

Annual Report and Financial Statements for
St Nicolas Church, Earley PCC

For the year ended 31 December 2018

Charity Registration Number: 1138037

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EARLEY ST NICOLAS

Registered Charity in England and Wales No. 1138037

Annual Report for the year ended 31 December 2018

Administrative Information

St Nicolas Church, Earley is situated on Sutcliffe Avenue in Earley. It is part of the Diocese of Oxford within the Church of England. The correspondence address is St Nicolas Church, Sutcliffe Avenue, Earley, Reading RG6 7JN.

The Parochial Church Council (PCC) was registered as a charity in England and Wales on 15 September 2010, under registration number 1138037.

Trustees

Name	Position	Term	
		Start	End
Revd Neil Warwick	Chairman		left June 2019
Revd Libby Newman	Clergy		
Revd Ben Kautzer	Clergy		left March 2019
Emma Major	Licensed Lay Minister		
Wendy Neale	Vice Chair	2018	2021
John Louth	Churchwarden		2020
Peter Kemm	Churchwarden		2018
Robert Bryce	Churchwarden/Deanery Synod	2018	2020
Elizabeth Fielding	Treasurer	2019	
Peter Jeal	Diocesan Synod Representative		2018
Jenny Bryce	Deanery Synod Member	2017	2020
Elaine Spratling	Deanery Synod Member	2017	2020
Doug Walrond	Deanery Synod Member	2017	2019
Steve Brown	Elected Member	2017	2018
Julia Jones	Elected Member	2016	2018
Julia Jones	Co-opted Member	Sep-19	2020
Jonathan Brindley	Elected Member	2017	2020
Lynn Terrell	Elected Member	2015	2018
Denise Rees	Elected Member	2017	2020
Helen Kenyon	Elected Member	2018	2021
Philip Olney	Elected Member	2019	resigned July 2019
Elizabeth Fielding	Elected Member	2018	2021
Roger Hepburn	Elected Member	2018	2021
Julie Hull	Elected Member	2018	2019
Wendy Neale	Elected Member	2018	2021
David Pooler	Elected Member	2018	2019
Julie Hull	Co-opted Member	2019	2020

Non-Trustee members of PCC

Richard Cox	Treasurer		Dec-18
Helen Brown	Secretary	2019	

The Structure of the PCC

Members of the Parochial Church Council (PCC) are either ex officio or elected at the Annual Parochial Church meeting in accordance with the Church Representation Rules, and are required, by the Parochial Church Council (Powers) Measure 1956, to co-operate with the Minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Our Mission

We are followers of Christ who believe and seek to demonstrate that God is with and for all people.

Our Values

We are God centred

If it wasn't for God we would not be here. We want the character and values of Jesus Christ to be the bedrock of who we are as a church. We have Holy Communion at the heart of our worship where everyone is welcome to receive.

We are open and friendly

We come as we are and anyone else can do the same. We are serious about our faith but don't take ourselves too seriously. We believe God loves and welcomes everyone – we try to do the same.

We are supportive

We try to support people in the good times and the bad. This support may be for a person in our congregation, in the local community or further afield.

We are seeking justice for all

Jesus had a particular connection with people who were living in poverty, outcast or marginalised. We aim to follow his example by working directly, with charities and with communities for a fairer world.

Financial Review of the Year

The financial focus in 2018 was on the completion and opening of the St Nicolas Centre. With total spend of more than £1.2m this has had a significant impact on the financial statements and also the cash position of the church.

Total "Net Income" in the year was £25k for 2018, down from £27k in 2017. Both income and expenditure increased significantly in the year due to fundraising efforts and build costs respectively, but this will settle down to more normal values in the 2019 and 2020 accounts.

Income in 2018 was £247k, £59k more than in 2017. A number of grants were received towards the St Nicolas Centre, totaling £75k in 2018 but this was offset by a reduction in income from Standing Orders of £8k and Charitable Activities of £5k.

Expenditure in 2018 reached £222k, an increase of £55k on last year. This included the one-off cost of hiring the temporary hall while building work was ongoing (c. £51k) and an increase in depreciation costs of £3k. Most other costs were largely similar to the 2017 costs.

The depreciation charge for the new St Nicolas Centre was £6k in 2018; this equated to the final 3 months of the year when the centre was in use. A full year charge in 2019 will therefore be at least £24k, and this level of expenditure will continue each year until 2068. It is important to note that this is just an accounting entry; it will not affect the church's cash balances. Depreciation allows us to match the total costs of the building over a long period of time against income that we will receive in those future years, rather than booking a £1.2m loss in 2018.

Cash outflows were significant in 2018 due to the building costs of the St Nicolas Centre, with a net outflow of £834k. In early 2018, the PCC agreed with the Diocese to borrow £100k as a short-term loan to cover any shortfall in the fundraising for the new Centre. The loan was drawn down in June 2018 and is repayable over a five year period, the first repayment having been made in January 2019. This loan gives the PCC a little breathing space to finish raising cash to pay for the build.

Stripping out St Nicolas Centre activity, the church had a cash outflow of between £5k and £10k. At the end of 2018, the unrestricted "Net Current Assets" of the church were only £98k. This is our cash balance less what we owe other people in 2019 plus what other people owe us in 2019. We still owe our builders approximately 40k in early 2019 and £24k is also set aside for the Major Repairs Fund. This will leave unrestricted current assets of only £34k which will need to be used to pay off the remainder of the Diocesan Loan of £78k. This ultimately means that we need to generate positive cash(in)flows of at least £100k over the next four to five years to be able to pay off the loan and maintain a safe level of cash. This equates to generating positive cashflow of £20k to £25k per year, an improvement of £25k to £35k over the result from 2018.

To summarise, the church now has a fantastic building to share with the community which will help generate significant income in the future, but must now focus heavily on generating enough cash to enable the Diocesan Loan to be repaid and have enough cash to operate both the Church and the St Nicolas Centre.

