

PROSPECT EDUCATION TRUST

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

PROSPECT EDUCATION TRUST

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 11
Independent Auditors' Report	12 - 14
Consolidated Statement of Financial Activities	15
Consolidated Balance Sheet	16
Trust Balance Sheet	17
Consolidated Statement of Cash Flows	18
Notes to the Financial Statements	19 - 31

PROSPECT EDUCATION TRUST

REFERENCE AND ADMINISTRATIVE DETAILS OF THE TRUST, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2018

Trustees	L Hamilton A S Leflaive G M Leflaive A Mitchell ¹ B Small ¹ M Smith (appointed 14 February 2018) ¹ D Turner J Van As (resigned 14 February 2018) ¹ Campus Administrators
-----------------	--

Charity registered number	1045736
----------------------------------	---------

Registered office	Prospect Education Trust Focus School - Berkeley Campus Wanswell Berkeley GL13 9RS
--------------------------	--

Department for Education number	801/6027
--	----------

Auditors	Bishop Fleming LLP Chartered Accountants Statutory Auditors 16 Queen Square Bristol BS1 4NT
-----------------	--

Bankers	HSBC Bank Plc 817 Bath Road Brislington Bristol BS4 5NR CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
----------------	---

Trading Company	Novus Trading Ltd Unit 1 St Ivel Way Warmley Bristol BS30 8TY
------------------------	---

Novus Trading Limited is the wholly owned trading subsidiary company of the Trust and its activities are therefore consolidated into the financial statements of the Trust.

PROSPECT EDUCATION TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2018

The Trustees present their annual report together with the audited financial statements of Prospect Education Trust for the period 1 January 2018 to 31 December 2018.

OBJECTIVES AND ACTIVITIES

a. Objects

The charitable objects of the Trust are the advancement of the education of children and young people. The objects also include any other charitable purpose for the benefit of the worldwide Christian fellowship known as the Plymouth Brethren Christian Church.

In furtherance of its objects, the Trust operates an independent school based in Berkeley, Gloucestershire (the "School"), which educates 169 pupils from 7 to 18.

b. Aims

Ethos

Students are encouraged to develop their full potential and acquire the discipline of learning how to learn, while upholding Christian teachings and beliefs.

The truth and authority of the Holy Bible and strong family values underpin the commitment of the School to provide quality in every facet of education – curriculum, teachers, facilities, management and discipline - in a safe and caring environment.

Values

The Trustees are drawn from the Brethren community and the School is committed to a way of life that is governed by the Holy Bible, expecting the conduct of pupils and staff consistently to reflect Biblical values and the specific values of the School, which include:

- Integrity – uprightness, honesty and decorous conduct, governed by the Holy Bible;
- Care & Compassion – kindness, consideration and generosity to all;
- Respect – for all people, property, opinions and authority;
- Responsibility – for our actions, progress and environment;
- Commitment – to self-discipline and the pursuit of excellence.

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018**

c. Activities for achieving objectives

The School provides an education for 169 children between the ages 7 to 18 in a selection of subjects.

Pupils who attend the School are expected to act in accordance with the doctrines and practices of the Brethren, but there is no other academic or financial selection process for admission to the School.

The curriculum is designed to provide opportunities for pupils of varied abilities and interests. The subjects offered are in line with the National Curriculum and cover key learning areas. There is an increasing focus on encouraging and developing self-directed learning principles with students.

The curriculum includes English, Maths, History, Science, Geography, Art & Graphics, French, Accounts, Citizenship, RMT, Food & Nutrition, Textiles, Business Studies, PSHE, IT/Keyboarding and Swimming. Physical education is mandatory and all students are expected to take part.

The aim is to provide a broad and balanced curriculum which promotes personal development and prepares students for increasing independence and responsibility.

The Trustees encourage the use of a wide variety of high quality educational material and resources (including computers, multi-media, video-conferencing, and learning management systems).

Excursions take place as an extension to classroom learning and to provide experiences that cannot be gained in the classroom.

The Trust is committed to safeguarding and promoting the welfare of our pupils, and we expect all staff and volunteers to share this commitment. The School provides parents with newsletters and other communications sent throughout the year giving them information about their child's performance and the wider School activities.

