

What's been happening in
the Parish during the last
twelve months?



Parish of
Holcombe &
Hawkshaw

Yearbook & Annual Report 2018



*Loving God,
loving neighbours;
sharing Jesus with you.*

This year the Yearbook and the Annual Report, will be formally presented on Monday 29th April, 2019 at the

Annual Parochial Church Meeting

at the
Emmanuel Church Centre,
Longsight Road,
Holcombe Brook.
7.30pm for 8.00pm.

Vision Statement

“In our Parish:

- We will welcome others and serve the community through our love and care.
- We want to provide inspirational worship in various styles to meets the needs of all.
- Our teaching, based on the authority of the Bible, aims to connect faith to daily life, sustaining, encouraging and challenging everyone.
- We aim to have welcoming and warm buildings that enable us to worship, glorify God and aid mission.
- We seek to reach out through God’s love of all people, sharing the joy and wonder of the faith we have in our daily life with Jesus and growing his worldwide church in faith, hope and love.

*The Parochial Church Council
Updated: 1st February, 2014*

This booklet gives information about the activities of the various Parish Organisations and the Parish Annual Report.

Once again it is the product of teamwork by many people. Sincere thanks go to contributors who responded so promptly and made this Report possible.

We hope you will find the contents both interesting and informative.

Thanks to Neville Holt for proof reading, however, any errors are the responsibility of contributors.



**Parish of
Holcombe &
Hawkshaw**

Yearbook 2018

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Parish of Holcombe & Hawkshaw
Annual Parochial Church Meeting Minutes
Held at Emmanuel Church Centre
Monday 30th April 2018

Present: One Clerk in Holy Orders (Rev. Paul Sumsion)
and the following lay members of the parish: J. Horrocks, Y. Taylor,
E. Houghton, C. Holt, M. Booth, G. Metcalfe, S. Partridge, C. Gaskell,
J. Burton, P. Hanley, J. M. Venn, M. Burton, C. Baggoley, S. Newhouse,
P. Hardcastle, M. Warburton, S. Byrom, R. Byrom, M. Lomax, G. Lomax,
G. Booth, R. Simpson, G. Settle, E. Shortt, J. Field, A. Goldsmith D. Yardley,
P. Lainton, J. Houghton, R. France, R. Carr, M. Carr, L. Jackson, B. Atkin and
D. Lomax.

PART A: Meeting of Parishioners (Vestry Meeting)

1 Opening Prayer: led by Rev. Paul Sumsion.

2 Chairman's Remarks (Rev. Paul Sumsion):

The proceedings were outlined they consist of 2 parts, part A the Vestry meeting to elect Church Wardens where attendees do not have to be on the parish electoral roll, but if not, must be on the council electoral roll. Part B is the Annual Parochial Church Meeting where attendees are only eligible to vote if on the parish electoral roll.¹

3 Election of two Church Wardens (one from each former parish).

The nominations for Church wardens were Michael Booth duly proposed and seconded and at the meeting it was proposed by Michael Booth and seconded by Romey Simpson that Michael Burton be elected. There were no other nominations, all agreed.

PART B : A.P.C.M.

4 Apologies for Absence received from: A. Percy, B. Newhouse, D. Horrocks, D. Lockett, K. Fry, J. Grant, J. Hardcastle, N. Holt, Rev. V. Fletcher, J. Fletcher, N. Blackshaw, R. Houghton, J. Sumsion, R. Houghton. H. Gaskell, A. Milius, M. Yates, R. Artley, L. Webber and T. Webber.

5 Minutes of last year's vestry meeting and A.P.C.M., were received. Acceptance proposed by Jenny Burton, seconded by Ethel Houghton - approved unanimously.

¹ Churchwardens Measure 2001, Section 5:1

- 6 Presentation of the revised church electoral roll** by Sheila Partridge,
Total of 221 an increase of 4, (8 new persons on roll, 4 off: 2 deceased,
2 moved away).

7 Presentation of Annual Reports for Holcombe and Hawkshaw 2017

The following amendments to the report were made:

Page 8 of Annual Report: Gift Aid Coordinator 'Jean Horrocks' should be 'Judith Horrocks'.

Page 31: item 3 should read: 'were being'.

On page 40: Mrs. Michael Booths should be Mr. Michael Booth and
Tel. No. should be 01204884648.

8 Election of Church Officers:

A Deputy Church Wardens for St. Mary's Hawkshaw:

Richard Byrom and Ross Manning - elected unopposed.

Deputy Church Wardens for Emmanuel Church Centre:

Alan Goldsmith and Gwen Barnes - elected unopposed.

Deputy Church Wardens for Emmanuel Holcombe:

Colin Gaskell and Stephen Newhouse - elected unopposed.

B Parochial representatives of the laity to the Deanery Synod:

From Holcombe and Emmanuel Church Centre:

Claire Baggoley, Mike Burton and Stephen Newhouse.

From St. Mary's, Hawkshaw:

Jean Houghton and Geraldine Booth.

Agreed unanimously.

C Representatives of the laity to the P.C.C.

From Holcombe & Emmanuel Church Centre:

Jenny Burton, Pat Lainton, Pauline Howker, Jo Venn, Linda Jackson,
Gwen Barnes and Heather Ainscough.

From St. Mary's, Hawkshaw:

David Lomax, Eric Shortt, Yvonne Taylor, Ethel Houghton, Richard
Byrom, Jayne Greenhalgh and Jane Fletcher.

All duly elected to P.C.C.

D Sidespeople for Emmanuel Church Centre, Emmanuel Holcombe and St. Mary's Hawkshaw:

Emmanuel Church Centre: Martin Lomax, Glenis Lomax, Barbara Atkin, Heather Ainscough, Linda Jackson, Jo Venn, Gwen Barnes, Alex Percy, Romey Simpson, Pauline Clare, Geoff Clare, Loraine Routledge, Gloria Metcalfe, Judith Knowles and Frank Knowles.

Emmanuel Holcombe: Vera Green, Jennifer Burton, Janice Chisholm, Judi Oliver, Pat Lainton, Wendy Fell, Susan Nuttall, Margaret Carr, Alan Birtwistle, Stephen Newhouse and Barbara Newhouse.

St. Mary's Hawkshaw: Dot Yardley, Judith Horrocks, Ray Houghton, Edward Slattery, Yvonne Taylor, Robert Critchley, Peter Hardcastle, Jenny Hardcastle, Eric Shortt, Jean Houghton, Ross Manning, Sheila Lofthouse, and Anne Johnson.

Agreed unanimously.

- Thanks were extended to the writers of the reports and thanks to Yvonne Taylor for the P.C.C. Report.
- There is a wide variety of activities detailed in the report and a big thank you to all those involved in making a difference in the worship and community.
- Thanks to Ray Houghton, Jo Venn and Derek Latham, who are standing down as deputy wardens, for all their work.
- It was proposed by Mike Burton and seconded by Pat Lainton that Stephen Newhouse would be deputy warden at Emmanuel Holcombe.

Agreed unanimously.

9 Appointment of an Independent Examiner

Mark Gilbert - Subject to his agreement, proposed David Lomax seconded Judith Horrocks.

Agreed unanimously.

Thanks were extended to Mark for his work.

10 Rectors Report

This is to be found on page 18 of the 2017 Yearbook.

Paul thanked again the deputy wardens who have stepped down, the readers, clergy, two wardens and Elaine Allum for their diligent and faithful service to God as they have worked on the business of the parish.

He invited us to think of someone who does something for the Parish and say a prayer for them now.

11 Matters of general parochial interest

- Three people are needed to be representatives on Churches Together in Ramsbottom, they meet four times a year. Nominations will be sought at the next P.C.C.
- Treasurers Report: thanks to Jenny Burton, Judith Horrocks and Susan Ward.
- Giving in Grace: Both the revised Parish Share of £40,000 and all the Mission Giving has been paid. It would have been a struggle to meet these commitments without the campaign.
- The P.C.C. is working towards meeting the Parish share for 2018 of £42,000, rising to £45,000 in 2019, which is the approximate cost of a stipendiary minister.
- Thanks are extended to all who gave and to those who continue to give.

12 Notices and thanks from the Chair

Paul Sumsion thanked everyone for coming to the meeting and those who had sent apologies.

A: Archdeacons visitation:

Tuesday 15th May at St. George, Unsworth, (with Church Wardens) or

Tuesday 22nd May, at Bury Parish Church both at 7.30pm.

B: Next P.C.C. is Monday 14th May 7.15 drinks 7.30pm start at Emmanuel Church Centre.

13 Closing Prayer and Blessing

The meeting closed at 8.40pm with a closing prayers and blessing led by Rev. Paul Sumsion.

The Parish of Holcombe and Hawkshaw

Emmanuel Church, Holcombe.

and

Emmanuel Church Centre,
Longsight Road,
Holcombe Brook.

and

St. Mary, Hawkshaw.

In the Deanery of Bury, the Diocese of Manchester.

Annual Report and Financial Statements of the Parochial Church Council

For the year ended 31st December, 2018.

Rector:

The Rev'd. Paul H. Sumsion,
The Vicarage,
Bolton Road,
Hawkshaw,
Bury.
BL8 4JN.

Bank:

RBS
Lloyds TSB

Insurers: EIG

Honorary Treasurer: David Lomax

Gift Aid Coordinator: Judith Horrocks

Independent Examiner:
Mark Gilbert.

Annual Report for 2018

Statement:

The P.C.C. of the Parish of Holcombe and Hawkshaw has the responsibility of co-operating with the incumbent, the Rev'd. Paul Sumsion, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelical, social and ecumenical. It also has maintenance responsibility for St. Mary, Hawkshaw, Emmanuel Church, Holcombe and Emmanuel Church Centre and Canon Lewis Hall, Longsight Road, Holcombe Brook.

Membership of the P.C.C.:

Members of the P.C.C. are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year the following served as members of the P.C.C.:

Incumbent: The Rev'd. Paul Sumsion, *Chairman & Rector.*

Associate Ministers: The Rev'd. Robert. W. Airey.
The Rev'd Vic. Fletcher.

Ex Officio Members:

Wardens: Mr. M. Booth, *from May 2017, (also Reader).*
Mr. M Burton, *from May 2017, (also Reader and Lay Vice-Chairman of P.C.C.)*

Representatives on the Deanery Synod *(with one year left to serve):*

From Emmanuel and Church Centre: Claire Baggoley, Michael Burton and Stephen Newhouse.

From St. Mary's: Geraldine Booth and Jean Houghton.

Elected Members:

Fourteen members are elected at the Annual Parochial Church Meeting, (seven from the congregations of Emmanuel, Holcombe or Emmanuel Church Centre and seven from the congregation of Hawkshaw, St. Mary).

Those elected were:

from St. Mary's:

Richard Byrom *from May 2018*, Jane Fletcher, Jayne Greenhaulgh *from May 2018*, Ethel Houghton, David Lomax, Eric Shortt Rebecca Slattery *to May 2018* and Yvonne Taylor.

from Emmanuel, Holcombe and Emmanuel Church Centre were:

Heather Ainscough *from May 2018*, Gwen Barnes, Jennifer Burton, Pauline Howker, Pat Lainton and Jo Venn.

