

SIR SAMUEL MICO'S CHARITIES

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

Edwards & Keeping

Chartered Accountants

SIR SAMUEL MICO'S CHARITIES

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SIR SAMUEL MICO'S CHARITIES

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name	Sir Samuel Mico's Charities (part of Weymouth Town Charities)
Trustees	Mr G Hepburn, Chairman Mr B Baines (resigned 26 April 2019) Mr A Prowse (resigned 31 July 2019) Mr D Tate Mr M Wheller Mr S McLeod Mr S MacCormack Ms D Day Ms C Churchill
Other Officers	Mr H Jones, Clerk to Trustees
Principal Office	c/o Edwards & Keeping Unity Chambers 34 High East Street Dorchester Dorset DT1 1HA
Charity Registration Number	202629
Accountants	Edwards & Keeping Unity Chambers 34 High East Street Dorchester Dorset DT1 1HA
Independent Examiner	Alan Rodgers FCCA CTA ADVOCO 14A Albany Road Weymouth Dorset DT4 9TH

SIR SAMUEL MICO'S CHARITIES

TRUSTEES' REPORT

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2018.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing documents, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in UK and Republic of Ireland published on 16 July 2014.

Trustees

Mr G Hepburn, Chairman

Mr B Baines (resigned 26 April 2019)

Mr A Prowse (resigned 31 July 2019)

Mr D Tate

Mr M Wheller

Mr S McLeod

Mr S MacCormack

Ms D Day

Ms C Churchill

Objectives and activities

Public benefit

The objectives of the charity for the public benefit are as follows:

Osmington Estate provides for the relief of seamen in Weymouth who are at least 60 years old and in conditions of need, hardship and distress and also pays for the preaching of a sermon in St Mary's Church on the Friday immediately before Palm Sunday.

Advancement in Life provides assistance for young people under 25 in Weymouth who are in need of financial assistance and are preparing for, entering upon or engaged in any profession, trade, occupation or service, by making grants, paying fees, travelling or maintenance expenses or other such means as the trustees think fit and otherwise promoting the education of such persons.

Income derived from the investments of each constituent and from rental income is applied towards these charitable objectives.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Income was applied towards distributions to young people and the St Mary's service and reception in accordance with charitable objectives.

Financial review

Policy on reserves

The charity's funds are split between Osmington Estate and Advancement in Life and between unrestricted income and expendable endowment funds for the two constituents. The balance held as unrestricted income funds at 31 December 2018 was £98,474 (Osmington Estate (£6,559) and Advancement in Life £105,033). The balance held as expendable endowment funds at 31 December 2018 was £807,080 (Osmington Estate £23,150 and Advancement in Life £783,930). The charity receives income from its properties and investments which is split between Osmington Estate and Advancement in Life as appropriate as it arises. The trustees consider that sufficient funds are held to enable the charity to continue its activities for the foreseeable future.

Investment policy and objectives

There are no restrictions on the trustees' power to invest. The trustees intend that the real value of the assets of the charity should be maintained and enhanced over the long term. Investments consist of holdings in SVS CH Investment Grade Fixed Interest Funds managed by Smith & Williamson and holdings in COIF Charities Investment Fund-Income Units.

SIR SAMUEL MICO'S CHARITIES

TRUSTEES' REPORT

Structure, governance and management

Nature of governing document

The Sir Samuel Mico's Charities form part of Weymouth Town Charities which governed in accordance with a Scheme dated 7 June 1985 that relates to the two registered charities; The Sir Henry Edwards' Charities and The Sir Samuel Mico's Charities. The Sir Samuel Mico's Charities were registered with the Charity Commission on 4 April 1962 and consist of two separate constituents: Sir Samuel Mico - Osmington Estate (administered under a scheme dated 7 June 1985) and Sir Samuel Mico - Advancement In Life (administered under a scheme dated 7 June 1985).

Recruitment and appointment of trustees

The trustees are elected for a five year term and usually meet at least four times each year to review the activities of each of the charity's constituents. The Annual General meeting is normally held in the spring of each year. The trustees who served during the year are listed on page1.

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 13 August 2019 and signed on its behalf by:

Mr G Hepburn
Trustee

SIR SAMUEL MICO'S CHARITIES

CHARTERED ACCOUNTANTS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2018

In accordance with the engagement letter dated 9 July 2015, and in order to assist you to fulfil your duties under the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust deed, we have prepared for your approval the financial statements of the Sir Samuel Mico's Charities for the year ended 31 December 2018, set out on pages 6 to 14, from the accounting records and information and explanations you have given to us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to the trustees of the Sir Samuel Mico's Charities, as a body, in accordance with the terms of our engagement letter dated 9 July 2015. Our work has been undertaken solely to prepare for your approval the financial statements of the Sir Samuel Mico's Charities and state those matters that we have agreed to state to the trustees in this report in accordance with the guidance of ICAEW as detailed at icaew.com/compilation.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees as a body, for our work or for this report. You have acknowledged in the trustees' report for the year ended 31 December 2018 that it is your duty to ensure that the charity has kept proper accounting records and to prepare financial statements under the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust deed, that give a true and fair view of the state of affairs of the charity at the year end and of its incoming and outgoing resources during that year. You consider that the charity is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit or an independent examination of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Edwards & Keeping
Chartered Accountants