The School relies in large part on professional academic assessments to measure the success of its teaching. School assessments are designed to assist teachers in monitoring the progress of students, identifying learning difficulties and reporting on achievements to parents and guardians. Assessments include tests, examinations and assessment tasks, which provide feedback to students on their strengths and weaknesses and achievement levels. Students also take national examinations at the appropriate key stages.

The School also measures its success through the results of its inspections by the School Inspection Service, an independent body approved by the Secretary of State for Education and monitored by Ofsted. In the most recent report (dated November 2017), the inspectors found that the School achieved Outstanding in all 4 sections of the inspection:

- The quality of education
- Pupils personal development
- Safeguarding pupils' welfare Health & Safety
- Leadership, management & governance

d. Focus Learning Trust

The Trust is affiliated to Focus Learning Trust (registered charity number 1099725), which provides educational, operational and financial support to the Trust and to a number of similar charities operating Schools linked with the Plymouth Brethren Christian Church.

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018**

e. Volunteer Contribution

The School is run by volunteer executives, some of whom may be parents of pupils. However, the Trust employs professional teachers to provide day to day management and to teach the pupils.

Parents and other community volunteers drive minibuses to transport pupils to and from school and on educational trips. They also participate extensively in organising sponsored activities and entertainments to raise funds for the benefit of the school and other charitable causes.

f. Objectives

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit and we have had regard to it when reviewing our aims and objectives, and in planning our future activities. In particular we consider how planned activities will contribute to the educational aims and objectives we have set.

Key objectives for the year included:

- To progress Self Directed Learning (SDL) Methodology;
- To increase the use of the Virtual Learning Environment (VLE) and improve IT availability and usage;
- To maintain a broad academic curriculum with an appropriate range of GCSE/ A-level/ vocational qualification options;
- To work closely with Focus Learning Trust and other schools to enhance the quality of education through professional networking and increased CPD;
- To continuously strive to enhance and improve the co-curricular provision for pupils;
- To continue to provide first class pastoral care for pupils;
- To play our part in the life of our local community;
- To maintain the 'Management of Effectiveness' Program in conjunction with Focus Learning Trust to improve personal and overall performance;
- To further develop and improve assessment methods;
- To provide a further extensive SDL learning area on the top floor of the main school building, enhancing the learning facilities and experience.

Strategies for achieving objectives

The Trustees' strategy for achieving the Trust's objectives can be summarised as:

- Working closely with Focus Learning Trust, the school RP and teachers to be inspection ready and maintain our achievement of Outstanding;
- Networking with neighbouring schools and sharing best practice;
- Continue to upgrade the school environment, especially SDL facilities;
- Year 12 & 13 students taking up extra-curricular courses suited to chosen career paths;
- Teachers to continue to assess students regularly.

The Trust has embarked, in conjunction with other Plymouth Brethren Schools in the UK to consolidate by the end of 2019 into one new charitable entity, OneSchool Global UK in order to continue to meet its charitable objectives in a prudent and sustainable manner within the context of a single vision. The Trust is embarking on detailed plans to ensure that its objectives will be fully met and enhanced and Trustees have secured legal and professional advice in order to protect and engage its students and staff throughout this consolidation

ACHIEVEMENTS AND PERFORMANCE

a. GOING CONCERN

After making appropriate enquiries, the Trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

The majority of the Charity's income is received from Focus Learning Trust. Should there be significant reductions in income, the Trustees would raise funds from other sources and in the unlikely event that they were insufficient, the Trustees consider they have the ability to cut expenditure in line with the reduced income.

b. REVIEW OF ACTIVITIES

- A further SDL learning area has been completed this year to significantly increase the area available to the secondary students. The Primary SDL learning area continues to be successful.
- In line with national developments in the SEND Code of Practice 2014, we have worked with Focus Learning Trust to further enhance the SEND provision. Classroom inclusivity is increasingly promoted along with the concept that the class teacher takes responsibility for the learning of all pupils in their class, regardless of SEND.
- The school has invested in some bees and beehives to provide enrichment to students further learning.

