

Trustees' Annual Report 2018

In line with Charity Commission requirements, our Trustees have ensured that our activities have the widest possible public benefit, whether in the Christian or Youth Work operations. Assets and resources have been used to further the Objects of the Constitution and the specified Mission Statements adopted by Trustees in past years. Funds have been ethically sourced, and control of finances maintained. Legal rules have been complied with and relevant policies adopted or updated, each specifically approved by Trustees.

Open access for all our events and activities has been applied in line with our Equal Opportunities policy and our underlying Christian principles.

In November our Chair, Margaret Taylor was forced to step down from the role due to pressure of work. Our Vice Chair, Linda Cunningham has taken over the Chair responsibilities until the 2019 AGM in March of that year. Margaret takes with her our sincere thanks for the work she has done during 2018. Chris McIntosh retired from his Treasurer's role in October after using his skills to review our financial procedures and operating processes. Thanks to him for his work and the smooth handover to Keith Taylor, a very experienced Accountant and Financial Auditor, who has taken up the post. Heather Turner took over the HCT Secretary role and, together with Keith Taylor and Linda Cunningham are very welcome additions to the Trustees list. Darren Byford, a local Councillor, and Joanne Davis, an experienced Youth Work Practitioner have been appointed as Co-opted Trustees. Darren replaced Councillor Janet Holmes who retired after many years of helpful support and guidance. Margaret Strong, a retired Safeguarding Expert, took up the vital role of Safeguarding Officer. John Gallaghers' new role dealing with fundraising bids and other important matters has been very successful as shown in the financial section of the report.

The United Service was supported by all our churches. The 2018 United Service took place in January at St Andrews Church, Netherton led by Father John Geary.

Last year's Forum was a great success at Horbury Methodist Church, and we thank our guest speakers, Flora and Dick Davis for their talk on There is no "them" only "us" – welcoming asylum seekers and refugees

On Good Friday, 30th March, we attended a "Tenebrae" service at St Peters, led by Father Christopher Johnson. We distributed Easter eggs to the Community in the Co-op on Easter Saturday with HCT leaflets to reach out to our community. We strongly believe being involved with our community is part of our work.

Christian Aid Week went very well raising £3,000. Thanks to all the Churches for contributing and particularly to Carole Shaw, our Christian Aid Group Chair for all her hard work organising and supporting our Churches with various Christian Aid activities.

In May we held our free Whit Community Party at Horbury Academy including games, a bouncy castle, BBQ, archery, cake and much more! It was a fantastic success and circa 200 people attended. We hope to build on this year's success with another Community Whit Party at the end of May 2019.

In September, we held our now annual community Quiz Night at St Johns Church, led by our quizmaster, Mark Hunter. The evening was very useful in bringing people together in a fun and challenging way.

Christmas carol singing took place in the Co-Op, where we reach out to the community and hand out service times and chocolates for the children. This is always a joyous occasion at the end of our calendar of events

Services continued to be held at the residential homes in the area and are very well received by people who gain much from the communal singing, company and encouragement that they get.

Our grateful thanks go to Heather Turner for compiling and editing the monthly newsletter. We have widened leaflet distribution community to keep informed of HCT news and church community events.

The Horbury Breakthrough Youth Project has had a busy and successful year with 699 young people accessing the project in some way. Our staff team have now been with the project for two years and have an excellent work ethic and lead well. We have twenty-two volunteers, all actively involved on a regular basis, plus a further twenty-seven young representatives / officers / youth trustees. Skills development has been a key theme during the year, widening our options.

We are now running seventeen weekly sessions, six residentials, fundraising activities, school lessons, self-esteem groups, Duke of Edinburgh Awards and much more. Special events and trips included a Church Sleepover, York Dungeon, Indoor Go-Karting, LaserZone, Hesley Wood Scout Activity Centre residential – including archery, and rock climbing, seaside day trip, camping - including kayaking, Alton Towers, North Yorkshire Water Park, Go Ape, outdoor laser combat game, bowling and food, Escape Rooms, sledging, wheelchair basketball. Our young people joined partner residentials including Aire and Calder Methodist Circuit residential and the Horbury and South Ossett Phoenix Rotary Club's Youth Leadership Award.

The annual Celebration of Young People Awards night took place in July and the Youth Lunch took place in November at Horbury Methodist Church with inclusive entertainment by young people. We feel it is right to have people from different generations in our community mixing together for food and enjoyment.

Excellent relationships exist with Horbury Academy, Wakefield MDC, The National Coal Mining Museum, Young Lives Consortium, Huddersfield and Leeds Trinity Universities, local Churches and other partners.

The position of Treasurer transferred from Chris McIntosh to Keith Taylor in October 2018 and thanks are due to Chris for work in 2017/2018 and his assistance during and since the handover.

