



## Trustees' Annual Report for the period

**From**

Period start date

**To**

Period end date

07

02

2018

31

12

2018

### Section A

### Reference and administration details

**Charity name**

Maidstone Family Church

**Other names charity is known by**

n/a

**Registered charity number (if any)**

1177042

**Charity's principal address**

94 Boxley Road

Maidstone

Kent

**Postcode**

ME14 2BQ

### Names of the charity trustees who manage the charity

**Trustee name****Office (if any)****Dates acted if not for whole year****Name of person (or body) entitled to appoint trustee (if any)**

1 Steve Edney

Chair

2 Richard Jones

3 David Harman

4 John Hurford

Appointed April 2018

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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document <small>(e.g. trust deed, constitution)</small>	Trust Deed
How the charity is constituted <small>(e.g. trust, association, company)</small>	Trust
Trustee selection methods <small>(e.g. appointed by, elected by)</small>	Appointed by the Church Leadership Team

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are recruited, in general, from those who are members of the MFC Leadership Team or long term committed attendees of the church, with a personal faith in Jesus Christ.

The Trustees work alongside the Leadership Team of MFC. The Leadership Team is led by the Pastor of MFC, who also serves as Chair of Trustees, and is supported by a part-time administrator. Each member of the Leadership Team is responsible for coordinating a specific area of MFC activities. The activities of the church are run by volunteers who attend MFC.

The church building is overseen by separate Building Trustees, who work with the Leadership Team and the Trustees of MFC.

At present, the Leadership Team consists of:

Steve Edney (Pastor)	Teaching/Pastoral Care
Kellie Edney (Administrator)	Resources
David Harman	Mission/Resources
Rachel Nuttall	Outreach
Julia Shelbourn	Families

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

Our aim is to contribute to meeting the spiritual, social and physical needs of all those local individuals and families we come into contact with through the various activities of the church. This is irrespective of their background, culture, ethnicity or station in life. The activities we provide seek to build a strong community where everybody feels valued and supported. Our aim includes concern for others outside our own locality and beyond our shores. We financially support a number of organisations and agencies.

Our overall purpose is to be a channel for good, by sharing the Christian faith by word and deed and thereby making a positive contribution to society as a whole.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We are building a Christian community where people of all ages and backgrounds can belong. There are a variety of opportunities to meet for corporate worship, teaching, fellowship and service.

We believe that what we do helps to build strong families. We provide support and encouragement for children and parents through our parent and toddler group, our children's clubs, and our youth group. Each activity is tailored to the children and young people who attend, creating an environment where they can have fun, develop life and social skills, and learn more about Jesus.

We also recognise the importance of respecting and caring for the older members of our community. This includes providing much-needed pastoral and practical support, e.g. a phone call, a visit, a lift to the doctor. As a church, our sense of being 'family' affects almost everything we do, even down to enjoying a meal together, and so everyone matters, irrespective of age or background.

In addition, we believe it is important to care for those on the margins of society, whether it be the homeless (by offering our building as a venue for the Maidstone Churches Winter Shelter) or those for whom English is a second language (by hosting midweek English language lessons).

We also support various charities both nationally and internationally, with the purpose of relieving hardship and suffering, meeting development and educational needs, and furthering the message of the Christian faith.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

**OBJECT 1 - To advance the Christian faith, in accordance with the Statement of Beliefs, in such ways and in such parts of the United Kingdom or the world as the Trustees from time to time may deem fit, by:**

- 1) The provision and maintenance of a church building for public acts of Christian worship and teaching, and as a centre for Christian outreach to the community.
- 2) Promoting prayer, praise and the study of the Bible, on a weekly basis.
- 3) Groups for children of all ages on a Sunday morning, where they can receive Christian teaching appropriate to their ages.
- 4) A weekly parent and toddler group, providing an opportunity for parents to get to know each other, as well as a safe play-environment for toddlers.
- 5) Two Christian-based weekly clubs for children of a primary school age.
- 6) Social and devotional activities for the church's youth group, which meets every two weeks.
- 7) Home-based small group providing an opportunity to encourage each other, pray together, and discuss the Bible.
- 8) A bi-monthly 'Café Church' event, exploring issues of faith and life in a fun and relaxed way.