Statement of Financial Activities (SOFA)

		2018				2017
		Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
All figures in £	Note					
Income and Endowments from:						
Donations and Legacies	A1	219,519	-	-	219,519	150,111
Charitable Activities	A2	22,830	-	-	22,830	28,355
Other Trading Activities	A3	3,152	-	-	3,152	4,022
Investments	A4	110	-	1,535	1,645	5,613
Other		-	-	-	-	-
Total Income and Endowments		245,611	-	1,535	247,146	188,101
Expenditure on:						
Raising Funds	B1	23,031	-	-	23,031	25,267
Charitable Activities	B2	199,028	-	-	199,028	141,861
Other	B3	348	-	-	348	285
Total Expenditure		222,407	-	-	222,407	167,412
Net Gains/(Losses) on Investments		(2)	-	-	(2)	6,386
Net Income/(Expenditure)		23,202	-	1,535	24,737	27,075
Transfers between Funds		860,589	-	(860,589)	-	-
Other Recognised Gains/(Losses)						
Gains/(Losses) on Revaluation of Fixed Assets		-	-	-	-	-
Net Movement in Funds		883,791	-	(859,054)	24,737	27,075
Reconciliation of Funds:						
Total Funds brought forward		336,839	1,833	869,054	1,207,726	1,180,651
Total Funds carried forward		1,220,630	1,833	10,000	1,232,463	1,207,726

- ♦ The statement of financial activities includes all gains and losses recognised in the year.
- ♦ All income and expenditure derives from continuing activities.

Balance Sheet

		2018				2017
All figures in £	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Fixed Assets:						
Tangible Assets	C1	1,199,648	-	-	1,199,648	217,600
Long Term Investments	C2	209	-	-	209	210
Total Fixed Assets		1,199,857	-	-	1,199,857	217,810
Current Assets:						
Debtors	D1	13,031	-	-	13,031	28,800
Cash at Bank and in Hand	D2	120,062	1,833	10,000	131,895	966,181
Total Current Assets		133,093	1,833	10,000	144,926	994,982
Liabilities:						
Creditors: Amounts falling due within a year	E1	(34,620)	-	-	(34,620)	(5,066)
Net Current Assets or Liabilities		98,473	1,833	10,000	110,306	989,916
Total Assets less Current Liabilities		1,298,330	1,833	10,000	1,310,163	1,207,726
Creditors: Amounts falling due after one year	E2	(77,700)	-	-	(77,700)	-
Provisions for Liabilities		-	-	-	-	-
Total Net Assets or Liabilities		1,220,630	1,833	10,000	1,232,463	1,207,726
The Funds of the Charity:						
Endowment Funds	F1				10,000	869,054
Restricted Income Funds	F2				1,833	1,833
Unrestricted Funds	F3				1,220,630	336,839
Total Charity Funds					1,232,463	1,207,726

Approved by the Parochial Church Council on 17th October 2019

Wendy Neale (Acting PCC Chair)

John Louth (Churchwarden)

Cashflow Statement

All figures in £	Note	2018	2017
Cash Flows from Operating Activities:			
Net Cash provided by (used) Operating Activities	H1	56,156	19,059
Cash Flows from Investing Activities			
Dividends, interest and rents from investments		1,645	5,613
Proceeds from the sale of Property, Plant & Equipment		-	-
Purchase of Property, Plant & Equipment		(992,087)	(168,877)
Proceeds from Sale of Investments		-	536,830
Purchase of Investments		-	-
Net Cash provided by (used in) Investing Activities		(990,442)	373,566
Cash Flows from Financing Activities			
Repayments of Borrowing		-	-
Cash Inflows from New Borrowing		100,000	-
Receipt of Endowment		-	-
Net Cash Provided by (used in) Financing Activities		100,000	-
Change in Cash & Cash Equivalents in the Period		(834,286)	392,624
Cash at the Beginning of the Reporting Period	H2	966,181	573,557
Cash at the End of the Reporting Period	H2	131,895	966,181

H1: Reconciliation of Net Income/(Expenditure) to Net Cash Flow from Operating Activities

All figures in £	2018	2017
Net Income/(Expenditure) for the Reporting Period (as per the Statement of Financial Activities)	24,737	27,075
Adjustments for:		
Depreciation Charges	10,039	6,901
(Gains)/Losses on Investments	2	(6,386)
Dividends, Interest and Rents from Investments	(1,645)	(5,613)
Loss/(Profit) on the Sale/Disposal of Fixed Assets	-	4,014
(Increase)/Decrease in Debtors	15,769	(7,743)
Increase/(Decrease) in Creditors	7,254	811
Net Cash Provided by (used in) Operating Activities	56,156	19,059

H2: Analysis of Cash & Cash Equivalents

All figures in £	2018	2017
Cash in Hand	131,895	966,181
Notice Deposits (less than 3 Months)	-	-
Overdraft Facility Repayable on Demand	-	-
Total Cash & Cash Equivalents	131,895	966,181

1. Accounting Policies

1.01. Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011.

The PCC consider that there are no material uncertainties about the church's ability to continue as a going concern.

1.02. Funds structure

In 2013, the Vicar and Churchwardens received a bequest from Pat Dummer for £1m which is held as an expendable endowment fund. The trustees have decided to use the bequest to fund the building of the St Nicolas Centre, an exciting replacement for the ageing hall building. When expenditure occurs for the St Nicolas Centre, funds will be transferred from Endowment to Unrestricted to match the expenditure in the year. The Endowment was fully consumed in 2018.

The PCC has a second endowment, the Amos Sharp Fund, which can be used to purchase fixed assets for the Church. The capital sum of the endowment must be maintained in the long-term at the value of £10k.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. The main restricted fund is the Sue Watson Memorial Fund which is to be used to purchase items visible in the church. In previous financial years, funds collected at events to be passed on to other charities were classified as restricted funds but these are now accounted for under designated funds.

Unrestricted income funds comprise those funds which the PCC are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the PCC, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in notes F1 to F4.

1.03. Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

1.04. Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note 1.07 below.

Parish Share is accounted for when due to be paid.

Notes to the Accounts (continued)

1.04. Expenditure recognition (continued)

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Trust.