Readers and Deputy Wardens are not ex officio members of the P.C.C., but are able to stand for election at the A.P.C.M.

Readers:

Mr. Michael Booth, *(also Warden)*.
Mr. Michael Burton, *(also Warden and elected to Deanery Synod)*.
Mr. Richard Byrom, *(also elected to the P.C.C.)*.
Mrs. Ethel Houghton, *(also elected to the P.C.C.)*.
Mrs. Jane Fletcher, *(also elected to the P.C.C.)*.

Deputy Church Wardens

Emmanuel Church Holcombe: Derrick Latham *to May 2018*,
Stephen Newhouse *from May 2018* and Colin Gaskell.
Emmanuel Church Centre:
Gwen Barnes, Alan Goldsmith *from May 2018* and Jo Venn *to May 2018*.
St. Mary's Hawkshaw: Richard Byrom *from May 2018*,
Ray Houghton *to May 2018* and Ross Manning.

Structure:

(1) Standing Committee/Leadership Teams:

We are required by law, not only to have a Parochial Church Council, duly elected to represent our parishioners, but also a Standing Committee, which can attend to urgent parish business between P.C.C. Meetings, if necessary.

In between P.C.C. meetings the Parish Leadership Team, (of which the Standing committee is part), Emmanuel, Holcombe Leadership Team, Emmanuel Church Centre Leadership Team and St. Mary, Hawkshaw Leadership Team meet. Each Leadership Team organises working groups within their own church.

The Parish Leadership Team:

Rev. P. Sumsion, Rev. R. Airey, Barbara Atkin, Michael Booth, Michael Burton, Rev. Vic. Fletcher, Ethel Houghton, David Lomax, Stephen Newhouse and Jo Venn.

Emmanuel Holcombe Team

The Emmanuel, Holcombe Team has met on several occasions in the past year and discussed a variety of issues.

- A general cleaning out has continued around the church, (particularly in tower and boiler house).
- The Quinquennial Inspection took place in November, (report received February 2019). No major issues identified.
- Health and Safety: A Fire Risk Assessment was completed along with a Slips and Trips assessment and, were presented to the P.C.C. in November. Changes have been made and plans are in hand to further improve areas identified.
- Some work has been done to the roof replacing slates and mending guttering especially on north side.
- We have further developed plans to improve the toilet facilities. (Provision of disabled access), De-stratification fans in nave roof to improve heating, retractable screen to further improve audio/visual presentations. This work will be added to the development of the Kitchen and Children's Area. We have architectural plans and we have obtained quotations for the necessary work. (Budget prices total £45000 - there is approximately £32000 in the fund)
- Garden of Remembrance area: the small retaining wall was rebuilt and approach path re-laid, making the garden more pleasant and safer. Plans are in hand to make level the garden area in the spring of 2019.
- The church was again open to visitors on Sundays during July and August and on the Saturdays before Christmas and Easter.
- At the annual Cycle Hill Climb. We again opened the church for spectators and competitors, providing refreshments and somewhere to sit. This was much appreciated.
- During the Christmas period a lighted star was erected above the entrance door as part of the "follow the star" initiative by the Church of England.
- Repairs to the clock support frame work were made.
- Attendance at Parade and Family service continues to be a concern. The number of services have been reduced. A "Family Worship Team" is to be formed to review the situation.
- Age appropriate bags with toys and books have been provided for children during service.
- We received a quotation for refurbishment work to the organ late in 2018. In view of the urgent need, an order was placed and work commenced early in 2019. Cost will be around £6000. An appeal was launched sponsoring an organ pipe for £20 each. There are 328 pipes in the organ.

Membership:

*Rev. Paul Sumsion, Rev. Robert Airey,
Claire Baggoley, Jennifer Burton,
Michael Burton, Colin Gaskell,
and Stephen Newhouse.*

Emmanuel Church Centre Team Report

Emmanuel Church Centre has once again had a busy year for its worshippers as well as members of the local community.

A lot of groups and uniformed organisations have held weekly or monthly meetings as well as events. As a church we have a number of activities as well as services .Soup company meets on the second Thursday of every month and up to 19 people have attended as well as "take aways" and "deliveries".Like the Drop In which meets every Monday it is a good place to meet and chat. Mothers Union and Afternoon Fellowship also enable people to meet together and socialise.

We have had two Taisé services. Quiet mornings meet on the 3rd Tuesday of each month and enables people from different churches in the area to "take time out" reflecting on a given theme.

The afternoon Pilgrim group have met regularly and 15 of us meet at Betty's to learn and discuss the Christian faith. Prayer group meets every Tuesday morning at 9am.

The garden continues to be a source of reflection and inspiration for so many and is maintained on a monthly basis by willing volunteers headed up by Stephen and Barbara who do a magnificent job. Our annual Garden Party was a great success.

During the winter months we have had indoor working parties and the worship

centre has been painted as has the corridor.

We were unlucky with our bid to renovate the toilets, but we continue to look for funding for these, the Car Park and Frontage.

Social events have included: 'Last night of the Proms',"Words and Music for Christmas", the Quiz and Autumn Fair.

Once again we sang carols with residents from Hewlett Court and Valley Court.

The PAIS team, which comprises this year of Julie, Naomi and Bradley are based at the Centre.

We will continue to maintain and extend our mission to the community.

Jo Venn

St. Mary, Hawkshaw Team Report

No report received.

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# Fabric Report

2018

The general condition of all three buildings is satisfactory: where there are defects and problems they are being noted and remedied. The recent Quinquennial Inspections did not raise any major issues. A great deal of work is undertaken by members of the different congregations, and without their efforts the Parish would have to meet bills of ever-increasing size, and the thanks of all of us are due to these workers.

## Emmanuel Church, Holcombe

The plans for the refurbishment of the kitchen, the provision of a Children and Family Area in the south aisle together with an upgrading of the porch and the toilets continue to be considered. Detailed plans have been drawn up in consultation with our architects and these and several other lengthy documents have been submitted to the Diocesan Advisory Committee; we are still waiting to receive the Faculty, authorising the start of the work.

The heating system continues to be an area of concern; work has been undertaken to remedy some issues and further improvements are being considered as part of the larger proposed scheme.

Externally, the alterations to the Garden of Remembrance and improvements to the surrounding areas have begun, including the stabilising of the retaining wall in this area.

## Emmanuel Church Centre

The building is in a generally good state of repair, thanks to the efforts of a small team of dedicated workers who can often be seen carrying ladders and other equipment.

Working parties met on several Saturdays to repaint the interior of the building. Their efforts have been much appreciated by all who use the building.

The Reflective Garden continues to provide a beautiful area which is appreciated by many members of the wider community. Our thanks are due to Stephen and Barbara and the members of *Hall Things Bright and Beautiful*.

## St Mary's, Hawkshaw

Major work has been undertaken in grave the yard behind Church with the construction of tarmac paths to the rear of Church and the 'new' graveyard at the back and a grass embankment to the drop at the back to alleviate the need of a fence. The parish is very grateful for the substantial donation which has enabled this work to be undertaken.

*Michael Burton  
Michael Booth.  
Churchwarden  
March 2019*

# P.C.C. Review of the Year

The P.C.C. met six times during 2018 with an average attendance of 14 members, plus Rev. Paul Sumsion who attended each meeting.

All meetings opened and closed with a prayer to focus our thoughts on God and our service on behalf of the parish.

1. We continue to make progress on elements of our Mission Action Plan (MAP). These are as follows, Reflecting Christ's love in action through generous hospitality and building community, nurturing discipleship through Biblical teaching, growing faith and God's mission.
2. The P.C.C. received financial reports from the treasurer on several occasions, with the financial situation being a regular item on the agendas. We were able to pay the reduced Parish Share in full once more, which is a wonderful achievement.
3. All church centres regularly submitted Team reports to inform the P.C.C. of the current situation regarding needs, hopes and any problems. At St. Mary's the path surrounding the building was improved and an embankment added at the rear to remove the need for a fence. The Quinquennial Inspection took place at Emmanuel in November. (Report received in February 2019). Details of work carried out is given in more detail in the Centres Reports and the Fabric Report found elsewhere in this document.
4. The three Pilgrim Course/Home Groups continue to prosper. Average attendance being around 35 in total.
5. The Soup Company is attracting increasing numbers each month and we are pleased that the "Sizzling Seniors" at St. Mary's also seems to be growing. The weekly Drop In at E.C.C. continues to meet a need for a space to sit and chat.
6. The parish Pastoral Team have continued taking Holy Communion, with the help of the ALMS, to housebound parishioners. In total 19 people are authorised as Eucharistic Assistants within the parish, six of whom are authorised for home communion.
7. The parish Social Liaison Committee have continued to plan and deliver social events across the parish. In July the Hoover Brass Band performed at St. Mary's. In September the Parish Quiz night at Emmanuel Church Centre was a great success. Monies raised from these two events were equally divided between the three Worship Centres. Plans for two other events had to be held over until 2019, because of problems with available dates.
8. Other Social events have included: the Garden Party at E.C.C. in June, where over 100 people attended, with

Ethel Houghton leading the outdoor Act of Worship. In October the Autumn Fair took place, the P.C.C. asked for a review of the Autumn Fair as attendance number have been falling in recent years. The review will report early in 2019.

9. Music evenings: Words and Music for Christmas and The Last Night at the Proms were again well supported and enjoyed by all those who attended.

Of course none of these events would be possible without the support of those involved in the planning and running of the events. The P.C.C. are most grateful for all who help in any way.

10. The Quiet Mornings at E.C.C. each month, continue to attract a large number from within the parish and beyond. The monthly Reflective Prayer meetings have been discontinued, but the weekly short prayer meeting, (20 – 30 minutes), at E.C.C. each Tuesday continues.

11. Work with children continues and the P.C.C. are most grateful for the time devoted to this important aspect of parish life:

- The two Cellar groups meet each week at St Mary's attracting 15+ young people.
- Unfortunately the Explorers group ceased in November as numbers dropped off to an unsustainable level.
- Sunday School continues to thrive. Children from both of our church

schools regularly use the church buildings.

- The Open the Book Team take an Assembly most weeks at Holcombe Brook Primary School.
- In March, during Holy Week, over 300 children "Experienced Easter" with all three worship centres hosting children from our two church schools and Holcombe Brook Primary School.
- Travellers, (the adult and toddler group), continues to meet each week regularly attracting over 25 children and accompanying adults.
- Our Uniformed organisations meet weekly during term time and provide a time of development of community and life skills.

12. In May the General Data Protection Regulation (GDPR) came into force. This governs how information about people is handled and stored. A Data Privacy Notice was prepared and is available on our website. A Data Protection Consent Form was distributed and permissions obtained.

More detailed information about what has been happening within the parish can be found elsewhere within this document.