PROSPECT EDUCATION TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2018

GCSE Results June 2018:

Size of year 11 cohort	16
------------------------	----

Attainment 8			
Year	2016	2017	2018
England Average	48.5	44.2	TBA
Berkeley	56	54.5	55.38

Focus <i>Value Added</i> measure based on cognitive ability targets	+ 0.57
---	--------

Percentage achieving at least 5 9-4 (A* to C) grades	100
--	-----

Percentage achieving at least 5 A* to C (9-4) grades including English and Maths						
Year	2013	2014	2015	2016	2017	2018
England Average	59.2	53.4	57.1	57.4	-	-
Berkeley	82	68	85.7	80	87.5	87.5

Percentage 9-6 (A*/A) of all grades	42
-------------------------------------	----

Percentage 9-4 (A* to C) of all grades	85
--	----

Percentage passed of all grades	99
---------------------------------	----

Size of year 10 cohort	18
------------------------	----

Year 10 Focus <i>Value Added</i> measure based on cognitive ability targets	+ 1.33
---	--------

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018

GCE Results June 2018:

Size of year 13 cohort	16
------------------------	----

Grade	Frequency
A or Distinction	5
B	7
C or Merit	14
D	15
E or Pass	8
U	2

Percentage passed	96
-------------------	----

Average A2/BTEC Grade	C
-----------------------	---

Average A2/BTEC <i>Value Added</i> based on the cognitive ability targets					
2013	2014	2015	2016	2017	2018
-0.76	-0.8	0.03	0.41	0.5	0

Percentage of results that students met or exceeded their cognitive ability targets	67
---	----

Average <i>Value Added</i> for all qualifications	-0.13
---	-------

The School offers many Co-curricular activities including cycling proficiency, First Aid courses, photography competitions and Young Enterprise week. A Careers event was organised by the Year 12 & 13 students to present their skills to future employers.

An annual Sports Day event is held jointly with the Swansea campus at a sports stadium in Cardiff.

Musical performances are held at the end of year assembly including whole Primary school performance and Secondary student bands.

The School continues to form and hold links with other schools in the UK and Europe through use of Virtual Classroom (VC).

The School engages in various charitable activities including raising money for other charities such as Save the Children, SARA and Help for Heroes.

Many students regularly involve themselves in supporting fundraising events and trading activities for Novus Trading, the school trading company.

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018

FINANCIAL REVIEW

a. Financial Review

The School is supported and financed principally by School Fees, grants from Focus Learning Trust, income from the Trust's trading subsidiary; Novus Trading Ltd, and School fundraising events.

During the financial year fee relief provision was made available at the discretion of the Trustees for those who cannot afford full fees. All pupils are treated equally and in making any decisions regarding the education of a pupil, the Trustees ensure that the same attention, facilities and provision are available to all pupils, taking into account their individual needs.

Student intake numbers are naturally decreasing over the coming years which will result in a decrease in school fee income. To counter this the Trading activities continue to be increased with greater awareness within the community of the importance of Trading activities.

The Trust considers the financial position to be satisfactory. The group received income of £2,094,409, primarily from charitable trust grants. Net incoming resources for the period were £73,273, and net assets at the Balance Sheet date were £495,704.

b. Reserves Policy

The Trustees review the reserve levels of the group annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves.

The Trustees have determined that the appropriate level of free reserves should be in the region of £300,000. At the period end the total reserves were £495,704 (2017: £422,431), of which £150,794 (2017: £194,256) comprises fixed assets, leaving £344,910 (2017: £228,175) as free reserves. There are no restricted funds.

FUTURE PLANS

We intend to continue to provide a quality education in a supportive environment, in accordance with the Trust's ethos and values. In particular:

- To implement the Career Advantage Programme (CAP) to improve students' access to the world of work; to help them achieve well immediately from the point they leave school, to provide high quality mentoring and ensure success in future studies;
- To implement specific elements of SDL to include parent involvement through offering learning walks during the school day;
- To work with Focus Learning Trust to deliver a consistent and high level of educational experience and outcome for all students and staff.