1.05. Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

1.06. Allocation of support and governance costs

Support and governance costs are analysed in note G1. Governance costs are made up of costs relating to PCC meetings and training for PCC members and trustee insurance. Most support costs are allocated wholly to one category, apart from the cost of the Assistant Administrator which is split evenly between Charitable Activities and Fundraising.

1.07. Costs of raising funds

The costs of raising funds include depreciation, maintenance and running of the hall and any direct costs attributable to fundraising events or fundraising activities.

1.08. Charitable activities

Charitable activities include the cost of the Parish share, staffing the Parish Office, maintaining and heating the church, and providing church services.

1.09. Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost.

Depreciation is charged on assets on a straight-line basis over their estimated useful life as follows:

- o Furniture, fixtures, fittings and equipment: 5 years
- o Improvements to the Fabric of Buildings: 8 Years
- o Church Hall: 50 years

1.10. Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

1.11. Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

1.12. Pensions

The charity participates in a defined contribution pensions scheme, administered by Nest. Contributions in respect of this scheme are charged to the Statement of Financial Activities for the year in which they are payable. Timing differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

Notes to the Accounts (continued)

A1: Donations & Legacies

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Income from Standing Orders	70,763	-	-	70,763	78,680
Income from Envelopes	4,983	-	-	4,983	4,825
Donations to the Plate	3,404	-	-	3,404	3,646
Other Donations	40,716	-	-	40,716	38,886
Special Appeals	271	-	-	271	645
Grants	75,090	-	-	75,090	-
Legacies	-	-	-	-	-
Gift Aid Recovered	24,292	-	-	24,292	23,430
Total Income from Donations & Legacies	219,519	-	-	219,519	150,111

A2: Charitable Activities

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Income from Renting the Hall and Church	21,757	-	-	21,757	22,977
Church Fees	865	-	-	865	1,510
Coffee	25	-	-	25	-
Miscellaneous	183	-	-	183	3,868
Total Income from Charitable Activities	22,830	-	-	22,830	28,355

A3: Other Trading Activities

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Fundraising Events	2,503	-	-	2,503	3,302
Fundraising Activities	320	-	-	320	634
Income from Rental of Property and Land	75	-	-	75	75
Bookstall	254	-	-	254	12
Total Income from Other Trading Activities	3,152	-	-	3,152	4,022

A4: Investments

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Bank Interest	110	-	1,535	1,645	5,613
Total Income from Investments	110	-	1,535	1,645	5,613

Notes to the Accounts (continued)

B1: Raising Funds

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Hall Expenditure					
Depreciation	9,369	-	-	9,369	5,942
Office Administration	-	-	-	-	2,950
Cleaning	2,420	-	-	2,420	3,169
Utilities	4,589	-	-	4,589	2,609
Insurance	3,692	-	-	3,692	3,941
Repairs	465	-	-	465	478
Telephone	-	-	-	-	25
Fixed Asset Disposals	-	-	-	-	4,014
Advertising	664	-	-	664	-
Other	536	-	-	536	1,065
Hall Expenditure Total	21,734	-	-	21,734	24,191
Events	17	-	-	17	1,012
Other	411	-	-	411	64
Total Expenditure on Raising Funds	23,031	-	-	23,031	25,267

Notes to the Accounts (continued)

B2: Charitable Activities

<i>All figures in £</i>	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Parish Share	67,583	-	-	67,583	67,143
Staffing Costs	40,074	-	-	40,074	29,373
Training Costs	285	-	-	285	569
Travel Expenses	698	-	-	698	1,171
Building & Maintenance					
Church	1,425	-	-	1,425	876
Hall	53,673	-	-	53,673	6,644
Office	-	-	-	-	-
Grounds	1,474	-	-	1,474	2,473
Miscellaneous	1,596	-	-	1,596	387
Buildings & Maintenance Total	58,168	-	-	58,168	10,379
Church Running Costs					
Cleaning	1,968	-	-	1,968	1,454
Utilities	2,785	-	-	2,785	5,355
Insurance	1,430	-	-	1,430	1,397
IT	2,409	-	-	2,409	1,591
Support Costs	5,985	-	-	5,985	5,548
Bank Charges	72	-	-	72	60
Subscriptions	-	-	-	-	-
Church Running Costs Total	14,648	-	-	14,648	15,405
Marketing	808	-	-	808	772
Church Service Costs					
Altar Requisites	928	-	-	928	740
Flowers	1,553	-	-	1,553	1,533
Organ Tuning	240	-	-	240	576
Materials	48	-	-	48	316
Food	164	-	-	164	253
Miscellaneous	1,131	-	-	1,131	1,141
Church Service Costs Total	4,063	-	-	4,063	4,559
Grants / Outward Giving	11,564	-	-	11,564	11,259
Church Groups	1,137	-	-	1,137	1,231
Total Expenditure on Charitable Activities	199,028	-	-	199,028	141,861

B3: Other Costs

<i>All figures in £</i>	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Governance	348	-	-	348	285
Other	-	-	-	-	-
Other Costs Total	348	-	-	348	285

Notes to the Accounts (continued)

C1: Tangible Assets

	Freehold Land and Buildings	Fixtures, Fittings and Equipment	Total
	£	£	£
Cost			
At beginning of the year	251,229	16,050	267,279
Additions	978,283	13,804	992,087
Disposals	(3,288)	-	(3,288)
At the end of the year	1,226,224	29,854	1,256,078
Depreciation			
At beginning of the year	(35,444)	(14,236)	(49,680)
Disposals	3,288	-	3,288
Depreciation	(9,163)	(876)	(10,039)
At the end of the year	(41,319)	(15,112)	(56,430)
Net Book Value at beginning of the year	215,785	1,814	217,600
Net Book Value at end of the year	1,184,906	14,742	1,199,648

C2: Long-Term Investments

<i>All figures in £</i>	Opening Balance	New Investment	Divestment	Gain/Loss on Revaluation	Total
CBF Church of England Investment Fund	210	-	-	(2)	209
Long-Term Investments Total	210	-	-	(2)	209

Notes to the Accounts (continued)

