

PartnerAid UK registered as Partner Aid International (UK) (Charity Registration Number - 1015165)

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# Trustees' Report and Financial Statements For the year ended 31 December 2018

Contents	Page
Reference and Administrative Details	1
Trustees' Report	2
Independent Examiner's Report	4
Statement of Financial Activity	5
Balance Sheet	6
Notes to the Financial Statements	7-9

## Partner Aid International (UK) Reference and Administrative Details

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Charity Number	1015165
Trustees	Mr Andrew Dimmock Dr Roland Howard Morris Mrs Edith Solomon Mr George Norman Thackray Mr Randall Lawler Mr Peter Chiswell (resigned on 23 February 2019)
Treasurer	Mr Norman Robert Gracey
Principal Address	21 Walnut Way Hyde Heath Amersham Bucks HP6 5SB England
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
Independent Examiner	Mr T Brewer 51 Elmwood Crescent Flitwick Bedfordshire MK45 1LH

#### Partner Aid International (UK) Trustees Report For the year ended 31 December 2018

#### Structure, governance and management

Partner Aid International (UK) is an unincorporated registered UK charity (No.1015165), governed by a Trust Deed. The name PartnerAid UK has been adopted for working purposes.

The Charity is self-governing. It coordinates with a wider network of charities operating under the 'PartnerAid' name in other countries, including Switzerland and the Netherlands, which gives access to co-operative support and expertise when needed.

The current Trustees are listed on page 1. The Trustees have the power to elect new Trustees as required. All of the Trustees have served throughout the year. Mr P Chiswell resigned as a Trustee on 23 February 2019.

#### **Objectives and activities**

The Trustees wish to thank the trusts and individuals who have provided vital fundraising in support of PartnerAid UK.

In line with the new reporting requirements included in the Charities Act 2016 the Trustees are pleased to confirm that all fundraising is done in compliance with best fundraising practice. During 2018 we did not employ any professional fundraisers. There were no complaints or criticisms during the year about our fundraising activities.

The Charity's primary objective is to raise funds to support relief and development projects and continue to support projects in Burkina Faso, Chad, Ghana, Ethiopia, Kurdistan, Pakistan and South Sudan.

The Trustees seek to achieve this objective by raising funds to support reliable, experienced and committed local partner organisations. We look for cost-effective projects run by community-based teams with whom we can maintain good communications and accountability. By relying mainly on volunteers, the Charity's expenses are kept to a minimum, thus allowing maximum funds to be channelled into relief and development projects.

#### Achievements and performance

Total donations received were £38,385 in 2018 which showed a 17.2% decrease (£7,994) on 2017 as the earlier year yielded good support for work in Burkina Faso and Chad.

The Trustees have considered risks to which the Charity is exposed and in their opinion the established systems and procedures continue to afford adequate safeguard.

### Partner Aid International (UK) Trustees Report (continued) For the year ended 31 December 2018

#### **Financial review**

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Donations received in 2018 were sufficient to continue funding ongoing long-term development projects. Funds at the year end of £7,486 (2017 £8,160) represented mainly cash held in an interest-bearing bank account prior to distribution.

The Trustees' policy is to send all specific donations to overseas projects as soon as these can be effectively used. Gifts awaiting remittance earn bank interest, which is added to the balances held for the related projects.

At the year end, unrestricted funds were £2,154 (2017: £3,171) which are considered satisfactory.

### Statement of Trustees' responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the Trustees are required to:

(a) select suitable accounting policies and then apply them consistently,

(b) make judgements and estimates that are reasonable and prudent,

(c) state whether accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements, and

(d) prepare the financial statements on a going concern basis, unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy, at any time, the financial position of the Charity and enable them to ensure that the financial statements comply with charity law. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Declaration

The Trustees declare they have approved the above report.

Signed on behalf of the Charity's Trustees:

Mr A Dimmock (Chairman)

Dated: 5 OUTVENT 2019

### **INDEPENDENT EXAMINER'S REPORT**

## TO THE TRUSTEES OF PARTNER AID INTERNATIONAL (UK)

I report to the charity trustees on my examination of the accounts of Partner Aid International (UK) ("the Trust") for the year ended 31 December 2018 as set out on pages 5 to 9.

#### **Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination.

I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

2. the accounts do not accord with those records; or

 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
the accounts have not been prepared in accordance with the methods and principles of Accounting and

Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

T.R. Forene

Mr T Brewer 51 Elmwood Crescent Flitwick Bedfordshire MK45 1LH

Dated: 5 OCTUSNE 2018

### Partner Aid International (UK) Statement of Financial Activities Year ended 31 December 2018 (Summary of Income and Expenditure)

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	Note	Restricted Funds £	Unrestricted Funds £	Total 2018 £	Total 2017 £
Incoming Resources Donations Other Total Incoming Resources		28,957 0 28,957	9,428 0 9,428	38,385 0 38,385	46,379 0 46,379
Resources Expended Cost of generating funds Charitable expenditure Projects and support Management and administration Total Resources Expended	5	32,813 	0 4,944 4,944	32,813 6,246 39,059	38,308 9,496 47,803
Net Incoming Resources for the year		(5,158)	4,484	(674)	(1,424)
Transfers between Funds		5,501	(5,501)	0	0
Net Movement in Funds		343	(1,017)	(674)	(1,424)
Reconciliation of Funds Balances brought forward at 1 January		4,989	3,171	8,160	9,584
Balances carried forward at 31 Decemb	ber	5,332	2,154	7,486	8,160