On behalf of the P.C.C., thank you for your support in the numerous gifts of money, time and talents which are given generously and which have enabled us to achieve all that has been achieved in 2018.

*March 2018*

# The Diocese of Manchester the Deanery of Bury Synod Report 2018

The Deanery Synod met only three times this year at different venues across the area, and each Parish is entitled to representation according to their size.

Reverend Jean Burgess was made Archdeacon of Bolton in March. Some time has been devoted to Deanery Mission Action Plan with a small group set up to bring the plan together. The Deanery plan has to be submitted to the Diocese by March 2019.

## At its meeting in January at St. Andrew's, Ramsbottom:

Susie Mapledoram, Manchester Diocesan Youth Officer talked on Young people, the Church and how do we engage.

- Relationship – We can be the third most significant adult in their lives.
- Service – Opportunities to serve, give them responsibility, a chance to lead in the Church and the community. It's important to find opportunities for service.
- Listen – Listen to what they are saying, the stories, but they do have zeal and gusto.
- Role model – We need good role models for our young people.
- Churches should be inclusive of all ages in worship. Adults and young adults should be treated as equal members.
- Baptised children allowed into communion.
- Be welcome places for young people.
- Do more to help our youth workers.

## At its meeting in May at Emmanuel Church Centre:

Open The Book was discussed. This is a project which offers primary school children the chance to hear stories from the Bible, usually as part of the assembly. Members of the Holcombe and Hawkshaw Open The Book Team gave a short talk and performed one of their recent assemblies. They go into Holcombe Brook Primary most weeks during term time. Each assembly starts with a brief scripted introduction. Characters act out and read their own spoken words. If at all possible children take a part. Any child who acts gets a sticker. The team have now being doing "Open The Book" for 7 years and would be available to visit any interested churches.

## At its meeting in October at All Saints, Bury:

The new Archdeacon was welcomed and led a SWOT Analysis on Bury Deanery.

## Strengths seen in this Deanery

- Parishes working together. Diversity of different parishes within the town – no matter how you want to worship God, you can find a Church to suit. Link with Bury Church of England High School. Work with Youth e.g. Mother and Toddler Groups. Good ecumenical links (can be patchy in some places, but good in others). Messy Church. Open the book – Children love it! Links with Other faiths.



### **Weaknesses and Vulnerabilities**

- Too many buildings, many are not fit for purpose. Ageing congregations. A lot of people think that they are part of the congregation but only come to one service. Resistance to change – We need to see God's service grow. Numbers haven't grown over the last 10 years.

### **Opportunities**

- Better linking up of resources that we have – skills etc., we don't function as a deanery outside of meetings.. Schools links – understanding Christianity and building links where we have them. Funerals – an opportunity. How as a Deanery can we become more visible?

### **Threats**

- Extremism – vulnerable people being brainwashed into believing something else. Young people – Looking for something to live for. We need confidence to talk about Jesus. Stepping out and being radical in the right way. Ageing profile – Not enough young people coming in. Whoever comes to your Church you have an opportunity to grow, but young people are not necessarily the answer. Start with what you have and grow who you have, and God will do the rest.

The meetings of Synod give representatives valuable opportunities to meet and discuss matters with members of other parishes across the deanery.

*Claire Baggoley, Geraldine Booth,  
Michael Burton, Jean Houghton and  
Stephen Newhouse.*

## **Parish of Holcombe and Hawkshaw SAFEGUARDING POLICY PROMOTING A SAFER CHURCH**

The following policy was agreed at the Parochial Church Council (P.C.C.) meeting held on 12<sup>th</sup> March 2019 .

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the P.C.C. to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities

involving children and adults undertaken in the name of the parish.

- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints **Mrs. Elaine Allum** as the Parish Safeguarding Officer.

**Incumbent: Reverend Paul Sumsion.**

**Churchwardens: Mr. Michael Burton & Mr. Michael Booth.**

**Date: 12<sup>th</sup> March 2019.**

# Safeguarding Report

Safeguarding is something that seems to be in the media every week in one way or another, and unfortunately is not something that is going to go away. It is the responsibility of everyone to be mindful of this when carrying out their work around the parish and ensure that anything of concern is documented and reported.

It is important to remember that abuse takes many forms, and affects both children and adults. It may be that you will come into contact with someone in the parish who discloses that they were abused earlier in life, or are currently being abused, and it is so important that everyone is equipped to handle these situations sensitively and appropriately.

We started the year by arranging a training session run especially for our parish by the Diocese and this covered the situations mentioned above. The advisors at the Diocese have helped to provide advice to me during the past year but are also there to support everyone within the parish. They regularly run training sessions and it is a requirement that everyone repeats the course every three years. If there is anyone who was unable to attend our session, then please look on the Diocesan website for dates and venues.

The diocese has recently circulated an updated version of The Parish Safeguarding Handbook which is available on the Diocesan website with links to the national Church of England website. There is a checklist in here which we will be working through to ensure our parish is complying with any new best practice guidelines. This is a very useful reference point and I would encourage you all to have a look through this.

To all group leaders, please remember that any new volunteers must be DBS checked before commencing work on a regular basis, so please contact me to arrange this at [elaine.allum@btinternet.com](mailto:elaine.allum@btinternet.com).

Thank you to all our volunteers that work around the parish with both children and adults, because your care and attention can and does help to make sure we are there to provide support where needed.

*Elaine Allum*  
28<sup>th</sup> February 2019

# Rector's Report on 2018

2018 saw a number of projects come to fruition, as we have worked hard together to continue to work out our priorities for the Parish: the four priorities of:

- Worship that attracts and inspires
- Discipleship & deeper faith
- Outreach/Mission bringing growth in numbers
- Buildings that work

In Worship we continue to offer a variety of styles at our different churches, from choral evensongs and traditional carol services, with new anthems learnt by the choir to informal worship, (and some new songs learnt by the congregation) and a service of rededication outside at our (very wet) parish walk at Bolton Abbey. Other notable services include Taizé services at Emmanuel Church Centre, the Maundy Thursday Meal/ communion, the All Souls' quiet day and service and the confirmation service at Hawkshaw with the Bishop of Bolton, where people from a whole variety of parishes came to join us to affirm their faith and have the Bishop lay hands on them and pray for God's Holy Spirit to walk with them throughout their life. Some of us made it over to the Big Church Day Out in Cheshire in the Summer – it was a joyous event mixing with Christians (and others!) from across the country – but sadly

the event in the North has been cancelled for 2019 due to not gaining enough numbers to be viable.



In discipleship and deepening faith, the Pilgrim Groups have continued to grow, helping more people grow a greater depth to their faith, using both the Pilgrim course material and material from the Bible Society's Lyfe resources. We also had a great Lent Course using

Victor Hugo's *Les Miserables* and its film/stage adaptations to help us to explore forgiveness versus condemnation, grace versus legalism and what it means to live a life in response to God's goodness to us, even through some of the most difficult of circumstances. We embarked on a long sermon series working through Mark's Gospel, which I hope to complete later this year. The focus for that was seeing the individual passages in the context of the whole of Mark's message.

Leadership has continued to grow through the Global Leadership Summit days at St. Peter's Halliwell. Our sense of community has been enhanced as we have worked on a memory board at Emmanuel Church Centre and have put together pictures of the congregation at the back of each centre of worship.

We have continued to work out our mission in the community through an enthusiastic presence at the Hawkshaw

Gala (2018 had a great puppet- led worship service on Sunday morning, a space for prayer as well as church involvement in producing a multitude of cakes and burgers.) Not to be outdone, the Garden Party at the Church Centre gathered about 100 people for afternoon tea and/or an outdoor service. We welcomed three schools into our churches for Experience Easter, with different displays and set ups at each centre. This was aided by our Pais team, Open the Book team and a crowd of other volunteers making, designing, acting and explaining the Easter story to about 300 children and then giving space for their parents to be involved too. Sizzling Seniors got underway at Hawkshaw, to add to the opportunities for the more elderly in the parish to get together, augmenting the weekly Drop In at E.C.C. and the monthly Soup lunch and Communion.

We restarted a Christmas Card Drop around the parish, using materials put together by Stuart Wilkinson, which resulted in some new attenders at our Carol Services. We also started preparations for the #doyouknowHim? initiative and for a refurbishment of the Organ at Holcombe.

On the buildings front we are working towards major refurbishments at all three centres, but 2018 saw significant works in our church grounds, with the first phase of improvements to the Garden of Remembrance at Holcombe, continued work in the Garden and in maintenance at E.C.C. and new paths laid at Hawkshaw. In the middle of all that we had an

archdeacon's parish visitation led by Simon Cook the Area Dean... it was another busy year!

Sadly we said good bye, amongst others to Bert Ward, John Settle, Olive Lomax, Susan Harrop and Jean Richardson. These are people who have been a significant part of our parish life for many years, and we will miss them, even as we continue to remember their families in prayer.

My thanks as ever to the Pais teams (Charleene, then Julie and Naomi), youth leaders, the P.C.C., our two church wardens (Mike and Michael) and six deputy wardens, to those on our centre teams and those who make up the other parish teams and committees, our pastoral team, ALMs, clergy (Robert & Vic), readers, worship leaders and everyone else who play their part in helping us to bring our worship to God week by week and to welcoming all in Jesus name to gather in his Kingdom... Thank you all.

With every blessing,

*Paul  
April 2019*

## Bridge Bentley Ramsbottom Trust

## Report for 2018.

Offering help to those in need. Charity N° 504625

The work of the Trust has continued during the year with Trustees actively looking for ways to help those in need. Please read the promotional information below and if we can help anyone in need please let them know about the Trust.

The Expenditure for the year was £4,382.30.

Grants were awarded in the following ways:

(-) 'One off' book grants to University students, (18) Welfare, (3) Educational.

*The Bridge, Bentley, Ramsbottom Trust was created as an amalgamation of the John T. Bridge and 3 other smaller charitable trusts in 2002.*

## Bridge Bentley Ramsbottom Trust

Offering help to those in need.

Charity No. 504625

### Small grants available for all ages

Do you, or anyone you know,  
live within three miles of  
Emmanuel Church, Holcombe  
or live within the Bury Deanery?

Struggling to pay for a much  
needed item, e.g. Stair lift,  
walking frame, specially adapted  
prams, etc.?

We have helped families  
with school uniform costs.

We can help with the cost of  
training courses.

We can help with Further  
and Higher Educational one  
off grants for:  
books/equipment, field trips,  
travel costs, etc.

Can we make life a little  
easier? Let us know if you  
are in need.

The Bridge Bentley Ramsbottom Trust has small grants available to those in need living within a three mile radius of Emmanuel, Holcombe Church or those living within the Bury Deanery.

**The five Trustees treat each application in the strictest confidence.  
Applications are welcomed from people of any faith or none.**

# **Financial Statements of the Parochial Church Council**

For the year ended  
31<sup>st</sup> December, 2018.