D1: Debtors

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Prepayments and Accrued Income					
Gift Aid Claim	4,462	-	-	4,462	16,300
Church Insurance	1,092	-	-	1,092	1,112
Hall Insurance	1,637	-	-	1,637	1,248
Hall Income	1,200	-	-	1,200	5,918
Other Debtors					
House Deposit	1,913	-	-	1,913	1,913
SNC Expense Claims	577	-	-	577	-
Utility Bills	151	-	-	151	147
Parish Share Rebate	2,000	-	-	2,000	2,163
Debtors Total	13,031	-	-	13,031	28,800

D2: Cash at Bank and in Hand

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
HSBC Current Accounts	94,669	1,833	10,000	106,502	335,539
CCLA Deposit Account	23,722	-	-	23,722	19,365
St Nicolas Centre Deposit Accounts	98	-	0	98	609,319
Cash in Hand	1,574	-	-	1,574	1,959
Cash at Bank and in Hand Total	120,062	1,833	10,000	131,895	966,181

E1: Creditors, Amounts falling due within one year

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Trade Creditors					
Utilities and Telephone	1,400	-	-	1,400	2,308
Other Trade Invoices	280	-	-	280	280
Accruals for Grants Payable	8,352	-	-	8,352	-
Short-Term Repayment of Diocese Loan	22,300	-	-	22,300	-
Taxation and Social Security	(53)	-	-	(53)	(689)
Other Creditors					
Expense Claims	0	-	-	0	1,116
Service Fees	1,916	-	-	1,916	1,299
Pension Contribution	6	-	-	6	18
Photocopier	419	-	-	419	734
Creditors (within one year) Total	34,620	-	-	34,620	5,066

Notes to the Accounts (continued)

E2: Creditors, Amounts falling due after one year

All figures in £

Loan Repayable to Diocese after one year

Creditors (after one year) Total

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	2017 Total
Loan Repayable to Diocese after one year	77,700	-	-	77,700	-
Creditors (after one year) Total	77,700	-	-	77,700	-

F1: Endowment Funds

All figures in £

Pat Dummer Bequest

F1.1

Amos Sharp Fund

F1.2

Total Endowment Funds

	Opening Balance	Income	Expenditure	Transfers	Closing Balance
Pat Dummer Bequest	859,054	1,535	-	(860,589)	-
Amos Sharp Fund	10,000	-	-	-	10,000
Total Endowment Funds	869,054	1,535	-	(860,589)	10,000

F1.1. The bequest was received in 2013 to further the mission of the church. The capital can be expended and the entire balance has been spent on building the St Nicolas Centre.

F1.2. The capital may be used to purchase fixed assets but must be rebuilt to £10,000. Any interest earned is transferred into general funds.

F2: Restricted Income Funds

All figures in £

Sue Watson Memorial Fund

F2.1

Total Restricted Income Funds

	Opening Balance	Income	Expenditure	Transfers	Closing Balance
Sue Watson Memorial Fund	1,833	-	-	-	1,833
Total Restricted Income Funds	1,833	-	-	-	1,833

F2.1. Fund to purchase items visible in the Church.

F3: Unrestricted Funds

All figures in £

Unrestricted

Designated

St Nicolas Centre

Major Repairs Fund

Jubilee Centre, Zambia

Christian Aid

Children's Society

F3.1

Total Unrestricted Funds

	Opening Balance	Income	Expenditure	Transfers	Closing Balance
Unrestricted	261,778	119,711	(190,525)	974,283	1,165,247
Designated					
St Nicolas Centre	55,274	125,900	(32,097)	(117,694)	31,383
Major Repairs Fund	20,000	-	-	4,000	24,000
Jubilee Centre, Zambia	(213)	-	213	-	-
Christian Aid	-	-	-	-	-
Children's Society	-	-	-	-	-
Total Unrestricted Funds	336,839	245,611	(222,409)	860,589	1,220,630

F3.1: Major Repairs Fund

In 2013, the PCC created a Major Repairs fund to set aside monies to cover the expected costs of repairs and maintenance to the fabric of the church and its grounds. The amounts and expected maintenance dates are reviewed on an annual basis.

All figures in £

Roof

Decoration

Other Maintenance

Repairs Fund Total

Year	Forecast Cost	Opening Balance	Addition	Reduction	Closing Balance
2019	15,000	12,000	3,000	-	15,000
2022	6,000	4,000	1,000	-	5,000
	4,000	4,000	-	-	4,000
Repairs Fund Total	25,000	20,000	4,000	-	24,000

Notes to the Accounts (continued)

G1: Support Costs

All figures in £

	Charitable	Fundraising	Governance	Total
Depreciation	-	9,369	-	9,369
Office	6,585	-	41	6,626
Finance	-	-	-	-
IT	2,409	-	-	2,409
Other	281	-	307	588
Total Support Costs	9,274	9,369	348	18,992

G2: Staffing Costs and Remuneration

All figures in £

	2018	2017
Salaries and Wages	23,899	21,096
PAYE Tax and NI	-	(500)
Pension Costs	298	100
Housing Costs	18,296	14,451
Total Staffing Costs	42,493	35,147

G2.1. The average number of employees in the year was 3 (2017: 3).

G2.2. No employees received emoluments over £60,000 during the current or prior year.

G3: Trustee and Staff Remuneration, Related Party Transactions, and Other Transactions

Trustee Remuneration

None of the trustees of the charity were paid any remuneration or received any other benefits from an employment with the charity or a related entity.

Trustee Expenses

The trustees of the charity occasionally incur costs in fulfilling their duties.

In 2018, five trustees reclaimed expenses worth a total of £2,419 and these covered items such as travel, accommodation, working lunches, home group materials, stationery and minor repairs.

Related Party Transactions

There were no related party transactions in the year.

Audit, Independent Examination and Other Financial Service Fees

There were no audit or independent examination fees paid by the charity in the year.

