

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR 2018

The Parish of Swaythling was created in 1992, having been formed by combining the previously separate adjacent parishes of St Mary, South Stoneham and St Alban the Martyr, Burgess Road, Swaythling. The Vicarage is 357 Burgess Road, Southampton, SO16 3BD. This address also covers St Alban's Church where the Parish Office is situated. St Mary's Church and the Parish Hall are situated in St Mary's Church Close, off Wessex Lane, SO18 2ST, about a mile from the Vicarage. The Parish Website is <http://www.swaythlingparish.org.uk> and the Parish Facebook page is <https://www.facebook.com/#!/SwaythlingParish?fref=ts>. The Parish registered with the Charity Commission on 5 February 2010 with the title 'The Parochial Church Council of the Ecclesiastical Parish of Swaythling' (registered charity number 1134132).

The Parochial Church Council (PCC) manages the financial affairs of the parish and also, as required under the Parochial Church Councils (Powers) Measure 1956, co-operates with the Minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The members of the PCC during the year 1 January to 31 December 2018 were as follows:

Ex Officio

Revd P Dockree, The Vicar (Chair)

Churchwardens (St Alban)

Mrs A Moore (from April) Mr N Taylor

Churchwardens (St Mary, South Stoneham)

Mrs J Hales Miss A Lewin (until April) Mrs J Trussler (from April)

Deanery Synod Representatives

Mr M Metcalfe Mr J Moore Mr G Stone (Diocesan Synod) (Secretary)

Elected Members

Mrs A Babbage (from April)	Ms K Chambers (until April)	Mr R Goldie (from April)	
Mrs S Harvey (until April)	Miss A Lewin (from April)	Mrs M Mew (Treasurer)	Mrs R Noble
Dr K Piggott	Mr K Street	Mrs J Trussler (until April)	Dr R Wilson

Co-opted Members

Miss R Clare (from May)

In attendance

Revd Canon J Davies Revd Canon B Hartnell Mr G Cook (until July)

REVIEW OF THE YEAR

PCC

The PCC met seven times during the year. Some business was conducted through sub committees and groups (two Church Committees, Parish Hall and Social Committees, and the Mission and Worship & Pastoral Care Groups) which reported regularly to PCC. Additional meetings were held in connection with consideration of future plans for growth and changes to service patterns (see below).

The key issue discussed during the year was the structure and timing of Sunday morning services. Originally prompted by a paper from the Vicar proposing changes to service times, it was agreed that more wide-ranging discussions should instead take place to consider our plans for growth and possible changes to our services that might both facilitate this and make best use of our existing resources. A further discussion paper was prepared by the Vicar and additional meetings were held to explore the issues and proposals put forward. Despite the sensitivities of discussions members of the PCC were all fully committed to exploring the issues openly, and there was a genuine commitment to change from the majority of members. It was agreed that a new service pattern would be trialled as follows: 8.00am Holy Communion at St Mary's; 10.15am Parish Communion at St Alban's; 5.30pm a new type of Eucharistic service, subsequently titled 'Threshold' at St Marys. The new pattern will be reviewed after six months. Further information about Threshold is given under Worship and Outreach below.

As an important aspect of these discussions the PCC also agreed to actively explore the possibility of seeking a Pioneer Minister to work within the Parish.

Other important elements of standard business considered by the PCC during the year included:

- the annual review of Safeguarding policies. In line with revised diocesan template a new Safeguarding Policy was approved, with accompanying guidance on dealing with safeguarding allegations and a

volunteer code of conduct.

- regular reports on the Parish's financial situation - see under Finance below.
- matters relating to the church buildings (primarily as reflected in the reports on each church, as given in the relevant sections below).

On 25 May 2018, the General Data Protection Regulation (GDPR) took effect. The new regulations give individuals more rights and protection in how their personal data is used by organisations. Mindful of our responsibilities as a PCC we undertook a number of steps, in line with advice given by the Diocese, to ensure full compliance. A data audit was performed, and consent was collected as appropriate from individuals where we store and process data. The PCC appointed Rachel Wadhawan (Parish Administrator) as the Data Controller. A Data Privacy Notice was written, as well as a Data Protection Policy (both available on the parish website or from the Parish Office), and the Parish registered with the ICO (Information Commissioner's Office) from 21 May 2018.

