

TRUSTEE'S ANNUAL REPORT FOR THE PERIOD
01 JULY 2018 TO 30 JUNE 2019

CHARITY NAME: **BAILIFF BRIDGE COMMUNITY CENTRE LTD**

OTHER NAME CHARITY
KNOWN BY:

BBCC

REGISTERED CHARITY NO: 1139333

COMPANY NO: 06921373

PRINCIPAL ADDRESS: VICTORIA ROAD, BRIGHOUSE, WEST YORKSHIRE, HD6 4DX

NAMES OF CHARITY TRUSTEES WHO MANAGE THE CHARITY:

Trustee name	Office	Company Director
DOREEN LEVER	TREASURER	DIRECTOR
MAREA HOLT	SECRETARY	DIRECTOR
JAMES HOLT		
JANETTE LEVER-BACKHOUSE		
MARK FEASEY		
GRAHAM ATKINSON		

NAMES AND ADDRESSES OF ADVISORS

Type of advisor	Name	Address
Accountant	Taylor, Croft & Winder	PO Box 403, Wakefield, West Yorkshire, WF1 2WT
Bank	Yorkshire Bank	Bradford Road, Brighouse, West Yorkshire, HD6 1RN

GOVERNING DOCUMENT

Private company limited by guarantee:

Memorandum and Articles of Association for a Charitable company not having a share Capital
Passed 17th November 2010

Directors appointed as per Companies Act 2006

Trustees are appointed after Committee approval

Additional Governance issues:

Child Protection policy and Vulnerable Adults policy in place

BBCC is a member of Community Matters - which provides helpful advice.

BBCC works closely with West Yorkshire Police

All trustees give their time voluntarily and receive no remuneration or other benefits.

OBJECTIVES AND ACTIVITIES

The objectives of the association are to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the further objective of improving the conditions of life for the inhabitants of Bailiff Bridge and the surrounding neighbourhood.

MAIN ACTIVITIES

The two halls are hired out to various groups: 'Rainbows', Scouts and Rangers plus a 'Cheer leaders' group for the children in the area.

A 'seniors' band hold weekly practice sessions

A 'Sew & Sew' group meet weekly for all ages to attend

There are weekly Social Dancing, Yoga, Keep Fit and Pilates classes that cater for all age groups.

The halls are also used for children's parties, birthdays, anniversaries, Christening parties and weddings.

Annual General Meetings are held for local associations. There are weekly Slimming World and Weight Watchers groups and an AA group

Regular seminars: eg Crime Prevention and Anti-Social Behaviour seminars with West Yorkshire

Police: safety seminars with Fire Brigade in which children from local high schools have participated.

Voluntary work/litter picking is carried out to maintain and keep tidy the grounds, the local Memorial Park and the village centre.

MAIN COMMUNITY FUNCTIONS/EVENTS IN 2018/19

AUTUMN 2018: 'Real Ale' Festival – Charity fundraiser for 2 local Hospices
Children's Halloween party
Annual Remembrance Service in Memorial Park


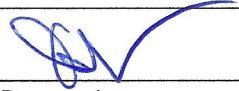
WINTER 2018/19: Children's Christmas Party

SPRING 2019: Music Festival in the grounds to raise funds for Children's Christmas Party

DECLARATION:

The Trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees:

Signature		
Full name	Marea Holt	Doreen Lever
Position	Secretary	Treasurer
Date	28/10/2019	28/04/2019

BAILIFF BRIDGE COMMUNITY CENTRE LIMITED

Report and Accounts

Year Ended

30TH JUNE 2019

Company No. 6921373 (England and Wales)

Prepared by: Taylor Croft & Winder
P.O. BOX 403 WAKEFIELD WF1 2WT

BAILIFF BRIDGE COMMUNITY CENTRE LIMITED

COMPANY INFORMATION

DIRECTORS

D. Lever
M. Holt

COMPANY NUMBER

6921373 (England & Wales)

REGISTERED OFFICE

Broadacres,
Bailiff Bridge Community Centre,
Bailiff Bridge,
Brighouse,
West Yorkshire.