Annual Report and Financial Statements for
St Nicolas Church, Earley PCC

For the year ended 31 December 2018

Charity Registration Number: 1138037

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EARLEY ST NICOLAS

Registered Charity in England and Wales No. 1138037

Annual Report for the year ended 31 December 2018

Administrative Information

St Nicolas Church, Earley is situated on Sutcliffe Avenue in Earley. It is part of the Diocese of Oxford within the Church of England. The correspondence address is St Nicolas Church, Sutcliffe Avenue, Earley, Reading RG6 7JN.

The Parochial Church Council (PCC) was registered as a charity in England and Wales on 15 September 2010, under registration number 1138037.

Trustees

Name	Position	Term	
		Start	End
Revd Neil Warwick	Chairman		left June 2019
Revd Libby Newman	Clergy		
Revd Ben Kautzer	Clergy		left March 2019
Emma Major	Licensed Lay Minister		
Wendy Neale	Vice Chair	2018	2021
John Louth	Churchwarden		2020
Peter Kemm	Churchwarden		2018
Robert Bryce	Churchwarden/Deanery Synod	2018	2020
Elizabeth Fielding	Treasurer	2019	
Peter Jeal	Diocesan Synod Representative		2018
Jenny Bryce	Deanery Synod Member	2017	2020
Elaine Spratling	Deanery Synod Member	2017	2020
Doug Walrond	Deanery Synod Member	2017	2019
Steve Brown	Elected Member	2017	2018
Julia Jones	Elected Member	2016	2018
Julia Jones	Co-opted Member	Sep-19	2020
Jonathan Brindley	Elected Member	2017	2020
Lynn Terrell	Elected Member	2015	2018
Denise Rees	Elected Member	2017	2020
Helen Kenyon	Elected Member	2018	2021
Philip Olney	Elected Member	2019	resigned July 2019
Elizabeth Fielding	Elected Member	2018	2021
Roger Hepburn	Elected Member	2018	2021
Julie Hull	Elected Member	2018	2019
Wendy Neale	Elected Member	2018	2021
David Pooler	Elected Member	2018	2019
Julie Hull	Co-opted Member	2019	2020

Non-Trustee members of PCC

Richard Cox	Treasurer		Dec-18
Helen Brown	Secretary	2019	

The Structure of the PCC

Members of the Parochial Church Council (PCC) are either ex officio or elected at the Annual Parochial Church meeting in accordance with the Church Representation Rules, and are required, by the Parochial Church Council (Powers) Measure 1956, to co-operate with the Minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Our Mission

We are followers of Christ who believe and seek to demonstrate that God is with and for all people.

Our Values

We are God centred

If it wasn't for God we would not be here. We want the character and values of Jesus Christ to be the bedrock of who we are as a church. We have Holy Communion at the heart of our worship where everyone is welcome to receive.

We are open and friendly

We come as we are and anyone else can do the same. We are serious about our faith but don't take ourselves too seriously. We believe God loves and welcomes everyone – we try to do the same.

We are supportive

We try to support people in the good times and the bad. This support may be for a person in our congregation, in the local community or further afield.

We are seeking justice for all

Jesus had a particular connection with people who were living in poverty, outcast or marginalised. We aim to follow his example by working directly, with charities and with communities for a fairer world.

Financial Review of the Year

The financial focus in 2018 was on the completion and opening of the St Nicolas Centre. With total spend of more than £1.2m this has had a significant impact on the financial statements and also the cash position of the church.

Total "Net Income" in the year was £25k for 2018, down from £27k in 2017. Both income and expenditure increased significantly in the year due to fundraising efforts and build costs respectively, but this will settle down to more normal values in the 2019 and 2020 accounts.

Income in 2018 was £247k, £59k more than in 2017. A number of grants were received towards the St Nicolas Centre, totaling £75k in 2018 but this was offset by a reduction in income from Standing Orders of £8k and Charitable Activities of £5k.

Expenditure in 2018 reached £222k, an increase of £55k on last year. This included the one-off cost of hiring the temporary hall while building work was ongoing (c. £51k) and an increase in depreciation costs of £3k. Most other costs were largely similar to the 2017 costs.

The depreciation charge for the new St Nicolas Centre was £6k in 2018; this equated to the final 3 months of the year when the centre was in use. A full year charge in 2019 will therefore be at least £24k, and this level of expenditure will continue each year until 2068. It is important to note that this is just an accounting entry; it will not affect the church's cash balances. Depreciation allows us to match the total costs of the building over a long period of time against income that we will receive in those future years, rather than booking a £1.2m loss in 2018.

Cash outflows were significant in 2018 due to the building costs of the St Nicolas Centre, with a net outflow of £834k. In early 2018, the PCC agreed with the Diocese to borrow £100k as a short-term loan to cover any shortfall in the fundraising for the new Centre. The loan was drawn down in June 2018 and is repayable over a five year period, the first repayment having been made in January 2019. This loan gives the PCC a little breathing space to finish raising cash to pay for the build.

Stripping out St Nicolas Centre activity, the church had a cash outflow of between £5k and £10k. At the end of 2018, the unrestricted "Net Current Assets" of the church were only £98k. This is our cash balance less what we owe other people in 2019 plus what other people owe us in 2019. We still owe our builders approximately 40k in early 2019 and £24k is also set aside for the Major Repairs Fund. This will leave unrestricted current assets of only £34k which will need to be used to pay off the remainder of the Diocesan Loan of £78k. This ultimately means that we need to generate positive cash(in)flows of at least £100k over the next four to five years to be able to pay off the loan and maintain a safe level of cash. This equates to generating positive cashflow of £20k to £25k per year, an improvement of £25k to £35k over the result from 2018.

To summarise, the church now has a fantastic building to share with the community which will help generate significant income in the future, but must now focus heavily on generating enough cash to enable the Diocesan Loan to be repaid and have enough cash to operate both the Church and the St Nicolas Centre.

