

CHURCH of ST PETER, HENLEAZE

Annual Report and Financial Statement of the Parochial Church Council for the year to 31st December 2018



Administrative Information

The Church of Saint Peter, Henleaze is situated in Bristol.
It is part of the Diocese of Bristol within the Church of England.

The correspondence address is:

The Parish Office, Church of Saint Peter Henleaze, The Drive, Henleaze, Bristol BS9 4LD

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Henleaze is a Registered Charity, Number 1131226

The Trustees

The Trustees are the PCC members. PCC members who have served during 2018 are:

Ex-Officio PCC Members		
Clergy		Lay Ministers
The Revd Canon Mark Pilgrim MA	Incumbent	Ian Love
		Sarah Thomas
		Kathy Kilgour
Churchwardens		Deanery Synod Representatives
David Cottrell		David Cottrell
Moira McMurren (until May 2018)		Kathy Kilgour
Lindsey Traub (from May 2018)		Sarah Thorne

Elected PCC Members		
<i>Elected APCM 2016</i>	<i>Elected APCM 2017</i>	<i>Elected APCM 2018</i>
Mary Goronwy	Emma Bolton	Jane Boyle
Catherine Leask	David Fenna (treasurer)	Valerie Bishop
Wendy Young	Moira McMurren*	Peter Dyer
Mike Leddra	Jane Crawford	Erik Dirdal
Sandy Hollinghurst*	Alistair Robinson	Leah Emery

* Filling casual vacancies as from 29th April 2018

Objectives and Activities

St Peter's PCC has the responsibility of co-operating with the incumbent, the Revd Mark Pilgrim, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the buildings on the church site in The Drive, Henleaze.

In 2016 the PCC adopted the following guiding principles for all its activities:

St Peter's Vision is ***Lives transformed by following Christ in love and service.*** Its Mission is 'Worship God. Make friends. Change the world.' and its Values are 'Pray faithfully. Listen well. Act boldly. Serve generously.'

Together these statements give local expression to the Diocese of Bristol's strategy:

Creating Connections - with God, with each other and with our communities.

Structure, Governance and Management

St Peter's implements its Vision by the PCC setting and undertaking Targets each year. Work on these Targets is carried out by a variety of Teams, Groups, Sub-Committees and individuals including the Planning Team, the Site Committee, the Preaching Team, the Healing Group, the Young Seekers and Club, the Safe and Welcome Team and many others.

PCC's responsibilities are additionally undertaken:

- at the strategic level by the Planning Team, appointed by the PCC
- at the executive and operational level between PCC meetings by the Standing Committee.

The method of appointment of PCC members conforms to the Church Representation Rules 2011. These rules also govern the procedures and activities of the PCC. All church attendees are encouraged to register on the Church Electoral Roll, and to consider seeking election to serve on the PCC.

Bank Accounts are held at: Lloyds Bank, Henleaze Branch, 73 Henleaze Road, Bristol BS9 4JS

Independent Examiner of the Accounts: Mr W Evans, 111, Eastfield Road, Bristol. BS9 4AN

Review of the Year 2018

Public Benefit

The PCC is a charity whose objects fall into the category: "The Advancement of Religion".

All church services of divine worship are freely open to any member of the public. Church services include teaching of a moral and ethical framework to children and adults. This contributes to their spiritual and moral education which will play an important part in helping to make general public society better. The church also provides other facilities of public benefit, eg it is available, with appropriate staffing, for weddings and funerals; also, the church is open most weekday mornings as a sacred space in which any person may spend time in peaceful meditation or prayer.

The PCC believes that these examples illustrate that its activities provide "public benefit" and so entitle it to hold the status of being a registered charity. The general activities of the PCC and the church as a whole are reported in greater detail in subsequent paragraphs.

Implementing St Peter's Vision: 'Lives transformed by following Christ in love and service'.

St Peter's continued in 2018 to implement the Vision, Mission and Values principles adopted in 2016. They are as follows:

- our Vision is 'Lives transformed by following Christ in love and service'.
- our Mission is 'Worship God. Make friends. Change the world.'
- our Values are 'Pray faithfully. Listen well. Act boldly. Serve generously.'

The table below sets out the Specific Measurable Achievable Realistic Timely (SMART) targets set for 2018 by the PCC for the continuing implementation of St Peter's Vision.

Target	Timely (Deadline)	Measure	Progress
Engage a Youth Worker	by Sept 2018	<ul style="list-style-type: none"> Church Youth Groups professionally resourced 	Achieved
Engage a Choir Director	by Easter 2018	<ul style="list-style-type: none"> Choir Director in place to direct Choir/Singing Group according to availability 	Removed
Develop its five congregations			
Said Communion	Dec 2018	<ul style="list-style-type: none"> This Time Tomorrow a regular part of service 	Not achieved
Sung Communion	June 2017	<ul style="list-style-type: none"> Stable and creative organ/piano and music group input 	Achieved
		<ul style="list-style-type: none"> Provide for children through the summer holiday 	Achieved
		<ul style="list-style-type: none"> Choir contributions (according to availability of choir) 	Achieved
		<ul style="list-style-type: none"> Investigate Admission of the Baptised to Communion 	Adapted
Horizon	April 2018	<ul style="list-style-type: none"> Create a defined Team for Horizon to include hospitality, wardens and worship delivery 	Not achieved
Foundation	May 2018	<ul style="list-style-type: none"> review with Foundation leaders and strive to sustain and develop Foundation through 2018 	Achieved in part
Thursday 10.30	March 2018	<ul style="list-style-type: none"> develop occasional Lunches 	Achieved
Develop its Mission in the Community:			
HeartEdge	Spring 2018	<ul style="list-style-type: none"> Half-day Workshop hosted HeartEdge network proving helpful 	Achieved
Westbury Welcome Syrian Refugee initiative	Jan 2018	<ul style="list-style-type: none"> Introduce and recommend to St Peter's 	Achieved
Ale and Arty Festival	October 2018	<ul style="list-style-type: none"> 20th Oct 2018: review and plan from Jan onwards 	Achieved
The Happiness Lab	by Autumn 2018	<ul style="list-style-type: none"> Explore delivery during 2018 	Removed
Toddler Groups	by Easter 2018	<ul style="list-style-type: none"> Invitations to St Peter's events delivered regularly 	In progress
Deliver its Giving in Grace annual update	Feb 2018 onwards	<ul style="list-style-type: none"> Current donors thanked and new donors welcomed 	Achieved
Achieve the Safe and Welcome Gold Award	Dec 2018	<ul style="list-style-type: none"> Achieve Safe and Welcome Gold Award 	In progress
Give £6000+ to Outreach	Dec 2018	<ul style="list-style-type: none"> Raise £6000 or more to give away 	Achieved

In what ways did we 'Worship God'?