REPORTING ACCOUNTANTS

Taylor Croft & Winder
Chartered Accountants
P.O Box 403
Wakefield
West Yorkshire
WF1 2WT

BAILIFF BRIDGE COMMUNITY CENTRE LIMITED

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Directors' Report

Accountants' Report

Profit and Loss Account

Balance Sheet

Notes to the Financial Statements

The following pages do not form part of the
statutory accounts:-

Profit and Loss Account and Schedules

RAILIFF BRIDGE COMMUNITY CENTRE LIMITED

(COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

DIRECTORS' REPORT FOR THE YEAR ENDED 30TH JUNE 2019

The directors present their report and the financial statements for the year ended 30th June, 2019.

PRINCIPAL ACTIVITY

The company's principal activity is that of the provision of Community Services.

DIRECTORS

The directors who served during the year were as follows:-

D. Lever
M. Holt

REPORTING ACCOUNTANTS

The reporting accountants, Taylor, Croft & Winder, will be proposed for reappointment.

The above report has been prepared in accordance with the small companies regime of the Companies Act 2006, and has been approved by the board on the 21 August, 2019 and signed on its behalf.

.....
D. Lever
Director

DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the directors' report, the strategic report and the accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under the law the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted

Accountancy Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting policies have been followed, subject to any material
- * presume that the company will continue in business.
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Chartered Accountant's Report to the Board of Directors on the preparation of the
unaudited statutory accounts of Bailiff Bridge Community Centre Ltd for the
year ended 30th June 2019

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Bailiff Bridge Community Centre Limited for the year ended 30th June 2019 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to the Board of Directors of Bailiff Bridge Community Centre Limited, as a body, in accordance with the terms of our engagement letter dated 3rd January 2016. Our work has been undertaken solely to prepare for your approval the accounts of Bailiff Bridge Community Centre Limited and state those matters that we have agreed to state to the Board of Directors of Bailiff Bridge Community Centre Limited, as a body, in this report in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Bailiff Bridge Community Centre Limited and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Bailiff Bridge Community Centre Limited has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit/[loss] of Bailiff Bridge Community Centre Limited. You consider that Bailiff Bridge Community Centre Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of Bailiff Bridge Community Centre Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Signature.....



D.A. Taylor Taylor Croft & Winder
Chartered Accountants
PO Box 403
Wakefield
West Yorkshire
WF1 2WT

Date 21 August 2019

BAILIFF BRIDGE COMMUNITY CENTRE LIMITED

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 30TH JUNE 2019

	<u>Notes</u>	<u>2018</u>	<u>2019</u>
<u>TURNOVER</u>			
		86,694	81,727
Cost of Sales		<u>28,096</u>	<u>25,548</u>
<u>GROSS PROFIT</u>		58,598	56,179
Administrative Expenses		<u>57,566</u>	<u>60,278</u>
<u>PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION</u>		1,032	(4,099)
<u>TAXATION ACTIVITIES</u>	5	0	0
<u>PROFIT/(LOSS) ON ORDINARY ACTIVITIES</u>		<u>1,032</u>	<u>(4,099)</u>
<u>RETAINED PROFIT BROUGHT FORWARD</u>		12,037	13,069
<u>RETAINED PROFIT CARRIED FORWARD</u>		<u>13,069</u>	<u>8,970</u>

BAILIFF BRIDGE COMMUNITY CENTRE LIMITED

SCHEDULES TO PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 30TH JUNE 2019

	<u>2018</u>	<u>2019</u>
Fees and Expenses		
Cleaning, Postages and Incidentals	1,960	2,021
Insurances	5,072	5,352
Rates, Electricity and Water	1,091	1,142
Repairs and Maintenance	8,902	8,505
Consultancy Charges	1,080	3,715
Telephone	31,008	31,038
Depreciation on Furniture, Fittings and Equipment	1,218	1,624
	7,235	6,881
	<u>57,666</u>	<u>60,278</u>