Statement of Financial Activities (SOFA)

		2018				2017
All figures in £	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Income and Endowments from:						
Donations and Legacies	A1	219,519	-	-	219,519	150,111
Charitable Activities	A2	22,830	-	-	22,830	28,355
Other Trading Activities	A3	3,152	-	-	3,152	4,022
Investments	A4	110	-	1,535	1,645	5,613
Other		-	-	-	-	-
Total Income and Endowments		245,611	-	1,535	247,146	188,101
Expenditure on:						
Raising Funds	B1	23,031	-	-	23,031	25,267
Charitable Activities	B2	199,028	-	-	199,028	141,861
Other	B3	348	-	-	348	285
Total Expenditure		222,407	-	-	222,407	167,412
Net Gains/(Losses) on Investments		(2)	-	-	(2)	6,386
Net Income/(Expenditure)		23,202	-	1,535	24,737	27,075
Transfers between Funds		860,589	-	(860,589)	-	-
Other Recognised Gains/(Losses)						
Gains/(Losses) on Revaluation of Fixed Assets		-	-	-	-	-
Net Movement in Funds		883,791	-	(859,054)	24,737	27,075
Reconciliation of Funds:						
Total Funds brought forward		336,839	1,833	869,054	1,207,726	1,180,651
Total Funds carried forward		1,220,630	1,833	10,000	1,232,463	1,207,726

- ♦ The statement of financial activities includes all gains and losses recognised in the year.
- ♦ All income and expenditure derives from continuing activities.

Balance Sheet

		2018				2017
All figures in £	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Fixed Assets:						
Tangible Assets	C1	1,199,648	-	-	1,199,648	217,600
Long Term Investments	C2	209	-	-	209	210
Total Fixed Assets		1,199,857	-	-	1,199,857	217,810
Current Assets:						
Debtors	D1	13,031	-	-	13,031	28,800
Cash at Bank and in Hand	D2	120,062	1,833	10,000	131,895	966,181
Total Current Assets		133,093	1,833	10,000	144,926	994,982
Liabilities:						
Creditors: Amounts falling due within a year	E1	(34,620)	-	-	(34,620)	(5,066)
Net Current Assets or Liabilities		98,473	1,833	10,000	110,306	989,916
Total Assets less Current Liabilities		1,298,330	1,833	10,000	1,310,163	1,207,726
Creditors: Amounts falling due after one year	E2	(77,700)	-	-	(77,700)	-
Provisions for Liabilities		-	-	-	-	-
Total Net Assets or Liabilities		1,220,630	1,833	10,000	1,232,463	1,207,726
The Funds of the Charity:						
Endowment Funds	F1				10,000	869,054
Restricted Income Funds	F2				1,833	1,833
Unrestricted Funds	F3				1,220,630	336,839
Total Charity Funds					1,232,463	1,207,726

Approved by the Parochial Church Council on 17th October 2019

Wendy Neale (Acting PCC Chair)

John Louth (Churchwarden)

Cashflow Statement

All figures in £	Note	2018	2017
Cash Flows from Operating Activities:			
Net Cash provided by (used) Operating Activities	H1	56,156	19,059
Cash Flows from Investing Activities			
Dividends, interest and rents from investments		1,645	5,613
Proceeds from the sale of Property, Plant & Equipment		-	-
Purchase of Property, Plant & Equipment		(992,087)	(168,877)
Proceeds from Sale of Investments		-	536,830
Purchase of Investments		-	-
Net Cash provided by (used in) Investing Activities		(990,442)	373,566
Cash Flows from Financing Activities			
Repayments of Borrowing		-	-
Cash Inflows from New Borrowing		100,000	-
Receipt of Endowment		-	-
Net Cash Provided by (used in) Financing Activities		100,000	-
Change in Cash & Cash Equivalents in the Period		(834,286)	392,624
Cash at the Beginning of the Reporting Period	H2	966,181	573,557
Cash at the End of the Reporting Period	H2	131,895	966,181

H1: Reconciliation of Net Income/(Expenditure) to Net Cash Flow from Operating Activities

All figures in £	2018	2017
Net Income/(Expenditure) for the Reporting Period (as per the Statement of Financial Activities)	24,737	27,075
Adjustments for:		
Depreciation Charges	10,039	6,901
(Gains)/Losses on Investments	2	(6,386)
Dividends, Interest and Rents from Investments	(1,645)	(5,613)
Loss/(Profit) on the Sale/Disposal of Fixed Assets	-	4,014
(Increase)/Decrease in Debtors	15,769	(7,743)
Increase/(Decrease) in Creditors	7,254	811
Net Cash Provided by (used in) Operating Activities	56,156	19,059

H2: Analysis of Cash & Cash Equivalents

All figures in £	2018	2017
Cash in Hand	131,895	966,181
Notice Deposits (less than 3 Months)	-	-
Overdraft Facility Repayable on Demand	-	-
Total Cash & Cash Equivalents	131,895	966,181

1. Accounting Policies

1.01. Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011.

The PCC consider that there are no material uncertainties about the church's ability to continue as a going concern.

1.02. Funds structure

In 2013, the Vicar and Churchwardens received a bequest from Pat Dummer for £1m which is held as an expendable endowment fund. The trustees have decided to use the bequest to fund the building of the St Nicolas Centre, an exciting replacement for the ageing hall building. When expenditure occurs for the St Nicolas Centre, funds will be transferred from Endowment to Unrestricted to match the expenditure in the year. The Endowment was fully consumed in 2018.

The PCC has a second endowment, the Amos Sharp Fund, which can be used to purchase fixed assets for the Church. The capital sum of the endowment must be maintained in the long-term at the value of £10k.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. The main restricted fund is the Sue Watson Memorial Fund which is to be used to purchase items visible in the church. In previous financial years, funds collected at events to be passed on to other charities were classified as restricted funds but these are now accounted for under designated funds.

Unrestricted income funds comprise those funds which the PCC are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the PCC, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in notes F1 to F4.

1.03. Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

1.04. Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note 1.07 below.

Parish Share is accounted for when due to be paid.

Notes to the Accounts (continued)

1.04. Expenditure recognition (continued)

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Trust.

1.05. Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

1.06. Allocation of support and governance costs

Support and governance costs are analysed in note G1. Governance costs are made up of costs relating to PCC meetings and training for PCC members and trustee insurance. Most support costs are allocated wholly to one category, apart from the cost of the Assistant Administrator which is split evenly between Charitable Activities and Fundraising.