The Trust will by the end of 2019 seek to consolidate its future activities into OneSchool Global UK by means of the transfer of the operations of the School to OneSchool Global UK. The Trustees will ensure that the Trust has sufficient assets to meet its recognised liabilities and believe that no material adjustments arise as a result of ceasing its School operations in so far as they apply to the going concern basis of these financial statements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Governing Document

Prospect Education Trust is constituted by a trust deed dated 13 March 1995, amended 15 October 1996 and 26 March 2010. The Trust is an unincorporated association and is registered with the Charity Commission, number 1045736.

b. Arrangements for Setting Pay and Remuneration of Key Management Personnel

The Board of Trustees has agreed pay and performance management policies for all staff and these are reviewed annually. Guidance, policies and support are provided by Focus Learning Trust (which provides educational, operational and financial support to the Trust and to a number of similar charities operating Schools linked with the Plymouth Brethren Christian Church), to which Prospect Education Trust is affiliated.

A Human Resources (HR) team headed by the HR Trustee, has responsibility to consider the pay and performance of the Headteacher. The pay of other staff personnel is set by the HR team taking account of recommendations by the Headteacher following performance management meetings.

c. Recruitment and Appointment of Trustees

Appointment of new Trustees is at the proposal and unanimous agreement of the existing Trustees bearing in mind the specialised nature of the charity. Trustees thus appointed will be such as have already been trained or have gained significant experience in the field in which their responsibility will lie. A formal policy has not hitherto been considered necessary.

d. Trustee Induction and Training

The Trust's policy for the induction of new Trustees is to introduce them to the responsibilities and activities of the Trust at Trust meetings. They are trained under the supervision of existing Trustees at these meetings and in a personal way as may be necessary. They will already have been carrying responsibility in the relevant area of the schools' administration.

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018**

e. Risk Management

The Trustees keep under review the issue of risk management and believe that the internal controls within the trust are adequate for an organisation of this size and nature.

The Trustees have examined the major strategic, business and operational risks which the trust faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

f. Teacher sickness/absence

One member of staff is dedicated to coordinate cover for teacher absence, in addition to which we have good working relationships with many teacher agencies for the provision of supply staff.

g. Intruder and Fire

We have a security fence which surrounds the buildings. CCTV, security and fire alarm systems are installed and monitored 24 hours by third party surveillance companies. A caretaker lives locally who is a keyholder.

h. Organisational Structure and Decision Making

The administration and specific functions of the Trust were managed by:

- The Trustees;
- The Management Team;
- The Senior Teacher;
- Subject Teachers (both voluntary and paid);
- The School Administration Team, including a Caretaker;
- Off-site administration, including finance, logistics, health and safety support and fundraising.

Focus Learning Trust provides advice and guidance to the Trustees on the formulation of School policies and practices and monitors expenditure of the funding it provides.

i. Related Parties

There are no related parties which either control or significantly influence the decisions and operations of Prospect Education Trust.

The Trustees bring a wealth of relevant business skills and other experience from their interests and professional backgrounds. No Trustee received any emoluments. Transactions with Trustees' interests during the year are disclosed in the notes to the accounts.

Novus Trading Limited (registered company number 06451874) is the wholly owned trading subsidiary company of the Trust and its activities are therefore consolidated into the financial statements of the Trust. Any surplus made by the company is donated to the Trust by way of an annual Gift Aid donation. All trading activities between the Trust and its subsidiary are eliminated on consolidation. The accounts of the company are also prepared separately.

The school operates from a property owned by Whitecroft Education Trust (registered charity number 1059446). There is only one common Trustee between the two Trusts.

The Trust is affiliated to Focus Learning Trust (registered charity number 1099725), which provides educational, operational and financial support to the Trust and to a number of similar charities operating Schools linked with the Plymouth Brethren Christian Church.

PROSPECT EDUCATION TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2018

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and the group and of the incoming resources and application of resources of the group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the trust and the group's transactions and disclose with reasonable accuracy at any time the financial position of the group and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the trust and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on

and signed on their behalf by:

D Turner
Trustee

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF PROSPECT EDUCATION TRUST

OPINION

We have audited the financial statements of Prospect Education Trust (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 December 2018 set out on pages 15 to 31. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable trust's affairs as at 31 December 2018 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent charitable trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

PROSPECT EDUCATION TRUST

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF PROSPECT EDUCATION TRUST

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- the parent charitable trust has not kept sufficient accounting records; or
- the parent charitable trust financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' Responsibilities Statement, the Trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and the parent charitable trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charitable trust or to cease operations, or have no realistic alternative but to do so.

