

BRIDPORT CHRISTIAN FELLOWSHIP

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REPORT & ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2019

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Stewardship  
1 Lamb's Passage  
London EC1Y 8AB

**BRIDPORT CHRISTIAN FELLOWSHIP**  
**FOR THE YEAR ENDED 31 MARCH 2019**

**LEGAL & ADMINISTRATIVE DETAILS**

ADDRESS FOR CORRESPONDENCE	4-5 Kings Square East Street Bridport Dorset DT6 3QE
GOVERNING DOCUMENT	Declaration of Trust dated 2 April 1991 Registered charity No 1002844
TRUSTEES	Jackie Webb Ray Dobson (to Jan 2019) Derek Finch                      Secretary Grant Butcher                  Treasurer Carrie Swaddling
BANKERS	Lloyds Bank plc Dorchester
INDEPENDENT EXAMINER	Fiona Green ACA Stewardship 1 Lamb's Passage London EC1Y 8AB

**INDEX**

Page 1	Legal & Administrative Details
Pages 2-3	Trustees' Report
Page 4	Independent Examiner's Report
Page 5	Receipts and Payments Account
Page 6	Statement of Assets & Liabilities
Pages 7-8	Notes to the Accounts

**BRIDPORT CHRISTIAN FELLOWSHIP**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2019**

The Trustees have pleasure in submitting the Report and Accounts for the year 2018-2019 as follows

**Objects of the charity**

The charitable objects of the Fellowship are the proclamation of the Christian Gospel as contained in the Holy Bible recognising Jesus as our Saviour and Lord, and bringing people to know Jesus by both public and personal witness.

The charitable objects are realised through activities designed to build up the church. These include: Regular worship services; Prayer meetings; Clubs for young people and children which are open to church and non-church attendees; House Groups and Bible Study groups as a basis for mutual care and support; Outreach activities in Bridport town square throughout the year, and especially at Christian festivals as a public witness.

**Outward Giving**

We recognise a responsibility to support other Christian and charitable works world-wide, and therefore it is a policy of the Trust to provide financial support to causes that are judged as deserving by an appointed Giving Committee, the work of which is overseen by the Trustees. We aim to give away about twenty per cent of our total income received from offerings and tax reclaimed on those offerings. Approximately fifty per cent of our outward giving is applied to overseas beneficiaries, the balance is applied within the UK.

**Government**

Responsibility for policy setting and the operating decisions of the Charity rest with the Trustees who meet regularly to direct and monitor the activities of the Trust.

Responsibility for the spiritual direction of the church rests with the Eldership Team.

New Trustees are appointed by the Elders of the church and approved by the existing Trustees.

At the commencement of the year the Trustees were Messrs Ray Dobson, Derek Finch, Grant Butcher, Mrs Carrie Swaddling and Ms Jackie Webb.

During the year our Founding Elder Ray Dobson stepped down from his role as a Trustee and the task of identifying a replacement is underway.

At the commencement of the year the Eldership Team comprised of: Ray & Carole Dobson as "Founding Elders", assisted by Leading Elders David & Janice Collins and Theresa Gordon.

Mr Dave Collins has continued in his paid part-time position as 'Leading Elder'. Further consideration is being given to extending the amount of paid time given to this position.

**CHURCH LIFE**

House-groups continue to be a key part of church life, each church member being assigned to membership of one of the groups. Leaders of these groups have first responsibility for the pastoral care of those in their groups. It is however recognised that needs can arise for the provision of deeper care in ways that are beyond the scope of house-groups and their leaders. This kind of pastoral care is currently the responsibility of the Elders.

Bible Study, worship and prayer evenings are an essential part of our church life and are usually held on a Sunday evening

Social activities and fellowship meals are seen as an important means of building fellowship. A Seder meal took place at Easter-tide and barbecues took place in the church garden during summer months..

**REVIEW OF THE YEAR 2018-19**

The core activities of the Trust – meeting for worship, prayer and Bible Study, plus outreach activities and acts of public witness appropriate to the season, have continued throughout the year and indeed are still on-going. These include:-

Worship services in church on Sunday mornings.