Finance

Income to the General Account was, in real terms, very similar to that of last year. The difference in the balances was due almost entirely to the large tax refund we received last year. Outgoings have been reduced as a consequence of a lower Parish Share and generally being prudent elsewhere. Following a restructuring of the role and hours for our administrator and subsequently advertising and filling the post in Autumn 2017, there has been an increase in spend on this role.

The amount paid for maintenance was rather higher than last year; this was due mainly to fees for the Church Architect who carried out the Quinquennial Report at St. Alban's and for a structural engineer who visited to report on some of the items listed in that report. No work relating to these items has been carried out this year but it is likely some considerable expenditure will be incurred in the next financial year.

The Parish Hall is beginning to claw back its deficit resulting from the large maintenance programme over the last two years. In the next financial year, there will be a payment of approximately £2000 to come from the hall account in respect of fire doors. Nevertheless, if the current usage of the hall is maintained, it is anticipated that the hall account will at least break even by the end of 2019.

Coffee mornings and the Christingle services continued to provide funds for charities at home and overseas. Both the summer and Christmas fetes were successful and raised healthy amounts.

We were fortunate to receive a donation specifically aimed at supporting work with children. This has not been used yet but several ideas have been discussed and the money will be put to good use early in the New Year.

Our current financial situation is sufficiently strong to take us into the next year.

Parish People

In July we were sorry to say farewell to [REDACTED] who had been with us since September on a CEMES placement. [REDACTED] made a very valuable contribution to the life of the Parish during his time with us, and we wish him well in his future career.

Since August [REDACTED] has been unable to worship with us in person, having moved away. As a long standing member of our congregations, and former PCC secretary, we very much miss her regular presence

We were saddened by the death of [REDACTED] a committed member of the churchyard maintenance team, in June.

Parish Life

Electoral Roll

At the Annual Parochial Church Meeting in March 2018 there were 86 people on the electoral roll (87 in 2017).

Church Attendance

The average attendance on a 'normal' Sunday in 2018 was 68 adults and 12 children (last year's figures were 69 adults and 12 children).

This includes all regular services in both churches, but excludes special services such as Baptisms. The number of children attending varies considerably from week to week, and the average does not reflect the contact we have with children, which is described in another part of this report.

Worship and outreach

Until October the regular pattern of worship within the main Sunday morning services continued as in previous years (8.00am Eucharist at St Mary's, Parish Eucharist in each church, with a combined service, alternating between churches, normally on the last Sunday in each month, and evensong or a Taize service at St Alban's). On 7 October

we launched formally our new Sunday service pattern of a Parish communion weekly at St Alban's, at 10.15 (see under PCC above). As part of this the 'all age' service moved to the third Sunday each month, as this pattern was familiar to the uniformed organisation which had previously attended the 'family service' at St Mary's.

On 14 October our new 'Threshold' service at 5.30pm at St Mary's was launched. Threshold is conceived as a 'fresh expression' based around breaking bread together (Communion) and building community. Threshold takes place weekly (until the end of December the third Sunday in the month took the form of a reflective Taizé service). This new pattern means that a more traditional 'evensong' service is no longer taking place.

On this 100 Year anniversary of the ending of the World War One, we held our second community Act of Remembrance on Remembrance Sunday at the war memorial at St Alban's, following the usual Parish Eucharist. This was again very well attended, and we were very pleased to have representatives of the local children's uniformed organisations taking part.

'Community Carols' was held at 286 on 19 December and our regular Parish Carol service took place at St Mary's on 23 December. This year we introduced a new element into our Christmas celebrations, with 'an Evening in Bethlehem', on 22 December, when the Parish Hall was transformed to convey the sights, sounds and smells that would have been part of the very first Christmas. The evening included food, drink and the opportunity to view "market stalls" and take part in a range of activities, and was very well attended. The Christingle Services at both churches were as usual well attended. As last year we were pleased to welcome members of Swaythling Baptist Church to share our Christmas Day service with us.

The Bible Study Group has met monthly, and has worked its way all through the tricky book of Revelation.

St Mary's Church continued to host the monthly service of the German speaking Lutheran Church in this area, held on a Saturday afternoon.