2018 was another successful year in financial terms, with Total Bank and Cash Balances increasing by £14,587 from £37,624 to £52,211; with total receipts £101,976 (2017 £102,683) and total payments £87,389 (2017 £86,656). The Big Lottery Fund grant of £59,003 represented 58% of the total receipts in 2018. The Trustees are actively looking for sources of income to reduce the dependency on the Big Lottery Grant.

Other external Donations and Grants of £23,000, from Aire Calder Methodist Circuit (£1,500), Garfield Weston Foundation (£10,000), Leeds Methodist District Advance Fund (£5,000), Wakefield Metropolitan District Council (£2,500) and Wakefield Diocesan Family and Social Welfare Fund – Wakefield and Huddersfield Episcopal Area (£4,000), were a further 23% of the total receipts. A special thank you to John Gallagher for all his hard work in submitting the various claim forms and of course we mustn't forget all the various external organisations that have supported us in 2018 and in previous years.

Numerous Fund-raising activities and Events throughout the year, including The Asda bag pack, Awards night, Fashion Show, Forum, Great North Run, Quiz night, Snowden sponsorship, Street collections, Whit event and the Youth lunch, generated £8,751 representing 8% of the total receipts. Regular Donations from several loyal individuals together with our own Churches generated £5,693, representing 6% of the total receipts. Our heartfelt thanks to everybody who has supported Horbury Churches Together in this way. Activity contributions by our youth people towards the cost of activities including The Duke of Edinburgh award, archery and various holiday activities, generated £5,504, representing 5% of the total receipts.

Payments in 2018 totalled £87,389. Salaries, Pensions & National Insurance of £59,346 represented 68% of payments, Youth work of £12,751 represented 15% of payments, Rent, Utilities and other Office costs of £11,509 represented 13% of payments and other costs of £3,783 represented 4% the payments.

The Horbury Breakthrough Youth Project continues to benefit from the Trustees and individuals who give their time freely together with our own Churches who provide free or reduced rent for meetings and youth activities at Church premises. Great thanks are also due to the Trustees, Ministers, Officers, Business Committee members, our Youth Work Staff, Volunteers, Parents and very importantly, members of our Churches who support all we do. Thanks to all for on-going prayers and support. Trustees for 2018 were:

Margaret Taylor- Chair -59 Mount Crescent, Wakefield, WF2 8QQ- Part year to November 2018
Linda Cunningham – Vice Chair – 26, Coxley Crescent, Netherton, Wakefield. WF4 4LR
Keith Taylor- Treasurer -11, Gagewell Lane, Horbury, Wakefield, WF4 6BQ -Part year from November 2018
Chris McIntosh- Treasurer - 4, Washburn Court, Wetherby, LS22 7GF - Part year to October 2018
Heather Turner – Secretary – 36, Mount Crescent, Wakefield. WF2 8QQ
John Walter- 76 Foxholes Lane, Altofts, Wakefield, WF6 2PE
John Gallagher- 54 Woodthorpe Lane, Wakefield, WF2 6JJ
Reverend Karen Campbell- St Marys Vicarage, Milfield Road, Horbury, WF4 5EP
Reverend Kim Williams- 1 Troon Way, Thornes Wakefield WF2 8LR
Reverend John Geary- The Vicarage, 6, Coxley Dell, Horbury Bridge, Wakefield, WF4 5LF
Father Christopher Johnson- St Peters Vicarage, Northgate, Horbury, WF4 6AS

Prepared on behalf of the Trustees by:

John Walter – Business Manager, Keith Taylor- Treasurer and Heather Turner- Secretary.

Horbury Churches Together

Charity Number 1092641

Final Annual Accounts 31 December 2018

K W Taylor BSc, FCA - Treasurer

R Squires - Independent Examiner

Horbury Churches Together

Receipts and Payments Account - General Fund 2018

Receipts	Notes	2017	2018
Church Subscriptions & Donations	2	1,525	275
Events	3	704	1,081
External Funding - Leeds Methodist District Advance Fund		0	1,000
Individual Donations		1,212	3,086
Restricted Fund - repayment of loan		5,000	0
Other income		0	25
Total Receipts General Fund	1	8,441	5,467
Payments		2017	2018
Events & Fund raising		558	519
Horbury Show		16	0
Newsletter and Website		629	387
Prizes & Gifts		0	25
Salaries, NI & Pensions		1,382	3,083
Young Christian general expenses		1,150	418
Total Payments General Fund	1	3,735	4,432
Net Receipts - General Fund	1	4,706	1,035

Notes to the Accounts - General Fund

1. Bank Balance - General Fund

	Notes	2018
Bank Balance as at 31/12/2017		17,904
Receipts 2018		5,467
Payments 2018		-4,432
Net Receipts		1,035
Bank Balance as at 31/12/2018	11	18,939

2. Church Subscriptions & Donations - General Fund

	2017	2018
Horbury Methodist	75	50
Netherton Trinity Methodists	45	55
Salvation Army	0	10
St Andrews	27	30
St Leonards Hospital	1,000	0
St Lukes	28	30
St Mary's	275	50
St Peter's	75	50
Total Church Subscriptions & Donations - General Fund	1,525	275