PROSPECT EDUCATION TRUST

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF PROSPECT EDUCATION TRUST

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

USE OF OUR REPORT

This report is made solely to the Trustees in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees for our audit work, for this report, or for the opinions we have formed.

Bishop Fleming LLP

Chartered Accountants
Statutory Auditors

16 Queen Square
Bristol
BS1 4NT
Date:

Bishop Fleming LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

PROSPECT EDUCATION TRUST

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2018**

		Total funds 2018 £	Total funds 17 months ended 31 December 2017 £
INCOME FROM:	Note		
Donations	2	53,495	129,030
Charitable activities	3	1,099,968	1,656,631
Trading and fundraising activities		927,672	972,568
Investments		24	17
TOTAL INCOME		2,081,159	2,758,246
EXPENDITURE ON:			
Raising funds		497,678	461,026
Charitable activities		1,510,208	2,317,650
TOTAL EXPENDITURE	4	2,007,886	2,778,676
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		73,273	(20,430)
NET MOVEMENT IN FUNDS		73,273	(20,430)
RECONCILIATION OF FUNDS:			
Total funds brought forward		422,431	442,861
TOTAL FUNDS CARRIED FORWARD		495,704	422,431

The notes on pages 19 to 31 form part of these financial statements.

The Trust has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the Trust are classed as continuing.

PROSPECT EDUCATION TRUST

**CONSOLIDATED BALANCE SHEET
AS AT 31 DECEMBER 2018**

	Note	£	2018 £	£	2017 £
FIXED ASSETS					
Tangible assets	8		150,794		194,256
CURRENT ASSETS					
Stocks	10	100,958		50,933	
Debtors	11	174,120		137,367	
Cash at bank and in hand		225,762		132,740	
		500,840		321,040	
CREDITORS: amounts falling due within one year	12	(155,930)		(92,865)	
NET CURRENT ASSETS			344,910		228,175
NET ASSETS			495,704		422,431
CHARITY FUNDS					
Unrestricted funds	14		495,704		422,431
TOTAL FUNDS			495,704		422,431

The financial statements were approved by the Trustees on their behalf, by:

and signed on

D Turner

The notes on pages 19 to 31 form part of these financial statements.

PROSPECT EDUCATION TRUST

TRUST BALANCE SHEET AS AT 31 DECEMBER 2018

	Note	£	2018 £	£	2017 £
FIXED ASSETS					
Tangible assets	8		89,101		148,228
Investments	9		2		2
			89,103		148,230
CURRENT ASSETS					
Debtors	11	311,959		234,491	
Cash at bank and in hand		131,269		62,306	
		443,228		296,797	
CREDITORS: amounts falling due within one year	12	(87,934)		(58,240)	
NET CURRENT ASSETS			355,294		238,557
NET ASSETS			444,397		386,787
CHARITY FUNDS					
Unrestricted funds			444,397		386,787
TOTAL FUNDS			444,397		386,787

The financial statements were approved by the Trustees on

and signed on their behalf, by:

D Turner

The notes on pages 19 to 31 form part of these financial statements.

PROSPECT EDUCATION TRUST

CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2018

		Year ended 31 December 2018 £	17 months ended 31 December 2017 £
	Note		
Cash flows from operating activities			
Net cash provided by operating activities	15	<u>125,268</u>	<u>131,141</u>
Cash flows from investing activities:			
Interest received		24	17
Purchase of tangible fixed assets		<u>(32,270)</u>	<u>(89,369)</u>
Net cash used in investing activities		<u>(32,246)</u>	<u>(89,352)</u>
Change in cash and cash equivalents in the year		93,022	41,789
Cash and cash equivalents brought forward		<u>132,740</u>	<u>90,951</u>
Cash and cash equivalents carried forward	16	<u><u>225,762</u></u>	<u><u>132,740</u></u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

1. ACCOUNTING POLICIES

1.1 GENERAL INFORMATION

Prospect Education Trust is an unincorporated charity. The principal office is Prospect Education Trust, Focus School - Berkeley Campus, Wanswell, Berkeley, GL13 9RS.