Events such as the regular mission coffee mornings, Film Club, 'Knit and Natter' and Friday Lunch Club continue to provide important ways of keeping in contact with our local community. The activities initiated by the Social Committee have also drawn people in from the local community.

In February we had tea and cake to celebrate the life of XXXXXXXX

As usual we supported Christian aid Week in May, with a 'Big Brekkie' in the community room, and a poetry reading session kindly hosted by XXXXXXXX. We were delighted to have raised £1,280 plus gift aid for this very important cause.

On 5 October we were pleased to host, on behalf of LGBT+ Christians Southampton and Around, a talk by Steve Chalke entitled: 'What's Love got to do with it? – LGBT+ Inclusion, the Bible and the Church'. This was very well attended.

Children and Families work

It has been great over the course of the year to see our relationship with families in the community grow and to have to have the opportunity to meet even more children and young people and to share in their journeys.

Builders and Trekkers: Children's sessions were offered alongside both main morning services each week (apart from when All Age Worship was planned) until our new service pattern started in October. We now offer a session at the 10:15 service. Sessions are largely well received by those who attend. It continues to be a challenge to adapt the sessions to cater for a wide range of ages but a joy to bring the children and young people together and embody in them a sense of belonging and an increased understanding of the Christian faith and its application in daily life. We plan to use new material from January.

Tuesdays Together: Tuesday afternoons continue to be full of activity, friendship and hopefully lots of fun as we gather weekly at St Alban's. In September it was decided to adapt the format slightly to reflect the challenge on our resources and the needs we were seeing. From September 2018 we have offered board games, a general craft table and the usual activities each week but only once a month have offered themed crafts, alongside a main meal and focused celebration time. The meal has been a huge success, with parents and children sitting down together to enjoy food. A highlight was our Christmas meal, served to nearly 60 people. When one family was thanked for coming, they replied with "well this is our church, why wouldn't we come!" It remains clear that the group and the relationships built there, play an important part in many families' lives and journeys.

Summer Dipnics: During the summer holidays we again joined with CityLife Church and the Saints Foundation to provide an afternoon of games and food on Daisy Dip each week. With food kindly donated through XXXXXXXX we were able to provide a packed tea to many children and their families every week, something which is greatly appreciated, especially by families impacted by the absence of free school meals during the holidays.

Holiday Club – Space Academy: For three days the Parish hall was transformed into a space themed venue for over 50 children aged 5-11 as we again ran a holiday club in conjunction with Swaythling Baptist Church. Activities, crafts, drama and presentations focussed on the story of Daniel and provided much food for thought, laughter, fun

and conversation. Feedback from everyone was very positive. Holiday club provides a great opportunity to build on the schools work which happens in term time and to build further relationships with families in the community.

Youth Group – Adventure (with added cake): Now in its third year, this monthly youth group has grown and now regularly welcomes 10-13 young people for lively discussion, debate and faith stretching conversations – the young people continue to give very positive feedback whether this is the only church activity they attend or whether they are also linked into other local churches. The biggest request we get is to run it more frequently!

Schools work: As a parish we continue to be actively involved in our local schools, including the fortnightly RE club at Mansbridge school, assemblies in Swaythling, Bassett Green, Mansbridge and Cantell schools, and in supporting other events where possible. The churches hosted visits from Swaythling school, a harvest service for Swaythling school, and a Christmas service for Mansbridge school. We also welcomed several nursery groups/ childminders over the Christmas period. [REDACTED] continued as Chair of Governors at Mansbridge school and Peter Dockree as a governor at Bassett Green. A number of other members of our congregations also serve as governors.

Scouting and Brownie groups: We continue to have a strong relationship with our local groups. Since the start of the new service pattern we have moved parade services to 4 times a year at the all age service which so far has gone very well.

Young life: This is a new initiative in Southampton aiming to work with young people who have had little or no contact with the church. Peter Dockree has been part of the committee, which comprises people from various churches, planning this. Young Life had its official launch event this year and employs a youth worker who has been based in Cantell School since September.

The thriving Tuesday morning toddler group which begun under church auspices and then ran independently has now (upon their request) returned to being a church group. This is run by able and competent child minders.

We continue to be very grateful to everyone who gives of their time and energy to work with the children and young people of our Parish.