Church Religious Services

The general pattern of services in 2018 was:

Sunday	8.00am	Holy Communion (said)
	9.45am	Morning Worship with Communion
	4.00pm	Horizon (Family Service)
	7.30pm	Foundation (Contemplative Service)
Tuesday – Thursday	9.15am	Morning Prayer
Thursday	10.30am	Holy Communion
Friday	9.15am	Silent Prayer

With five different, very distinct weekly services, St Peter's continued the practice started in 2016 of describing itself as 'a Family of Five Congregations'.

The 8.00am Holy Communion on Sundays was attended by a wide variety of people who appreciate quiet, said worship.

The 9.45 am Sunday service benefitted considerably from having St Peter's newly appointed Organist, Pavlos Triantaris, as an enthusiastic and inspirational member of the congregation. Not only did Pavlos enhance and embellish the organ's contribution to worship, he also proved a valuable rehearser and accompanist for the Singing Group who led the singing and sung a number of special pieces through the year. The Music Group continued to respond to invitations to play at 9.45 and Christmas services and their contributions were much appreciated.

The 9.45am service encouraged and enabled people of different ages with different gifts to contribute to worship in a variety of ways – through welcoming, serving, reading, preaching, intercessions, describing their weekday mission context before introducing the Peace, ministering the bread and wine and, as members of the Healing Prayer Team, through the laying on of hands for healing. Our thanks go to all involved in these ministries.

During 9.45am services children, accompanying parents and carers and young people moved to the church hall for 40 minutes to attend 'Young Seekers' activities for age-related Christian Education. Young people in School Years 5 and above met in two groups, Club and Explorers. All then gathered in church to receive a blessing or communion at the administration of communion.

A welcome development in 2018 was the appointment of Simon Collins as our part-time Youth Worker. Having attended St Peter's for some months already with his family, Simon has been quick to work with adult volunteers of all ages and with a huge depth of experience to create stimulating groups for young people of or near Secondary School age and to volunteer and co-ordinate activities with younger children too. The time and dedication shown by everyone in every part of this ministry is much appreciated.

Family Communions were held when when it was considered best for all ages to stay worshipping and learning together in church. The 9.45am services on Christmas Day and Easter Day were both Family Communions.

The Horizon service included 45 minutes of inter-active worship after tea and refreshments served at the Servery from 4.00pm. Designed to appeal to young families and people with little former experience of Christian worship and fellowship, this service comes within the Church of England's 'Fresh Expression' criteria.

The 7.30pm Foundation service was generally contemplative in style. Its pattern was a Taizé style service (1st Sunday), Communion (2nd Sunday), Creative Compline (3rd Sunday) and a Special Service (4th Sunday) prepared and led by James Fox-Robinson, undertaking Pioneer Ministry training with CMS in Birmingham. Foundation also comes within the Church of England's 'Fresh Expression' criteria.

The ministry of healing, with the Laying on of Hands for Healing, continued to be offered by the Healing Group at morning Communion services on the first Thursday and third Sunday of the month and appreciated by many St Peter's attenders. Thanks are also due to those who quietly go about offering Home Communion to those who are not able to come to church.

Morning Prayer was held at 9.15 am on Tuesday, Wednesday and Thursday and Silent Prayer on Friday mornings. The Holy Communion service held on Thursdays at 10.30am in the Lady Chapel is well supported by people who find this the best time to come to church each week. The congregation contributed to biblical reflection during the service on a fairly regular basis. The service was followed by refreshments at the Servedy and, occasionally, by a lunch for those living on their own. The provision of lifts, of refreshments and of excellent lunches is much appreciated by Thursday attenders.

The vicar, Rev Canon Mark Pilgrim thanks his four Licensed Lay Minister colleagues, Valerie Peters, Ian Love, Sarah Thomas and Kathy Kilgour and retired clergy colleagues, Rev Canon Peter Chambers and Rev Andrew Daunton-Fear for the contribution of their gifts and for their generous commitment of time to St Peter's. Three Trinity ordinands, Heulwen Evans, Jim Edie and Pat Kerr, on placement at St Peter's through 2018 made valuable contributions to St Peter's worship. The ministry of the Lay Administrants and Sacristans is also much appreciated.

The PCC continued to hold its meetings in church, starting with worship in front of the nave altar, moving to the Lady Chapel for business and to the Servedy for refreshments half way through the meeting.

Prayer groups met in a variety of patterns and with a variety of focus. Every PCC meeting was preceded in the afternoon by Prayer for the Parish – in which the PCC agenda was described and prayed through by a group containing both PCC and non-PCC members. A group to pray for our children and young people's work met regularly on Friday afternoons.

Church Attendance

	2015	2016	2017	2018
All Ages Average Weekly Attendance	234	232	216	199
Adult Average Weekly Attendance	187	188	179	171
Child Average Weekly Attendance	46	44	37	28
All Ages Average Sunday Attendance	214	178	177	171
Adult Average Sunday Attendance	171	146	140	143
Child Average Sunday Attendance	43	32	37	28
Easter Communicants	184	194	202	179
Christmas Communicants	207	122	185 *	124
Average "normal Sunday" Communicants	121	121	122	110
Average mid-week communicants	17	18	21	20
Baptisms	7	12	3	7
Confirmations	1	7	0	0
Weddings	3	2	2	1
Funerals	19	5	9	5
Electoral Roll	257	260	261	252

NB Prompted by the Diocese of Bristol using 2016 attendance figures to recommend levels of Parish Share giving and reminding parishes to factor in repeat attendance by some individuals on the same day, some average attendance figures for 2016 are 10 less than the equivalent figures for 2015.

* Christmas Eve 2017 fell on a Sunday so the Communicants include Holy Communion (23) & Sung Eucharist on Christmas Eve (58), Midnight mass (36) and Holy Communion (8) and Sung Eucharist on Christmas Day (60)

In what ways did we 'Make Friends'?

The mission to make friends echoes the Diocese of Bristol's priorities for us to connect with God, with each other and with the wider community. Building relationships with each other has taken a variety of forms throughout 2018 including through House Groups, Faith Seeking Understanding sessions and through events including Parish Lunches. Special thanks go to those who organised and contributed to these gatherings – whether for study or for eating – but always for fellowship. It was particularly good to see attenders of all five of our congregations mixing and enjoying the same event on some of these occasions.