These financial statements cover the year ended 31 December 2018 and the comparative figures are for the 17 month period 1 August 2016 to 31 December 2017. The prior financial period was extended to bring it in line with affiliated entities. As a result of this, the comparatives will not be entirely comparable.

1.2 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

Prospect Education Trust constitutes a public benefit entity as defined by FRS 102.

1.3 CONSOLIDATION

The financial statements consolidate those of the Trust and its wholly owned subsidiary, Novus Trading Limited.

No separate SOFA has been presented for the Trust alone as permitted by paragraph 397 of the SORP. The Trust's gross income of £1,581,089 (2017: £1,263,669) and expenditure of £1,510,229 (2017: £1,372,758) resulted in a surplus of £70,860 (2017: £109,089 deficit) for the year (2017: 17 month period).

1.4 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Trust and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Trust for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.5 INCOME

All income is recognised once the Trust has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

1. ACCOUNTING POLICIES (continued)

1.6 DONATED SERVICES AND FACILITIES

The Trust benefits from volunteers time and organisations donating use of facilities for free. The value to the Trust of such donations is not quantifiable and is therefore not included within the financial statements.

1.7 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable Activities are costs incurred on the charity's operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

1.8 TANGIBLE FIXED ASSETS AND DEPRECIATION

All assets with an expected useful economic life of more than one year are capitalised at cost. Sundry items are not capitalised but are written off in the year of purchase.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Consolidated Statement of Financial Activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Furniture and equipment	-	2 - 10 years straight line or reducing balance
Computer equipment	-	3 years straight line

1.9 STOCKS

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost is based on a first in, first out basis, and includes all direct costs and an appropriate proportion of fixed and variable overheads.

1.10 INVESTMENTS

Investments in subsidiaries are valued at cost less provision for impairment.

1.11 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Trust; this is normally upon notification of the interest paid or payable by the Bank.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

1. ACCOUNTING POLICIES (continued)

1.12 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.13 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.14 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation.

1.15 FINANCIAL INSTRUMENTS

The Trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.16 PENSIONS

Retirement benefits to employees of the Trust are provided by the Teachers' Pension Scheme ("TPS"). This defined benefit scheme, is contracted out of the State Earnings-Related Pension Scheme ("SERPS"), and the assets are held separately from those of the school.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 7, the TPS is a multi-employer scheme and the Trust is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

The Trust also operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Trust pays fixed contributions into a separate entity. Once the contributions have been paid the Trust has no further payment obligations.

The contributions are recognised as an expense in the Statement of Financial Activities when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the trust in independently administered funds.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

1. ACCOUNTING POLICIES (continued)

1.17 GOING CONCERN

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. The Trustees conclude that it is appropriate to prepare accounts on the going concern basis for the year ended 31 December 2018.

1.18 CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGMENT

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. However, there are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

2. INCOME FROM DONATIONS

	Total funds year ended 31 December 2018 £	Total funds 17 months ended 31 December 2017 £
Donations	53,495	129,000
Legacies	-	30
	<hr/>	<hr/>
Total donations and legacies	53,495	129,030
	<hr/>	<hr/>
Total 17 months ended 31 December 2017	129,030	
	<hr/>	

PROSPECT EDUCATION TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

3. INCOME FROM CHARITABLE ACTIVITIES

	Total funds year ended 31 December 2018 £	Total funds 17 months ended 31 December 2017 £
Educational grants	755,652	1,201,685
Fee income	344,316	454,946
	1,099,968	1,656,631
Total 17 months ended 31 December 2017	1,656,631	

4. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE

	Staff costs year ended 31 July 2018 £	Depreciation year ended 31 July 2018 £	Other costs year ended 31 July 2018 £	Total year ended 31 July 2018 £	Total 17 months ended 31 December 2017 £
COSTS OF RAISING FUNDS:					
Trading and fundraising expenses	56,216	13,469	427,993	497,678	461,026
	56,216	13,469	427,993	497,678	461,026
CHARITABLE ACTIVITIES:					
Tutorial fees	886,966	-	28,406	915,372	1,364,812
Educational resources	-	47,898	87,238	135,136	210,710
Transport	-	-	77,281	77,281	317,139
Premises expenses	-	12,835	170,748	183,583	207,057
Administration	100,304	-	85,452	185,756	203,365
Governance	-	-	13,080	13,080	14,567
	987,270	60,733	462,205	1,510,208	2,317,650
	1,043,486	74,202	890,198	2,007,886	2,778,676
Total 17 months ended 31 December 2017	1,463,861	71,019	1,243,796	2,778,676	

