

Annual Report 2018

During 2018, Christ's Church Harwood conducted 21 Baptisms, 5 Weddings and 1 renewal of vows. We conducted 21 funerals (14 of which took place in Church).

Services were held for all the major Christian festivals, going through the year from Ash Wednesday and Mothering Sunday, and ending 2018 with our Christmas celebrations. Throughout the year we held regular Sunday Services at 8.30 and 10.30. During 2018 we also launched Messy Church, which takes place once a month at the Elderdale centre. In the main our Services were well attended and we pray that our congregations continue to grow in 2019. Our Church also met regularly for Parish Prayers.

Our Children's and youth groups met regularly during 2018 with our Fish and Church Collective groups catering for children. In addition, Christ's Church also organised King's Club, a Christian 1 week holiday club for children. Also we ran Scouts, Rainbows, Brownies, Beavers, Guides and Cubs groups. As a Church we continue to work closely with St Catherine's Academy, particularly the Awesome after school club.

During the year the following groups met on a weekly basis, 5 house groups, the men's group, Mother's union and the mother and toddlers group.

In addition our Pastoral and Bereavement teams met regularly with each other, and ministered to our local community.

In 2018 we joined with the other Churches in Harwood for an Ecumenical Lent course and an Ecumenical Advent service.

2018 was a busy year for events, including: a Dickensian Fair, Proms in the park, a Gin tasting evening and a ladies night, amongst other things. All of these events ensured that we reached out into our local community, which is an essential part of our role as a church: within the local community and working for the local community.

Parochial Church Council of Christ's Church, Harwood

INCOME ACCOUNT

For the year ending 31 December 2018

Note	2018 Unrestricted Funds £	2018 Restricted Funds £	TOTAL 2018 £	TOTAL 2017 £	Change From Previous Year
RECEIPTS					
GIVING					
Envelopes - Gift Aid	9,804.47		9,804.47	13,048.98	-3,244.51
Envelopes - Non-Gift Aid	2,615.50		2,615.50	2,808.13	-192.63
Standing Orders - Gift Aid	42,441.00		42,441.00	43,305.00	-864.00
Collection Plate	6,753.34		6,753.34	6,801.12	-47.78
Gift Month	4,680.00		4,680.00	290.00	4,390.00
TOTAL GIVING RECEIPTS	66,294.31	0.00	66,294.31	66,253.23	41.08
Tax Recovered	15,926.37		15,926.37	14,194.50	1,731.87
TOTAL	82,220.68				
SPECIAL EVENTS					
Dickensian Fair	2,594.72		2,594.72	2,718.60	-123.88
Dinner Dance	1,863.50		1,863.50	2,405.50	-542.00
Gin-Tasting Night	1,705.60		1,705.60	0.00	1,705.60
King's Club	1,078.65		1,078.65	963.75	114.90
Ladies Night			0.00	746.60	-746.60
Poinsettias	425.00		425.00	422.00	3.00
Proms in the Park	671.00		671.00	0.00	671.00
Shop2Drop	28.00		28.00	0.00	28.00
Summer Fair			0.00	2,794.55	-2,794.55
Wreath-making	105.00		105.00	100.00	5.00
TOTAL SPECIAL EVENTS RECEIPTS	8,471.47	0.00	8,471.47	10,151.00	-1,679.53
OTHER INCOME					
Birth, Weddings, Funerals collections	1,009.30		1,009.30	1,030.73	-21.43
Cafe	3,568.82	152.03	3,720.85	0.00	3,720.85
Candle Box (Lomax Chapel)	84.55		84.55	74.40	10.15
Cards	380.70		380.70	318.20	62.50
CCC Bibles	60.00		60.00	0.00	60.00
Churchyard Maintenance	20.00		20.00	0.00	20.00
Fees	6,570.71		6,570.71	5,373.61	1,197.10
Flowers	950.00		950.00	1,330.00	-380.00
History Books	25.00		25.00	35.00	-10.00
Interest Business Acct	5.03		5.03	1.10	3.93
Interest Curr Acct	77.31		77.31	76.22	1.09
Lounge, Hire of	2,146.70		2,146.70	1,885.80	260.90
Magazine	1,281.58		1,281.58	1,297.80	-16.22
Mugs		40.00	40.00	57.00	-17.00
Organ repairs			0.00	1,480.00	-1,480.00
Scripture Union/Bible Reading notes	299.30		299.30	351.40	-52.10
Sound		60.00	60.00	1,268.30	-1,208.30
Tea/coffee monies	809.39		809.39	569.70	239.69
Transfer from Reserve Acct for organ repairs/lounge heaters	3,000.00		3,000.00	14,150.00	-11,150.00
Misc donations	3,410.16		3,410.16	5,045.45	-1,635.29
TOTAL OTHER INCOME RECEIPTS	23,698.55	252.03	23,950.58	34,344.71	-10,394.13

