



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

PEACE MEMORIAL HALL - HERE SIGN COPY

On accounts for the year ended

31/12/2018

Charity no
(if any) $3052 \leq$

Set out on pages

REVIEW PAGES

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended _____.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Andrew Phillips

Date:

17	10	2019
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Name: _____

ANDREW J PHILLIPS

Relevant professional qualification(s) or body (if any):

ICPA

Address:

HUGHENDEN, WEST END

HERSTMANCEUX

EAST SUSSEX Br 27 NWL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

Independent Examiner's Report
To the Committee of Herstmonceux Village Hall

This report on the accounts for the year ended 31st December 2018, which are set out on pages 1 to 4, is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 Act).

Respective responsibilities of the Committee and the examiner:

As members you are responsible for the preparation of the accounts: you consider the audit requirement of the Regulations and section 145 (5)(b) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulations.

Basis of this report:

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5)(b) of the Act. That examination includes a review of the accounting records kept by the committee and the comparison of those accounts with those explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements.
 - A). to keep accounting records in accordance with section 130 of the Act and
 - B). to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met, or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.


Andrew Phillips
Wilson Phillips
Hughenden, West End
Herstmonceux
East Sussex BN27 4NL

Date: 17/10/2019.

Approved and adopted by the Committee on the 24.10.19


Chairman 

Table 1

	herstmonceux village hall					
	income	2017	2017	2018		
	January	4606.00	4606.00	2818.00		
	February	4089.50	4089.50	3436.00		
	March	3556.50	3556.50	3165.00		
	April	4126.00	4126.00	4159.00		
	May	2426.00	2426.00	3958.37		
	June	4267.00	4267.00	2665.40		
	July	2876.00	2876.00	2401.00		
	August	2113.00	2113.00	1435.00		
	September	6490.00	6490.00	2587.00		
	October	3041.11	3041.11	3575.76		
	November	5353.00	5353.00	3661.00		
	December	1816.00	1816.00	3085.00		
		44760.11	44760.11	36946.53		