1.07. Costs of raising funds

The costs of raising funds include depreciation, maintenance and running of the hall and any direct costs attributable to fundraising events or fundraising activities.

1.08. Charitable activities

Charitable activities include the cost of the Parish share, staffing the Parish Office, maintaining and heating the church, and providing church services.

1.09. Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost.

Depreciation is charged on assets on a straight-line basis over their estimated useful life as follows:

- o Furniture, fixtures, fittings and equipment: 5 years
- o Improvements to the Fabric of Buildings: 8 Years
- o Church Hall: 50 years

1.10. Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

1.11. Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

1.12. Pensions

The charity participates in a defined contribution pensions scheme, administered by Nest. Contributions in respect of this scheme are charged to the Statement of Financial Activities for the year in which they are payable. Timing differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

Notes to the Accounts (continued)

A1: Donations & Legacies

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Income from Standing Orders	70,763	-	-	70,763	78,680
Income from Envelopes	4,983	-	-	4,983	4,825
Donations to the Plate	3,404	-	-	3,404	3,646
Other Donations	40,716	-	-	40,716	38,886
Special Appeals	271	-	-	271	645
Grants	75,090	-	-	75,090	-
Legacies	-	-	-	-	-
Gift Aid Recovered	24,292	-	-	24,292	23,430
Total Income from Donations & Legacies	219,519	-	-	219,519	150,111

A2: Charitable Activities

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Income from Renting the Hall and Church	21,757	-	-	21,757	22,977
Church Fees	865	-	-	865	1,510
Coffee	25	-	-	25	-
Miscellaneous	183	-	-	183	3,868
Total Income from Charitable Activities	22,830	-	-	22,830	28,355

A3: Other Trading Activities

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Fundraising Events	2,503	-	-	2,503	3,302
Fundraising Activities	320	-	-	320	634
Income from Rental of Property and Land	75	-	-	75	75
Bookstall	254	-	-	254	12
Total Income from Other Trading Activities	3,152	-	-	3,152	4,022

A4: Investments

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Bank Interest	110	-	1,535	1,645	5,613
Total Income from Investments	110	-	1,535	1,645	5,613

Notes to the Accounts (continued)

B1: Raising Funds

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Hall Expenditure					
Depreciation	9,369	-	-	9,369	5,942
Office Administration	-	-	-	-	2,950
Cleaning	2,420	-	-	2,420	3,169
Utilities	4,589	-	-	4,589	2,609
Insurance	3,692	-	-	3,692	3,941
Repairs	465	-	-	465	478
Telephone	-	-	-	-	25
Fixed Asset Disposals	-	-	-	-	4,014
Advertising	664	-	-	664	-
Other	536	-	-	536	1,065
Hall Expenditure Total	21,734	-	-	21,734	24,191
Events	17	-	-	17	1,012
Other	411	-	-	411	64
Total Expenditure on Raising Funds	23,031	-	-	23,031	25,267

Notes to the Accounts (continued)

B2: Charitable Activities

<i>All figures in £</i>	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Parish Share	67,583	-	-	67,583	67,143
Staffing Costs	40,074	-	-	40,074	29,373
Training Costs	285	-	-	285	569
Travel Expenses	698	-	-	698	1,171
Building & Maintenance					
Church	1,425	-	-	1,425	876
Hall	53,673	-	-	53,673	6,644
Office	-	-	-	-	-
Grounds	1,474	-	-	1,474	2,473
Miscellaneous	1,596	-	-	1,596	387
Buildings & Maintenance Total	58,168	-	-	58,168	10,379
Church Running Costs					
Cleaning	1,968	-	-	1,968	1,454
Utilities	2,785	-	-	2,785	5,355
Insurance	1,430	-	-	1,430	1,397
IT	2,409	-	-	2,409	1,591
Support Costs	5,985	-	-	5,985	5,548
Bank Charges	72	-	-	72	60
Subscriptions	-	-	-	-	-
Church Running Costs Total	14,648	-	-	14,648	15,405
Marketing	808	-	-	808	772
Church Service Costs					
Altar Requisites	928	-	-	928	740
Flowers	1,553	-	-	1,553	1,533
Organ Tuning	240	-	-	240	576
Materials	48	-	-	48	316
Food	164	-	-	164	253
Miscellaneous	1,131	-	-	1,131	1,141
Church Service Costs Total	4,063	-	-	4,063	4,559
Grants / Outward Giving	11,564	-	-	11,564	11,259
Church Groups	1,137	-	-	1,137	1,231
Total Expenditure on Charitable Activities	199,028	-	-	199,028	141,861

B3: Other Costs

<i>All figures in £</i>	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Governance	348	-	-	348	285
Other	-	-	-	-	-
Other Costs Total	348	-	-	348	285

Notes to the Accounts (continued)

C1: Tangible Assets

	Freehold Land and Buildings	Fixtures, Fittings and Equipment	Total
	£	£	£
Cost			
At beginning of the year	251,229	16,050	267,279
Additions	978,283	13,804	992,087
Disposals	(3,288)	-	(3,288)
At the end of the year	1,226,224	29,854	1,256,078
Depreciation			
At beginning of the year	(35,444)	(14,236)	(49,680)
Disposals	3,288	-	3,288
Depreciation	(9,163)	(876)	(10,039)
At the end of the year	(41,319)	(15,112)	(56,430)
Net Book Value at beginning of the year	215,785	1,814	217,600
Net Book Value at end of the year	1,184,906	14,742	1,199,648

C2: Long-Term Investments

<i>All figures in £</i>	Opening Balance	New Investment	Divestment	Gain/Loss on Revaluation	Total
CBF Church of England Investment Fund	210	-	-	(2)	209
Long-Term Investments Total	210	-	-	(2)	209

Notes to the Accounts (continued)