Pastoral Care

The pastoral care arrangements for the members of our congregations have continued. Care-ring co-ordinators have a number of parishioners for whom, on an informal basis, they have a responsibility. They, in turn, report to their Lay Pastor any concerns they may have. The Lay Pastors regularly meet with the Vicar to review the well-being of our congregations. They visit parishioners, at home or in hospital, and take communion to those who are housebound or unable to come to church.

Social Activities

The two fetes, one in June and the other in December were both well attended and also helped with funding Parish work. Pancakes continue to be popular on Shrove Tuesday with well over 100 made and eaten. A Parish lunch was enjoyed in September and help was given with food at Tuesdays together and refreshments at two community concerts. The social committee has continued to organise and provide the monthly Friday lunch club.

St Alban's Church

Report on the Fabric, Furnishings and Grounds

Fabric

The quinquennial inspection revealed problems on the tower, which will necessitate the removal of the flag pole and more extensive – and expensive – repairs to the fabric where cracking has been observed. In the tower room itself there is cracking in the south west corner. Quotes are awaited before the remedial works can commence. The drainage problem in the north west corner of the building, identified last year, was solved without great disturbance.

Furnishings

In January the seating superfluous to current need was collected from various locations by a team of volunteers, and removed by the purchaser, Church Antiques. Space has been made in the south aisle to accommodate children and their carers so that they can feel part of the congregation. Extra tables have been acquired for occasional use. The light over the aumbry is provided by a battery-operated candle while consideration is given to a more permanent method. The sound system remains inadequate – no change in the last year!

Grounds

The new fence was erected in the early part of the year. After replacement of some screws it was judged to be adequate for the job. Work still needs to be done on the part of the original fence along the hedge at the front of the church. The fence around the war memorial was repaired by [REDACTED] in time for the commemoration of the end of the First World War. A new lawn mower was purchased in the spring. Thanks to [REDACTED] for keeping the grass regularly cut.

St Alban's Church Committee

The committee met only once during 2018, in April. A further meeting, arranged for July, was cancelled in view of the need to plan for the new service pattern (including the Sunday Parish Communion based at St Alban's) which took effect during September. Parish meetings to discuss new arrangements for refreshments, for sidespeople and for servers, at the new 10.15am service at St Alban's, took place during August and early September.

Friends of St Alban's

There were 27 members of the Friends of St Alban's in 2018. Some of the funds were used to finance the replacement fence.

Community Room

The Community Room continued to be well used during the year. We were very pleased to receive a donation of a new cooker, which meant that PCC funds previously agreed for this need not be used.

St Mary's Church

St Mary's Church: Report on the Fabric, Furnishings and Grounds

A quote has been obtained for a replacement sound system and methods of funding are being discussed. Thanks to [REDACTED] for making new altar cloths and linen, the fabric was purchased from the Molly Wilson bequest. Another sculptor has been engaged to further the work on the statue for the niche over the west door. All the graffiti in the church have been recorded as part of an ongoing project in Hampshire Churches. The roof is an ongoing problem and we hope to apply for grants in the near future. All was correct at the Archdeacon's visitation.

St Mary's Church Committee

The committee met several times in 2018. Discussions were wide ranging from Outreach to dealing with woodworm. Main topics have been consideration of replacing the sound system and provision of a statue for the niche.

Churchyard

The Churchyard continues to provide regular exercise on Tuesday mornings for the gardening crew. Thanks to Stephen for the weekly grass mowing, more recently for trimming an overgrown hedge. We do miss our colleague [REDACTED] who gave many hours of his time to improving the churchyard and maintaining the equipment.

Friends of St Mary's (FoSM)

On 9th June 2018, The "Madding Crowd" visited St. Mary's church and gave an excellent concert (with fascinating antidotes) based on the traditional music heard in churches in the 1820's. [REDACTED], was the speaker at the annual meeting on the 7th October.

Parish Hall

The Parish Hall continues to be a challenge. It is well used by various community groups, but remains in sore need of further refurbishment. A grant has been received to replace the 'Emergency Exit' in the main hall. Further grant applications are in the process of being made.

