

**Sylvia Waddilove Foundation UK**  
**Trustees' Report and Accounts**  
**For the year ended 31<sup>st</sup> December 2018**

Pothecary  
Witham  
Weld | PWW  
solicitors

70 St George's Square  
London SW1V 3RD

Ref: 09360

**Sylvia Waddilove Foundation UK**

**Year ended 31<sup>st</sup> December 2018**

**CONTENTS**

Trustees' annual report	1
Independent Examiner's report	11
Statement of financial activities	13
Balance sheet	14
Principal accounting policies and Notes to the Accounts	15

**Sylvia Waddilove Foundation UK**

**Year ended 31<sup>st</sup> December 2018**  
**The Trustees' Annual Report**

The Trustees present the annual report and financial statements of the Sylvia Waddilove Foundation UK for the period ended 31<sup>st</sup> December 2018.

The financial statements have been prepared in accordance with the accounting policies set out on pages 15-17 and comply with the Foundation's Trust Deed, the Charities Act 2011 and the Statement of Recommended Practice: Accounting and Reporting by Charities 2015.

**Name:** Sylvia Waddilove Foundation UK

**Charity Registration Number:** 1118097

**Principal Address:** 70 St George's Square  
London SW1V 3RD

**Trustees:** Gerald Edward Kidd  
Percy Warden Robson  
Peter Spencer

**Bankers:** CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4TA

**Solicitors:** Potheary Witham Weld  
70 St George's Square  
London SW1V 3RD

**Independent Examiner:** Kreston Reeves LLP  
Third Floor  
24 Chiswell Street  
London EC1Y 4YX

**Investment Managers:** Standard Bank Melville Douglas  
47-49 La Motte Street  
St Helier  
Jersey JE4 8XR

Tilney Bestinvest  
Royal Liver Building  
Pier Head  
Liverpool L3 1NY

## **Structure, Governance and Management**

Miss Sylvia Hermione Waddilove died in Switzerland in 2001. Although she lived abroad, she supported many charities carrying on activities in the United Kingdom.

The Executors of her Will established the Foundation by a Trust Deed dated 12<sup>th</sup> April 2006. The objects of the Trust Deed reference the charitable purposes expressed in Miss Waddilove's Will and have regard to those purposes she favoured during her lifetime. The Executors remain Trustees of the Foundation.

Miss Waddilove chose her Executors specifically because they were aware of how she wished her charitable intentions to be fulfilled. Percy Robson was one of Miss Waddilove's advisers, who had particular involvement in the charitable donations she made and knew her personally over a long period of time. Gerald Kidd is a partner at Potheary Witham Weld solicitors, who acted for Miss Waddilove over many years.

The Foundation's income, and also capital when appropriate, is applied in making grants in pursuance of the Foundation's objectives which are set out in the Trust Deed and also summarised in more detail below.

The Trustees engage Potheary Witham Weld to administer the Foundation on a day to day basis, whilst retaining control of all final, and financial decisions.

Trustees are nominated and appointed by the serving Trustees.

## **Objectives and Activities**

The Trust Deed provides that the Trustees shall hold the capital and income of the Trust Fund upon trust to apply the income, and all or such part or parts of the capital, at such time or times and in such manner to, or for the benefit of, such exclusively charitable purposes in any part of the world as the Trustees may in their absolute discretion think fit in particular but without prejudice to the generality of the foregoing for the following purposes:

- a) The advancement of education through:
  - i) the promotion of the study and appreciation of organic farming; and
  - ii) the promotion of the study and appreciation of animal husbandry especially with a view to limiting animal cruelty;
- b) The assistance of students or prospective students who are in financial difficulty in matters relative to their education;
- c) The relief of disabled and handicapped persons;
- d) The provision of accommodation for those in need;
- e) The promotion of the care, welfare and wellbeing of children;
- f) The relief of the sick and the promotion of medical research and the dissemination of any results of such research;

- g) The advancement of education in veterinary science, veterinary medicine, animal surgery and animal welfare; the promotion of research into animal welfare and the dissemination of any results of such research; the provision of medical care to and the relief of suffering in animals; and the protection of animals; and
- h) The advancement of the education of the public in the understanding and appreciation of the arts in general, and contemporary visual arts in particular, and the preservation for the public benefit of buildings of particular beauty or historical, architectural or constructional interest.

The Foundation operates as a grant-making charity and the Trustees' policy is to seek to distribute the income arising each financial year, together with capital where appropriate.

The Trustees have regard to the Charity Commission's general guidance on public benefit when reviewing the Foundation's aims and objectives and in planning for its activities and setting the grant-making policy each year.

### **Grant-making policy**

The Foundation's funds are applied principally by distributing grants to charities, CIC's, Registered Societies and individuals undertaking medical research. The Trustees favour applicants whose income is below a set threshold, which ranges between £500,000 and £3,000,000, depending on the type of charitable purpose to which a grant relates.