BAILIFF BIDGE COMMUNITY CENTRE LIMITED

BALANCE SHEET

AS AT 30TH JUNE 2019


<u>FIXED ASSETS</u>	<u>Notes</u>	<u>2018</u>	<u>2019</u>
Tangible Assets	2	170,000	170,000
<u>CURRENT ASSETS</u>			
Stocks	3	1,592	2,323
Cash at Bank		43,705	38,353
		<u>45,297</u>	<u>40,676</u>
<u>CREDITORS</u> - amounts falling due within one year	4	<u>(3,682)</u>	<u>(3,160)</u>
<u>NET CURRENT ASSETS</u>		41,615	37,516
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>		<u>211,615</u>	<u>207,516</u>
<u>CAPITAL AND RESERVES</u>			
Capital Reserve		198,546	198,546
Profit and Loss Account		13,069	8,970
<u>MEMBERS' FUNDS</u>	6	<u>211,615</u>	<u>207,516</u>

For the year ended 30th June, 2019 the company was entitled to exemption from audit under section 477 Companies Act 2006 relating to small companies.

Directors' responsibilities:

- * the members have not required the company to obtain an audit of its accounts for the year in accordance with section 476
- * the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to respect to accounting records and the preparation of accounts
- * these accounts have been prepared in accordance with the provisions applicable to companies subject to the the small companies' regime of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the board of directors on 21 August 2019 and were signed on its behalf by:


.....
D. LEVER
Director

BAILIFF BRIDGE COMMUNITY CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2019

1 ACCOUNTING POLICIES

(a) Basis of preparation of financial statements

The financial statements are prepared under the historical cost convention in accordance with the Financial Reporting Standard to Smaller Entities, and include the results of the company's operations which are described in the Directors' Report and all of which are continuing. The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

(b) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost.

Depreciation is provided at 5% straight line basis so as to write off the cost over their expected useful life.

(c) Stocks

Stocks are valued at cost.

(d) Taxation

The Club is treated for Corporation Tax purposes as being mutually trading and is not liable for Corporation Tax on any Trading Profits it makes. Any charge to Corporation Tax is based on Investment Income for the year.

2 TANGIBLE FIXED ASSETS

COST

At 1st July, 2018	
Additions	238,761
At 30th June, 2019	<u>6,881</u>
	<u>245,642</u>

**Fixtures,
Fittings and
Equipment**

DEPRECIATION

At 1st July, 2018	
Charge for year	68,761
At 30th June, 2019	<u>6,881</u>
	<u>75,642</u>

NET BOOK VALUES

At 30th June, 2019	<u>170,000</u>
At 30th June, 2018	<u>170,000</u>

3	<u>STOCKS</u> - Goods for Resale	<u>1,592</u>	<u>2,323</u>
4	<u>CREDITORS</u> - amounts falling due within one year:-	<u>2018</u>	<u>2019</u>
	Trade Creditors	<u>3,682</u>	<u>3,160</u>

5 TAXATION

The Company is not liable to Corporation Tax on the surplus arising from mutual trading from its own members. The Company is, however, liable to Corporation Tax on its investment income.

U.K. Current year Corporation Tax on Investment Income.	<u>0</u>	<u>0</u>
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6 MEMBERS' FUNDS

Capital Reserve	198,546	198,546
Profit and Loss Accounts	<u>13,069</u>	<u>8,970</u>
Balance at 30th June, 2019	<u>211,615</u>	<u>207,516</u>

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It is your duty to ensure that Bailiff Bridge Community Centre Limited has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit/[loss] of Bailiff Bridge Community Centre Limited. You consider that Bailiff Bridge Community Centre Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of Bailiff Bridge Community Centre Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Signature.....

D.A. Taylor Taylor Croft & Winder
Chartered Accountants
PO Box 403
Wakefield
West Yorkshire
WF1 2WT

Date 21 August 2019