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Totals
WAGES	£ 340.00	£ 340.00	£ 340.00	£ 340.00	£ 340.00	£ 340.00	£ 340.00	£ 340.00	£ 340.00	£ 340.00	£ 340.00	£ 340.00	£ 4,080.00
RATES	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 1,280.00
PUBLIC ENTERTAINMENT LICENCE													
TELEPHONES			£ 409.78			£ 247.16	£ 147.24		£ 318.32	£ 770.85	£ 770.85	£ 770.85	£ 1,122.50
ELECTRICITY	£ 655.00	£ 655.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 856.13	£ 770.85	£ 770.85	£ 770.85	£ 4,644.66
WATERSEWERAGE				£ 233.80	£ 318.67	£ 40.25	£ 40.25	£ 52.63	£ 52.63	£ 52.63	£ 51.12	£ 51.12	£ 809.44
RUBBISH COLLECTION	£ 35.09	£ 35.09	£ 35.09	£ 35.09	£ 35.09	£ 35.09	£ 35.09	£ 35.09	£ 35.09	£ 35.09	£ 35.09	£ 35.09	£ 421.07
CLEANING AND MATERIALS	£ 655.60	£ 655.60	£ 655.60	£ 655.60	£ 655.60	£ 655.60	£ 655.60	£ 655.60	£ 655.60	£ 705.20	£ 680.40	£ 680.40	£ 7,986.40
FIRE ALARM/SECURITY MAINTENANCE						£ 834.00	£ 834.00		£ 655.60	£ 408.00	£ 507.16	£ 128.00	£ 1,876.16
LIGHTING MAINTENANCE			£ 60.00	£ 166.00	£ 305.14	£ 38.08	£ 320.00		£ 30.00	£ 262.55	£ 76.00		£ 1,256.77
CALOR GAS					£ 38.50		£ 38.50						£ 77.00
PERFORMING RIGHTS LICENCE						£ 660.80							£ 660.80
TREE MAINTENANCE/GENERAL REPAIRS				£ 1,099.92		£ 44.04	£ 1,391.73						£ 1,433.96
INSURANCE AND VALUATION							£ 18.00	£ 68.00	£ 18.00	£ 18.00	£ 49.50	£ 18.00	£ 1,391.73
COMPUTER EQUIPMENT AND PROGS	£ 18.00	£ 18.00	£ 18.00	£ 18.00	£ 18.00	£ 18.00	£ 18.00		£ 18.00	£ 18.00	£ 49.50	£ 18.00	£ 297.50
ADVERTISING													
SHUTTER MAINTENANCE			£ 312.00										£ 312.00
PLUMBING							£ 36.48		£ 178.34		£ 106.12		£ 320.94
DECORATING INTERNAL				£ 2,275.00									£ 2,275.00
EXTERNAL													
PETTY EXPENSES AND REFUNDS	£ 30.00								£ 176.48	£ 57.96	£ 23.97		£ 288.41
SIGN BOARD	£ 364.80			£ 10.00		£ 38.16							£ 412.96
PHOTOCOPYING EXPENSES													
ACTION IN RURAL SUSSEX				£ 194.00									£ 194.00
BOUNCED CHEQUE													
BANK CHARGES													
GLOBAL PAYMENTS													
ELECTRICAL EQUIPMENT	£ 104.42						£ 270.00		£ 1,008.60		£ 342.00	£ 249.04	£ 2,490.04
DRAIN CLEANING AND REPAIR													£ 1,112.42
CAR PARK MAINTENANCE													£ 612.00
HEDGE CUTTING AND STRIMMING	£ 75.00					£ 243.00	£ 75.00	£ 168.00		£ 168.00	£ 201.00		£ 930.00
VIRGING DIRECT - chairs and paper goods							£ 85.02		£ 102.52				£ 184.80
PAINTING				£ 164.80									£ 164.80
THE SHINE		£ 104.81		£ 165.13		£ 69.40	£ 74.75		£ 68.40		£ 68.40	£ 7.20	£ 647.09
NISBETTS													
NELSONS - dishwashers parts													
SOUTH COAST CATERING - equipment													
PREMISES LICENCE	£ 23.00		£ 250.00								£ 180.00		£ 453.00
NEW CURTAINS AND WINDOW BINDERS													
CLEANING COOKER/KITCHEN			£ 412.50										£ 412.50
RENT						£ 412.50							£ 412.50
RADIATOR REPLACEMENT													
WINDOW replacement/CLEANING				65.00						£ 65.00			£ 130.00
ELECTRICAL SAFETY WORKS													
MFI System													
DSHWASHER													
MONTHLY TOTALS	£2,021.02	£ 2,233.30	£ 2,493.97	£ 5,578.84	£ 1,834.90	£ 3,776.37	£ 3,651.66	£ 1,408.23	£ 4,026.94	£ 3,101.12	£ 3,781.18	£ 2,888.20	£ 36,775.73
	£ 2,041.44	£ 2,641.05	£ 3,682.09	£ 2,653.91	£ 2,312.07	£ 3,060.52	£ 4,101.05	£ 3,026.88	£ 3,248.88	£ 2,698.86	£ 4,390.02	£ 7,109.02	£ 40,985.78

PEACE MEMORIAL HALL – HERSTMONCEUX
TRUSTEES REPORT
YEAR ENDED 31 DECEMBER 2018

The Trustees present their Annual Report with the Audited Accounts for the year ended 31 December 2018.

Background/History

Peace Memorial Hall – Herstmonceux (more commonly known as Herstmonceux Village Hall) operates under a scheme dated 1st October 1948 as varied by a scheme of the Charity Commissioners dated 15th April 1996 and is registered with the Charity Commission under number 305254.

Principal Objects

These remain the same as reported in previous years report and the Trustees ensure that these objects are adhered to in the running and management of the Hall.

Review 1.1.2019 to 31.12.2018

Parishioners and residents in the locality of Herstmonceux Parish heavily use the Hall. It is the home of the village playgroup, Women's Institute, Herstmonceux Amateur Theatrical Society, Short Mat Bowls, Tiddlers and Toddlers group, meetings of Parish Council, Free Church events, Parish Church events, several dance groups and used for wedding receptions, funeral teas and parties for all ages.

The Hall is maintained and operated by the Management Committee, whose individual efforts are greatly appreciated.

The Management Committee holds several fund-raising events each year to boost income.

Financial Review

The accounts detail the fact that the Hall just about breaks even. The Hall is in receipt of grants which enable the Committee to arrange for repairs and maintenance in order to keep the Hall in tip top condition. The high state of repair and cleanliness is appreciated by all users.

The Hall bankers are HSBC Bank plc.

Dated

24.10.19

Signed:



Ian Michael Alexander Stewart – Trustee and Honorary Treasurer