The Pastoral Care group under our Lay Pastor, Mary Goronwy's indefatigable eye, offered care to around 400 people. Care Group members, along with others, visited people in all kinds of situations and with varying degrees of connection to St Peter's, offering welcome and support in as many ways as possible – as did Welcomers and Sidespeople at services and Baptism Family Sponsors. Thanks go to them all.

A notable feature of St Peter's current pattern of mission and ministry is the way in which the majority of services (all except the Sunday 8.00am service) begin or end with refreshments, enabling people to get to know each other and, where appropriate, make plans and pass on information in relation to forthcoming initiatives. We are indebted to those who prepare, serve and tidy up after refreshments and thereby develop our fellowship.

Making friends / connecting with our wider community happened in various ways during 2018. One way was through the Ale and Arty Charity Festival held in October. This saw hundreds of people from the local area coming to St Peter's to buy art and craft produced by local artists, to savour craft ale and a variety of food and drinks, to listen to live music and to raise money for St Peter's Outreach and local charities. Opportunities were also taken, for instance, with Quiz Nights, the Christmas Card and Craft Sale and Christmas Activities at the Henleaze Christmas Community Festival. The efforts of those who organise these events and run stalls and activities to help deliver them are much appreciated.

The Monday and Friday morning Toddler Group continued to provide welcome opportunities for local parents and carers and their children to play and socialise.

Providing opportunities to deepen our relationship both with God and with neighbours, a Parish Weekend was held at Lindors in the Forest of Dean. This enabled young people to grow in fellowship through raft building and other group activities and both adults and young people to explore bible passages through the medium of a painting illustrating the passage. Inspiration for this approach came to Sarah Thomas from the HeartEdge network to which St Peter's belongs. Thanks are due to Sarah for this stimulating input, to Simon Collins for his leadership of the young people and to David Cottrell for all the planning and arranging of the Weekend.

In what ways did we 'Change the World'?

St Peter's worked on its third mission principle in a variety of ways. Some £6000 was raised for its Outreach charities. Support continued to be given to Miriam Knowles, our Occupational Therapist CMS partner in Tanzania. The financial support provided to charities in the UK and further afield is listed in the financial report below. Many attenders try to make a positive difference to the world around them and so further unveil God's kingdom through voluntary and charitable activity with local, national and international groups.

At the beginning of 2018 the possibility of St Peter's supporting a Syrian Refugee Family to settle in our neighbourhood was enthusiastically embraced by the PCC, under the title 'Henleaze Hospitality'. Initial efforts to participate in the Government's Community Sponsorship Group scheme were helpfully overtaken by an opportunity to work more quickly with Bristol City Council's Resettlement Scheme – which meant cutting out both the need to form an independent charitable body and the need to raise £9000 in guarantee money. A family arrived in Henleaze in December and our work welcoming them and supporting their integration into life in Henleaze and Bristol is ongoing.

Church Governance and Administration

The Parochial Church Council met six times in 2018. The average attendance percentage was 73%. Committees met between meetings and reports of their deliberations were received by the full PCC and discussed and agreed for action where necessary.

We thank Emma Woodworth, our Parish and Church Centre Administrator, for the cheerful and highly efficient way with which she goes about her work. We are also indebted to Mike Leddra for the way he goes above and beyond the call of duty in his role as Hall Cleaner. Thanks are all due to Pete Dyer and Ian Perry for the many hours they spend ensuring that the church, the hall and their various audio visual, heating and other systems are kept in the best possible condition. Through their joint efforts the Church and Hall are as attractive and available for community use as possible: their skill and dedication enabled Church site income to be a major factor in St Peter's achieving a £10,000 surplus over expenditure in 2018.

Thanks are due also to the church cleaners, flower arrangers and gardeners who often make their contribution when others are not around to notice and appreciate what they are doing. We are indebted to these 'Ministers of First Welcome' for their work.

The Site Committee conducts regular "Health and Safety" reviews of the church site and its buildings and the possible risks to worshipers, employees, persons involved in building maintenance activity, all other visitors to the premises or hirers of the accommodation, are recorded. Remedial actions are decided upon and implemented as a matter of priority.

The commitment of skill and dedication of time by members of the PCC in 2018 to thinking through and implementing St Peter's Vision, Mission and Values, with the help of David Cottrell, Moira McMurran and Lindsey Traub as Churchwardens and Katharine Ford as PCC Secretary is a privilege to record.

Finally, as will be clear from the Financial Review below, the contribution of those worked in 2018 on the financial aspects of St Peter's mission is immense. Thanks are gratefully given to the Church Counters, to Sue Cope, our Gift Aid Officer, to Will Evans, our Independent Examiner, and to David Fenna, our Honorary Treasurer, for their untiring efforts on everyone's behalf.

Mark Pilgrim
Vicar

Financial Statements

See Financial Review of 2018 below. Appendix 1

See Statement of Financial Activities below. Appendix 2

Report on the Fabric of the Church and Church Hall

See Report on the Fabric 2018 below. Appendix 3

Deanery Synod

See Deanery Synod report on Bristol West Deanery 2018 below. Appendix 4

Financial Review of 2018

Incoming financial resources

Incoming Resources from Donors (Note 2(a))

The Income from Gift Aided Planned Giving including the Tax Recovery and Non-Gift Aided Planned Giving increased this year by £4,901 (4.1%) to £124,263 (2017: £119,362). 2017 had seen a significant increase (22%), largely due to the success of the Giving in Grace campaign. In 2018 Planned Givers were invited to review their giving. We did benefit from some new regular planned givers, and most of those were able to Gift Aid their donations, thus enabling us to recover 25% of their donations from HMRC.

The Income from Cash Collections saw a further decrease in 2018 by £1,546 to £7,713 (-16.7%). This includes the Tax Recovery under the Small Donations Scheme. Given the significant increase in new planned giving, it was to be expected that cash donations would reduce. Where possible, the PCC encourages occasional gifts to be Gift Aided by supplying suitable envelopes in Church, and via the Parish Website using "MyDonate".

For 2018 the unrestricted Sundry donations show a further reduction of £139 (-9%) to £1,416. This did not include any special events this year, since these were organised in favour of Outreach (see below). They include donations made by individuals for general purposes, amounts received via Easyfundraising.org.uk (an online shopping website), and waived verger fees.

This all leads to an overall increase in unrestricted Income from Donors of £3,216 to £133,392 (+2.5%).

Other Voluntary Incoming Resources (Note 2(b))

No grants were received in 2018, whereas in 2017 a grant of £1,168 was received from the Co-op for the specific purpose of purchasing "comfortable" chairs for use in the Hall.