MISSIONS

Barnabas		0.00	0.00	0.00	
Bible Society		0.00	110.00	-110.00	
Christian Aid		0.00	224.50	-224.50	
Combat Stress	114.50	114.50	0.00	114.50	
Mission Aviation Fellowship		0.00	0.00	0.00	
Open Doors		0.00	0.00	0.00	
Tearfund (Christmas card 2017)	363.60	363.60	614.94	-251.34	
Tearfund Indonesian Tsumani	337.60	337.60	0.00	337.60	
Urban Outreach		0.00	30.50	-30.50	
TOTAL MISSIONS INCOME	815.70	0.00	815.70	979.94	-164.24
Cheques not yet cashed	234.00	234.00	402.97	-168.97	
Collection 31/12/17	326.50	326.50	0.00	0.00	
Cancelled cheques	336.33	336.33	0.00	0.00	
TOTAL INCOME	100,176.86	252.03	100,428.89	112,131.85	-12,365.79

NOTES

1. We received a donation from the charity Manchester Forever to be used for outreach in the community.
2. Any sale of anniversary mugs is restricted to offset the original cost of purchase.
3. Some fees for sound at Weddings etc is donated to church but restricted for the purchase/repair of sound/laptop equipment. The increase in income in 2017 was due to a donation from our congregation and the Ebay sale of the old keyboard.

Parochial Church Council of Christ's Church, Harwood

EXPENSES ACCOUNT

For the year ending 31 December 2018

	Note	2018 Unrestricted Funds £	2018 Restricted Funds £	TOTAL 2018 £	TOTAL 2017 £	Change From Previous Year
PAYMENTS						
CLERGY						
Vicar		2,842.17		2,842.17	3,030.69	-188.52
Assistant Clergy		442.94		442.94	321.29	121.65
Parish Secretary		641.25		641.25	1,091.25	-450.00
TOTAL CLERGY EXPENSES		3,926.36	0.00	3,926.36	4,443.23	-516.87
UTILITIES/INSURANCE						
Gas Church 0223	1	2,416.03		2,416.03	1,263.51	1,152.52
Electric meter Church 7104		564.53		564.53	565.01	-0.48
Electric meter 1 Lounge 7220		143.76		143.76	698.02	-554.26
Electric meter 2 Lounge 7176		1,154.51		1,154.51	495.03	659.48
Water Rates Church		73.50		73.50	130.02	-56.52
Water Rates Vicarage		614.31		614.31	585.05	29.26
Insurance Church Lounge		631.95		631.95	616.13	15.82
Insurance Church		2,668.82		2,668.82	2,550.79	118.03
Refuse collection		287.00		287.00	275.00	12.00
Council Tax Vicarage		2,109.00		2,109.00	1,999.64	109.36
TOTAL UTILITIES EXPENSES		10,663.41	0.00	10,663.41	9,178.20	1,485.21
UPKEEP OF CHURCH						
Church Service supplies		942.49		942.49	1,689.50	-747.01
Maintenance		5,168.93		5,168.93	3,346.77	1,822.16
Repairs/Fixtures/Fittings		4,650.41		4,650.41	206.24	4,444.17
Cleaning				0.00	27.14	-27.14
Organ Maintenance/fund		2,400.00	0.00	2,400.00	60.00	2,340.00
TOTAL UPKEEP EXPENSES		13,161.83	0.00	13,161.83	5,329.65	7,832.18
Other Expenditure						
Cafe		792.45		792.45	0.00	792.45
Cards		253.06		253.06	363.10	-110.04
Flowers		698.14		698.14	909.45	-211.31
Gifts		146.84		146.84	483.56	-336.72
Magazine		1,152.00		1,152.00	1,227.50	-75.50
Office supplies		1,077.24		1,077.24	861.03	216.21
Organ repairs				0.00	2,850.00	-2,850.00
Organist fees				0.00	270.00	-270.00
Parish Share		64,658.37		64,658.37	67,081.61	-2,423.24
Scripture Union/Bible Reading notes		209.82		209.82	261.23	-51.41
Sound		107.02		107.02	814.92	-707.90
Tea/coffee		524.20		524.20	291.60	232.60
Transfer to Reserve account for building work				0.00	13,720.00	-13,720.00
Young People's groups		442.67		442.67	1,115.90	-673.23
Misc. Expenses		8,614.42		8,614.42	9,411.78	-797.36
TOTAL OTHER EXPENDITURE		78,676.23	0.00	78,676.23	99,661.68	-20,985.45