# Holcombe and Hawkshaw Parochial Church Council

## STATEMENT OF INCOME FOR THE YEAR ENDED 31 DECEMBER 2018

|                              | £         | £          | £                 |
|------------------------------|-----------|------------|-------------------|
| <b>Voluntary Income</b>      |           |            |                   |
| Planned Giving - Gift Aid    | 65,628.52 |            |                   |
| Planned Giving - Un-gifted   | 4,698.80  |            |                   |
| One off Gift Aid             |           |            |                   |
| Cash/Collections             | 7,846.22  |            |                   |
| Income tax recovered         | 19,288.78 |            |                   |
| Fund Raising Events          | 1,931.20  |            |                   |
| Magazine                     | 577.05    |            |                   |
| Use of Church Buildings      | 5,550.50  |            |                   |
|                              |           | 105,521.07 |                   |
| <b>Other Ordinary Income</b> |           |            |                   |
| Dividends and Interest       | 65.13     |            |                   |
| Fees to PCC                  | 13,315.00 |            |                   |
|                              |           | 13,380.13  | 118,901.20        |
| <b>Extraordinary Income</b>  |           |            |                   |
| Restricted Donations         | 14,467.10 |            |                   |
| Insurance Claim              | 630.00    |            |                   |
| Special Appeals              | 223.00    |            |                   |
|                              |           | 15,320.10  | 134,221.30        |
| Total Income 2018            |           |            | <b>134,221.30</b> |
| Income 2017                  |           |            | <b>127,434.41</b> |



**STATEMENT OF EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2018**

|                                       | £         | £         | £                 |
|---------------------------------------|-----------|-----------|-------------------|
| <b>The Ministry</b>                   |           |           |                   |
| Incumbent Expenses                    | 6,057.93  |           |                   |
| Support & Education                   | 7,742.27  | 13,800.20 |                   |
| <b>The Church and Services</b>        |           |           |                   |
| Energy                                | 9,975.04  |           |                   |
| Water                                 | 1,218.63  |           |                   |
| Cleaning                              | 1,160.87  |           |                   |
| Insurance                             | 7,140.29  |           |                   |
| Upkeep of Services                    | 3,941.89  |           |                   |
| Minor Repairs, Fire Inspection        | 7,299.45  |           |                   |
| Churchyard                            | 1,321.60  |           |                   |
|                                       |           | 32,057.77 |                   |
| <b>Other Ordinary Expenditure</b>     |           |           |                   |
| Wages                                 | 8,594.92  |           |                   |
| Magazine                              | 93.00     |           |                   |
| Fund Raising costs                    | 90.00     |           |                   |
| Verger/Organist                       | 2,416.00  | 11,193.92 |                   |
| <b>The Diocese</b>                    |           |           |                   |
| Parish Share                          | 42,000.00 |           |                   |
| Other Diocese costs                   | 4,404.08  | 46,404.08 |                   |
| <b>Payments to Missions/Charities</b> |           |           |                   |
| Mission/Charities                     | 6,729.07  |           |                   |
| Pais                                  |           | 6,729.07  | 110,185.04        |
| <b>Extraordinary Expenditure</b>      |           |           |                   |
| ECC Garden                            | 177.96    |           |                   |
| ECC                                   | 456.00    |           |                   |
| Holcombe Church                       | 3,474.00  |           |                   |
| Hawkshaw                              | 1,479.63  |           |                   |
| Photocopier                           | 4,074.00  |           |                   |
| Hawkshaw paths                        | 15,964.37 |           |                   |
|                                       |           | 25,625.96 | 135,811.00        |
| <b>Total Cash Expenditure 2018</b>    |           |           | <b>135,811.00</b> |
| <b>Expenditure 2017</b>               |           |           | <b>121,533.53</b> |

**YEAR END STATEMENT**

| <b>Bank Balances 31 December 2018</b> | <b>Total</b>                  |
|---------------------------------------|-------------------------------|
| Current Account                       | -                             |
| Deposit Account                       | 39,802.30                     |
| Direct Giving Accounts                | 19,466.70                     |
| Restricted Funds Account              | 818.15                        |
| Cash                                  | <u>2,777.00</u>               |
|                                       | 62,864.15                     |
| Less Unpresented cheques              | <u>10,500.00</u> Parish Share |
| Year End Total                        | <b>52,364.15</b>              |

**Restricted/Designated Funds**

|                  |                  |
|------------------|------------------|
| Gardening (ECC)  | 554.70           |
| ECC              | 1,707.63         |
| Holcombe         | 29,867.83        |
| Hawkshaw         | -                |
| Hawkshaw Heating | 12,500.00        |
| Holcombe Organ   | <u>2,000.00</u>  |
|                  | <b>46,630.16</b> |

|                 |                 |
|-----------------|-----------------|
| Working Balance | <b>5,733.99</b> |
|-----------------|-----------------|

STATEMENT OF ASSETS AT 31<sup>st</sup> DECEMBER 2018

|                                       | Balance<br>31/12/2017 | Change          | Balance<br>31/12/2018 |
|---------------------------------------|-----------------------|-----------------|-----------------------|
| Santander                             | 632.83                | -199.65         | 433.18                |
| CCLA - Restricted Holcombe Endowments | 980.14                | -3.04           | 977.10                |
| COIF Charity Funds - E Greenhalgh     | 1968.39               |                 | 1968.39               |
| <b>Bank Accounts</b>                  |                       |                 |                       |
| Current Acc                           | 788.00                | - 788.00        | -                     |
| High Int Bus Acc                      | 44,317.65             | - 4,515.35      | 39,802.30             |
| Direct Giving Acc                     | 6,803.38              | 12,663.32       | 19,466.70             |
| Restricted Account                    | 817.44                | 0.71            | 818.15                |
| Cash Not banked                       | 1,257.38              | 1,519.62        | 2,777.00              |
|                                       | <b>57565.21</b>       | 8,677.61        | <b>66242.82</b>       |
| Less Cheques unrepresented            |                       |                 | 10500.00              |
|                                       | <b>57565.21</b>       | <b>-1822.39</b> | <b>55742.82</b>       |
| TOTALS                                | <b>57565.21</b>       | <b>-1822.39</b> | <b>55742.82</b>       |

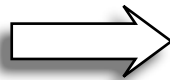
## The Parish of Holcombe and Hawkshaw





# Yearbook

Next page





# Mothers' UNION

The Holcombe branch of the Mothers' Union had a busy and flourishing year in 2018; the sad point was that Romey has stepped down as our Branch Leader, but continues on the Diocesan Trustees Council.

As part of our Action and Outreach programme, Romey still continues with her work for the homeless shelters, generously supported by the Emmanuel Church Centre community and the Branch members. Our grateful thanks go to all those who have given clothing, sleeping bags, bedding and toiletries, unfortunately this is an ongoing project so your support is always needed.

Other support for this programme is also given by the Branch in donations to the Afia (Away from It All) programme which helps those who are in difficult circumstances needing a welcome break, and to the work of the Mothers' Union in the Manchester Diocese.

As you may know, the Branch provides "Cross in my pocket" which are distributed at baptisms, weddings and other occasions. They were also provided to the Cadet Forces at Remembrance-Tide. A request last year saw some of our "Cross in my pocket" distributed at one or two of the war grave sites in Europe and we are waiting to hear from the Forces Chaplains to hear if any more are needed.

At our Branch meetings we have welcomed Beryl Shepherd with some of her favourite readings Alan Morris and friends provided a wonderful musical afternoon and Jo Venn spoke to us about her travels in the Holy Land.

We visited Hewlett Court during the year, on one visit Richard Hall shared some musical memories with all of us – with a little sing along as well – and the Rector led an Advent Service which was much appreciated by the members and residents alike.

The Christmas Eve Crib Service was well attended and seems to form a welcome break for families in the middle of the Christmas preparations for a time for the children to dress up and form our Nativity Scene and, with their parents, enjoy some carols. Our thanks, as always, to Beryl Shepherd who accompanied us on the keyboard, to Romey for being the narrator and leading everyone in a wide selection of animal noises and our members who provided the refreshments and a wonderful selection of mince pies.

We always welcome new members to come and meet us on the first and third Tuesdays of the month at 2.00pm in the Emmanuel Church Centre.



We are now in the 8<sup>th</sup> year of presenting Bible Stories to the children at Holcombe Brook Primary School.

The children look forward to our visits and are keen to be involved in some way. We often use a small group to be actors with us- the lucky ones get words to say, sometimes they are birds or part of a crowd. They are very good at creating rough seas by wafting blue fabric about! Sometimes the whole school is involved providing different sound effects – cheering, moaning, groaning or perhaps creating a storm!

There are fourteen of us in the group but we are not all needed every week. The PAIS team help to swell our ranks and we welcome their suggestions and youthful enthusiasm!!

In May last year we did a presentation for the Deanery Synod showing how “Open the Book” works and explaining how we organise the stories. Following this, in October, we were invited to speak to Bury Churches together and we have recently heard that they have established a group and have visited two different schools in Bury.

At Christmas we performed Joseph’s Story for the children at Hawkshaw and Holcombe as well as at HBPS. We had a last minute change of plan at Holcombe, due to the terrible weather, and had to regroup in the school rather than the church! We also acted out this story at “Words and Music”.

We meet on a Monday morning at the Church Centre and we all value the fellowship within the group. If you are interested in seeing what we are doing please do come and visit us. We would welcome any new members – no acting experience is needed!!

Please hold us in your prayers as we continue to visit the schools.

Sheila Partridge 01204 882459  
Gwynneth Settle 01204 884310



## Afternoon Fellowship

Afternoon Fellowship is a group that meets twice a month at Emmanuel Church Centre/Canon Lewis Hall.

It usually meets on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays in the month from 2.00pm-3.30pm.

It is mainly elderly ladies who meet, but anyone and everyone is welcome. Please Come!

We normally have a speaker of some kind. Every so often we have a Members Day which includes a sales table.

We have a raffle each week £1.00 for 5 tickets. The prize is something small such as a shower gel or dusting powder, or chocolates.

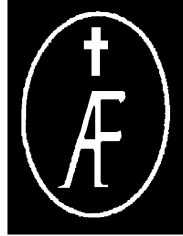
We celebrate our 39<sup>th</sup> birthday on the 2<sup>nd</sup> Monday in March. Usually, we have a children's choir to sing to us; currently it is Holcombe Brook Primary. . There is at least one member who still comes who is a founder member.

In July we have a Strawberry tea before having a short break until September.

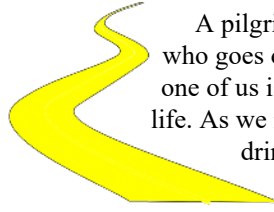
After the speaker, we have cup of tea and a biscuit before returning home.

Once a year, we go out for a meal to one of the local hostelrys and at Christmas, we have a party or we have joined with other hall users to have an afternoon Carol Service, or Advent Service.

Unfortunately our numbers are dwindling. New members of either sex would be welcome. For further information please call : Alex Percy 01204 888603.