The appeals for church purposes this year consisted entirely of the 2018 Christmas Hamper appeal of £880. This is Restricted to the purpose of purchasing more new tables for the Hall. In 2017 £972 was raised for general church purposes.

The main emphasis on our Fund Raising this year has again been to raise funds towards our Outreach projects. The PCC set a target to raise £6,000 (net of fundraising costs) in addition to the Peter Fund contributions. A total of £12,574 was raised, including tax recovery and fundraising expenditure. After netting off the fundraising costs, the net amount raised was £10,290 (2017: £8,614): considerably more than the target, thus enabling greater Outreach support than envisaged.

Section 9b of the Accounts sets out the main items of Outreach fund raising. The weekly coffee donations raised £1,200; the Ale & Arty event £3,085 (net of expenditure), and the combination of parish teas, B-B-Q, cards & craft fairs, wine tasting and book sales raising around £1,513. In addition, £830 was raised to contribute towards the Diocese Uganda trip. Other events and individual donations all helped to achieve the total stated above.

Peter Fund Planned Giving donations (including tax recovery) increased by £157 to £5,862 (+2.75%) during the year.

No legacies were received during 2018 (2017: Nil).

The Toddlers' fund saw donations of £860 received.

Foundation funds (Restricted) continued to be part of the PCC's accounts with donations (including tax recovery) amounting to £3,813 (2017: £7,836).

Income from Charitable and Ancillary Trading (Note 2(c))

Our total Fee, Hire and Heating Income, etc. increased by £1,570 to £8,487 (+23%). This was mainly due to an increase in Church Hire fees received (£2,214).

Other ordinary Incoming Resources (Note 2(d))

Nothing received this year, nor in 2017.

Our Income from Investments (Note 2(e)) was up by £198 to £3,035 (+7.0%), mainly due to the increased deposit interest over the year.

The Total Incoming Resources were £209,440 (last year £205,901)

Financial Resources Used

Grants (Note 3(a))

Grants to the Church overseas and to Home missions and Charities were £16,904, £1,875 more than in 2017. Both the 2018 and 2017 amounts were boosted by the PCC's decision to focus fundraising on our Outreach projects. Our discretionary giving at £600 was the same as last year. In addition, we increased our Parish Share (see below). Although not strictly categorised as a "grant", the PCC considers a significant part of Parish Share goes towards the church's mission outside of our local church.

Activities Directly Related to the Work of the Church (Note 3(b))

We increased by a further £2,390 (+2.6%) to £95,000 our 'Parish Share' to the Diocese of Bristol this year.

After the significant expenditure in previous years on Buildings (New Projects and Repairs), this year's unrestricted spend of £12,657 was again more in line with a "normal" year. It again included the completion of a further stage of repointing the Church as required under our Quinquennial report. The costs have been classified as general expenditure this year, and we have not reduced the Major Repairs Reserve.

Education & Youth total expenditure this year increased significantly by £4,088 to £6,385. The decision to subsidise the 2018 Parish Weekend was repeated. However, in 2018 the balance of costs not covered by contributions received of £1,073 is included (2017: the subsidy included was £500). The Vicar and Churchwardens agreed that this should come from the Rosemary Painton-Smith fund (Restricted). Overall the RP-S expenditure increased by £489 to £1,073 (+84%). The other Restricted expenditure item of £992 (2017: £1,262) is for the Toddlers. This consists mostly of hire fees paid to the Hall. The Unrestricted expenditure increased significantly by £3,823 to £4,320, mostly due to the employment of the part time Youth Worker starting in April.

Fundraising & Publicity (Note 3(c))

Costs decreased this year by £844 (15%) to a total of £4,783. This is largely due to 2017 including the cost of new notice boards (£630) which the Vicar and Churchwardens had agreed should come from the Rosemary Painton-Smith fund (Restricted).

Church Management & Administration (Note 3(d))

Total unrestricted administration costs increased this year by £353 (3.2%) to a total of £11,527. However, the Foundation Restricted administration costs decreased by £1,076 to £2,812 (-28%), mainly due to the Creative Administrator's reduced hours compared with 2017. Whilst £1,500 came from the Foundation fund, the remaining £1,312 came from the Rosemary Painton-Smith fund (Restricted), following the decision by the Vicar and Churchwardens to subsidise these costs for up to 12 months commencing 1 April 2018.

Church Hall (Note 9(f))

After adjusting for accruals, the Church Hall again increased its trading surplus this year by £2,220 to £13,402 (+20%). Most of this increase was due to increased income from lettings by £3,336 to £35,845 (+10.3%). At the same time costs were kept under control and increased by £1,108 to £22,603 (+5.2%). Our Parish Administrator, Emma Woodworth continued with the Hall administration duties. Mike Leddra has continued to be employed as the Hall Cleaner throughout 2018. The PCC wishes to record its thanks to Mike and Emma in helping to achieve this good result.

The PCC has agreed that the surplus of £13,402 will be entirely allocated to increase the General Reserves. This still leaves the Hall fund with a designated reserve of £5,000, which is deemed adequate.

The Total Resources Used were £195,525 (last year £194,795)

Financial Review Summary of 2018

The total receipts for ordinary Unrestricted funds were £185,087 and are as detailed in the financial statements. £167,408 was spent to provide the Christian Ministry of St Peters Church, including the Diocesan Parish Share of £95,000 and charitable grants of £600.

The net result for the year was a Surplus of Unrestricted Receipts over Expenditure of £17,679. After adjusting for the Unrealised Loss on Unrestricted Assets of £811 the Net Income in excess of Expenditure amounted to £16,868. The major allocations of this surplus are £13,412 to the General Reserve and £2,946 to the Major Repairs reserve. Full details of all the funds are set out in Note 9 to the Financial Activities.

The Receipts for Restricted funds were £24,353. However, £28,117 was spent to provide the Christian Ministry of St Peters Church including charitable grants of £16,304. Due to the Expenditure being more than the Income, there was a Shortfall in the Restricted Receipts over Expenditure of £3,764. After adjusting for the Unrealised Loss on Restricted Assets of £519 the Net Expenditure in excess of Income amounted to £4,283. The major sources of funding for this shortfall are £2,281 from the RP-S fund and £1,292 from the Foundation fund. Full details of all the funds are set out in Note 9 to the Financial Activities.

Overall there was a net Surplus in Restricted and Unrestricted Activities of £13,915.

The Unrealised Loss on our Assets this year mean that our Investments decreased in value by £1,330, bringing to an end the many years of increasing valuations.