SPECIAL EVENTS

Christmas Fair	774.72	774.72	880.26	-105.54
Dinner Dance	1,483.80	1,483.80	1,714.00	-230.20
Gin-Tasting Night	1,191.34	1,191.34	0.00	1,191.34
King's Club	637.75	637.75	388.51	249.24
Poinsettias	229.50	229.50	224.00	5.50
Proms in the Park	19.00	19.00	0.00	19.00
Sermons Sunday		0.00	250.00	-250.00
Summer Fair		0.00	1,461.33	-1,461.33

TOTAL SPECIAL EVENTS EXPENSES

4,336.11	0.00	4,336.11	4,918.10	-581.99
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MISSIONS

Barnabas	500.00	500.00	500.00	0.00
Bible Society	500.00	500.00	610.00	-110.00
Christian Aid		0.00	224.50	-224.50
Combat Stress	150.00	150.00	0.00	150.00
Compassion (child sponsored by Surge)		0.00	75.00	-75.00
Mission Aviation Fellowship	500.00	500.00	500.00	0.00
New Wine	500.00	500.00	500.00	0.00
Open Doors	500.00	500.00	500.00	0.00
Tearfund	1,213.60	1,213.60	1,172.86	40.74
Urban Outreach	530.50	530.50	600.00	-69.50

TOTAL MISSIONS EXPENSES

4,394.10	0.00	4,394.10	4,682.36	-288.26
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Cheques cashed from prev year	402.97	402.97	2,551.06	-2,148.09
Collection from prev year	206.05	206.05	326.50	-120.45

TOTAL EXPENSES

115,767.06	0.00	115,767.06	130,764.28	-15,203.27
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NOTES

1. The increase in the cost of gas in the church is due to changing providers.

Parochial Church Council of Christ's Church, Harwood

RESERVE ACCOUNT

For the year ending 31 December 2018

Note	2018 Unrestricted Funds £	2018 Restricted Funds £	TOTAL 2018 £	TOTAL 2017 £	Change From Previous Year
Opening balance	7,634.09		7,634.09	8,062.99	-428.90
Income					
Interest	5.03		5.03	1.10	3.93
Transfer fm Current Acct	960.00		960.00	13,720.00	-12,760.00
			0.00		0.00
Total Income to Reserve Account	965.03	0.00	965.03	13,721.10	-12,756.07
Expenses					
Transfer to Current Acct	3,000.00		3,000.00	14,150.00	-11,150.00
			0.00		0.00
Total Expenses from Reserve Account	3,000.00	0.00	3,000.00	14,150.00	-11,150.00
Closing balance	5,599.12	0.00	5,599.12	7,634.09	-2,034.97

The period between Jan 2017 and Dec 2018 has seen a reduction of the balance of this account of £2,470. This is due to £1500 for the New Wine Leaders course for Abby Lathom-Holt and using £970 towards the total cost of the lounge radiators of £3000.