Deanery Synod

When it met in February 2018 the Deanery Synod adopted the dMAP, drafting of which had been the main activity during 2017. Attention then turned to the revision of the Deanery Pastoral Plan (a key document in terms of clergy deployment), this reached an advanced stage but was placed on hold due to a Diocesan level review of the whole process. This resulted in the Deanery Synod asking a formal question of the Bishop of Winchester at Diocesan Synod to make clear the frustrations about the time and effort seemingly wasted on the Pastoral Plan. The Synod, mainly through its Standing Committee and Mission and Pastoral Committee, continues to help shape developments such as the Bishop's Mission Order Southampton Connection which are opening up opportunities for Pioneer Ministry within the City.

Approved by the PCC and signed on their behalf: _____



SWAYTHLING PAROCHIAL CHURCH COUNCIL
STATEMENT OF FUNDS
AS AT 31ST DECEMBER 2018

FIXED ASSETS:-


CURRENT ASSETS:-

C.B.F. Deposit Account	51575.64
Nat. West. Bank Account	<u>26303.05</u>
	<u>77878.69</u>

NET ASSETS:-

Represented By:-	<u>Notes</u>	
Unrestricted Funds	1	4312.14
Restricted Funds	2	49993.64
Reserves	3	<u>23572.91</u>
		<u>77878.69</u>

I have examined the books, records etc. presented to me and together with the appropriate explanations:
I certify that the details herein represent a true record of the current financial affairs.

.....  R G Paulley, I.C.P.A, A.T.T,
18/3/2019 Date

SWAYTHLING PAROCHIAL CHURCH COUNCIL
STATEMENT OF ACCOUNTS
YEAR ENDING 31ST DECEMBER 2018
GENERAL ACCOUNT

	<u>2018</u>	<u>2017</u>
<u>RECEIPTS:-</u>		
Gift Aided Giving	22350.61	26430.50
Tax Refunds	3782.20	6302.70
Non-Gift Aided giving	2059.10	1686.60
Donations	8921.35	6053.75
Church Collections	4182.19	4981.19
	<u>41295.45</u>	<u>45454.74</u>
Fees	4529.00	5767.90
Fundraising	3214.05	3818.27
Parish Hall contribution		
Community Room	2513.00	5070.00
Refund from SSE	4.93	
Sale of Chairs	400.00	
Refund of income tax	3891.54	
	<u>14552.52</u>	<u>7970.97</u>
	55847.97	68081.88
<u>Less EXPENDITURE:-</u>		
Clergy expenses	764.65	1177.96
CEMES		3200.00
New Computer		
Light,Heat,Water,Insurance	4659.03	3976.02
Insurance	4027.13	4358.08
Maintenance	5107.69	3493.48
Administration Fees etc	250.00	1413.43
Upkeep of Services	917.30	1578.68
Parish Share	25684.90	32675.00
Organists & Choirs	1064.50	647.00
Maintenance & SM Cleaning	955.17	628.25
Stationery/Telephone	1315.81	1723.49
Major Repairs	240.00	1575.66
Expenses Re Fundraising	388.08	484.58
Community Room Expenses	295.88	305.00
Parish Office	6631.98	1552.62
Childrens work & outreach	130.62	558.63
Income Tax	349.80	438.20
Transfer to photocopier	694.38	
	<u>53476.92</u>	<u>59786.08</u>
<u>SURPLUS INCOME OVER EXPENDITURE</u>		
Transfer to/from Reserve	2371.05	8295.80
	<u>55847.97</u>	<u>68081.88</u>

SWAYTHLING PAROCHIAL CHURCH COUNCIL
NOTES TO THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2018

			Surplus (Excess)	Balance B/Fwd	C/Fwd
1)	<u>SUMMARY OF UNRESTRICTED FUNDS:-</u>				
	<u>PARISH HALL:-</u>				
	RECEIPTS				
	Receipts from users	8479.20			
	Donations	546.00			
	Grant for fire doors	2400.00			
		<u>11425.20</u>			
	Less Expenditure:-				
	Light & Heat	2033.89			
	Maintenance/Tuning	287.45			
	Cleaning	1388.38			
	Insurance	1324.61			
	New Boiler				
	New Water Heater				
	New Equipment				
	New Toilets				
	Transfer to Gen Fund	<u>5034.33</u>	6390.87	-5594.63	796.24
	<u>MAGAZINES:-</u>				
	Receipts:-				
	Suscriptions	527.55			
	advertisements	<u>20.00</u>			
		547.55			
	Less Expenditure:-				
	Photocopier Costs				
	Postages	<u>58.00</u>	<u>58.00</u>	489.55	700.81
					1190.36
	<u>MEMORIALS:-</u>				
	Powell			200.00	200.00
	Wilson			250.00	250.00
	Walker			625.54	625.54
	Eddis			250.00	250.00
	Wakefield			1000.00	1000.00
					<u>4312.14</u>