After taking into account Cash, Stock, Debtors and short-term Liabilities, the balance of Net Current Assets totalled £85,181, an Increase of £13,915 over the previous year. Within this total, Cash held in the Bank or on Deposit totalled £78,755, an Increase of £14,178 over the previous year.

Reserves Policy

The PCC has not formally adopted a policy covering the level of reserves that should be held against emergencies. Currently the unrestricted assets held represent 68% of the 2018 unrestricted expenditure which, when taking into account the pattern of receipts and the nature of expenditure, is deemed adequate.

It is the PCC policy to invest our fund balances with the Church of England Board of Finance. Current Assets are held in the Deposit Fund and Fixed Assets are invested in the CBF Investment Fund – Income Shares.

This Report was approved by the PCC on 2019.
It was signed on its behalf by The Reverend Canon Mark Pilgrim (PCC Chair)

Independent Examiner's Report to the Parochial Church Council of St Peter's Church, Henleaze

This report is on the financial statements of the Parochial Church Council ("the PCC") for the year ended 31 December 2018, which are set out on pages 1 to 11.

Respective responsibilities of the Trustees and Independent Examiner

As members of the Parochial Church Council you are responsible for the preparation of the financial statements; you consider that an audit is not required under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, and to be found in the Church guidance, 2006 edition.

The examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the financial statements.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
 - b. to prepare financial statement which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



William Evans ACA 111
Eastfield Road
Westbury on Trym
Bristol BS9 4AN

9 March 2019

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2018

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2018	Unrestricted 2017	Restricted 2017	TOTAL 2017
INCOMING RESOURCES							
Incoming resources from donors	2(a)	133392	150	133542	130176	137	130313
Other voluntary incoming resources	2(b)	0	24094	24094	972	28979	27951
Income from charitable & ancillary trading	2(c)	48769	0	48769	44800	0	44800
Other ordinary incoming resources	2(d)	0	0	0	0	0	0
Income from investments	2(e)	2926	109	3035	2767	70	2837
TOTAL INCOMING RESOURCES		185087	24353	209440	178715	27186	205901
RESOURCES USED							
Grants	3(a)	600	18304	16904	600	14429	15029
Activities directly related to the work of the church	3(b)	152783	6716	159499	149720	9308	159028
Fund raising & publicity	3(c)	2498	2285	4783	3281	2345	5626
Church management & administration	3(d)	11527	2812	14339	11174	3938	15112
TOTAL RESOURCES USED		167408	28117	195525	164775	30020	194795
NET INCOMING/(OUTGOING) RESOURCES BEFORE INVESTMENT GAINS		17679	-3764	13915	13940	-2834	11106
GAINS & LOSSES ON INVESTMENTS							
realised		0	0	0	0	0	0
unrealised		-811	-519	-1330	4478	2864	7342
		-811	-519	-1330	4478	2864	7342
NET INCOME/EXPENDITURE BEING NET MOVEMENT IN FUNDS		16868	-4283	12585	18418	30	18448
BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017)		96439	63493	159932	78021	63463	141484
BALANCES CARRIED FORWARD AT 31 DECEMBER 2018 (2017)		113307	59210	172517	96439	63493	159932


BALANCE SHEET AT 31 DECEMBER 2018

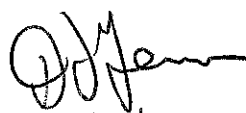
	Note	2018	2017
FIXED ASSETS			
Investment assets	5b	<u>87336</u>	<u>88666</u>
CURRENT ASSETS	7		
Stock		419	395
Cash on deposit		59452	34451
Cash at bank		19303	30126
Debtors & prepayments		11239	10794
		<u>90413</u>	<u>75766</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	8	<u>-5232</u>	<u>-4500</u>
NET CURRENT ASSETS		<u>85181</u>	<u>71266</u>
NET ASSETS		<u>172517</u>	<u>159932</u>
FUNDS	6		
Unrestricted		113307	96439
Restricted		59210	63493
		<u>172517</u>	<u>159932</u>

Signed :-

Rev C M Pilgrim
Vicar

Dated :-



24/6/19
D J Fenna
Hon Treasurer


24/6/19

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2018

1 ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market values

2 INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	TOTAL 2018	Unrestricted Funds	Restricted Funds	TOTAL 2017
2(a) Incoming resources from donors						
Planned giving:						
Gift Aided	93217	0	93217	90430	0	90430
Tax recovery	23305	0	23305	22615	0	22615
Non Gift Aided	7741	0	7741	6317	0	6317
Cash collections*	7713	0	7713	9259	0	9259
Gift days (excludes tax recovery)	0	0	0	0	0	0
Sundry donations (including tax recovery)	1416	150	1566	1555	137	1692
	<u>133392</u>	<u>150</u>	<u>133542</u>	<u>130176</u>	<u>137</u>	<u>130313</u>
* Note: Cash Collections includes tax recovery under the Small Donations Scheme at the higher level effective from 6 April 2018						
2(b) Other voluntary incoming resources						
Grants	0	0	0	0	1168	1168
Appeals for Church Purposes	0	880	880	972	0	972
Outreach (including tax recovery)	0	12574	12574	0	10329	10329
Legacies	0	0	0	0	0	0
Flowers	0	105	105	0	110	110
Peter's Fund (including tax recovery)	0	5862	5862	0	5705	5705
Toddlers	0	860	860	0	1831	1831
Foundation (including tax recovery)	0	3813	3813	0	7836	7836
	<u>0</u>	<u>24094</u>	<u>24094</u>	<u>972</u>	<u>26979</u>	<u>27951</u>
2(c) Income from charitable & ancillary trading						
Hire of church	5558	0	5558	3344	0	3344
Heating contribution	1588	0	1588	1827	0	1827
Fees	1241	0	1241	1646	0	1646
Admin/Photocopying etc	100	0	100	100	0	100
Church Hall Income (cash basis)	37555	0	37555	34879	0	34879
Youth Group Income	0	0	0	0	0	0
Tim Tiley Cards Income	101	0	101	122	0	122
Traidcraft Income	2626	0	2626	2882	0	2882
	<u>48769</u>	<u>0</u>	<u>48769</u>	<u>44800</u>	<u>0</u>	<u>44800</u>
2(d) Other ordinary incoming resources						
Insurance claims	0	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
2(e) Income from investments						
Dividends	2805	0	2805	2745	0	2745
Deposit account interest	121	109	230	22	70	92
	<u>2926</u>	<u>109</u>	<u>3035</u>	<u>2767</u>	<u>70</u>	<u>2837</u>
TOTAL INCOMING RESOURCES	<u>185087</u>	<u>24353</u>	<u>209440</u>	<u>178715</u>	<u>27186</u>	<u>205901</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2018