There was an annonymous donation on 8th April towards the course, which has now been transferred into the Reserve account

Parochial Church Council of Christ's Church, Harwood

Profit & Loss Account

For the year ending 31 December 2018

Note	2018 Unrestricted Funds £	2018 Restricted Funds £	TOTAL 2018 £	TOTAL 2017 £	Change From Previous Year
TOTAL RECEIPTS	116,203.23	152.03	116,355.26	126,326.35	-9,971.09
TOTAL PAYMENTS	115,767.06	0.00	115,767.06	141,090.78	-25,323.72
Surplus before outstanding cheques are cashed	436.17	152.03	588.20	-14,764.43	15,352.63
Cheques outstanding in 2018	407.33	0.00	407.33	402.97	4.36
Collection 31/12/17	326.50	0.00	326.50	0.00	326.50
Cancelled cheques	163.00	0.00	163.00	0.00	163.00
PROFIT/LOSS	-460.66	152.03	-308.63	-14,361.46	14,052.83
Bank balances b/fwd 1-1-2018	1,840.68	0.00	1,840.68	16,606.21	-14,765.53
Uncashed cheques from 2018	402.97	0.00	402.97	12,877.56	-12,474.59
Collection from prev. year	206.05	0.00	206.05	0.00	206.05
Bank balances c/fwd 31-12-2018	2,423.85	0.00	2,423.85	1,840.68	583.17

Parochial Church Council of Christ's Church, Harwood

Balance Sheet

For the year ending 31 December 2018

		2018	2018	TOTAL	TOTAL	Change
		Unrestricted	Restricted	2018	2017	From
	Note	Funds	Funds	2018	2017	Previous
		£	£	£	£	Year
ASSETS						
Current Account		2,423.85	0.00	2,423.85	1,840.68	583.17
Business Account		5,599.12	0.00	5,599.12	7,634.09	-2,034.97
Total Assets		<u>8,022.97</u>	<u>0.00</u>	<u>8,022.97</u>	<u>9,474.77</u>	<u>-1,451.80</u>
CAPITAL						
Balance Bought Forward		9,474.77	0.00	9,474.77	24,669.20	-15,194.43
Add Total Income		116,203.23	152.03	116,355.26	105,084.04	11,271.22
		<u>125,678.00</u>	<u>152.03</u>	<u>125,830.03</u>	<u>129,753.24</u>	<u>-3,923.21</u>
Less Account Transfers				2,040.00		
Less Total Expenditure		115,767.06	0.00	115,767.06	127,791.66	-12,024.60
Total Capital		<u>9,910.94</u>	<u>152.03</u>	<u>8,022.97</u>	<u>1,961.58</u>	<u>8,101.39</u>

SUNDRY ACCOUNTS

For the year ending 31 December 2018

	2018 Unrestricted Funds	2018 Restricted Funds	TOTAL 2018	TOTAL 2017	Change From Previous Year
Note	£	£	£	£	
<u>SUNDRY BALANCES</u>					
Burial Ground Account 12321981					
Opening Balance	61.38		61.38	61.06	0.32
Bank Interest	0.07		0.07	0.32	-0.25
Closing Balance	61.45		61.45	61.38	0.07
Nicholson Bequest 13779264					
Opening Balance	161.58		161.58	160.78	0.80
Bank Interest	0.23		0.23	0.80	-0.57
Closing Balance	161.81		161.81	161.58	0.23
Parker Grave 12322007					
Opening Balance	740.64		740.64	736.96	3.68
Bank Interest	0.89		0.89	3.68	-2.79
Closing Balance	741.53		741.53	740.64	0.89
Dr. Snape's Grave RBS unable to locate					
Opening Balance	205.78		205.78	205.78	0.00
Bank Interest	0.00		0.00	0.00	0.00
Closing Balance	205.78		205.78	205.78	0.00

Miscellaneous Income

Reason	Date	Misc.
Chistmas on Jesus donations	03. Dec	£30.20
Christmas cards 2017 Methodist	07. Jan	£315.60
Christmas cards 2017 St Brendans	07. Jan	£362.40
Christmas cards 2018 Methodist	16. Dec	£383.20
Christmas cards 2018 St Brendans	29. Nov	£419.80
Donation	04. Nov	£10.00
Donation fm Bolton MBC re tree removal	20. Sep	£200.00
Donation fm Guides re St Georges Day	06. May	£100.00
Donation re New Wine Leaders course	08. Apr	£250.00
Donation re Poppy Wreath	14. Oct	£10.00
First Aid course	10. Jun	£70.00
First Aid course	29. Apr	£110.00
Ground rent R.Fairhurst & Son	28. Jan	£91.03
Home Communion	29. Jul	£350.00
Home Communion	02. Sep	£20.00
Home Communion	11. Nov	£20.00
Lent course	15. Apr	£134.50
Lent course Methodist	25. Mar	£62.00
Lent course St Brendan's	04. Mar	£62.00
Mother's Union	06. May	£10.00
Mother's Union re Baptism Fridge Magnets	04. Mar	£132.00
Mother's Union re Mothering Sunday flowers	24. Sep	£25.00
Remembrance & Hope service donations	30. Jun	£152.43
Returned cheque	25. Jul	£40.00
Returned cheque	01. Apr	£50.00
Total		£3,410.16

