure to give us the best possible footing for eventually employing a new pastor.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The Kings Arms Church began in 1998 with a passion to make an impact for Jesus in the Torbay Community. We have developed today into a group of people of all ages, meeting in Torquay, who are seeking to live out the Christian life in a way that please God, reflects the teaching of the Bible and is relevant to modern life. We are confident about the future of the church, believing God is growing and changing us in ways that please him and will bring praise to him. We are a New frontiers "Commission" sphere church, a growing family of over 850 churches in 60 nations.

**Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

### **Sunday Mornings**

Usually we begin our meetings with songs that reflect our relationship with God. We love God passionately and are deeply grateful to him for all he has done for us. Between songs, various people are welcome to pray or read from the Bible as appropriate.

Someone will then teach from a part of the Bible. We are eager to learn what God says to us in the Bible and to know how to live it out. Our preaching is therefore intended to explain what the Bible passage means and to show the impact it has on our lives in the 21<sup>st</sup> century.

Our morning concludes with tea and coffee. This is an equally important part of our morning, when there is time to catch up with one another, develop friendships and pray with one another.

We also have one morning a month when we begin early so that we can share breakfast together – another opportunity for fellowship.

### **Life Groups**

Church is about more than Sunday mornings, and so we also have smaller groups that meet during the week, which focus on being a church family as well as continuing our journey of loving God. Our small groups are called 'Life Groups' because in them we aim to be enjoying life with God, sharing life with one another and offering new life to our friends. Whether we have been Christians for decades or just for days, we all need the help of others if we are to become what God is calling us to be. Life groups are a forum to make friends, express care for one another and to worship God together and learn how to follow him more closely. They also provide an opportunity for people to serve, and learn how to participate in meetings. Life Groups each have an appointed leader(s) but the intention is that everyone will play a part in the life and activities of the group. Life Groups are vitally important in the life of the Kings Arms Church and the development and support of all church members. Our Life Groups meet in homes, typically once a week, in various locations in Torbay. Life Group members also get together at other times when group events are organised, like our monthly 'Encounter' evenings which are whole-church prayer and worship events, or informally to spend time together.

### **Children and Young People**

We are committed to providing the very best care and attention to our children (which includes operating a full Child Protection Policy). Our aim is to provide a fun, friendly context in which they can learn about the relevance God has to their lives.

#### *Crèche – 'Launchpad'*

A crèche is available for pre-school children from 11am every Sunday. The children who attend the crèche can enjoy a range of activities, from craft and painting to playing with their favourite toys.

#### *Primary school age – 'Powerhouse'*

Powerhouse is a fun Sunday morning club for primary school-aged children, run by a dedicated team who plan an action-filled session including worship, drama and fun games.

#### *Secondary school age – 'I54'*

I54 is our group for young people who attend secondary school. We offer a variety of fun activities and games mixed with worship, teaching and advice.

### **In the Community**

Kings Arms Church is committed to making a difference in our community. We support a range of projects including;

### ***LINX***

LiNX Christian Youth Trust is an exciting initiative in Torbay representing a commitment from a variety of local churches to serve young people, particularly in the context of local secondary schools. In Torbay it seeks to support the development of the whole young person – physically, mentally, emotionally, spiritually and socially. Under the management of Trustees, church leaders and educationalists, LiNX seeks to make personnel and resources available to local schools.

### ***Wats Up***

The Church also provides a monthly parent-and-children club for primary school-age children. This is held in the Watcombe Community Centre. We also host holidays clubs during some of the school holidays, for which we provide games, activities and meals.

### ***Peaced Together***

Some of the church members have been involved with leading this specialist support group, which receives referrals from the local council to provide creative arts session along with discussion and personal development. At this stage the Trustees did not want it to be a church ministry specifically, but we are committed to supporting our members in their involvement,

## **Additional details of objectives and activities (Optional information)**

### **Public Benefit**

The Trustees are mindful of the Charity Commission's guidance on Public Benefit and have taken account it when making decisions. The trustees believe that all of the activities detailed above comply with this guidance, in that no discrimination is made against any individual or organisation.

The Trustees have also endeavoured to follow the Charity Commission guidelines on having a reserve to cover three months' running costs, and have attempted during this period without a full-time paid staff member to establish some savings to that end.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year****1: Advance the Christian faith**

The Kings Arms Church has met together regularly in various settings for worship, prayer and friendship. We have also hosted a variety of events to which guests have been invited, including guest services, social events and a Carol Service.

We have held regular activities for the children and young people in the church.

The church membership were invited to attend a Commission event at Westpoint in Exeter, as an opportunity for teaching and worship.

As a result of these activities we have seen a number of people, of all ages, come to faith in Jesus Christ. Existing church member have developed both their faith and support for one another.

**2: Relief and Support**

Church members have supported one another through a variety of difficult or challenging life situations. We have supported some friends from a church in Capetown and developed our ongoing relationship with the church there.