3 RESOURCES USED

	Unrestricted Funds	Restricted Funds	TOTAL 2018	Unrestricted Funds	Restricted Funds	TOTAL 2017
3(a) Grants						
Missionary & charitable giving						
Church overseas	600	13179	13779	600	11129	11729
Home missions & charities	0	3125	3125	0	3300	3300
	<u>600</u>	<u>16304</u>	<u>16904</u>	<u>600</u>	<u>14429</u>	<u>15029</u>
3(b) Activities directly related to the work of the Church						
Ministry:						
Vicarage Upkeep	0	0	0	0	0	0
Vicarage telephone	1138	0	1138	447	0	447
Other Expenses	522	0	522	269	0	269
Honoraria & other clergy	0	0	0	20	0	20
Church & Services:						
Heating, lighting, cleaning	5079	0	5079	5996	0	5996
Insurance	4267	0	4267	3966	0	3966
Organ & piano upkeep	554	0	554	519	321	840
Upkeep of Services	842	3606	4448	1015	4806	5821
Organist & Deputy	2562	0	2562	4706	937	5643
Flowers	0	165	165	0	276	276
Other ordinary expenses and transfers:						
Church routine maintenance	1689	0	1689	1008	0	1008
Buildings (New Projects & Repairs)	12657	880	13537	14971	1168	16139
Education & Youth	4320	2065	6385	497	1800	2297
Parish Share	95000	0	95000	92610	0	92610
Church Hall (net effect of accrual accounting)	1459	0	1459	911	0	911
Church Hall Expenditure (cash basis)	22694	0	22694	22785	0	22785
Hall Development	0	0	0	0	0	0
Youth Group	0	0	0	0	0	0
	<u>152783</u>	<u>6716</u>	<u>159499</u>	<u>149720</u>	<u>9308</u>	<u>159028</u>
3(c) Fundraising & publicity						
Costs of fundraising events	49	2285	2334	138	1715	1853
Tim Tiley Card Cost of Sales	19	0	19	8	0	8
Traidcraft Cost of Sales	2128	0	2128	2843	0	2843
Publicity Expenditure (including web fees)	302	0	302	292	630	922
	<u>2498</u>	<u>2285</u>	<u>4783</u>	<u>3281</u>	<u>2345</u>	<u>5626</u>
3(d) Church management & administration						
.36+.1 added Administration	10931	2812	13743	10633	3888	14521
Bank Charges	346	0	346	368	0	368
Sundries	250	0	250	173	50	223
	<u>11527</u>	<u>2812</u>	<u>14339</u>	<u>11174</u>	<u>3938</u>	<u>15112</u>
TOTAL RESOURCES USED	<u>167408</u>	<u>28117</u>	<u>195525</u>	<u>164775</u>	<u>30020</u>	<u>194795</u>

4 STAFF COSTS

Wages & Salaries	<u>24618</u>	<u>23612</u>
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During the year the PCC employed: Parish Administrator, Youth worker, Foundation worker, Hall Administrator, Hall Cleaner & Hall Caretaker; as well as retaining an organist. The following posts ceased in 2018: Hall Caretaker; and the following posts were created: Foundation Creative Administrator; Youth Worker. During the year the PCC paid £147.23 to stakeholder pension schemes in respect of qualifying employees at the required statutory levels.

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2018

5 FIXED ASSETS FOR USE BY THE P.C.C.

TOTAL
2018

FUNDS
2017

5a Tangible Fixed Assets

Church Hall

See Accounting Policies statement for the treatment of the Church Hall

5b Investments

Central Board of Finance Investment Fund

248 Units Designated Church A/C No. 605010001S

248 Units Designated Hall A/C No. 605010002S

3050 Units undesignated No. 605010003S

1862 Units C H Davey Endowment No. 105001172S

Historical Cost

277 4005

4066

Historical Cost

277 4005

4066

Historical Cost

18698 49258

50008

Historical Cost

4644 30068

30526

87336

88666

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds		Unrestricted Funds	Restricted Funds	
Fixed Assets	53263	34073	87336	54074	34592	88666
Current Assets	64396	26017	90413	46040	29726	75766
Current Liabilities	-4352	-880	-5232	-3675	-825	-4500
Fund Balance	113307	59210	172517	96439	63493	159932

7

DEBTORS & PREPAYMENTS

2018

2017

76	Tax Recovery for Outreach	75
5925	Gift Aid Tax Recovery (General- Q4)	6317
261	Tax Recovery Peter Fund	412
704	Tax Recovery Small Donations	697
225	Tax Recovery Foundation	181
5	Tax Recovery Organ donation	0
2232	Church Hire - owed by Hall	0
90	CBF Deposit interest due for Dec	24
181	Vicarage Gas Dec	165
	Christian Aid - Christmas Tree Appeal	87
912	Church Hall: Outside Lets Late Receipts	256
0	Church Hall: Early payment of bills	880
0	Late Receipts of Funeral & Wedding Fees	737
618	Church: Early payment of bills	532
0	2017 Gift Aided giving banked late	63
0	2017 Non-Gift Aided giving banked late	35
0	2017 Cash giving banked late	48
0	Late Receipts of Donation	279
0	Pension contributions paid by PCC - Hall to repay	6
10	Pillinger Interest owed to Hall account	-
11239		10794

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2018

8 LIABILITIES: AMOUNTS FALLING
DUE WITHIN ONE YEAR

2018		2017
704	Church & Vicarage Dec Gas	722
277	Church Hall: Gas for Dec.	328
28	December Bank Charges	30
0	Church: early payment of 2018 Hire	200
61	Administration (including HMRC PAYE due)	-
0	Bristol Diocese - December fees due	193
10	Pillinger Interest owed to Hall by church	-
92	Church Electricity Dec	97
	Outreach - Peter Fund Uganda still to pay	-
	Outreach -Uganda still to pay	-
0	Christian Aid - Christmas Tree Appeal	87
2469	Hall: Early Payment of Hires & owed to church	1,264
0	Organist related charges	-
0	Sundry Expenses	-
711	Church Hall late payment of Bills	714
880	Hamper Raffle proceeds for tables	-
0	Various reimbursement of expenses	37
0	Piano Tuning: church owed to Hall	90
0	Outreach - to pay Flamingo Chicks	480
0	Outreach - to pay Children's Society	258
<u>5232</u>		<u>4,500</u>