## Pilgrim Groups



A pilgrim is someone who goes on a journey; each one of us is on a journey of life. As we meet together we drink tea/coffee, get to know each other more,

read God's word, discuss issues related to our reading and course material, and pray. All these things help us on our journey of faith and going deeper with God. Over the past year we have looked at various topics including the Lord's Prayer, Spirit Lyfe, a short series on Nehemiah and we are now following the Do you Know Him sermon series.

There are 3 groups who meet fortnightly:

1. Wednesday Afternoon group meet at Betty Ward's house. This group is lead by Linda Jackson and Jo Venn. (07921517063). 1.30 - 3pm
2. Wednesday Evening at Jane & Vic Fletcher's home 32 Moorway, is led by Jane (01204882750).
3. Wednesday Evening at The Vicarage is led by M Booth and E. Houghton (01254 704758).

Both evening groups 7.30 - 9pm.

We would love to be able to create even more groups on alternative days/ evenings. There is a mix of people who attend from across the Parish. The groups are a place where we can be ourselves, ask questions and encourage each other to live out our faith in action as we go about our daily lives. You would be made most welcome if you wanted to come along. Please speak to anyone who is involved in the groups or telephone one of the group leaders.

*Ethel Houghton*



# Travellers

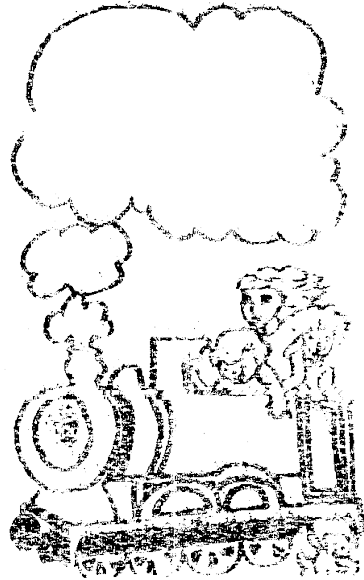
(adult and toddler group)

There was great excitement, one little boy shouts out “He’s here”! He was so excited he didn’t know whether to run to see Father Christmas or grab hold of his childminder! This is one of our favourite afternoons of the year. Another annual event is National Bookstart Week, where there’s special craft activities and books for all the children.

We met 33 times last year. As is the nature with running a group like Traveller’s some weeks are very busy other less so. On our busiest week we had 44, (17 Adults and 27 children) and the quietest week we had 18, (7 adults and 11 children). When you think about the numbers over the year, that’s a lot of drinks and not to mention the children’s favourite “biscuits” (they are good at saying “thank you” or at least their version of it).

We added to our dressing up clothes with new Batman and Spiderman outfits. The children love dressing up; little boys happy to dress as fairies (one complete with his wellies on) and little girls being Spiderman, all having fun and soon becoming engrossed as their character.

If you are visiting Canon Lewis Hall and would like to know about us, please take the time to have a look at the “Travellers Notice Board”. It’s updated



each term. You will see what an friendly group we are with children having fun, playing with playdo, jigsaws, on the bikes, in playtents and tunnels and the challenges of craft activities (especially those involving glue!). Plus, details on our special events like our “Pudsey” afternoon where masks were made and worn helping to raise £75 for Children In Need.

So, why not come along and join us on Wednesday’s (term time only) from 1.30pm to 3.00pm.

*Kathryn Fry, Julia Grant &  
Doris Lockett*

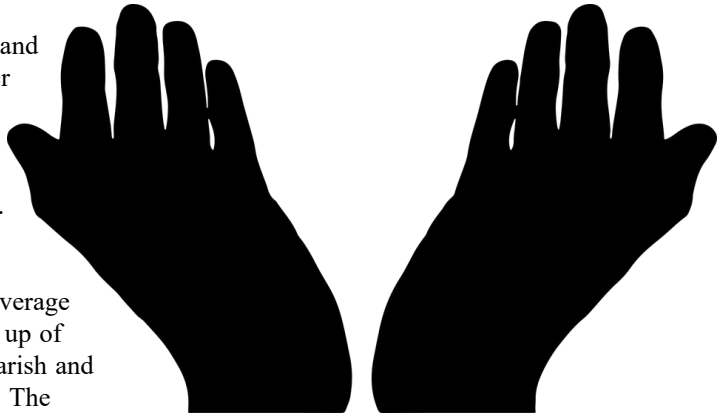
# E.C.C. Prayer Group

The Group has continued to prepare and deliver Quiet Mornings on the 3<sup>rd</sup> Tuesday of each month, (except August and December). These offer time and space for personal prayer and reflection, with theme-based words and music.

During 2018 the mornings attracted an average attendance of 18, made up of people from our own parish and several other churches. The accompanying booklets are also sent out to a growing number of people who are not able to attend for various reasons. A total of around 45 people now have access to the Quiet Morning material.

In 2018 two Quiet Days were also offered: “He’s Alive: Reflections on the Resurrection” in April, and “Praying Our Goodbyes: Reflections on Loss” in October. The latter included a short act of worship, “Remembering Our Loved Ones”, a variation on the All Souls service held in previous years at Emmanuel Church.

On Good Friday, 2018 the E.C.C. was open as usual for personal silent reflection, the focus this year being prayer stations and meditations from the “Experience Easter” event offered during Holy Week to children from the three primary schools in our parish.



Two Sunday evening services of Taizé worship, held in March and October, were well received and more are planned for 2019.

In November it was felt that for practical reasons it was no longer feasible to continue with “Reflective Prayer for the Parish” on the 1st Tuesday morning of each month. Consideration is being given to a suitable alternative.

A warm invitation is extended to anyone who would like to join us in any of these times of prayer and reflection.

## Social Liaison Group Report

The Group only commits to organising ONE event at each centre of worship each year. The P.C.C. has previously agreed to split the total profit from those three events equally between the three centres.

### In 2018

The Bolton (Hoover) Brass Band performed at Hawkshaw in July. It was an enjoyable evening, but not well attended.

There was a Parish Quiz held at E.C.C. in September. A good evening which raised £332 for church funds. This will be repeated in 2019.

It was hoped to have Millennium Gospel Choir to perform in 2018, but dates were not available. The Choir will now be performing in April 2019 at Emmanuel Church Centre.

### Other plans for 2019:

“Scratch Messiah”: Saturday 6<sup>th</sup> July 2019 at Emmanuel, Holcombe.

The P.C.C. is reviewing The Autumn Fair.

There is a “Garden Party” at E.C.C. in June.

Plans are in hand for Last Night of the Proms again in September and it is hoped that the ever popular Words and Music for Christmas will feature again in 2019.

There were many events organised by other groups through the year.

### Membership:

*Gwen Barnes, Geraldine Booth,  
Michael Booth, Jennifer Burton,  
Stephen Newhouse, Sheila Partridge,  
and. Dot Yardley.*



We continue to grow in membership and fellowship, meeting each Monday morning throughout the year to enjoy each other's company, friendship and conversation.

Some of our community live alone and appreciate being amongst others, particularly when some weekends are lonely.

We support the Macmillan Coffee Morning's annual fund-raiser and respond to other charities as well as subscribing to church funds. We also hold two lunches per year: a winter one – recently held in March, and follow it later with a summer one. On each occasion we share with the “Open the Book” folk, as we both use the E.C.C. on a Monday morning. They rehearse for the Bible stories they present to Holcombe Brook C.P. School across the road. We get to know each other over a cuppa and a chat!

Please feel free to join us – you are most welcome between 10.0a.m. and 12.0 noon every Monday!

*Gloria Metcalfe*

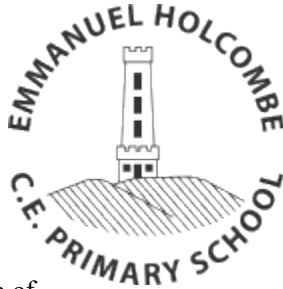
# Emmanuel Holcombe Primary School

This year has been a busy and transitional one for the whole school community.

As well as excellent results and a good range of activities, the school took part in ISING POP which was thoroughly enjoyed by all the children who sang as well as Governors, Friends and Family who attended St Mary's to listen to the Christian message through music.

The school had its SIAMS inspection in November and gained a very strong "good" category in all sections. This was testimony to the work of the Governors, Staff and Pupils particularly our Faith Ambassadors who met with the Inspector.

Staff have changed not just with maternity leave but also Sue Wardle retired after leading the school from "requires improvement" to "good" over the



past three years, leaving the school in a very successful place. Catherine Bennett started as our new Headteacher in January and her first job was to oversee the replacement of the boilers!! We wish her well as she leads us on the next stage of our journey.

Successful parents' evenings, open days and mornings, family assemblies and PTA events all enable the Parents, Governors and Staff to meet together for the benefit of our young people.

Betty and Dorothy continue to take prayer requests from children and staff and our aim, as always, is to develop the relationship between church and school. Please continue to keep the school in your prayers.

[www.emmanuelholcombe.bury.sch.uk](http://www.emmanuelholcombe.bury.sch.uk)

*Jo Venn  
Chair of Governors*

# St Mary's CEP School Annual

All the children at St Mary's School benefit from our enriching high quality curriculum. They have so many interesting opportunities to develop their character, knowledge and skills.

Last year we invited visitors to school including professional poets, artists, athletes, fire fighters, environmentalists, dancers, eco warriors, birds of prey handlers, and even Captain Dantastic our friendly pirate! The children are encouraged to have high aspirations and gain an increasing awareness of life beyond Bury.

We have taken the children on visits to St Hilda's Church, Manchester Cathedral, Bury Leisure Centre, walks through Hawkshaw countryside, Bowland Wild Boar Park, Tree Tops Heaton Park, and our exhilarating residential trip to PGL at Winnmarleigh Hall. Our Choir sang at Marks and Spencer's, Falshaw Farm and the Methodist Monday Club.

We have joined other schools at Children of Bury Sing, Small schools Music Festival, God and the Big Bang plus tournaments for Athletics, Football, X Country and Hockey. We were delighted to be placed 6<sup>th</sup> in the Bury Swimming Gala.

Our royal wedding lunch, Christmas dinner and the Italian themed opening party was prepared in our recently refurbished kitchen. Mrs Payne loves her new kitchen, especially her high tech oven!

As a Faith school we worship collectively both in School and Church. Parents are invited to attend twelve services in Church each year. These include Harvest, three Advent services, KS1 Nativity, Sermon Sunday, three Lent services, Christmas End of Term Service, Easter End of Term Service and the Leavers' Service. This gives parents the opportunity to join in Collective Worship and witness their children contributing to the service. Every child responded positively to Experience Easter which took place in Church and was organised by the Church community.

Parents were also invited to listen to the Choir open the annual Christmas Tree Festival. Another highlight of the school year was the end of year show 'Time Lord' that the children performed in Church to three very appreciative audiences.

We have supported charities to help people less fortunate than ourselves eg Children in Need, Down's Syndrome Day, Red Nose Day, Dementia Awareness, and Christian Aid.

Life is always busy and exciting at St Mary's CEP School. Please visit our Celebration Booklets on the school website to see photographs and information on other recent special events.