Unity Chambers
34 High East Street
Dorchester
Dorset
DT1 1HA

23 August 2019

SIR SAMUEL MICO'S CHARITIES

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SIR SAMUEL MICO'S CHARITIES

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2018 which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

As the charity's trustees of Sir Samuel Mico's Charities you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Sir Samuel Mico's Charities's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Sir Samuel Mico's Charities as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Rodgers FCCA CTA

ADVOCO
14A Albany Road
Weymouth
Dorset
DT4 9TH

23 August 2019

SIR SAMUEL MICO'S CHARITIES

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2018

		Unrestricted income funds		Expendable endowment funds			
		Osmington Estate	Advancement In Life	Osmington Estate	Advancement In Life	Total 2018	Total 2017
	Note	£	£	£	£	£	£
Income and Endowments from:							
Donations and legacies	2	-	25	-	-	25	-
Investment income	3	690	50,657	-	256	51,603	47,925
Other income		-	115	-	-	115	-
Total Income		690	50,797	-	256	51,743	47,925
Expenditure on:							
Charitable activities	4	(912)	(41,920)	-	-	(42,832)	(27,997)
Total Expenditure		(912)	(41,920)	-	-	(42,832)	(27,997)
Gains/(losses) on investment assets	7	-	-	(707)	(3,449)	(4,156)	11,487
Net movement in funds		(222)	8,877	(707)	(3,193)	4,755	31,415
Reconciliation of funds							
Total funds brought forward		(6,337)	96,156	23,857	787,123	900,799	869,384
Total funds carried forward		(6,559)	105,033	23,150	783,930	905,554	900,799

All of the charity's activities derive from continuing operations during the above two periods.

SIR SAMUEL MICO'S CHARITIES

(REGISTRATION NUMBER: 202629)

BALANCE SHEET AS AT 31 DECEMBER 2018

	Note	Unrestricted income funds		Expendable endowment funds		2018 £	2017 £
		Osmington Estate £	Advancement In Life £	Osmington Estate £	Advancement In Life £		
Fixed assets							
Investments	7	-	-	23,150	783,930	807,080	810,980
Current assets							
Debtors	8	1,749	12,330	-	-	14,079	24,177
Cash at bank and in hand	9	818	116,867	-	-	117,685	100,971
		2,567	129,197	-	-	131,764	125,148
Creditors:							
Amounts falling due within one year	10	(9,126)	(24,164)	-	-	(33,290)	(35,329)
Net current (liabilities)/assets		(6,559)	105,033	-	-	98,474	89,819
Net (liabilities)/assets		(6,559)	105,033	23,150	783,930	905,554	900,799
Funds of the Charity:							
Total funds		(6,559)	105,033	23,150	783,930	905,554	900,799

The financial statements on pages 6 to 13 were approved by the trustees, and authorised for issue on 13 August 2019 and signed on their behalf by:

Mr G Hepburn
Trustee

SIR SAMUEL MICO'S CHARITIES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the notes to these accounts.

Sir Samuel Mico's Charities meets the definition of a public benefit entity under FRS 102.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The financial statements have been prepared on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be reliably measured.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Interest on funds held on deposit are included upon notification of the interest paid or payable by the Bank. Investment income is accounted for when receivable and includes the related tax recoverable. This is normally upon notification by the investment advisor of the dividend or interest yield of the investment portfolio.

SIR SAMUEL MICO'S CHARITIES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

Expenditure

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Expenditure includes vat which cannot be recovered, and is reported as part of the expenditure to which it relates. Expenditure is classified under the following activity headings:

i) Charitable activities

Charitable activities include the issue of grants for the advancement of young people of Weymouth, the payment of a pension for the poor, decayed seaman, the provision of an annual service and reception at St Mary's Church and costs supporting these activities. Governance costs include the preparation of the statutory accounts, the cost of trustees' meetings and cost of legal advice to trustees on governance or constitutional matters.

Investment properties

Investment property is carried at fair value, derived from the current market prices for comparable real estate. Changes in fair value are recognised in the Statement of Financial Activities. In accordance with SORP FRS102 depreciation is not provided on investment property.

Fixed asset investments

Fixed asset investments are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

Cash and cash equivalents

Cash at bank and cash in hand includes cash held on investment accounts.

Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

Fund structure

Unrestricted income funds can be spent on any purpose within the charity's objects at the discretion of the trustees and is split between Osmington Estate and Advancement in Life.

Expendable endowment funds represent the capital value of the properties and investments held by the charity, including all subsequent gains and losses, and is expendable at the discretion of the trustees to be applied for the purpose for which it was given. Expendable endowment funds are also split between Osmington Estate and Advancement in Life.

Transfers are made between income and capital funds to maintain endowment funds at their current value at the balance sheet date.

