

ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2018

The Mayford Village Hall, Saunders Lane, Mayford, Woking, Surrey, GU22 0NN is registered with the Charity Commissioners (no. 305075) and constituted by deed of trust.

The Mayford Village Hall is administered by a Management Committee comprising:

President	- Mr L. J. Caffrey
Chairperson	- Mr P. Atkins
Vice Chairperson	- Mrs J. Cheeseman
Secretary	- Mr A. Briggs
Treasurer	- Mr A. Ashley
Other Members	- Mrs J. Ashley, Mrs J. Fisher, Mrs L. Hall, Mrs F. Leigh, Mrs C. O'Neill, Mrs S. Punch, Mrs C. Rayner, Mr J. Myall & Mr Orrin

The object of the Mayford Village Hall Trustees Committee is to maintain the Village Hall for the communal benefit of the residents of the village and its surrounds. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community, private functions and commercial businesses.

The distributed statement of financial activities for the year ended 31st December 2018 indicates a very healthy increase in revenue from the clubs and organisations using the hall facilities. This was despite the loss of the U3A Ukulele group at Easter, a Pilates class and a Yoga group that only lasted a few weeks in the middle hall. This has been a common occurrence with previous Yoga classes, mainly due to the noise from other hirers emanating from the main hall. Private lettings were down however as there were fewer children's parties and late night Saturday bookings than usual during the last twelve months.

Overall the combined income was on a par with the previous year and with new regular hirers joining at the end of the year and in the new year a steady income should still be achieved.

Despite the comings and goings of regular organisations there are 15 at present plus 6 occasional users of the hall.

We received a small grant through WAVS (Woking Association of Voluntary Service) which partly funded the purchase of the new upholstered chairs. They may be heavier than the old plastic chairs but are a great improvement as far as comfort is concerned.

Grants will continue to be pursued in the future and with good fortune may eventually fund the completion of the car park.

We welcomed new owners of one of our longest standing customers Mayford Pre-School, who are represented on our committee as an organisation member.

As mentioned in the improvements list below we purchased a washer/scrubber machine after the main hall floor had been sanded down and resealed in August. This will be of great assistance to our cleaner and extend the life of the floor surface.

Improvements this year:

- 100 new upholstered chairs were acquired replacing the plastic ones.
- Sanding down and resealing of main hall floor was carried out in August.
- The main front entrance doors were strengthened with extra hinges.
- New washer/scrubber machine purchased.
- Several overhanging trees around the hall perimeter trimmed by tree surgeon.
- Rear garden fence posts reinforced.
- Potholes in rear car park repaired.

Planned improvements for next year:

- Completion of Tarmacadam car park area to west elevation.
- Redecoration of middle hall and lobby areas.
- Insulation thickness to main hall roof space area to be increased to 300mm.
- Continuation of the paved area to the rear of the hall.

Village hall events during the last year:

- The Kinch Trust tea party was held in May.
- Neighbourhood Watch Christmas party.

The trustees wish to extend their thanks to all volunteers who gave their time over the past twelve months.

All present are all invited to partake in the refreshments after the meeting.

Alan J Briggs
HON SECRETARY MVHT

10h April 2019 FOR AND ON BEHALF OF THE MANAGEMENT COMMITTEE

BALANCE SHEET AT 31st DECEMBER 2018

	2018 £	2017 £
MONETARY ASSETS		
Lloyds Bank Plc current account	10,363.33	7,562.96
Call account	51,487.15	51,231.00
National savings investment account	29.38	29.17
Total assets	<u>61,879.86</u>	<u>58,823.13</u>
Less Deposits repayable	7,411.10	7,191.50
Balance being general fund	<u>£ 54,468.76</u>	<u>£ 51,631.63</u>

Mr P Atkins (Chair)

**Note 1** These accounts have been prepared on a receipts and payments basis.**Note 2** The land and buildings of the Village hall are held in trust and are valued for insurance purposes at £942,776.

Note 3	Other income	2018 £	2017 £
	Mayford Bowls Club	288.00	280.00
	Grant from Woking BC	-	650.00
	Grant from Surrey CC	-	650.00
	Grant from WAVS	1,500.00	-
		<u>1,788.00</u>	<u>1,580.00</u>

Note 4	Exceptional items	2018 £	2017 £
	Surrey Locks-door hinges replacements	-	342.00
	Surrey Locks- additional door hinges	-	462.00
	Guardian -kitchen shutter motor	-	1,008.00
	Jones -groundwork	-	2,000.00
	Surrey Office Supplies-meeting room furniture	-	1,293.60
	Securic CCTV	-	1,590.00
	Hearing loop	-	308.40
	Surrey Office Supplies-new hall chairs	2,280.00	-
	Safe IS -fire shutter system maintenance	837.90	-
	Surrey Locks-door repairs	128.34	-
	Renue UK r esurfacing main hall floor	2,802.60	-
	Angell Thompson-roof survey	450.00	-
		<u>6,498.84</u>	<u>7,004.00</u>

Note 5	Sundries	2018 £	2017 £
	Lloyds TSB Plc charges	30.00	30.00
	Kinch tea party	82.34	1,238.30
	Telephone postage & stationery	265.26	48.00
	Miscellaneous	230.49	161.46
	Christmas party	162.72	147.53
	Tree lopping	-	180.00
	BT internet WIFI	623.16	346.28
	AGM expenses	66.78	36.90
	Mole repellers	-	16.99
		<u>1,460.75</u>	<u>2,205.46</u>

Independent examiner's report to the Trustees of Mayford Village Hall

I report on the accounts of the Mayford Village Hall for the year ended 31st December 2018 which are set out on pages 1 and 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General directions given by the Charity commission . An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual or disclosures in the accounts ,and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and , consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters stated in the report below,

Independent examiner's statement

In connection with my examination , no matter has come to my attention:

which gives me reasonable cause to believe that, in any material respect, the requirements:

- * to keep accounting records in accordance with section 130 of the 2011 Act : and
- * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met.

I was unable to verify accurately the value of deposits repayable , the income and expenditure in cash and how much was overpaid or underpaid in respect of gas and electricity supplies.

Colin M Wilson
Chartered Accountant
Mayford
Woking

Colin M Wilson
5th April 2019