**3. Appointing a new pastor**

The role of pastor of the church is a hugely significant and very relational one, and both the Trustees and the wider church membership invested time and energy in making sure the new appointee was the right person for the role. This took the form of several interviews, some informal visits to the church and discussion with the wider leadership of the Commission group of churches. The Trustees agreed unanimously to offer the post to Peter Clayton at their Extraordinary Meeting on 15<sup>th</sup> July 2018, with a view to subsequent discussion and negotiation with regard to salary, as at that time it was not clear what financial package the church would be able to provide. This was due to a decrease in membership and attendant giving, primarily a consequence of the lack of relational support and input that a full-time pastor would typically provide, as well as some profound personal and family issues for some members.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

It is Kings Arms Church policy to maintain a balance on unrestricted funds (if possible) which equates to at least three months' unrestricted payments to cover emergency situations which arise from time to time. At year's end, this had been achieved, largely as a result of not paying for a full-time staff member over the period.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of income for the Kings Arms Church is from its members, who give as they feel appropriate. We may also receive contributions from other sources, for example a gratuity from another church if one of our team has preached there.

In this year we received two exceptional gratuities, one from the Commission group of churches and one from Peter Clayton's church, Life Church Southampton. These gifts were intended to provide the Trust with a buffer against any deficit in our income versus our increase in expenditure with the appointment of a full-time pastor. The Trustees have endeavoured to preserve these funds where possible, to ensure that Peter has a stable income while working for the church.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P.M. Lister

Full name(s)

Penny Lister

Position (eg Secretary, Chair, etc)

TRUSTEE

Date

22/10/19



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Kings Arms Torquay Trust**

No (if any)  
1078/26

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2018

To

Period end date  
31/12/2018

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| General Giving  | 37,025                                       | 216                                     | -                                      | 37,241                          | 60,755                        |
| Other Income  | 1,228  | -                                       | -                                      | 1,228                           | 30                            |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>38,253</b>                                | <b>216</b>                              | <b>-</b>                               | <b>38,469</b>                   | <b>60,785</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>38,253</b>                                | <b>216</b>                              | <b>-</b>                               | <b>38,469</b>                   | <b>60,785</b>                 |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Children's work                                       | 136  | -                                       | -                                      | 136                             | 165                           |
| Youth work  | 38   | -                                       | -                                      | 38                              | -                             |
| Ministry  | 2,496  | -                                       | -                                      | 2,496                           | 3,163                         |
| Worship   | 197  | -                                       | -                                      | 197                             | 339                           |
| Family fund   | 1,458  | -                                       | -                                      | 1,458                           | 503                           |
| Giving  | 5,996  | -                                       | -                                      | 5,996                           | 9,103                         |
| Insurance/Licence/Examination/CRB                     | 2,064  | -                                       | -                                      | 2,064                           | 1,117                         |
| Meeting places  | 12,321                                       | -                                       | -                                      | 12,321                          | 12,278                        |
| Office administration                                 | 1,629  | -                                       | -                                      | 1,629                           | 1,452                         |
| Conference & training                                 | 978  | -                                       | -                                      | 978                             | 1,069                         |
| Outreach  | 1,390  | -                                       | -                                      | 1,390                           | 1,084                         |
| Staff costs   | 6,758  | -                                       | -                                      | 6,758                           | 30,110                        |
| other costs   | -  | 602                                     | -                                      | 602                             | 472                           |
| Westpoint   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>35,480</b>                                | <b>602</b>                              | <b>-</b>                               | <b>36,082</b>                   | <b>60,835</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>35,480</b>                                | <b>602</b>                              | <b>-</b>                               | <b>36,082</b>                   | <b>60,835</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>2,793</b>                                 | <b>- 386</b>                            | <b>-</b>                               | <b>2,407</b>                    | <b>- 50</b>                   |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>2,692</b>                                 | <b>208</b>                              | <b>-</b>                               | <b>2,900</b>                    | <b>2,950</b>                  |
| <b>Cash funds this year end</b>                       | <b>5,485</b>                                 | <b>178</b>                              | <b>-</b>                               | <b>5,307</b>                    | <b>2,900</b>                  |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Current account  | 1,470                              | 178                              | -                               |
|   | Business Premium account                               | 4,015                              | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   | <b>Total cash funds</b>                                | <b>5,485</b>                       | <b>178</b>                       | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |
| <b>B2 Other monetary assets</b>                             | Details  |                                    |                                  |                                 |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   | Office Equipment                                       | General                            | 1,929                            | -                               |
|   | PA / Audio Visual                                      | General                            | 6,630                            | -                               |
|   | Sundry assets  | General                            | 940                              | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees |  |                                    |                                  |                                 |
| Signature   |  | Print Name                         | Date of approval                 |                                 |
| P.M. Lister   |  | Penny Lister                       | 22/10/19                         |                                 |





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
**Kings Arms Torquay Trust**

**On accounts for the year  
ended**

**31<sup>st</sup> December 2018**

**Charity no  
(if any) 1078726**

**Set out on pages**

**1 - 2**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2018

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below \*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:** 23/10/2019

**Name:** Ian Barrett

**Relevant professional  
qualification(s) or body  
(if any):**

FCA FCIE

**Address:**

22 Union Street

Newton Abbot

Devon TQ12 2JS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**