D1: Debtors

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Prepayments and Accrued Income					
Gift Aid Claim	4,462	-	-	4,462	16,300
Church Insurance	1,092	-	-	1,092	1,112
Hall Insurance	1,637	-	-	1,637	1,248
Hall Income	1,200	-	-	1,200	5,918
Other Debtors					
House Deposit	1,913	-	-	1,913	1,913
SNC Expense Claims	577	-	-	577	-
Utility Bills	151	-	-	151	147
Parish Share Rebate	2,000	-	-	2,000	2,163
Debtors Total	13,031	-	-	13,031	28,800

D2: Cash at Bank and in Hand

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
HSBC Current Accounts	94,669	1,833	10,000	106,502	335,539
CCLA Deposit Account	23,722	-	-	23,722	19,365
St Nicolas Centre Deposit Accounts	98	-	0	98	609,319
Cash in Hand	1,574	-	-	1,574	1,959
Cash at Bank and in Hand Total	120,062	1,833	10,000	131,895	966,181

E1: Creditors, Amounts falling due within one year

All figures in £

	2018				2017
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
Trade Creditors					
Utilities and Telephone	1,400	-	-	1,400	2,308
Other Trade Invoices	280	-	-	280	280
Accruals for Grants Payable	8,352	-	-	8,352	-
Short-Term Repayment of Diocese Loan	22,300	-	-	22,300	-
Taxation and Social Security	(53)	-	-	(53)	(689)
Other Creditors					
Expense Claims	0	-	-	0	1,116
Service Fees	1,916	-	-	1,916	1,299
Pension Contribution	6	-	-	6	18
Photocopier	419	-	-	419	734
Creditors (within one year) Total	34,620	-	-	34,620	5,066

Notes to the Accounts (continued)

E2: Creditors, Amounts falling due after one year

All figures in £

Loan Repayable to Diocese after one year

Creditors (after one year) Total

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	2017 Total
Loan Repayable to Diocese after one year	77,700	-	-	77,700	-
Creditors (after one year) Total	77,700	-	-	77,700	-

F1: Endowment Funds

All figures in £

Pat Dummer Bequest

F1.1

Amos Sharp Fund

F1.2

Total Endowment Funds

	Opening Balance	Income	Expenditure	Transfers	Closing Balance
Pat Dummer Bequest	859,054	1,535	-	(860,589)	-
Amos Sharp Fund	10,000	-	-	-	10,000
Total Endowment Funds	869,054	1,535	-	(860,589)	10,000

F1.1. The bequest was received in 2013 to further the mission of the church. The capital can be expended and the entire balance has been spent on building the St Nicolas Centre.

F1.2. The capital may be used to purchase fixed assets but must be rebuilt to £10,000. Any interest earned is transferred into general funds.

F2: Restricted Income Funds

All figures in £

Sue Watson Memorial Fund

F2.1

Total Restricted Income Funds

	Opening Balance	Income	Expenditure	Transfers	Closing Balance
Sue Watson Memorial Fund	1,833	-	-	-	1,833
Total Restricted Income Funds	1,833	-	-	-	1,833

F2.1. Fund to purchase items visible in the Church.

F3: Unrestricted Funds

All figures in £

Unrestricted

Designated

St Nicolas Centre

Major Repairs Fund

Jubilee Centre, Zambia

Christian Aid

Children's Society

F3.1

Total Unrestricted Funds

	Opening Balance	Income	Expenditure	Transfers	Closing Balance
Unrestricted	261,778	119,711	(190,525)	974,283	1,165,247
Designated					
St Nicolas Centre	55,274	125,900	(32,097)	(117,694)	31,383
Major Repairs Fund	20,000	-	-	4,000	24,000
Jubilee Centre, Zambia	(213)	-	213	-	-
Christian Aid	-	-	-	-	-
Children's Society	-	-	-	-	-
Total Unrestricted Funds	336,839	245,611	(222,409)	860,589	1,220,630

F3.1: Major Repairs Fund

In 2013, the PCC created a Major Repairs fund to set aside monies to cover the expected costs of repairs and maintenance to the fabric of the church and its grounds. The amounts and expected maintenance dates are reviewed on an annual basis.

All figures in £

Roof

Decoration

Other Maintenance

Repairs Fund Total

Year	Forecast Cost	Opening Balance	Addition	Reduction	Closing Balance
2019	15,000	12,000	3,000	-	15,000
2022	6,000	4,000	1,000	-	5,000
	4,000	4,000	-	-	4,000
Repairs Fund Total	25,000	20,000	4,000	-	24,000

Notes to the Accounts (continued)

G1: Support Costs

All figures in £

Depreciation
Office
Finance
IT
Other

Total Support Costs

Charitable	Fundraising	Governance	Total
-	9,369	-	9,369
6,585	-	41	6,626
-	-	-	-
2,409	-	-	2,409
281	-	307	588
9,274	9,369	348	18,992

G2: Staffing Costs and Remuneration

All figures in £

Salaries and Wages
PAYE Tax and NI
Pension Costs
Housing Costs

Total Staffing Costs

2018	2017
23,899	21,096
-	(500)
298	100
18,296	14,451
42,493	35,147

G2.1. The average number of employees in the year was 3 (2017: 3).

G2.2. No employees received emoluments over £60,000 during the current or prior year.

G3: Trustee and Staff Remuneration, Related Party Transactions, and Other Transactions

Trustee Remuneration

None of the trustees of the charity were paid any remuneration or received any other benefits from an employment with the charity or a related entity.

Trustee Expenses

The trustees of the charity occasionally incur costs in fulfilling their duties.

In 2018, five trustees reclaimed expenses worth a total of £2,419 and these covered items such as travel, accommodation, working lunches, home group materials, stationery and minor repairs.

Related Party Transactions

There were no related party transactions in the year.

Audit, Independent Examination and Other Financial Service Fees

There were no audit or independent examination fees paid by the charity in the year.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

St Nicolas Church, Earley PCC

On accounts for the year
ended

31 December 2018

Charity no
(if any)

1138037

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31st December 2018**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14th Oct 2019

Name:

R A Sedgwick

Relevant professional
qualification(s) or body
(if any):

FCA. Fellow of the Institute of Chartered Accountants of England and Wales

Address:

42 Gloucester Avenue, Shinfield, Reading, RG2 9GA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None