

Additional Reports – ACM 2019



Community Worker

Tea and Tots (which is for mums and babies/toddlers) runs from **9.30 until 11.30**. There can be up to 26 children and their parents at this session. This is well patronised and is very popular. Some comments from parents include:

- *"We love tea and tots. I had such bad anxiety but I've made some lovely friends so has Izzy. I cannot recommend this group enough xx"*
- *"Tea and Tots morning and afternoon sessions. Mix of activities, space for children to run and super friendly hosts"*
- *"Emma is so friendly. And all the mums are chatty and welcoming"*
- *"Tea and tots Afternoon group And TGIF They are all brilliant my older two like the after-school group as it has activities for all ages"*

Although officially we break between 11.30 and 1.30 pm and activities are not organised, it suits some parents to come at this time so we keep the doors open and the drinks and food available. The children are quite happy playing with the toys while the adults take a lunch break. Nearly every week sees 1 or 2 new parents and the number of parents with babies, rather than toddlers, is increasing.

Afternoon Tots – again for mums and babies/toddlers. This runs from **1.30 until 3.00 pm**. Numbers for this group are stabilising and it is a viable group of up to 16 children with their parents. Several of these stay on for the later session.

TGIF (Thank goodness it's Friday) runs from **3.30 – 5.00 pm** - this was intended to be an after school club for primary school children. However, because we require parents to accompany children, the parents are bringing siblings of all ages along – from babies to upper school children. This makes for an interesting mix. John is invaluable in these sessions as he will play football/snooker/badminton as required. Although not serving its original purpose, there can be up to 16 children coming.

Occasionally we have additional activities such as a photoshoot or book sales. These provide additional income for the groups as 10% of their profit comes to us.

Financially we are self supporting with entrance fees [£1 per family per session] and donations. Money is spent mainly on refreshments and healthy snacks as well as craft materials. Occasionally we have additional expenses but have so far managed to cover these without going back to the Treasurer for help. Last August we held a Holiday Club which was organised and run by

John and Emma with an average of 20 children attending each day. Emma has already planned this year's Holiday Club which will be held from August 26th to August 30th. Please keep these dates free as we will be looking once again for a lot of helpers. Last year we held a Christmas Craft afternoon which was very successful. As a result we are holding an Easter Crafts afternoon on Friday April 12th from about 3.30 – 6.00 pm and are currently looking for people to help to introduce different crafts on that afternoon. We also held our second New Year's Eve disco which was very well received.

Friendship Café [was Footprints] is the church café which runs on a **Saturday from 10.00-12.00**. Saturdays have evolved as we find out what works. We now have a small social group made up largely of church members who play a variety of board and card games and enjoy coffee, tea and cakes. This has been successful. We are trying a film session on the 4th Saturday each month and musicals are proving popular.

Singing for fun - we have recently started new initiatives on a Wednesday evening in response to requests made to Emma. Youth Songsters meet between 6.00 and 7.30. They sang for us in the Christingle service. Numbers are not high yet but the children are enthusiastic and enjoying their singing. In the last few weeks adults have been singing just for fun as Sudbury Songsters between 7.30 and 9.00. Amber Richardson is helping to lead these groups. Both groups hope to sing, where appropriate, at church services/functions. Again anyone is welcome to help – or to join in and sing, or to provide a musical accompaniment!

Emma is working hard and has great ideas. She does however need as much support as possible whether with serving refreshments, setting out and clearing up, pairs of hands at craft tables and so on. Please consider whether you could help on an occasional basis.

She is really helping St John's to reach out into the community.

Gill

Re-unite Report 2018

Reunite is a group of about 20 ladies and gents which meets monthly in the Wesley Room. Rev John leads with a short talk or slides with some discussion. They have had talks on, for example, Psalms, Gardening, Favourite Poems, and John and Ann's Sabbatical holiday. Refreshments and chat follow. Once a year there is an outing. The group usually meets on a Tuesday afternoon and is open to everyone, including you. Do come!

John

**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

St Johns Methodist Church Sudbury

Church

FOR THE YEAR ENDED

31 August 2018

Bury St Edmunds	Circuit	Circuit no	1403
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Registered Charity - Charity Registration number

1151379

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev John Boardman

Church Stewards:

Mrs S Rampling

Miss I Hebden

Mrs J Rix

Mrs G Phillips

Mrs J Brooker

Treasurer:

Mr W P Martland

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered		45,629	112	45,741
a3	Bank and CFB interest and Investment income		376		376
a4	Lettings		13,677		13,677
a5	Other receipts		4,282	4,000	8,282
a6	TOTAL RECEIPTS		63,964	4,112	68,076 (a7)
SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share		44,350		44,350
b3	Donations			262	262
b4	Repairs and Maintenance		7,484		7,484
b5	Utilities (Insurances, water charges, heating & lighting)		7,444		7,444
b6					
b7	Other payments		3,783	7,931	11,714
b8	TOTAL PAYMENTS		63,061	8,193	71,254 (b9)
SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	903	(4,081)	(3,178)
c2	Total funds brought forward from last year		74,403	7,842	82,245 (c6)
c3	Sub total	(c1+c2)	75,306	3,761	79,067
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	75,306	3,761	79,067 (c8)
SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)			£	£
d1	Balance brought forward from last year			103	NIL
d2	Offerings/Gifts - received for external organisations			1,661	1,754
d3	Offerings/Gifts - passed to external organisations			1,764	1,651
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)		NIL	103

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2018 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	The Playbox	83,247	75,572	7,675		35,503	43,178
e2	Choir	180	25	155		236	391
e3	Men's Monday Club	NIL	NIL	NIL		38	38
e4	Messy Church	130	192	(62)		144	82
e5	Hobbies Club	80	10	70	(100)	51	21
e6	Re - Unite	245	119	126		53	179
e7	Flower Committee	22	NIL	22		100	122
e8	Sub total of Internal Organisations funds	83,904	75,918	7,986	(100)	36,125 (e11)	44,011 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	68,076 (a7)	71,254 (b9)	(3,178)	(c7)	82,245 (c6)	79,067 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	151,980	147,172	4,808	(100)	118,370 (x)	123,078 (y)
		TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2018

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	8,710	13,009
f3	Bank Deposit Account		
f4	Central Finance Board	33,036	25,559
f5	Trustees for Methodist Church Purposes	40,499	40,499
f6	Other funds		
f7	SUB TOTAL - Church accounts	82,245 (c6)	79,067 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	36,125 (e11)	44,011 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	118,370 (x)	123,078 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2017	At 31 August 2018
g1	Investments (include Endowments)	
g2	Land & Buildings (see notes re Insurance value)	2,580,000
g3	Other Assets	
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer Date

Name

Address

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

Independent Examiner's Report to the Trustees of the

Church

This Report is on the Church Accounts for the year ended 31st August

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

(3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name

Signature

Relevant Professional qualification or body

Address

Date

Basis of Independent Examiner's Report

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* Please circle as appropriate

Name

Vincent Chapman

Signature



Relevant Professional qualification or body

ACA FCA

Address

Andrew Graham
Charities Manager
22-25 Langley Street, Sudbury, Suffolk

DATE

22/10/19