Miscellaneous Expenses

Reason	Date	Amount
Baptism Fridge Magnets	23. Apr	£132.00
Baptism postage	31. Dec	£30.00
C.A.N Gift Aid Jul - Dec 2017	27. Mar	£129.50
Carpet/fitting Vicarage Lee Booth	21. May	£450.00
Christingle oranges x170	03-Dec	£47.60
Christmas Cards/posters for all 3 churches	29-Nov	£1,129.00
Christmas Dec for Lounge	10-Dec	£51.26
Christmas Fair/Awesome Celebrations tins x8	14-Nov	£36.00
Christmas on Jesus After Eight's x30	29-Nov	£29.70
Christmas Tree lights	10-Dec	£10.12
Christmas Tree Paul Haley Ltd	05-Dec	£75.00
Church photocopier	27. Mar	£1,290.00
Clergy Christmas Cards	13-Dec	£280.25
Course Discipleship booklets	29-Nov	£89.06
Course Lent booklets 3 churches	08. Feb	£186.97
Course Lent donations to Methodist	27. Apr	£44.00
Course Lent donations to St Brendans CANCELLED CQ	27. Apr	£44.00
Course Lent donations to St Brendans replacement cq	08. Jan	£44.00
Crux magazine MDBF	06. Mar	£18.60
Daffodils for M.Sunday x70	05. Feb	£63.00
Donations for organ T/F Bus Res acct	14. May	£960.00
First Aid Kits	03. Jul	£35.00
First Communion	09-Dec	£66.22
Laptop expenses	19-Nov	£10.00
Legal Expenses	19-Nov	£1,028.00
Legal Expenses BACS charge	11. Jun	£20.00
Lounge Cafe initial float	15. Jun	£43.00
Lounge Cafe initial supplies	18. Jun	£104.45
Lounge cleaning Oct-Nov x7 wks £12 per week	18-Dec	£84.00
Mothering Sunday flower arrangements	27. Apr	£21.00
Moving On Service booklets/gifts	12-Jul	£220.89
Music licence CCLI	14. May	£747.00
Fire Extinguisher/First Aid kit for New Wine	03-Aug	£30.93
Organist Guides St George's Day serv	17. Apr	£60.00
Organist Remembrance & Hope	03. Jul	£45.00
Prayer stand Book/Tealights	11-Nov	£10.00
Purchase of remaining wine from Shop2Drop for use in	21. May	£55.00
Returned cq charge re 2017	19. Jan	£4.00
Returned cq charge x2	21. May	£8.00
Royal British Legion CQ CANCELLED	04. Jun	£100.00
Royal British Legion Poppy Wreath	05-Nov	£20.00
Royal British Legion Remembrance Silhouette replacem	12-Jul	£150.00
St John Ambulance re First Aid Course	06-Aug	£144.00
Stamps Treasurer	21-Oct	£13.92
Thy Kingdom Come booklets	14. May	£100.00
Traffic cones	22. Feb	£124.00
Trolley/parking signs	30-Jul	£20.99
Unpaid cq	29. Mar	£50.00
Unpaid cq	25-Jul	£40.00
Vacuum CANCELLED replacement cq 2019	03-Dec	£60.00
Vacuum bags for Kings Club t-shirts	09-Dec	£19.98
Website 2yrs	23. Apr	£38.98
TOTAL		£8,614.42

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF CHRIST'S CHURCH,
HARWOOD FOR THE YEAR ENDED 31st DECEMBER 2018**

This report on the financial statements of the PCC for the year ended 31st December 2018 which attached, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and s.145 of the Charities Act 2011 ("The Act")

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



John A Curtis BA, MBA, FHEA

14 Ashbourne Ave

Bolton BL2 1LS

Date 5th March 2019