The notes on pages 7 and 9 form part of these financial statements

# Partner Aid International (UK), registered charity number 1015165 Balance Sheet At 31 December 2018

		2018	2017
	Note	£	£
Current Assets			
Debtors		424	424
Cash at bank and in hand		7,302	7,976
		7,726	8,400
Current Liabilities			
Creditors falling due within one year	7	(240)	(240)
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Net Assets		7,486	8,160
Represented by:			
Income Funds			
Restricted funds	6	5,332	4,989
General charitable funds		2,154	3,171
Total Funds		7,486	8,160

The notes on pages 7 to 9 form part of these financial statements

These financial statements have been approved by the Trustees and are signed on their behalf by:

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A Dimmock Chairman

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Dated: 5 OLIVENE 2019

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G N Thackray Trustee

## Partner Aid International (UK) Notes to the Financial Statements Year ended 31 December 2018

## 1. Charity Information

Partner Aid International (UK) is an unincorporated charitable trust registered with the Charity Commission for England and Wales.

The registered office is 21 Walnut Way, Hyde Heath, Amersham, Bucks, HP6 5SB.

### 2. Basis of Preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts and in accordance with the Charity SORP (FRS), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland and in accordance with the Charities Act 2011.

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 3.

No changes to accounting policies and accounting estimates have taken place during the year. No material prior year errors have been identified in the year.

The Trustees consider that there are no material uncertainties about the charity's ability to function. All amounts shown in the financial statements are stated in Sterling which is the functional currency of the charity. Monetary amounts in these financial statement are rounded to the nearest £.

### **3. Accounting Policies**

### Incoming Resources and Fund Accounting

Donations are credited in the statement of financial activities when received. Income received for a specific restricted purpose as declared by the donor is credited to a separate restricted fund. Unrestricted funds are expendable at the Trustees' discretion in furtherance of the Charity's objectives.

#### **Resources Expended**

Resources expended are accounted for on an accruals basis. Expenditure is allocated in the statement of financial activities between restricted and unrestricted funds and is further analysed between charitable expenditure and cost of generating funds. Charitable expenditure is analysed between Field Projects & Support and Management & Administration.

### 4. Contribution from Projects

A proportion of Developing Country Project Income (not exceeding a maximum of 10% of donations) was contributed in 2018 towards the Charity's support costs, including general publicity and administration. Any excess funds are allocated back to Projects at the Trustees' discretion.

### 5. Direct Charitable Expenditure

Projects & Support comprises gifts forwarded to Project teams.

The Charity does not have any paid staff and instead uses expert consultants where possible. This enables maximum funds to be channelled overseas into relief and development projects. Trustees are not remunerated and are paid expenses for attending meetings and duties directly related to their duties as trustee. In the case of one trustee payment for consultancy work, unconnected with duties as a trustee, was agreed by other trustees and came to £nil (2017: £1,190).

£240 (2017: £240) has been provided for the independent examiner's fee in the 2018 accounts.

# Partner Aid International (UK) Notes to the Financial Statements (continued) Year ended 31 December 2018

# 6. Analysis of Restricted Funds

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For the year ended 31 December 2018 Incoming Resources	Africa £	Middle East £	Total £
Donations	28,957	0	28,957
Bank interest received	0	0	0
Total Incoming Resources	28,957	0	28,957
Less: Charitable Expenditure Field projects and support	32,179	1,936	34,115
Net Incoming Resources for the year	(3,222)	(1,936)	(5,158)
Transfers between Funds	3,501	2,000	5,501
Net Movement in Funds	279	64	343
Reconciliation of Funds Balances at 1 January 2018	4,989	0	4,989
Balances at 31 December 2018	5,268	64	5,332

All Transfers between Funds are either into or from the General Fund (an Unrestricted Fund).

For the year ended 31 December 2017	Africa	Middle East	Total
Incoming Resources	Anica	Last	Total
Donations	37,792	0	37,792
Bank interest received Total Incoming Resources	<u> </u>	0	37,792
Less: Charitable Expenditure			
Field projects and support	40,572	400	40,972
Net Incoming Resources for the year	(2,780)	(400)	(3,180)
Transfers between Funds	3,874	175	4,049
Net Movement in Funds	1,094	(225)	869
Reconciliation of Funds			
Balances at 1 January 2017	3,895	225	4,120
Balances at 31 December 2017	4,989	0	4,989
7. Creditors falling due within one year			
	2018 £	2017 £	
Accrued expenses	240	240	

# Partner Aid International (UK) Notes to the Financial Statements (continued) Year ended 31 December 2018

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8. Statement of Financial Activities For the year ended 31 December 2017	Note	Restricted Funds £	Unrestricted Funds £	Total 2017 £
Incoming Resources Donations Contribution from projects Other Total Incoming Resources	4	37,792 0 0 37,792	8,587 0 0 8,587	46,379 0 0 46,379
Resources Expended Cost of generating funds Charitable expenditure Projects and support Management and administration Total Resources Expended	5	38,308 2,664 40,972	0 6,831 6,831	38,308 9,495 47,803
Net Incoming Resources for the year		(3,180)	1,756	(1,424)
Transfers between Funds		4,049	(4,049)	0
Net Movement in Funds		869	(2,293)	(1,424)
Reconciliation of Funds Balances brought forward at 1 January		4,120	5,464	9,584
Balances carried forward at 31 December		4,989	3,171	8,160