SWAYTHLING PAROCHIAL CHURCH COUNCIL
NOTES TO THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2018

			Surplus (Excess)	Balance B/Fwd	C/Fwd
2) <u>SUMMARY OF RESTRICTED FUNDS:-</u>					
<u>FABRIC FUND:-</u>					
Receipts:-					
Grave Prep		235.00			
Less: Payment					
Plaque	818.10	818.10	-583.1	9605.57	9022.47
<u>CHURCHYARD:-</u>					
Receipts:-					
Payment for Inscriptions		525.00			
Investment Dividends		16.42			
Donation					
Grant from City Council		541.42			
Less: Expenditure:-					
Inscriptions					
Maintenance	180.00	180.00	361.42	1277.85	1639.27
<u>JUNIOR CHURCH:-</u>					
<u>Receipts:-</u>					
Transfer from General Fund		0.00			
Less: Payment					
<u>FLOWER FUND:-</u>					
Receipts:-		200.00			
Less Payments:-		96.50	103.50	173.23	276.73

SWAYTHLING PAROCHIAL CHURCH COUNCIL
NOTES TO THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2018

		Surplus (Excess)	Balance B/Fwd	C/Fwd
<u>SPECIAL FUNDS:-</u>				
St Albans Organ			729.69	729.69
St Marys Organ			134.16	134.16
Roof		0.00	40	140.00
<u>MISSION & CHARITIES:-</u>				
Receipts:-				
Donations	1161.99			
Less Payments:-				
Charities	<u>1363.93</u>	-201.94	569.65	367.71
<u>PARISH OFFICE:-</u>				
Receipts:-				
Printing Service Sheets	233.90			
Transfer from Magazine				
Transfer from Reserves	<u>694.38</u>			
	928.28			
Less Payments:-				
Photocopier Maintenance	928.28	<u>928.28</u>	0.00	0.00
<u>STEVENS SOUTH STONEHAM FUND:-</u>				
Receipts:-				
Deposit Interest	160.20			
Donation	<u>160.20</u>			
Payments:-				
Sculptor's fee	500.00	500.00	-339.80	26868.85
				26529.05
<u>FRIENDS OF ST MARYS FUND:-</u>				
Receipts:-				
Membership fees & events	130.00			
Tax Refund	<u>130.00</u>			
Payments:-				
Postage	55.25			
Concert	180.00			
	<u>235.25</u>	235.25	-105.25	9502.16
				9396.91
<u>FRIENDS OF ST ALBANS FUND:-</u>				
Receipts:-				
Membership fees & events	246.00			
Tax Refund	<u></u>			
Payments:-				
Trans to Gen Fund		246	1511.65	<u>1757.65</u>
				<u>49993.64</u>

SWAYTHLING PAROCHIAL CHURCH COUNCIL
NOTES TO THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2018

3) **SUMMARY OF RESERVES:-**

Balance brought forward	20843.54
Transfer to Photocopier	
CBF Interest	358.32
Transfer from General Fund	<u>2371.05</u>
Balance carried forward	<u>23572.91</u>

SWAYTHLING PAROCHIAL CHURCH COUNCIL
STATEMENT OF FUNDS
AS AT 31ST DECEMBER 2018

FIXED ASSETS:-


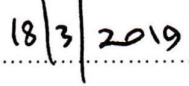
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Income Tax	349.80	438.20
Transfer to photocopier	694.38	
	<u>53476.92</u>	<u>59786.08</u>
<u>SURPLUS INCOME OVER EXPENDITURE</u>		
Transfer to/from Reserve	2371.05	8295.80
	<u>55847.97</u>	<u>68081.88</u>