[www.stmaryshawkshaw.com](http://www.stmaryshawkshaw.com)

*Geraldine Woodward  
Head Teacher  
St Mary's CEP School*



We continued to run our Explorers club on Thursdays after school in St Mary's Church through until July 2018. Sadly, over the last year the numbers of children attending regularly dropped off to an unsustainable level and we decided that the mission in its existing format was no longer viable. We now wait to see what God has in store for us and we pray that, should he choose to point us in another direction, he will give us the impetus and imagination to take up that challenge.

During the past 16 years I have been so privileged to be able to work with very many children from St Mary's School, sharing God's Word with them whilst employing my own limited gifts, as best I can, to honour Him.

I have also been enormously blessed to have had so many wonderful and dedicated helpers and volunteers over this time. Explorers was initiated by Helen Armstrong and myself – back in the day when we still had the pews in the church cramping our style! Of course Helen had to leave us for pastures new, and various others have come and gone since those days, giving their time and support; in particular, a sizeable succession of Pais

workers, most recently Charleene, Marianna and Marina, and I am very grateful for their help. But through all the years of doing Explorers the one person I knew I could rely on was Dot Yardley! She has been there every step of the way, giving up her Thursday afternoons, selflessly turning up with drinks and biscuits come rain or shine, helping with the crafts, joining in the games, doing the washing up, and being absolutely fantastic. Thank you so, so much Dot – I love you!

I am so grateful to have had the opportunity to run the Explorers club and pray that during that time a few seeds were sown in a few children's lives.

*Penny Hanley*

# Cellar and Youth at Hawkshaw

The Cellar youth club continues to meet twice a week during term time. The Monday group, for school Year 9 and above, is led by Danny Madden (youth worker at Holcombe Brook Methodist Church). Numbers are small but a committed group of young people attend regularly.

The Thursday group is for school Years 7 and 8 (ages 11-13). Some Year 6 children attend by invitation - these are generally children who attend our Sunday morning group. There are around 15 young people each week.

Every session follows a similar format of games - indoor and outdoor - food and a Christian message, brought by one of the leaders or an external speaker.

Special mention needs to go to Yvonne Taylor, Jack Rydehalgh, Loraine Routledge and the Pais team, without whom we would not be able to run either of the Cellar Groups.

Sunday morning youth at Hawkshaw goes from strength to strength. There are now up to 15 young people aged 10-15 who meet together during the Sunday morning service. The young people have been involved in the monthly family services in reading, drama, leading intercessions and leading the sung worship.



Again, we would not be able to run a Sunday morning youth group without committed leaders: thanks to Mandi Tomkinson and our Pais workers: Charleene (up to July) and Naomi (from September).

Following on from the success of the last weekend away, this month we are looking forward to another. From 22<sup>nd</sup> -24<sup>th</sup> March 2019 we will be taking a group of 21 young people to Yorkshire Camps in Threshfield, North Yorkshire.

We are looking forward to another great weekend of worship, Bible teaching and outdoor activities.

Please pray for all the young people involved; that they would know Jesus more and that their lives would be transformed by His love.

*Jo Sumsion  
March 2019*



## Holiday club



We gave ourselves a mountain to climb at St Mary's Church during last summer's holiday club!

Approximately 30 children attended during the week to learn what Jesus had to tell us when he delivered his historic Sermon on the Mount. Our puppets helped us bring Jesus' wisdom to life by making the long journey up the hillside every day to listen to him teaching, while discussing how it might be relevant to each of us in our own lives. However, following these arduous treks up the mountain, the puppets invented various new and quicker ways to get back down again involving ropes, parachute, balloons and even a sledge, which all added to the fun!

As usual the children also enjoyed singing songs, playing games, doing crafts and taking part in team challenges. None of these would be possible without the dedication of our wonderful band of helpers, including our young leaders, Ruth, Caleb, Josh and Bradley. A big "thank you" to all.

*Penny Hanley*

## Soup company

The soup company has been in operation for two years now and the numbers are growing. We meet the 2<sup>nd</sup> Thursday of every month from 12noon for coffee soup and cake. Last year we compiled a recipe book which we sold at 50p each. This is out of print now. It included recipes of all the soups we make. Normally we have approximately six soups on offer but we have had as many as nine varieties.



As many as 20 have met together for company and a chat and we have communion at 2pm led by one of the clergy.

For anyone who is housebound or ill we offer a delivery service with our jars of fresh homemade soup.

We have visitors from several churches as well as the local community. Why not join us for the next one?

You would be most welcome.



# St. Mary - Sunday School report.

## Key Stage 1 Group (Ks1):

**Ages between 4-7.**

Sunday school met for 25 sessions over the last twelve months. The number of children attending each week varied between 1-10. The average being about 7. In September quite a few of the Ks1 children moved to Ks2, so presently the numbers are lower in the Ks1 group than in Ks2.

We have used various schemes in Sunday School to assist with the planning of the sessions. They are always Bible based. In September we started to use a Scripture Union presentation called "Splash or Bubbles". They give passages from the Old and New Testament to work with. The studies can very easily be adapted to individual needs, abilities and ages. The children hear stories from the Bible, and then we have discussions about the passages. After which they enjoy craft and art work that accompanies each session.

At Christmas during the carol service the children took part in a Christmas poem, reading out verses covering each letter of the alphabet. They diligently practised their words and positions in the performance to make it a fantastic contribution to the service.

Sunday school continues to have an enthusiastic and dedicated team of teachers under the lead of Jo Glass. We are grateful to Jo for all she does in liaising with the other young people's groups and organising our rota and weekly

subjects. The team is also grateful for the help and work of the Pais team, and Ruth Sumsion in Sunday school.

*Sunday School Team*

## Key Stage 2 Group (Ks2)

Sunday School at St Mary's Church continues to be as popular as ever with a growing number of families joining the church, and we must pay tribute to Paul and Jo for creating such an inclusive and family-friendly environment.

The key stage 2 group currently covers years 3, 4 and 5 and we regularly have between 12 and 15 children attending. In each month we would normally schedule Sunday School three times with Family Communion on the first Sunday of the month. Since September Julie from Pais and Ruth Sumsion, have been in charge of one session a month and I have taken the other two. This is working reasonably well although it can be quite challenging trying to manage such a large, lively group (while squeezing in some teaching). That said, we are blessed in this church by bright, intelligent children who listen and contribute well in discussions.

We try to keep our teaching varied, covering topics and stories in both Old and New Testaments, and we aim to give children a foundation of knowledge which will encourage them to search for their own relationships with Jesus as they mature.

We continue to support a child in Lebanon through Embrace the Middle East and children are invited to bring a bit of money each week for this project.

*Penny Hanley*



# Annual report on music at Hawkshaw

The musical worshipping life of the church continues to go from strength to strength.

As ever, the style of music varies depending on the particular service. In the main, in the morning service, the music is led by piano or guitar and a group of singers. However, some services still have more of a traditional focus with more organ music and hymns. We continue strategically to introduce new songs to worship.

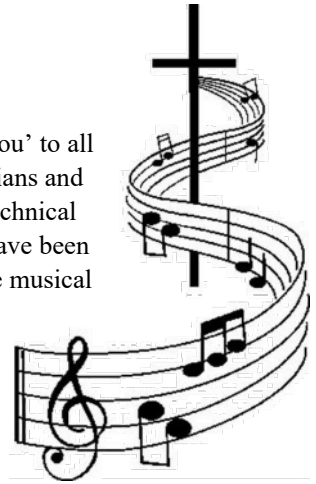
We continue to be blessed by our youth band leading the monthly family service and Informal Worship (once a month on a Sunday evening.) They also led the Confirmation service in September and Rammy Praise in October.

Otherwise, evening worship is led by Sue Byrom, Betty Hodgson and Noma Dean, for which we are very grateful.

At Christmas, the carol service was led by a choir, brass ensemble and organ.

This year, by request, we were back at the Waggon and Horses for their advertised Carol Singing and Mince Pies evening. 15 or so members of the congregation joined us and we were very warmly received by those enjoying their pre-Christmas meals. We also sang in The Red Lion.

A big 'thank you' to all singers, musicians and those giving technical support who have been involved in the musical life of our church over the past year.



*Jo Sumsion  
March 2019*

## Emmanuel Holcombe Choir

The life of the choir has continued to be enlivened by the unexpected. Having cancelled Choral Evensong in January 2018, we thought that the worst of the winter weather was over. But we had reckoned without the Beast from the East. On the first Sunday in March our morning service was dramatically curtailed, and a fortnight later it seemed wiser to forego Choral Evensong again for everyone's safety.

On the plus side, Hilda returned to sing with us, and Gwyneth has been a full member of the choir since Easter 2018. We were sorry, though, that Naomi was not well enough to sing for us on Good Friday last year and very much hope that she will again be able to make her usual contribution on April 19<sup>th</sup>.

The summer and autumn were less eventful on the whole, but we have continued to learn new material and to revive some pieces that had almost been forgotten.

As before we approached our local primary schools to offer their pupils the opportunity to sing with us at our Carol Service. We had a good, though very young, group of seven children who seemed really to enjoy the experience and who did themselves credit. Two families were most disappointed to find that they had prior arrangements which clashed with the Carol Service; as a result I have already informed them of the 2019 date and will send reminders in good time! Thanks are due to the parents who bring their children along every week, encourage them, and augment the congregation on the evening itself.

When I announced that we were inviting children to sing with us, two adults came forward whom I first took for relatives of child singers. In fact they were experienced choristers themselves who were looking for a church choir to join. We are pleased that Janet is now one of our altos, while John has augmented the basses, and our average age has been reduced a little! Now all we need is another tenor.

2019 is a significant year for the music of the church: in December our organ will be 40 years old. Last year we were told that it was due for major cleaning and servicing. We are delighted that this has now happened, and we are grateful to those, particularly Mike and Jenny Burton, who have organised the fund raising. It has



made good progress, though we haven't yet reached the total needed. (In fact this sum is greater than what we paid for the organ 40 years ago!) We plan to celebrate the anniversary and the refurbishment with a 'Messiah from Scratch' on July 6<sup>th</sup>, organised jointly with Bury Choral Society. We hope that many people will come along for the experience of singing some choruses from the oratorio. Meanwhile, one of them will be included in this year's Good Friday meditation.

As always I would like to thank all who participate in and contribute to the smooth running of the choir, including friends who help us occasionally. We are especially grateful to John Fairclough, whose contribution to Choral Evensong we greatly value, and who saved us from disaster at the Carol Service when the Great suddenly fell silent ten minutes before the service began. He managed without the manual all evening, and no-one would have known. The organ sounded so normal that even I thought that the problem must have been resolved.

*Rosemary Artley*

# Hall Thing Bright and Beautiful

Our aim for the future is to keep the garden maintained, colourful, useful and a peaceful place for people to spend some time.