9 FUND DETAILS

	2018	2017
Vicarage Upkeep Fund	993	993
General Reserve	63029	49627
Peter's Fund for Ugandan Orphan Education (Restricted Fund)	1136	1290
Flower Fund (Restricted Fund)	275	335
C H Davey Endowment Trust Fund No. 470 (105001172S - Restricted Fund)	30069	30526
Church Hall Fund	5000	5000
Tim Tiley A/C	251	170
Traidcraft A/C	1368	869
Major Repairs Reserve	37525	34579
Foundation (Restricted Fund)	15	1307
Toddlers (Restricted Fund)	433	565
Church A/C No. 605010001S	4005	4066
Hall A/C No. 605010002S (Restricted Fund)	4005	4066
Organ Fund (Restricted Fund)	312	161
Uganda Fund (Restricted Fund)	0	0
Pillinger Fund for Hall (Restricted Fund)	2000	2000
Violet Gates Pastoral Care Fund	1135	1135
Bartrop Trust (redesignated Restricted Fund during 2014)	0	0
Davey Endowment Fund (105001172S) Income	0	0
Rosemary Painton-Smith Fund (Restricted Fund)	20299	22580
Muriel Jane Price Fund	0	0
Restricted Legacies Fund (Restricted Fund)	667	663
	<u>172517</u>	<u>159932</u>

9a. GENERAL RESERVES

2017		2018		2018	2017
-11745	Disbursements	-13402	Opening Balance	49627	37882
49627	Closing Balance	63029	Provisions	0	0
<u>37882</u>		<u>49627</u>		<u>49627</u>	<u>37882</u>

9b. OUTREACH

The only "Fund" which is held in respect of Outreach currently is the Peter Fund.
The operation of the Peter Fund is shown in Note 9s below.
The information set out in this note is to show the detail of the source of Outreach income, and the destination of such income (see Notes 2(b) and 3(a) above)
For completeness, the Peter Fund income and expenditure are shown here, although Note 9s also includes these details.

Fundraising & Collections are shown including some direct costs paid by the PCC in running the events

<u>GIVING</u>	2018	<u>FUND RAISING (gross of direct expenditure)</u>	2018
Janani Luwum college (Uganda)*	1875	Individual donations (Janani Luwum)	375
North. Uganda (including £101.50 M. Union)*	1601	MU donation for N. Uganda MU	101
St Phillips Gulu (Uganda)*	500	British Heart Foundation	627
Sisters of the church	440	Coffee Money	1200
Christian Aid (envelope cash - 2018 events)	649	Ale & Arty (inc. £2,163.53 costs)	5249
b.Friend (Bridges for Communities refugee project)	250	Teas, BBQ, wine, books, cards & craft, etc. (incl. £120.80 costs)	1634
Children's Society (all by PCC donation)	259	MU donation for One25	100
Embrace ME	200	Uganda trip donations	830
One25	350	MU & others for Sisters of church	240
"Monthly" CMS by PCC	600	Individual donations for local charities	350
CMS (M Knowles)	290	Hunger Lunch donations	1219
Wild Goose project	200		11925
Uganda Refugee Crisis	1219	<u>Collections (cash only)</u>	
Uganda Visit fundraising	830	Christian Aid (envelope cash - 2018 events)	648
British Heart Found'n (R. Harwood-Smith funeral)	626		648
Peter Fund for Ugandan orphans	6015	<u>Peter Fund - sources of income</u>	
Julian Trust- A&A designated	1000	Men @ SP & other donations Peter Fund	294
		Planned Giving (including tax recovery)	5568
		From Reserves (see note 9s)	153
			6015
<u>Total Grants made</u>	16904	<u>Gross income utilised</u>	18588
less Unrestricted PCC grants	-600	less Fundraising costs incurred	-2285
<u>RESTRICTED Grants made</u>	16304	<u>NET Restricted income utilised</u>	16304

*Note: Bank Foreign Transfer Costs are included above

9c. FLOWER FUND (RESTRICTED FUND)

2017		2018		2018	2017
276	Purchases	165	Opening Bank	279	365
56	Cash in Hand end year	55	Opening Cash in Hand	56	136
279	Closing Bank	220	Donations	105	110
			Weddings	0	0
611		440		440	611

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2018

9e. VICAR & CHURCHWARDENS C.H.W. DAVEY ENDOWMENT TRUST FUND No. 470 (CBF Fund 105001172S)
(RESTRICTED FUND HELD BY THE DIOCESE FOR GENERAL PAROCHIAL PURPOSES)

2017		2018		2018	2017
990	Disbursements	1012	Opening balance	30526	27999
-2527	Stock Market Adjustment	457	CBF Unit Distribution	1012	990
30526	Closing balance	30069			
<u>28989</u>		<u>31538</u>		<u>31538</u>	<u>28989</u>

Investment shown at current market values.
The dividend was distributed to the General Account as
per the P.C.C. instruction

9f. CHURCH HALL ACCOUNT

2017		2018		2018	2017
8112	Staff Costs	8480	Opening fund	5000	5000
5820	Fuel & Water & Rates	4768			
1580	Insurance	1643			
410	Domestic supplies	752	Church organisations	2884	2938
	Furniture	1676	Outside lettings	32961	29571
4565	Servicing & repairs	4089	Donations	0	0
376	Admin & Expenses	216	Dividends/Interest	144	138
0	Equipment (see Servicing)	0	Other Income	16	30
29	Refuse Disposal	61			
228	Cleaning (excluding staff costs)	646			
375	Sundry payments	272			
5000	Transfer to General Reserve	13402			
6182	Transfer to Major Repairs fund	0			
5000	Closing fund	5000			
<u>37677</u>		<u>41005</u>		<u>41005</u>	<u>37677</u>

9g. TIM TILEY CARDS

2017		2018		2018	2017
37	Purchases	19	Stock in Hand start	76	46
0	Donation to PCC	0	Opening Bank & Cash	94	9
94	Closing Bank & Cash	176	Sales	101	123
76	Stock in Hand end year	75	Movement in Stock	-1	29
<u>207</u>		<u>270</u>		<u>270</u>	<u>207</u>

9h. TRADCRAFT

2017		2018		2018	2017
2541	Purchases	2152	Opening Balance	550	609
200	Donation to PCC	0	Opening Stock in Hand	319	222
200	Donation to Traidcraft Exchange	0	Sales	2608	2856
0	Postage	0	Donations	19	26
319	Stock in Hand (End Year)	343	Interest	0	0
550	Closing Balance	1025	Movement in Stock	24	97
<u>3810</u>		<u>3520</u>		<u>3520</u>	<u>3810</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2018

9i. MAJOR REPAIRS RESERVE

2017		2018		2018	2017
0	Disbursements	-2946	Opening balance	34579	28397
			Provision	0	0
			Transfer from Hall		6182
34579	Closing balance	37525			
<u>34579</u>		<u>34579</u>		<u>34579</u>	<u>34579</u>

The PCC decided in 2016 to remove the link between the Major Repairs Reserve and CBF Investment Units 605010003S, so no dividends are shown here. They are included in the Income statement.