PROSPECT EDUCATION TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

5. NET INCOME/(EXPENDITURE)

This is stated after charging:

	Year ended 31 December 2018 £	17 months ended 31 December 2017 £
Depreciation of tangible fixed assets: - owned by the charitable group	74,202	71,019
Auditors' remuneration - audit	7,800	7,800
Auditors' remuneration - subsidiary	2,200	2,150
Auditors' remuneration - other services	5,280	540
Pension costs	111,073	150,145
	=====	=====

During the year, no Trustees received any remuneration (2017: £NIL).

During the year, no Trustees received any benefits in kind (2017: £NIL).

During the year, no Trustees received any reimbursement of expenses (2017: £NIL).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

6. STAFF COSTS

Staff costs were as follows:

	Year ended 31 December 2018 £	17 months ended 31 December 2017 £
Wages and salaries	844,426	1,197,922
Social security costs	87,987	115,794
Other pension costs	111,073	150,145
	1,043,486	1,463,861

The average number of persons employed by the Group during the period was as follows:

Year ended 31 December 2018 No.	17 months ended 31 December 2017 No.
25	29

Average headcount expressed as a full time equivalent:

Year ended 31 December 2018 No.	17 months ended 31 December 2017 No.
23	25

The number of higher paid employees was:

	Year ended 31 December 2018 No.	17 months ended 31 December 2017 No.
In the band £60,001 - £70,000	1	1

The key management personnel of the charity comprise the Trustees (who do not receive remuneration) and the Headteacher. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services during the year was £77,622 (17 months ended 31 December 2017: £116,634).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

7. PENSION COMMITMENTS

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £107,045 (2017: £149,696).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Defined Contributions Pension Scheme

The Trust operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Trust in an independently administered fund. The pension cost charge represents contributions payable by the Trust to the fund and amounted to £3,939 (2017: £449). Contributions totalling £NIL (2017: £NIL) were payable to the fund at the reporting date.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

8. TANGIBLE FIXED ASSETS

	Furniture and Equipment £	Computer equipment £	Total £
GROUP			
COST			
At 1 January 2018	217,867	143,695	361,562
Additions	32,270	-	32,270
Disposals	(1,866)	-	(1,866)
At 31 December 2018	248,271	143,695	391,966
DEPRECIATION			
At 1 January 2018	119,408	47,898	167,306
Charge for the year	26,304	47,898	74,202
On disposals	(336)	-	(336)
At 31 December 2018	145,376	95,796	241,172
NET BOOK VALUE			
At 31 December 2018	102,895	47,899	150,794
At 31 December 2017	98,459	95,797	194,256
	Furniture and Equipment £	Computer equipment £	Total £
TRUST			
COST			
At 1 January 2018	157,546	143,695	301,241
Additions	1,606	-	1,606
At 31 December 2018	159,152	143,695	302,847
DEPRECIATION			
At 1 January 2018	105,115	47,898	153,013
Charge for the year	12,835	47,898	60,733
At 31 December 2018	117,950	95,796	213,746
NET BOOK VALUE			
At 31 December 2018	41,202	47,899	89,101
At 31 December 2017	52,431	95,797	148,228

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

9. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
TRUST	
MARKET VALUE	
At 1 January 2018 and 31 December 2018	2
	2018
	£
	2
Subsidiary undertaking - Novus Trading Limited	2
	2017
	£
	2

Prospect Education Trust owns 100% of the issued share capital of Novus Trading Limited, a company registered in England and Wales.

Novus Trading Limited recorded a profit in the year of £15,664 (17 month period ended 31 December 2017: £28,785) after a Gift Aid donation to Prospect Education Trust of £411,830 (2017: £472,446). At 31 December 2017 the net assets of company were £51,311 (2017: £35,647).