Prayer meetings in church on Sunday evenings.

Outdoor services of worship in the Town Square at Christmas and Easter.

Mums and Toddlers ("Precious Ones") meet in church on Wednesday mornings.

Celebration meetings with guest speakers on occasional Saturday evenings.

An Art Group meets on church premises weekly on Fridays and is counted among our outreach activities

House-groups meet in church and in members' homes mid-week.  
Sale of donated goods in town square to support Christian work overseas.  
Sale of Third World products in town square to support Christian charities.  
Music and entertainment in town square as a means of evangelism.  
Delivery of a free monthly Christian newspaper, "Good News", to Bridport households.

At Christmas we sang carols in several local retirement homes, and as a result have been invited to continue visiting Harbour House to bring a Christian message to the residents. We also participated in Bridport's Late Night shopping event, "Christmas Cheer".

We continue to enjoy an income from hiring our premises to other local groups e.g. the Bridport Chamber Orchestra, and Allington Strings, and we receive a regular income from the residential letting of the "Headmaster's Flat".

On a Sunday in June we again provided a service of worship at the annual West Bay Steam Fair.

We also participate in the running of services during the summer on Harbour Green in West Bay in conjunction with Churches Together in Bridport

Our work among children and young people continues under the leadership of the Elders. We have not yet had any success in appointing a new Youth Worker.

We have continued to enjoy a healthy financial position, with monthly income exceeding expenditure and cash reserves steadily increasing. Outward giving continues at the level of 20% of income. Much thought and prayer is still being given to the proper use of surplus funds. A re-ordering of the kitchen and toilets, thought to be essential, architect's plans have been drawn up and approved by the Local Authority and work started in March 2019.

We continue in membership of Churches Together in Bridport (CTiB) through which we work with other Bridport churches to provide a Christmas Lunch for needy or lonely people. We also worked with our sister churches to participate in a Walk of Witness at Easter and to present an acted Nativity in December

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

## **THANKSGIVING**

The work of the Trustees would not be possible without the enthusiastic support and prayer of church members, and the blessings of our Lord and Saviour Jesus Christ to the glory of Whom all our efforts are dedicated.

## **Financial Review**

Receipts for the year to 31 March 2019 were £61,730 (2018: £80,150). Payments for the year were £46,981 (2018: £47,253) of which £11,168 (2018: £11,148) was given to charitable causes.

This resulted in a surplus for the year of £14,749 compared with a surplus in the previous year of £32,897.

Cash balances at the end of the year totalled £75,030 (2018: £60,282) of this, £40,000 has been allocated for essential building works to install a wheelchair access toilet and to upgrade the main kitchen to conform with hygiene regulations. We will also upgrade the facilities in the 'Headmaster's House' so it can be used as a drop in centre.

## **Reserves Policy**

We do not currently have a reserves policy but this matter is scheduled for the next Trustees meeting on the 4th September. By this time the building works will have been completed and we will have a better understanding of the cash balance.

## **Trustees' Responsibilities**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

## **Approval**

This report was approved by the trustees on 25 August 2019 and signed on their behalf by:

Jackie Webb

Independent Examiner's Report  
To the Trustees of  
Bridport Christian Fellowship

I report to the trustees on my examination of the accounts of Bridport Christian Fellowship (the charity) for the year ended 31 March 2019 on pages 5 to 8 following.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Fiona Green ACA

3 September 2019

For and on behalf of:

Stewardship  
1 Lamb's Passage  
London  
EC1Y 8AB

**BRIDPORT CHRISTIAN FELLOWSHIP**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2019**

	Notes	Unrestricted General	Restricted Funds	2019 £	2018 £
<b>Receipts</b>					
<i>Voluntary receipts</i>					
Grants and gifts received		40,911	-	40,911	52,388
Tax refunds under Gift Aid		8,057	-	8,057	9,200
		<u>48,967</u>	<u>-</u>	<u>48,967</u>	<u>61,588</u>
<i>Other receipts</i>					
Rents received		10,321	-	10,321	10,030
Interest received		27	-	27	4
Income from clubs and events		1,038	660	1,698	4,157
Other income		716	-	716	4,371
Total Receipts		<u>61,070</u>	<u>660</u>	<u>61,730</u>	<u>80,150</u>
<b>Payments</b>					
<i>Payments in furtherance of the church's objectives</i>					
Costs of generating funds					
Direct costs	2	35,183	631	35,813	36,105
Grants paid	3	11,168	-	11,168	11,148
Total Payments		<u>46,350</u>	<u>631</u>	<u>46,981</u>	<u>47,253</u>
<b>Net Movement in Funds</b>		<u>14,720</u>	<u>29</u>	<u>14,749</u>	<u>32,896</u>
Balances , 1 April 2018		58,927	1,354	60,281	27,385
<b>Balances, 31 March 2019</b>		<u>73,647</u>	<u>1,383</u>	<u>75,030</u>	<u>60,281</u>

The notes on pages 7 to 8 form part of these accounts.

**BRIDPORT CHRISTIAN FELLOWSHIP**  
**STATEMENT OF ASSETS & LIABILITIES**  
**FOR THE YEAR ENDED 31 MARCH 2019**

**1. Fixed Assets**

	Insurance Value 2019 £
The value of the assets owned are:	
Freehold Building	702,911
Contents	93,799
	<u>796,710</u>

**2. Bank & Cash Balances**

	unrestricted £	restricted £	2019 £
Lloyds Current account	73,648	1,383	75,031
TSB Current account (a/c closed Dec 18)	-	-	-
TSB Instant Access account (a/c closed Dec 18)	-	-	-
	<u>73,648</u>	<u>1,383</u>	<u>75,031</u>

**3. Other Assets & Liabilities**

<i>Assets</i>		
Gift Aid tax and GASDS recoverable	3,438	3,438
Other debtors	-	-
<i>Total Assets</i>	<u>3,438</u>	<u>3,438</u>
<i>Liabilities</i>		
Unbilled fee for Independent Examination	780	780
Overclaim of GASDS due to HMRC	-	-
<i>Total Liabilities</i>	<u>780</u>	<u>780</u>

The accounts were approved by the trustees and signed on their behalf on 25 August 2019 by

Jackie Webb

The notes on pages 7 to 8 form part of these accounts.

**BRIDPORT CHRISTIAN FELLOWSHIP**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2019**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities.

<b>2. Direct costs</b>	General Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Property costs (Note 4)	14,321	-	14,321	16,184
Special projects	-	-	-	857
Pastor and church expenses	12,126	-	12,126	3,647
Speakers	1,950	-	1,950	1,120
Advertisements, leaflets & books	1,034	-	1,034	1,023
Events	1,335	631	1,965	5,665
Work among the young	308	-	308	429
General equipment	1,709	-	1,709	5,285
Bank charges	122	-	122	430
Governance costs	731	-	731	545
Other costs	1,548	-	1,548	921
	<u>35,183</u>	<u>631</u>	<u>35,813</u>	<u>36,105</u>

**3. Grants Paid**

Individuals	2,186	-	2,186	2,550
Institutions	8,982	-	8,982	8,598
	<u>11,168</u>	<u>-</u>	<u>11,168</u>	<u>11,148</u>

There were no grants to institutions amounting to more than £1,000 in the year



**BRIDPORT CHRISTIAN FELLOWSHIP**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2019**

	2019	2018
	£	£
<b>4. Property costs</b>		
Service charges and insurance	2,579	2,353
Heat, light and water	4,446	3,753
Maintenance	7,296	10,078
	<u>14,321</u>	<u>16,184</u>

**5. Movement of Restricted Funds**

	Balance at 1-Apr-18	Receipts	Payments	Transfers	Balance at 31-Mar-19
	£	£	£	£	£
Friday Art Group	1,354	660	(631)	-	1,383
	<u>1,354</u>	<u>660</u>	<u>(631)</u>	<u>-</u>	<u>1,383</u>