**OBJECT 2 - To relieve sickness and financial hardship and to promote and preserve good health by the provision of goods or services of any kind, including the provision of counselling and support in such parts of the United Kingdom or the world as the Trustees from time to time may deem fit, by:**

- 1) Supporting UK charities and indigenous non-governmental organisations, particularly in developing countries, for the relief of poverty, famine and the provision of clean water and sanitation.
- 2) Encouraging 'fair trade' by example and exhortation.
- 3) Financially supporting agencies and organisations involved in building schools, hospitals and churches abroad.
- 4) Providing local pastoral visits and practical support for those experiencing hardship or sickness
- 5) Providing our building for hire to the local community.

**OBJECT 3 – To advance education in such ways and in such parts of the United Kingdom or the world as the Trustees from time to time may deem fit, by:**

- 1) Supporting the work of local Christian Charities who provide a Christian presence within the schools of the town.
- 2) Providing funds for educational teaching and materials to be used in schools overseas.

**Brief statement of the charity's policy on reserves**

An amount of £5,000 is maintained as Reserves.

**Details of any funds materially in deficit**

In 2018 £935 was spent on temporary heater hire as the hall was without gas due to a gas leak in the meter. Reserves will be reinstated to the £5,000 amount from 2% of income. It is expected the Reserves will be fully restored during 2019.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*S. Edney*

*R. Jones*

Full name(s)

STEPHEN EDNEY

RICHARD JONES

Position (e.g. Secretary, Chair, etc.)

CHAIR

TRUSTEE

Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Maidstone Family Church (CIO)

No (if any)  
1177042

## Receipts and payments accounts

CC16a

For the period  
from

Period end date  
07/02/2018

To

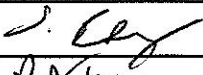
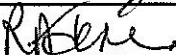
Period end date  
31/12/2018

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sunday Offerings	24,716	-	-	24,716	-
Standing Orders	2,750	-	-	2,750	-
Gift Aid Tax Rebate	6,064	-	-	6,064	-
Hire of Building	7,534	-	-	7,534	-
Other Receipts	2,994	1,150	-	4,144	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>44,058</b>	<b>1,150</b>	<b>-</b>	<b>45,208</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>44,058</b>	<b>1,150</b>	<b>-</b>	<b>45,208</b>	<b>-</b>
<b>A3 Payments</b>					
Wages and NIC	26,782	-	-	26,782	-
Missions and Charities	3,062	-	-	3,062	-
Utilities	2,462	-	-	2,462	-
Office Expenses	4,363	-	-	4,363	-
Service Expenses and Hospitality	1,869	-	-	1,869	-
Building and Equipment Maintenance	3,632	-	-	3,632	-
Children, Youth & Family Work	1,386	-	-	1,386	-
Legal Fees (Establish CIO)	2,820	-	-	2,820	-
Miscellaneous	-	36	-	36	-
Emergency Heater Hire (Reserves)	935	-	-	935	-
<b>Sub total</b>	<b>47,312</b>	<b>36</b>	<b>-</b>	<b>47,348</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>47,312</b>	<b>36</b>	<b>-</b>	<b>47,348</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 3,254</b>	<b>1,114</b>	<b>-</b>	<b>- 2,140</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Opening Cash funds</b>	<b>17,626</b>	<b>-</b>	<b>-</b>	<b>17,626</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>14,373</b>	<b>1,114</b>	<b>-</b>	<b>15,487</b>	<b>-</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Reliance Current Account	2,675	-	-
	Reliance Savings Account	11,598	1,114	-
	Petty Cash Float	100	-	-
	<b>Total cash funds</b>	<b>14,373</b>	<b>1,114</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Loan on 67A Waterlow Road	122,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Loan from Chainhurst Trust	67A Waterow Rd	62,000	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			STEPHEN EDNEY	25/9/19
			RICHARD JONES	25/9/19



## **Independent examiner's report to the trustees of Maidstone Family Church**

I report on the accounts of the Trust for the year ended 31 December 2018, which are set out on pages 01 - 07.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- and to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Stephen Michael Ring

Relevant professional qualification or body: Retired Bank Manager

Address: 6, Westway, Coxheath, Maidstone, Kent ME17 4EZ

Signed:



Date:

18th October 2019