St Leonards Hospital - £1,100 banked January 2019

3. Events - General Fund

	2017	2018
Coffee morning	0	18
Forum	360	424
Quiz Night	210	299
Whit Event Donations	134	340
Total Events - General Fund	704	1081

Horbury Churches Together

Receipts and Payments Account - Restricted Fund (Social and Community Activities Horbury Youth Project) 2018

Receipts	Notes	2017	2018
Big Lottery Fund		61,273	59,003
Church Donations	5	0	732
Contributions by Youth members & others		5,455	5,504
Events	6	320	1,300
Fund raising	7	3,509	6,370
Gift Aid	8	8,565	0
Individual Donations		2,828	1,600
Other Donations & Grants	9	12,216	22,000
Other Income		76	0
Total Receipts - Restricted Fund	4	94,242	96,509
Payments	Notes	2017	2018
Evaluation of Youth Project		0	500
Events & Fund raising		933	1,934
General Fund - repayment of loan		5,000	0
Insurance		827	1,129
Office Equipment & Capital		0	2,343
Rent, Utilities & Office costs		7,673	8,037
Salaries, NI & Pensions		52,903	56,263
Youth work	10	15,585	12,751
Total Payments - Restricted Fund	4	82,921	82,957
Net Receipts - Restricted Fund	4	11,321	13,552

Notes to the Accounts - Restricted Fund

4. Bank Balance - Restricted Fund

	Notes	2018
Bank Balance as at 31/12/2017		19,720
Receipts 2018		96,509
Payments 2018		-82,957
Net Receipts		13,552
Bank Balances as at 31/12/2018	11	33,272

5. Church Donations - Restricted Fund:

	2017	2018
Horbury Methodist Church	0	500
St Mary's	0	200
Other donations	0	32
	<u>0</u>	<u>732</u>

6. Events - Restricted Fund

	2017	2018
Awards Night	70	44
Awards/Rotary Club	250	600
Fashion Show	0	606
Horbury Show/Rotary Club	0	50
Total Events - Restricted Fund	<u>320</u>	<u>1,300</u>

7. Fund raising - Restricted Fund

	2017	2018
ASDA Bag Pack	0	507
Great North Run	2,823	3,753
Snowden Challenge	0	750
Street Collections	491	546
Three Peaks	195	0
Youth lunch	0	773
Other income	0	41
Total Fund raising - Restricted Fund	3,509	6,370

8. Gift Aid

Gift Aid claims have been filed with HMRC and should be settled in 2019.

9. Other Donations & Grants - Restricted Fund

	2017	2018
Aire Calder Methodist Circuit	1,500	1,500
Horbury Common Lands Trust	3,000	0
Garfield Weston Foundation	0	10,000
Leeds Methodist District Advance Fund	5,000	4,000
Rotary Club	100	0
Wakefield Metropolitan District Council	2,616	2,500
Wakefield Diocesan Family and Social Fund	0	4,000
Total Other Donations & Grants - Restricted Fund	12,216	22,000

Horbury Common Lands Trust - £3,000 banked January 2019

10. Youth work - Restricted Fund

	2017	2018
Duke of Edinburgh Award	3,496	2,501
General Expenses	3,878	2,802
Holiday events	2,023	3,201
Recruitment	645	0
Street based Youth work	0	900
Training	3,549	1,402
Travel expenses	1,994	1,945
Total Youth work - Restricted Fund	15,585	12,751

11. Bank Balances

	Notes	General Fund	Restricted Fund	Total Bank
Bank Balances as at 31/12/2017		17,904	19,720	37,624
Receipts 2018		5,467	96,509	101,976
Payments 2018		-4,432	-82,957	-87,389
Net Receipts		1,035	13,552	14,587
Bank Balances as at 31/12/2018	12	18,939	33,272	52,211

12. Assets at 31 December 2018

Yorkshire Bank Balances	Notes	2017	2018
Current Account		37,624	24,211
Reserve Bank Accounts (Term Deposits)		0	28,000
Total Bank balances 31/12/2018	11	37,624	52,211
Cash in hand		100	100
Total Bank & Cash Funds as at 31/12/2018		37,724	52,311

Independent examiner's report to the trustees of Horbury Churches Together

I report on the accounts of the Trust for the year ended 31 December 2018, which are set out on pages 1 to 4

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7) (b) of the 1993 Act; and
- To state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

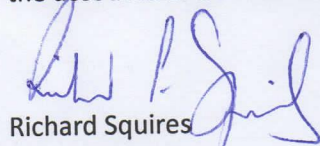
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 41 of the 1993 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Squires
External Examiner

30 April 2019

Independent examiner's report to the trustees of Horbury Churches Together

I report on the accounts of the Trust for the year ended 31 December 2018, which are set out on pages 1 to 4

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7) (b) of the 1993 Act; and
- To state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 41 of the 1993 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Squires
External Examiner

30 April 2019