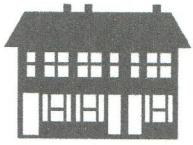


Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 April 2019
for
Brookvale Community Association

Derbyshire Accountants Limited
2 Fairfield
Whitchurch
Hampshire
RG28 7ES



The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 30th April 2019.

BCA Trustees for the year ending 2018/2019

MALCOLM MACINNES
CATHY WILLIAMS

HELEN CAMPER

CATHY MAWER
TED BLACKMORE SQUIRES

BCA Governing Document

Brookvale Community Association (BCA) is a charity governed by its constitution that was adopted 24th February 1975 and updated May 2008. It is registered as a charity with the Charity Commission. Charity No 1174719. Its registered address is Brookvale Village Hall, Lower Brook St, Basingstoke RG21 7RP. Brookvale Community Association held an EGM on 24th November 2016 when it was agreed to adopt a new Constitution as a Charitable Incorporated Organisation (CIO).

BCA Appointment of Trustees

Trustees and honorary officers are elected by the members at the AGM. The trustees shall retire from office at the end of the annual general meeting three years after his or her appointment but shall be eligible for re-election. Trustees can be nominated by members associate members or existing Trustees.

The trustees undertake ongoing professional development to help keep up to date.

BCA - the Objects of BCA

To promote the benefit of the inhabitants of Brookvale and the neighbourhood (hereinafter called 'the area of benefit') without distinction of sex or of political, religious or other opinions, by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

To establish and secure the Village Hall (hereinafter called the 'Hall') and to maintain, or to co-operate with any local statutory authority in the maintenance and management of such a Hall for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

To promote such other charitable purposes as may from time to time be determined.

The Association shall be non-party in politics and non-sectarian in religion. The area of benefit shall be Brookvale and the neighbourhood together defined by Basingstoke.

BCA Public Benefit for the Year Ending 2018/19

The BCA has had regard to the Charity Commission's guidance on public benefit. Its impact can be illustrated by the growing footfall in the Village Hall across the wide range of groups hosted and the family parties and community festivals. Further development is planned over the next 3 years. The Brookvale Community Garden is maturing and is available for residents' use.

Events organised by BCA included the ninth year of **Brookvale in Bloom**. The event gave local residents the opportunity to become involved in Brookvale in Bloom which aims to make Brookvale a beautiful place to live and to support local residents understanding of the Conservation Area of Brookvale.

A free **Sustainability Day** was held on 29th September, part of Basingstoke Green Week, with workshops and educational films.

The play on **9th December** was Hansel and Gretel, produced by Proteus. This was a very enjoyable event with good feedback from the audience, cast and volunteers!

We ran a **coach trip to Exbury Gardens & Lymington** for non-drivers, on May 12th, benefitting residents from within Brookvale and from the wider community.

The **Halloween kids disco** was very successful, and it will be repeated in 2019.

On August 16th Bob Clarke held a free talk on the town's history of the **Basingstoke Borough Police**.

On Saturday 30th June 2018 and 27th April 2019 we held **BCA Thornycroft Days** and were visited by Cllr Keating (Mayor) on both days!

The BCA provides free of charge its Lyndon Jones Room to support the NCT B.A.B.I.E.S (Babies and Breastfeeding: Information, Encouragement, Support) service. This service is funded through NCT Branch fundraising and personal donations, without which the service would not be able to run.

The lottery continues to be run by Cathy Mawer and BCA thank her for her continued commitment. Funds from the lottery will go towards the Hall redevelopment.

The Blurb (newsletter) and the website (at Brookvale.org.uk) continue to offer information to the community of Brookvale about what's going on. This year (2018) the **BCA** managed to produce 4 Blurbs going out to over 1200 homes each time. Editions are now in colour, to attract more readers. The committee would like to thank those (Malcolm and others) that help to pull the Blurb together and those volunteers that distribute it. The BCA website undergoes continual update and improvement. The BCA also has a very active Facebook page, to distribute up-to-date news, and get views and feedback from the community.

Hiring of the hall was taken up by many families from the Brookvale community and surrounding area as well as the regular hirers providing a wide choice of groups for children and adults that make up our core income.

The Development Sub Committee continues to work on behalf of the Brookvale community to ensure developments are what the local residents want and that issues of access around Brookvale are addressed.

Grants

Brookvale Community Association has not applied for any funding this year

BCA Reserves Policy

It is the policy of the charity to maintain free reserves at a level that balances our objective to develop and support services with our need to remain financially stable. A minimum level of free reserves equating to at least 3 months of unrestricted expenditure without any income is considered sufficient to cover management, administration and support costs and to respond to emergency needs which arise from time to time. Restricted reserves include grants received for equipment.