9k. LEGACY FUND (Restricted Fund)

2017		2018		2018	2017
0	Disbursements (Restricted Purposes)	0	Opening Balance	663	661
663	Closing Balance (Restricted)	667	Legacies received (Restr)	0	0
			CBF interest	4	2
<u>663</u>		<u>667</u>		<u>667</u>	<u>663</u>

9l. CHURCH (A/C No. 605010001S)

2017		2018		2018	2017
132	Disbursements	135	Opening balance	4066	3729
-337	Stock Market Adjustment	61	CBF dividends	135	132
4066	Closing balance	4005			
<u>3861</u>		<u>4201</u>		<u>4201</u>	<u>3861</u>

Investment shown at current market values.

The dividend was distributed to the Current Account as per the PCC instructions

9m. HALL (A/C No. 605010002S) (RESTRICTED FUND)

2017		2018		2018	2017
132	Disbursements	135	Opening balance	4066	3729
-337	Stock Market Adjustment	61	CBF dividends	135	132
4066	Closing balance	4005			
<u>3861</u>		<u>4201</u>		<u>4201</u>	<u>3861</u>

Investment shown at current market values.

The dividend was distributed directly to the Church Hall Current Account

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2018

9n ORGAN FUND (RESTRICTED FUND)

2017		2018		2018	2017
321	Disbursements	0	Opening balance	161	344
161	Closing balance	312	CBF interest	1	1
			Donations	150	137
<u>482</u>		<u>312</u>		<u>312</u>	<u>482</u>

9p. UGANDA FUND (RESTRICTED)

2017		2018		2018	2017
0	Disbursements	0	Opening balance	0	0
0	Closing balance	0	Interest	0	0
			Provision	0	0
<u>0</u>		<u>0</u>		<u>0</u>	<u>0</u>

9q. PILLINGER FUND FOR THE HALL (RESTRICTED FUND)

2017		2018		2018	2017
6	Disbursements	10	Opening balance	2000	2000
2000	Closing balance	2000	Interest	10	6
<u>2006</u>		<u>2010</u>		<u>2010</u>	<u>2006</u>

The interest is disbursed to the Church Hall

9r. VIOLET GATES PASTORAL CARE FUND

2017		2018		2018	2017
3	Disbursements	5	Opening Balance	1135	1135
1135	Closing Balance	1135	Interest	5	3
			Donations	0	0
<u>1138</u>		<u>1140</u>		<u>1140</u>	<u>1138</u>

9s PETER FUND for the Education of Ugandan Orphans & Indigent Children (RESTRICTED FUND)

2017		2018		2018	2017
6015	Disbursements	6015	Opening Balance	1290	1400
1290	Closing Balance	1136	Regular Gift Aid Income	4454	4564
			Other Income inc tax recover	1407	1341
<u>7305</u>		<u>7151</u>		<u>7151</u>	<u>7305</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2018

9t. **BARLTROP TRUST for Music & Organ Tuition Fees (redesignated RESTRICTED FUND during 2014)**
Please note that the Trust was closed during 2017

2017		2018		2018	2017
245	Disbursements	0	Opening Balance	0	245
0	Closing Balance	0	Interest	0	0
			Donations	0	0
<u>245</u>		<u>0</u>		<u>0</u>	<u>245</u>

9u. **VICAR & TREASURER FUND FOR VICARAGE UPKEEP**

2017		2018		2018	2017
3	Disbursements	5	Opening balance	993	993
993	Closing balance	993	Provision	0	0
			Interest	5	3
<u>996</u>		<u>998</u>		<u>998</u>	<u>996</u>

9w. **VICAR & CHURCHWARDENS ROSEMARY PAINTON-SMITH LEGACY (RESTRICTED FUND)**
{ FOR RELIGIOUS CHARITABLE PURPOSES }

2017		2018		2018	2017
1341	Disbursements	2385	Opening Balance	22580	23854
22580	Closing Balance	20299	Interest	104	67
<u>23921</u>		<u>22684</u>		<u>22684</u>	<u>23921</u>

9x. **VICAR & CHURCHWARDENS MURIEL JANE PRICE LEGACY**
(FOR THE GENERAL BENEFIT OF ST PETERS CHURCH)

2017		2018		2018	2017
0	Disbursements	0	Opening Balance	0	0
0	Closing Balance	0	Interest	0	0
<u>0</u>		<u>0</u>		<u>0</u>	<u>0</u>

This fund was closed during 2016

9y. **FOUNDATION (RESTRICTED FUND)**

2017		2018		2018	2017
9259	Disbursements (Restricted Purposes)	5105	Opening Balance*	1307	2730
1307	Closing Balance	15	Receipts/Donations (inc. GA)	3813	7836
<u>10566</u>		<u>5120</u>		<u>5120</u>	<u>10566</u>

This fund started during 2016. It is funded by donations given for the purposes of the Foundation Service Community.

9z. **TODDLERS (RESTRICTED FUND)**

2017		2018		2018	2017
1266	Disbursements (Restricted Purposes)	992	Opening Balance	565	0
565	Closing Balance	433	Receipts & Donations	860	1831
<u>1831</u>		<u>1425</u>		<u>1425</u>	<u>1831</u>

This fund became part of the PCC's funds during 2017. It is funded by donations given by those attending the sessions

Independent Examiner's Report to the Parochial Church Council of St Peter's Church, Henleaze

This report is on the financial statements of the Parochial Church Council ("the PCC") for the year ended 31 December 2018, which are set out on pages 1 to 11.

Respective responsibilities of the Trustees and Independent Examiner

As members of the Parochial Church Council you are responsible for the preparation of the financial statements; you consider that an audit is not required under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an Independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

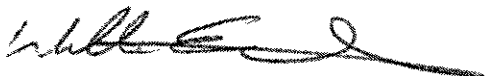
My examination was carried out in accordance with the General Directions given by the Charity Commission, and to be found in the Church guidance, 2006 edition.

The examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the financial statements.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
 - b. to prepare financial statement which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



William Evans ACA
111 Eastfield Road
Westbury on Trym
Bristol BS9 4AN

9 March 2019