SWAYTHLING PAROCHIAL CHURCH COUNCIL
NOTES TO THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2018

			Surplus (Excess)	Balance B/Fwd	C/Fwd
1)	<u>SUMMARY OF UNRESTRICTED FUNDS:-</u>				
	<u>PARISH HALL:-</u>				
	RECEIPTS				
	Receipts from users	8479.20			
	Donations	546.00			
	Grant for fire doors	2400.00			
		<u>11425.20</u>			
	Less Expenditure:-				
	Light & Heat	2033.89			
	Maintenance/Tuning	287.45			
	Cleaning	1388.38			
	Insurance	1324.61			
	New Boiler				
	New Water Heater				
	New Equipment				
	New Toilets				
	Transfer to Gen Fund	<u>5034.33</u>	6390.87	-5594.63	796.24
	<u>MAGAZINES:-</u>				
	Receipts:-				
	Suscriptions	527.55			
	advertisements	<u>20.00</u>			
		547.55			
	Less Expenditure:-				
	Photocopier Costs				
	Postages	<u>58.00</u>	<u>58.00</u>	489.55	700.81
					1190.36
	<u>MEMORIALS:-</u>				
	Powell			200.00	200.00
	Wilson			250.00	250.00
	Walker			625.54	625.54
	Eddis			250.00	250.00
	Wakefield			1000.00	1000.00
					<u>4312.14</u>

SWAYTHLING PAROCHIAL CHURCH COUNCIL
NOTES TO THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2018

			Surplus (Excess)	Balance B/Fwd	C/Fwd
2) <u>SUMMARY OF RESTRICTED FUNDS:-</u>					
<u>FABRIC FUND:-</u>					
Receipts:-					
Grave Prep		235.00			
Less: Payment					
Plaque	818.10	818.10	-583.1	9605.57	9022.47
<u>CHURCHYARD:-</u>					
Receipts:-					
Payment for Inscriptions		525.00			
Investment Dividends		16.42			
Donation					
Grant from City Council		541.42			
Less: Expenditure:-					
Inscriptions					
Maintenance	180.00	180.00	361.42	1277.85	1639.27
<u>JUNIOR CHURCH:-</u>					
<u>Receipts:-</u>					
Transfer from General Fund		0.00			
Less: Payment					
<u>FLOWER FUND:-</u>					
Receipts:-		200.00			
Less Payments:-		96.50	103.50	173.23	276.73

SWAYTHLING PAROCHIAL CHURCH COUNCIL
NOTES TO THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2018

		Surplus (Excess)	Balance B/Fwd	C/Fwd
<u>SPECIAL FUNDS:-</u>				
St Albans Organ			729.69	729.69
St Marys Organ			134.16	134.16
Roof		0.00	40	140.00
<u>MISSION & CHARITIES:-</u>				
Receipts:-				
Donations	1161.99			
Less Payments:-				
Charities	<u>1363.93</u>	-201.94	569.65	367.71
<u>PARISH OFFICE:-</u>				
Receipts:-				
Printing Service Sheets	233.90			
Transfer from Magazine				
Transfer from Reserves	<u>694.38</u>			
	928.28			
Less Payments:-				
Photocopier Maintenance	928.28	<u>928.28</u>	0.00	0.00
<u>STEVENS SOUTH STONEHAM FUND:-</u>				
Receipts:-				
Deposit Interest	160.20			
Donation	<u>160.20</u>			
Payments:-				
Sculptor's fee	500.00	500.00	-339.80	26868.85
				26529.05
<u>FRIENDS OF ST MARYS FUND:-</u>				
Receipts:-				
Membership fees & events	130.00			
Tax Refund	<u>130.00</u>			
Payments:-				
Postage	55.25			
Concert	180.00			
	<u>235.25</u>	235.25	-105.25	9502.16
				9396.91
<u>FRIENDS OF ST ALBANS FUND:-</u>				
Receipts:-				
Membership fees & events	246.00			
Tax Refund	<u></u>			
Payments:-				
Trans to Gen Fund		246	1511.65	<u>1757.65</u>
				<u>49993.64</u>

SWAYTHLING PAROCHIAL CHURCH COUNCIL
NOTES TO THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2018

3) **SUMMARY OF RESERVES:-**

Balance brought forward	20843.54
Transfer to Photocopier	
CBF Interest	358.32
Transfer from General Fund	<u>2371.05</u>
Balance carried forward	<u>23572.91</u>