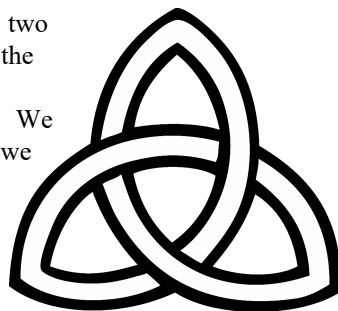
I feel this year has been a good start to fulfil that aim. Each month volunteers have gathered at the garden, teamed together and helped with varied gardening tasks. The team are extremely grateful to the people who continually turn up to those meetings. Without their dedicated help we would struggle to keep the garden presentable.

The garden is in regular use for quiet moments, walks around the pathways, adventures and campfire sessions by the uniformed organisations, hoopla and boules. Don't forget that the pathways are perfect for wheelchair/scooter users to enjoy the surroundings as well.

The popular garden party was held in June. Thanks to the sponsors of the raised beds for the extra work involved in making their gardens look spectacular for the event. The organisers of the event

did a marvellous job setting up the gazebos and providing food etc., thank you very much.

It is now two years since the garden was completed. We are so glad we did it and that it has proved to be such an asset.



Personally, the area still gives me great pleasure, I enjoy working there, planting and planning small improvements and adornments. I hope it carries on over the years to give similar feelings to many more people in the future.

Thanks to everyone who has been involved.

*Barbara Newhouse.  
For the HB&B Team.*



# Sizzling Seniors

We set up Sizzling Seniors at St. Mary's to provide an informal group for the more senior members of our Parish. We first met in July meeting on the 1st Thursday of every month.

It has been a good time to chat and build friendships and we have introduced a Christian element, including scripture verses on bookmarks or with other seasonal giveaways.



We have had excellent publicity both in the Church magazine and posters designed and provided by Stuart, which we have posted around the village and beyond.

We are looking at new things to introduce over the next year and look forward to the group expanding. It feels to be meeting an important need at the moment and all are welcome'.

*Jane Fletcher*

It has proved to be a very popular gathering, with a steady core of regular attenders, mostly Church folks. Others have joined along the way, including from the Methodist Church and also non Church folks from the village. We had 17 at our last meeting.

Our activities, have ranged from doing crosswords, (very popular), to colouring, dominoes, scrabble, doing jigsaws, knitting, bird bingo and even carpet bowls. Tea, coffee, drinking chocolate and some very delicious cakes or toasted tea cakes always go down well.





## 11<sup>th</sup> Ramsbottom (Holcombe) Guides



We finished last year's report saying "2018 is going to be an interesting year". It certainly has been with the introduction of the new Guide Programme. The changes are massive with the programme having a completely different look. Being introduced are Theme Badges, Unit Meeting Activities, Skills Builders, Anniversary Badges and the new top award for a guide "The Gold Award". The new programme has to be fully implemented by the Autumn 2019 term, so we are currently running both the old and new programme. This is allowing some of the older Guides to gain their Baden Powell Award.

We have continued to be an active unit. We hiked over Holcombe Moor, the girls completed the Football Go For It, encouraged by the Football World Cup.

We took part in Guide Adventure Day at Waddow Hall which included Fencing, Crate Building, Zip Wire and Knotting.

Then with Guides from all over Lancashire we completed the "Guides Get Muddy" Obstacle Course at the Holcombe Moor Training Camp (there was even more mud than last year!) To help provide energy for all those activities the Guides completed the "Chocolate Go For It" and made delicious home-made cakes and sweets as part of the Confectioners Badge – some of the girls have a really sweet tooth!

Outside our weekly meetings the Guides planted flowers along the Church Walk, decorated the Church for Harvest and made up Christmas Shoe Boxes. We joined with other members of Holcombe District to see the Pantomime "Peter Pan" at the Blackburn Empire Theatre - what a lovely way to start the Christmas festivities!

All our congratulations go to Alice & Molly who were presented with their Baden Powell Challenge Award at a special presentation evening. We are very proud of them. We are now looking forward to the last four girls finishing their awards and the younger Guides starting on their journey for the "Gold Award".

*Kathryn Fry and Janet Howarth  
(Guiders)*

## 11<sup>th</sup> Ramsbottom Rainbows

11<sup>th</sup> Ramsbottom Rainbows have been working on the new Girlguiding



Programme which involves Skills Builders, Unit Meeting Activities and Interest Badges. The Interest Badges are worked on at home and we've already had Rainbows completing their Drawing, Helper and Fruit & Veg badges. We did our summer evening in Nuttall Park, visited the Panto at Christmas and took a ride in a Fire Engine on a visit to Bury Fire Station!

*Katharine Dentith*

## 10<sup>th</sup> Ramsbottom Guides



Another busy year has flown by for 10<sup>th</sup>

Ramsbottom Guides, with the girls & leaders getting to grips with the new Guiding programme, completing badges, Go For Its, Unit Meeting Activities & Skills Builders.

Activities have once again included enjoying the outdoors, with girls (& leaders) running in the County 'Guides Get Muddy' event at Holcombe Moor Army Training camp, and a very hot weekend at Ashworth Valley Scout camp for the Guides & Glowsticks county camp. We've got smoky with campfire cookouts, baking sponge cakes in oranges, practised pitching tents and gardened, where we weeded one of the hall planters and sowed flower seeds.

As part of the new program, the Guides have made pizzas, pencil cases and learnt about different jobs as part of the "Live Smart" skills builder badge. They've baked biscuits, decorated cakes, made ice cream in plastic bags, learnt how to paint & decorate, made each other laugh playing "My Fabulous Friend" and made fimo bunnies & pigs.

Being inside hasn't stopped us being active, playing old favourites such as duster hockey, as well as learning one or two new games along the way.

We couldn't do this without the help of our volunteers, so it's 'Thank You!' for everything they do.

*Susan Watson*

## 19<sup>th</sup> Ramsbottom Brownies.



The girls have enjoyed another full year with a varied programme of activities. We have had sleep overs, outings, outdoor fun including campfires and sports along with work towards Brownie badges. Girlguiding has started a new way of running meetings and gaining badges but the aims are the same. It is a girl led organisation where we try to learn and grow our skills in a fun a safe way. Doing our best and helping others is still paramount and the girls we have are certainly trying to fulfil both aims. We are proud to be working with them.

Girlguiding's New Programme becomes compulsory from September 2019 and we have already commenced it. We are currently working towards the "Be Well Theme Award", but are also covering activities from across all Themes. Each Brownie must complete an interest badge "at home" and we will be looking to start our Brownies off with the "Grow your own" interest badge, ready to fill our Brownie raised bed in the Reflective Garden.

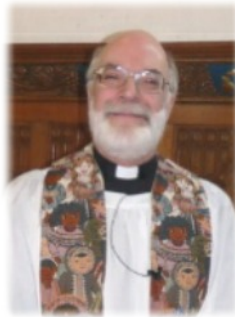
Janice Fletcher retired from Guiding this year and we thank her for the many years she has given to 20<sup>th</sup> Brownies and the District. Janice was always a dependable, reliable member who brought with her great ability and lots of fun. We wish her well.

*Julie Smith – Brown Owl,  
Barbara Newhouse – Tawny Owl  
Janet Sandiford - Rainbow Owl*

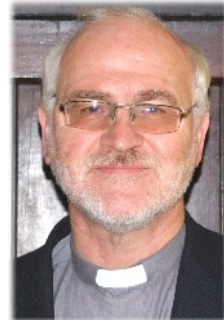


**Parish of  
Holcombe &  
Hawkshaw**

**Rector:** Rev. Paul Sumsion,  
The Vicarage,  
Bolton Road,  
Hawkshaw,  
Bury,  
BL8 4JN  
01204 888060.



**Associate Ministers:** Rev. Robert Airey  
01706 224743



Rev. Vic. Fletcher  
01204 882750.

|                 |                     |               |
|-----------------|---------------------|---------------|
| <b>Readers:</b> | Mr. Michael Burton, | 01706 822664. |
|                 | Mr. Richard Byrom,  | 01204 883110. |
|                 | Mr. Michael Booth,  | 01204 884648. |
|                 | Mrs. Ethel Houghton | 01254 704758. |
|                 | Mrs. Jane Fletcher  | 01204 882750. |

**Church Wardens:**

Mr. Michael Burton, (Reader & Lay Chair P.C.C.).  
01706 412657.  
Mr. Michael Booth (Reader)  
01204 884648.



**Why not visit our website:** [www.holcombehawkshaw.org](http://www.holcombehawkshaw.org)



# **Financial Statements of the Parochial Church Council**

For the year ended  
31<sup>st</sup> December, 2018.

**Holcombe and Hawkshaw Parochial Church Council****STATEMENT OF INCOME FOR THE  
YEAR ENDED 31 DECEMBER 2018**

|                              | £         | £          | £                     |
|------------------------------|-----------|------------|-----------------------|
| <b>Voluntary Income</b>      |           |            |                       |
| Planned Giving - Gift Aid    | 65,628.52 |            |                       |
| Planned Giving - Un-gifted   | 4,698.80  |            |                       |
| One off Gift Aid             |           |            |                       |
| Cash/Collections             | 7,846.22  |            |                       |
| Income tax recovered         | 19,288.78 |            |                       |
| Fund Raising Events          | 1,931.20  |            |                       |
| Magazine                     | 577.05    |            |                       |
| Use of Church Buildings      | 5,550.50  |            |                       |
|                              |           | 105,521.07 |                       |
| <b>Other Ordinary Income</b> |           |            |                       |
| Dividends and Interest       | 65.13     |            |                       |
| Fees to PCC                  | 13,315.00 |            |                       |
|                              |           | 13,380.13  | 118,901.20            |
| <b>Extraordinary Income</b>  |           |            |                       |
| Restricted Donations         | 14,467.10 |            |                       |
| Insurance Claim              | 630.00    |            |                       |
| Special Appeals              | 223.00    |            |                       |
|                              |           | 15,320.10  | 134,221.30            |
| <b>Total Income 2018</b>     |           |            | <b>134,221.30</b>     |
| <br><b>Income 2017</b>       |           |            | <br><b>127,434.41</b> |