Assets Managed by the Trustee

BCA manages Brookvale Village Hall and fundraise to maintain and develop the building and ensure the building is there for community use. The building is currently provided by the Basingstoke and Deane Borough Council for a "peppercorn" ground rent and free of business rates. The Council do not envisage an increase in charges for the lease and rent being levied on the Charity in future years. The Charity Commission is Trustee for the lease, being for 80 years from 1 May 2008.

Note from Chair of Trustees

The BCA charity has managed to deliver community events/activities and maintain the hall successfully, without grants for family events. Community response to some events has been disappointing.

However the committee needs more volunteers to continue to deliver our community events as volunteer resources are dwindling. I have to thank these volunteers for the support they give. Without them the community would not have a hall and I am very grateful to their ongoing support.

The **solar panels** funded by Developers Contributions, known as Section 106, continue to cut costs and provide income. The final set of self-funded solar panels has been installed

Events continued to be attended by the community with **Brookvale in Bloom** promising to be another success next year.

Work on the **Hall upgrade** has continued throughout the year. Our continuing thanks to the volunteer team that is making the project happen.

The **Community Garden** planting has developed, in the land beyond the Hall grounds. More volunteers can take advantage of the opportunities this provides

BCA **Community Agents** during the year have improved BCA's communication with residents.

There are now 50 signed-up members of BCA, but, as always, we need more active volunteers.

The Accounts this year show a strong balance sheet and the Trustees are confident of the charity's ability to continue as a going concern.

Brookvale in Bloom promising to be another successful well attended competition next year 2020!

Finally – my personal thanks to all those that supported the BCA in **2018/19**. Let's hope the success continues into coming years.

Signed *Malcolm MacInnes*..... M. MacInnes Chair Date 1/8/19

Signed ..... C Williams Treasurer Date 31/7/19

BROOKVALE COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BROOKVALE COMMUNITY ASSOCIATION FOR THE YEAR ENDED 30 APRIL 2019

I report on the accounts of the Brookvale Community Association for the year ended 30 April 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Certified Accountant which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Charlotte Derbyshire

Charlotte Derbyshire FCCA
Chartered Certified Accountant

On behalf of Derbyshire Accountants Limited

Date: 02/09/2019



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Brookvale Community Association

No (if any)
1174719

CC16a

Receipts and payments accounts

For the period from	Period start date 01/05/2018	To	Period end date 30/04/2019
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Blurb adverts	20	-	-	20	-
Hall Hire	29,939	-	-	29,939	27,619
Hire deposits	1,800	-	-	1,800	339
Events	626	-	-	626	850
Donations	58	-	-	58	40
Grants	-	-	-	-	-
LIF - S106	-	-	-	-	9,571
LIF payroll	-	-	-	-	3,710
SSE FIT	4,581	-	-	4,581	4,297
Lottery fund collections	1,150	-	-	1,150	1,246
Lottery fund donations	-	-	-	-	12
Lottery fund interest	3	-	-	3	2
Sundry receipts	98	-	-	98	260
Sub total (Gross income for AR)	38,275	-	-	38,275	47,946
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,275	-	-	38,275	47,946
A3 Payments					
Hall:					
Ground rent	-	-	-	-	-
Utilities	2,576	-	-	2,576	2,385
Maintenance -	3,546	-	-	3,546	3,060
LIF/ Building works - hall extn	10,945	-	-	10,945	9,588
Lottery fund draws	1,200	-	-	1,200	1,200
Cleaning/ materials	2,299	-	-	2,299	2,113
Hall deposit refunds	2,100	-	-	2,100	2,961
Insurance	-	-	-	-	3,685
Equipment Purchase	2,217	-	-	2,217	2,602
Safety Protection/ Certification	818	-	-	818	538
Administration including:					
Phone	69	-	-	69	-
Payroll etc	5,002	-	-	5,002	18,667
Stationery	509	-	-	509	873
Event costs	1,197	-	-	1,197	1,131
Blurb costs	1,035	-	-	1,035	720
Staff training	-	-	-	-	118
AGM costs	-	-	-	-	50
Sundry payments	1,046	-	-	1,046	988
Internet	624	-	-	624	755
Sub total	35,183	-	-	35,183	51,424
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	35,183	-	-	35,183	51,424
Net of receipts/(payments)	3,092	0	-	3,092	(3,478)
A5 Transfers between funds	0	-	-	-	-
A6 Cash funds last year end	33,569	-	-	33,569	37,047
Cash funds this year end	36,661	-	-	36,661	33,569

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	35,066	-	-
	Petty cash	324	-	-
	Lottery account	1,271	-	-
	Total cash funds	36,661	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-