



# Trustees' Annual Report for the period

Period start date				Period end date		
From	1st	April	2018	To	31st	March 2019

## Section A

## Reference and administration details

Charity name	Wanstead and Woodford Migrant Support
Other names charity is known by	WWMS
Registered charity number (if any)	1172757
Charity's principal address	Broadmead Baptist Church 357 Chigwell Rd Woodford Postcode IG8 8PE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Blackwood	Chairman		
2	Piotr Przepiora			
3	Kevin Rennie	Treasurer		
4	Vivien Sanders			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Andrew Viggers

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by other Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is:

To relieve poverty among refugees, asylum seekers, migrant workers and their dependants living in the London Boroughs of Redbridge, Newham, Waltham Forest, Havering and Barking and Dagenham and the County of Essex by providing interpreting/translating/advocacy/health/housing advice.

Motivated by Christian faith, Wanstead and Woodford Migrant Support is actively opposed to discrimination in society. Wanstead and Woodford Migrant Support is committed to serving all people, including those of all religious faith

and those of none.

Immigration: WWMS currently provides free legal advice and representation on immigration matters at OISC (Office of the Immigration Services Commissioner) Level 3. It assists clients in regularising their immigration status. WWMS provides initial advice and an advocacy service, representing clients in their applications to the Home Office and in appeals to the First-Tier Tribunal of the Immigration and Asylum Chamber.

Housing: WWMS provides free legal advice and support with homelessness applications

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

WWMS has assisted clients in making a number of successful applications to the Home Office.

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

WWMS currently has no policy on reserves

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

WWMS was founded and established in 2017. The principal funding for the charity during the first two years of operation has been a grant from the London Community Foundation. This has been used to cover start-up costs as well as ongoing operational expenses.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

*Kew Rennie*

*Chloe Blackwood*

**Full name(s)**

*Kew Rennie*

*Chloe Blackwood*

**Position (eg Secretary, Chair, etc)**

*Treasurer*

*Chair*

**Date**

*14/10/19*



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wanstead and Woodford Migrant Support

1172757

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2018

To

31/03/2019

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	800		-	800	
Refund	34	-	-	34	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>834</b>	<b>-</b>	<b>-</b>	<b>834</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>834</b>	<b>-</b>	<b>-</b>	<b>834</b>	<b>-</b>
<b>A3 Payments</b>					
Redbridge Council for Voluntary Services	-	85	-	85	-
Advice UK	-	127	-	127	-
Rent	-	500	-	500	-
IT	-	179	-	179	-
Indemnity Insurance	-	373	-	373	-
Internet hosting	-	111	-	111	-
Stationery	-	56	-	56	-
Mobile phone	-	30	-	30	-
Training	-	171	-	171	-
Postage	-	14	-	14	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>1,646</b>	<b>-</b>	<b>1,646</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>-</b>	<b>1,646</b>	<b>-</b>	<b>1,646</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>834</b>	<b>- 1,646</b>	<b>-</b>	<b>- 812</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>1,310</b>	<b>-</b>	<b>1,310</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>834</b>	<b>- 336</b>	<b>-</b>	<b>498</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Co-Op Charity Bank Account	-	498	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	498	-

(agree balances with receipts and payments account(s))

[illegible]

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on  
behalf of all the trustees

**Signature**

Print Name

Date of approval

Blackwood  
D. D.

CHIEF BLACKWOOD  
KEVIN RENNIE

24.10.19  
14/10/19