## STATEMENT OF EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2018

|                                       | £         | £         | £                 |
|---------------------------------------|-----------|-----------|-------------------|
| <b>The Ministry</b>                   |           |           |                   |
| Incumbent Expenses                    | 6,057.93  |           |                   |
| Support & Education                   | 7,742.27  | 13,800.20 |                   |
| <b>The Church and Services</b>        |           |           |                   |
| Energy                                | 9,975.04  |           |                   |
| Water                                 | 1,218.63  |           |                   |
| Cleaning                              | 1,160.87  |           |                   |
| Insurance                             | 7,140.29  |           |                   |
| Upkeep of Services                    | 3,941.89  |           |                   |
| Minor Repairs, Fire Inspection        | 7,299.45  |           |                   |
| Churchyard                            | 1,321.60  |           |                   |
|                                       |           | 32,057.77 |                   |
| <b>Other Ordinary Expenditure</b>     |           |           |                   |
| Wages                                 | 8,594.92  |           |                   |
| Magazine                              | 93.00     |           |                   |
| Fund Raising costs                    | 90.00     |           |                   |
| Verger/Organist                       | 2,416.00  | 11,193.92 |                   |
| <b>The Diocese</b>                    |           |           |                   |
| Parish Share                          | 42,000.00 |           |                   |
| Other Diocese costs                   | 4,404.08  | 46,404.08 |                   |
| <b>Payments to Missions/Charities</b> |           |           |                   |
| Mission/Charities                     | 6,729.07  |           |                   |
| Pais                                  |           | 6,729.07  | 110,185.04        |
| <b>Extraordinary Expenditure</b>      |           |           |                   |
| ECC Garden                            | 177.96    |           |                   |
| ECC                                   | 456.00    |           |                   |
| Holcombe Church                       | 3,474.00  |           |                   |
| Hawkshaw                              | 1,479.63  |           |                   |
| Photocopier                           | 4,074.00  |           |                   |
| Hawkshaw paths                        | 15,964.37 |           |                   |
|                                       |           | 25,625.96 | 135,811.00        |
| <b>Total Cash Expenditure 2018</b>    |           |           | <b>135,811.00</b> |
| <b>Expenditure 2017</b>               |           |           | <b>121,533.53</b> |

**YEAR END STATEMENT**

| <b>Bank Balances 31 December 2018</b>  | <b>Total</b>        |              |
|----------------------------------------|---------------------|--------------|
| Current Account                        | -                   |              |
| Deposit Account                        | 39,802.30           |              |
| Direct Giving Accounts                 | 19,466.70           |              |
| Restricted Funds Account               | 818.15              |              |
| Cash                                   | <u>2,777.00</u>     |              |
|                                        | 62,864.15           |              |
| Less Unpresented cheques               | <u>10,500.00</u>    | Parish Share |
| Year End Total                         | <b>52,364.15</b>    |              |
| <br><b>Restricted/Designated Funds</b> |                     |              |
| Gardening (ECC)                        | 554.70              |              |
| ECC                                    | 1,707.63            |              |
| Holcombe                               | 29,867.83           |              |
| Hawkshaw                               | -                   |              |
| Hawkshaw Heating                       | 12,500.00           |              |
| Holcombe Organ                         | <u>2,000.00</u>     |              |
|                                        | <b>46,630.16</b>    |              |
| <br>Working Balance                    | <br><b>5,733.99</b> |              |

STATEMENT OF ASSETS AT 31<sup>st</sup> DECEMBER 2018

|                                       | Balance<br>31/12/2017 | Change          | Balance<br>31/12/2018 |
|---------------------------------------|-----------------------|-----------------|-----------------------|
| Santander                             | 632.83                | -199.65         | 433.18                |
| CCLA - Restricted Holcombe Endowments | 980.14                | -3.04           | 977.10                |
| COIF Charity Funds - E Greenhalgh     | 1968.39               |                 | 1968.39               |
| <b>Bank Accounts</b>                  |                       |                 |                       |
| Current Acc                           | 788.00                | - 788.00        | -                     |
| High Int Bus Acc                      | 44,317.65             | - 4,515.35      | 39,802.30             |
| Direct Giving Acc                     | 6,803.38              | 12,663.32       | 19,466.70             |
| Restricted Account                    | 817.44                | 0.71            | 818.15                |
| Cash Not banked                       | 1,257.38              | 1,519.62        | 2,777.00              |
|                                       | <b>57565.21</b>       | 8,677.61        | <b>66242.82</b>       |
| Less Cheques unpresented              |                       |                 | 10500.00              |
|                                       | <b>57565.21</b>       | <b>-1822.39</b> | <b>55742.82</b>       |
| <b>TOTALS</b>                         | <b>57565.21</b>       | <b>-1822.39</b> | <b>55742.82</b>       |

## Independent examination planning checklist

|                                                 |                       |
|-------------------------------------------------|-----------------------|
| Name of PCC: <u>Holcombe Grammar (Hawthorn)</u> | Year end: <u>2018</u> |
|-------------------------------------------------|-----------------------|

|                                                                                                                                                                                                                                             | YES                                 | NO                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| 1. Is there any reason why I should not accept/continue with this appointment                                                                                                                                                               |                                     |                                     |
| Consider: – am I independent?                                                                                                                                                                                                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| – do I have the requisite ability and practical experience for a PCC of this complexity?                                                                                                                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| – has my appointment been approved by the PCC and made by the APCM?                                                                                                                                                                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| – is the PCC aware of my responsibilities – possibly by signing and returning a letter of engagement?                                                                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 2. Do the accounts or accounting records confirm that the PCC's gross income and total expenditure is less than £250,000 in the current and two preceding years?                                                                            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 3. Are there any specific requirements for an audit to be carried out, for example, in any special trusts associated with the PCC or as a condition of any grants made to the PCC, that prevent me carrying out an independent examination? | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

|                                                                                                                                                                                                                                                                                                                                                                |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 4. For my first examination of this PCC, I have obtained background information on the PCC, how it is organised, the extent of its activities, the existence of parochial organisations and trusts and the nature of its income, expenditure, assets, liabilities and funds. For subsequent years, I have checked and updated the details from previous years. |  |
| These are set out on a separate sheet. ✓                                                                                                                                                                                                                                                                                                                       |  |

|                                                                                                                                                                |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 5. I have described in brief on a separate sheet the accounting records maintained by the PCC, which I have examined, and the key financial controls operated. |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

|                                                  |                      |
|--------------------------------------------------|----------------------|
| Name of independent examiner: <u>M. C. C. C.</u> | Date: <u>23/5/19</u> |
|--------------------------------------------------|----------------------|

## Independent examination work programme

If any of the answers to questions 1-8 and 10-18 is 'no', or if the answer to question 9 is 'yes', full details of problems encountered and how they have been resolved should be included on a separate sheet.

|                             |                                                                                                                                                                                                           | Completed satisfactorily            |                          |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
|                             |                                                                                                                                                                                                           | YES                                 | NO                       |
| <b>Financial Statements</b> |                                                                                                                                                                                                           |                                     |                          |
| 1.                          | Agree figures in the financial statements to the PCC's main accounting records (e.g. cash book)                                                                                                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2.                          | Cross reference and attach to this programme a referenced set of financial statements and any supporting analysis necessary to show the link between the accounting records and the financial statements. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3.                          | Read the PCC annual report and ensure it is consistent with both the accounts and any other information gained during the course of the examination.                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

|    |                                                                                                               | Completed satisfactorily            |                          |
|----|---------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
|    |                                                                                                               | YES                                 | NO                       |
| 4. | Consider if the PCC has adequately disclosed the transactions or interests that PCC members may have with it. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

### Accounting Records

|    |                                                                                                                                                                                      |                                     |                          |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 5. | Select a sample of entries from the main accounting records and trace them back to any supporting prime books that exist (e.g. cash book, petty cash book, planned giving register). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. | Select a sample of entries from any of these prime books and trace them to the main accounting records.                                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

The items selected under 5 and 6 above should be recorded on a supporting working paper and the prime record to which they were checked or from which they were selected should be noted. These tests mirror each other but it is important that different items are selected for each test.

|                                                                                              |                                                                                   |                                     |                          |
|----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 7.                                                                                           | Test check the arithmetical accuracy of some of the accounting books and records. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| State on a separate sheet which records were checked and the sections covered by the checks. |                                                                                   |                                     |                          |

### Review of accounts

|    |                                                                                                                                                                                                                                                                                                                                                                       |                                     |                          |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 8. | Consider the PCC's incoming resources, resources expended, assets and liabilities as shown in the accounts in the light of general knowledge obtained about the PCC and its activities as well as budgets for the year and corresponding figures for the previous year. Where there are unexpected fluctuations or inconsistencies, obtain explanations from the PCC. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. | Have any issues been identified which, whilst falling outside the scope of an independent examination, suggest that the financial statements are materially mis-stated?                                                                                                                                                                                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

If 'Yes' include details on a separate sheet and state how they have been resolved.

|     |                                                                                                                                                                                     |                                     |                          |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 10. | Review minutes of PCC and other relevant committee meetings:                                                                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|     | - Identify major events, plans or discussions and changes in PCC officers and members and ensure they have been properly reflected in the accounting records, reports and accounts; |                                     |                          |
|     | - Determine if the PCC has financed activities outside its objects and powers as outlined in the Guidance.                                                                          |                                     |                          |

|     |                                                                                                                                                                 |                                     |                          |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 11. | Examine the year-end bank reconciliation (and, for more complex PCCs, any other control records) to ensure they do not include any unexpected or unusual items. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|

### Transaction testing

|     |                                                                                                                                                                                                                                              |                                     |                          |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 12. | Select a sample of receipts and payments from the main accounting records and cross check the details to supporting invoices, vouchers or other similar documentation to ensure that the transactions are valid under the powers of the PCC. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|

Note which transactions were examined on a separate sheet.

### Reporting

|     |                                                                                                                        |                                     |                          |
|-----|------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 13. | Prepare a report to the PCC which is in accordance with CAR Regulation 25. An example is provided within the Guidance. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|-----|------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|

|                                                                    |                                                                                                                                                                                                                                                                                                                                                                  | Completed satisfactorily            |                          |
|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
|                                                                    |                                                                                                                                                                                                                                                                                                                                                                  | YES                                 | NO                       |
| 14.                                                                | Matters identified during the course of the work which suggest legal, accounting or other similar problems, should be carefully considered. If they represent significant instances of deliberate or reckless misconduct in the administration of the PCC, then a written report should be made to the Charity Commission and a copy provided to the archdeacon. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Additional work for accounts prepared on the accruals basis</b> |                                                                                                                                                                                                                                                                                                                                                                  |                                     |                          |
| 15.                                                                | Review the accounting policies adopted by the PCC and ensure they are either the model policies provided in Chapters 7 or 8 or are consistent with the general Guidance.                                                                                                                                                                                         | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16.                                                                | Enquire if there have been any events since the year end which should be disclosed in the accounts or which indicate that amounts included in the accounts should be amended.                                                                                                                                                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17.                                                                | Ensure any material contingencies or commitments identified have been properly shown in the accounts.                                                                                                                                                                                                                                                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 18.                                                                | Ensure the accounts comply with the accounting and disclosure requirements of the Church Accounting Regulations 1997 to 2001 and Guidance provided in Chapter 8.                                                                                                                                                                                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Note: This work programme should be suitable for most PCCs. However, where the activities of the PCC are more complex and more judgemental issues are involved, the independent examiner should refer to guidance included in Chapter 10 of the Church's Guidance to determine if additional or alternative procedures should be undertaken. These sheets may be copied.

Completed task examiner:-

- \* check Parish side ✓
- \* Charney Hartace ✓
- \* building voices ✓
- \* £an ✓
- \* see USB drive + check accounts ✓
- \* Deposits over £50 random checks ✓
- \* Random banking entries ✓
- \* 25% Invoice check
- \* Cash / Giving Sheets vs payable ✓
- \* Include DD to vicar ✓
- \* Accuracy of entries ✓

M. C. C. C. C.