10. STOCKS

	GROUP		TRUST	
	2018	2017	2018	2017
	£	£	£	£
Finished goods and goods for resale	100,958	50,933	-	-

11. DEBTORS

	GROUP		TRUST	
	2018	2017	2018	2017
	£	£	£	£
Trade debtors	152,934	100,100	87,997	39,947
Amounts owed by group undertakings	-	829	212,289	168,612
Other debtors	17,929	9,483	8,416	9,425
Prepayments and accrued income	3,257	26,955	3,257	16,507
	174,120	137,367	311,959	234,491

PROSPECT EDUCATION TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	GROUP		TRUST	
	2018	2017	2018	2017
	£	£	£	£
Trade creditors	61,939	28,464	17,000	10,786
Other taxation and social security	28,885	29,743	19,133	20,179
Other creditors	4,384	6,191	1,191	1,191
Accruals and deferred income	60,722	28,467	50,610	26,084
	155,930	92,865	87,934	58,240

13. RELATED PARTY TRANSACTIONS

During the year, the Trust was involved in transactions with related parties as follows:

Receipts of £1,000 (2017: £1,250) from Toffeln Limited - G Leflaive was a Director of Toffeln Limited for part of the year and is a Trustee of Prospect Education Trust. At the period end £1,000 (2017: £NIL) was owed from Toffeln Limited.

Receipts of £2,000 (2017: £1,250) from Eclipse Furniture - B Small was a partner of Eclipse Furniture and is a Trustee of Prospect Education Trust. At the period end £2,000 (2017: £NIL) was owed from Eclipse Furniture.

Purchases of £835 and receipts of £1,000 (2017: purchases of £927 and receipts of £1,250) from Springfield Business Papers Limited - A Leflaive is a Director of Springfield Business Papers Limited and a Trustee of Prospect Education Trust. At the period end £1,000 (2016: £NIL) was owed from Springfield Business Papers Limited.

Purchases of £4,027 and receipts of £2,000 (2017: purchases of £4,362 and receipts of £250) from Rhino Fire Control - A Mitchell is a partner of Rhino Fire Control and a Trustee of Prospect Education Trust. At the period end £2,484 (2017: £184) was owed to Rhino Fire Control and £2,000 (2017: £NIL) was owed by Rhino Fire Control.

Receipts of £NIL (2017: receipts of £1,000) from Harcourt Europe Limited - J Van As is a Director of Harcourt Europe Limited and a Trustee of Prospect Education Trust.

During the year, the Trust received school fee income of £47,130 from Trustees (2017: £37,883 and a bad debt expense of £4,280 was recognised in respect of Trustee debtors). £8,602 was owed by these Trustees at the end of the year.

PROSPECT EDUCATION TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

14. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 January 2018 £	Income £	Expenditure £	Balance at 31 December 2018 £
UNRESTRICTED FUNDS				
General Funds	422,431	2,081,159	(2,007,886)	495,704

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 August 2016 £	Income £	Expenditure £	Balance at 31 December 2017 £
General Funds	442,861	2,758,246	(2,778,676)	422,431
Total of funds	442,861	2,758,246	(2,778,676)	422,431

15. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	GROUP	
	Year ended 31 December 2018	17 months ended 31 December 2017
	£	£
Net income/(expenditure) for the year (as per Statement of Financial Activities)	73,273	(20,430)
Adjustment for:		
Depreciation charges	74,202	71,019
Interest received	(24)	(17)
Loss on the sale of fixed assets	1,530	-
(Increase)/decrease in stocks	(50,025)	6,647
(Increase)/decrease in debtors	(36,753)	90,515
Increase/(decrease) in creditors	63,065	(16,593)
Net cash provided by operating activities	125,268	131,141

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

16. ANALYSIS OF CASH AND CASH EQUIVALENTS

	GROUP	
	2018	2017
	£	£
Cash at bank and in hand	225,762	132,740
Total	225,762	132,740

17. FINANCIAL INSTRUMENTS

	2018	2017
	£	£
Financial assets measured at amortised cost	396,625	316,445
Financial liabilities measured at amortised cost	94,320	171,399

Financial assets measured at amortised cost comprise cash at bank and in hand, trade debtors, other debtors and accrued income.

Financial liabilities measured at amortised cost comprise trade creditors, other creditors and accrued expenditure.