SIR SAMUEL MICO'S CHARITIES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

2 Income from donations and legacies

	Unrestricted income funds Osmington Estate £	Advancement In Life £	Total 2018 £	Total 2017 £
Donations and legacies; Donations	-	25	25	-

3 Investment income

	Unrestricted income funds Osmington Estate £	Advancement In Life £	Expendable endowment funds Advancement In Life £	Total 2018 £	Total 2017 £
Income from dividends; Dividends receivable from listed investments	515	4,016	256	4,787	4,439
Interest receivable and similar income; Interest receivable on bank deposits	4	139	-	143	73
Rent receivable	-	46,500	-	46,500	42,953
Interest receivable on fixed interest securities	171	-	-	171	460
Other investment income	-	2	-	2	-
	<u>690</u>	<u>50,657</u>	<u>256</u>	<u>51,603</u>	<u>47,925</u>

SIR SAMUEL MICO'S CHARITIES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

4 Expenditure on charitable activities (including governance and support costs)

	Unrestricted income funds		Total	Total
	Osmington	Advancement In	2018	2017
	Estate	Life		
	£	£	£	£
Grants to beneficiaries	-	20,570	20,570	13,156
Church service and reception	912	-	912	890
Scholarships	-	15,130	15,130	10,300
Marketing	-	163	163	-
Office costs, incl. telephone and post	-	784	784	-
Software costs	-	98	98	50
Professional fees - Accountancy	-	1,708	1,708	1,803
Professional fees - Clerk's fees	-	1,862	1,862	1,000
Legal and other professional fees	-	35	35	-
Insurance	-	532	532	523
Bank charges and interest	-	60	60	62
General expenses	-	978	978	213
	<u>912</u>	<u>41,920</u>	<u>42,832</u>	<u>27,997</u>

5 Grant-making

Analysis of grants and scholarships

	To individuals £
Analysis	
Grants	20,570
Scholarships	<u>15,130</u>
	<u>35,700</u>

6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

SIR SAMUEL MICO'S CHARITIES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

7 Fixed asset investments

	Expendable endowment funds		2018	2017
	Osmington Estate £	Advancement In Life £	£	£
Investment properties	-	650,000	650,000	650,000
Listed investments	23,150	133,930	157,080	160,980
	<u>23,150</u>	<u>783,930</u>	<u>807,080</u>	<u>810,980</u>

Investment properties

	Investment properties - Advancement In Life £
At fair value	
At 1 January 2018	650,000
At 31 December 2018	650,000
Provision	
At 1 January 2018	-
At 31 December 2018	-
Net book value	
At 31 December 2018	650,000
At 31 December 2017	650,000

The investment property is included at a fair value of £650,000. There are no recorded details of the historic cost of the property. The last valuation was carried out by the management committee and they believe this value to still be applicable.

There has been no valuation of investment property by an independent valuer.

The investment property is a freehold property.

Listed Investments

	Expendable endowment funds		Total listed investments
	Osmington Estate £	Advancement In Life £	£
At fair value			
Market value at 1 January 2018	23,857	137,123	160,980
Gain on revaluation	(707)	(3,449)	(4,156)
Additions at cost	-	256	256
Market value at 31 December 2018	<u>23,150</u>	<u>133,930</u>	<u>157,080</u>

The listed investments are traded and have been valued at their market value.

SIR SAMUEL MICO'S CHARITIES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

8 Debtors

	Unrestricted income funds			
	Osmington Estate	Advancement In Life	2018	2017
	£	£	£	£
Trade debtors	-	3,305	3,305	14,941
Income tax recoverable	-	-	-	237
Owed by Sir Henry Edwards' Charities	1,749	(101)	1,648	910
Owed by Osmington Estate	-	9,126	9,126	8,089
	<u>1,749</u>	<u>12,330</u>	<u>14,079</u>	<u>24,177</u>

9 Cash at bank and in hand

	Unrestricted income funds			
	Osmington Estate	Advancement In Life	2018	2017
	£	£	£	£
COIF deposit	818	30,737	31,555	31,413
Barclays account	-	2,912	2,912	11,341
CAF account	-	83,218	83,218	58,217
	<u>818</u>	<u>116,867</u>	<u>117,685</u>	<u>100,971</u>

10 Creditors: amounts falling due within one year

	Unrestricted income funds			
	Osmington Estate	Advancement In Life	2018	2017
	£	£	£	£
Trade creditors	-	789	789	3,315
Accruals	-	1,500	1,500	2,050
Owed to Advancement	9,126	-	9,126	8,089
Rental deposit held	-	10,250	10,250	10,250
Deferred income	-	11,625	11,625	11,625
	<u>9,126</u>	<u>24,164</u>	<u>33,290</u>	<u>35,329</u>

11 Related party transactions

During the year the charity made the following related party transactions:

Sir Henry Edwards' Charities

(Connected charity run by the same trustees)

Included within debtors at 31 December 2018 is £1,648 (2017: £838) owed by Sir Henry Edwards' Charities.

Mr H E Jones

(Clerk to the trustees and also a partner at Edwards and Keeping, chartered accountants)

Accountancy fees of £1,708 (2017: £1,803) are reflected in the financial statements in relation to Edwards and Keeping fees.