The Foundation distributes grants in the following categories which are based on the objectives set out in its Trust Deed:

- Education (relating to organic farming, animal husbandry, veterinary science, animal welfare and animal surgery)
- Visual and performing arts
- Medical Research
- Relief of disability and severe illness
- Preservation of buildings of architectural or historical significance
- Accommodation of those in need

The Trustees meet quarterly throughout the year to decide which grants to make. Depending on the nature of the grant, the amount payable ranges from £500 to £10,000, although payments in excess of this will be considered in very exceptional circumstances. A grant may be spread over 2 or 3 years; the later payments being subject to a satisfactory report for the previous year. The Trustees aim to allocate approximately £200,000 towards this quarterly programme.

The Trustees particularly wish to support innovative projects that are less than 5 years old. Applicants must demonstrate that their projects are sufficiently capital in that they must have some lasting value in time or fixture and make a real difference

to the lives of beneficiaries. This ensures that the Foundation delivers lasting public benefit.

Project costs can be significantly higher than the grant awarded by the Trustees. The Trustees need to be satisfied that a project is realistically deliverable before they award a grant. Applicants who can demonstrate a successful history of projects and have fundraised will be favoured. The Trustees may decide to award a pledge if they feel that an applicant has not raised sufficient funds or if there is a risk that a project will not be delivered. In these cases, the grant is subject to fulfilment of specific criteria and is therefore considered to be conditional and is not accrued in the accounts.

The Trustees will only accept applications received that are for the benefit of the community or sizeable groups within the community, and from organisations that will carry out the projects themselves. As well as lasting benefit, there must therefore be a reasonable number of beneficiaries benefitting from the project as compared to the total grant and allocated support cost.

Applicants for grants must follow the application process, which is detailed on the Foundation's webpage, which is part of Potheary Witham Weld Solicitors website: <https://www.pwwsolicitors.co.uk/charity-grants/13-the-sylvia-waddilove-foundation-uk>.

The process requires applicants to complete an application form detailing their charitable objectives, project aims, budget and financial means. The Trustees only consider applications that have been submitted between the dates they have set, which are usually in the month preceding a meeting.

The applicants are required to confirm in their application that they have read, understood and satisfy essential criteria set by the Trustees. In addition, they are asked to consider desirable criteria relating to the type of grant requested. The process allows the Trustees to assess at an early stage whether the benefits of each project are relevant, and whether they are likely to further the aims of the Foundation.

The Trustees will not generally consider an application from an applicant who has applied within two years of a previous application.

The Trustees aim to meet quarterly to consider applications. At their meetings, recommendations from the Trustees are tabled. Final decisions to award grants will normally be made at meetings. Before any grant is paid, applicants are subjected to a financial and web-based assessment.

Recipients of grants are required to sign a formal receipt. For grants over a set value, successful applicants are required to accept specific terms which ensure that the grant will be used for the intended purposes. Almost all applicants will be monitored using the Foundation's standard reporting form. Where relevant, the Trustees request copies of receipts for expenditure. In some cases, the payment of a grant may be subject to the recipient first meeting certain conditions.

From time to time the Trustees allocate a separate budget for grants in order to advance one of the listed charitable objects of the Foundation. This is known as the

Allocated Grant Programme (the “AGP”). The Trustees decide which purpose to favour and then research potential applicants. Applicants are collated through published notices, funding portals, representative and member organisations. Alternatively, applicants are researched, and invited to apply directly.

The grants payable under the AGP are generally higher than those paid by the Trustees within their main grant programme. Usually the Trustees will allocate up to £100,000 each year to be distributed in AGP grants. Support costs are allocated depending on the extent to which research and additional meetings are required and therefore range between £5,000 and £15,000. This allows the Trustees to harness their experience of applicants and projects gained from the quarterly grant cycle with a higher value per cost impact.

As the Trustees adopt both the quarterly programme and the AGP, the risk of significant grant failure is balanced by the rigorous assessment and monitoring of the lower value grants as part of the quarterly programme, which have a lower value per cost impact. The return or failure rate in this category is usually below 5%, meaning that significant value is added by these grants where the average quality of projects is very high.

The Trustees aim to maintain the annual level of grants which are unaffected by fluctuations of value of the investment portfolios. Combining the quarterly and AGP programmes, the Trustees balance the reduction of capital partly with the gain on the investments and currently allow for a planned deficit of up to 5% each year. The Trustees are satisfied of their medium and long-term plans to distribute the full capital of the Foundation.

## **Achievements and Performance**

The Trustees received 190 completed applications during the year, issued 74 grants and made 7 pledges. This represents a slightly lower volume of grants administered and paid out than the previous year (239 applications, 82 grants, and 4 pledges in 2017).

The Trustees paid out £283,700 (2017: £320,850) in grants and other direct charitable expenditure – net £280,370 after allowing for £3,330 in grants that were returned (2017: £7,833) as a result of unfulfilled projects.

The Trustees carried out an AGP during 2018 relating to skills based training for young people. This is a category that does not feature in the Foundation’s quarterly grant programme. The Trustees awarded grants to three nationwide organisations – the Duke of Edinburgh Award, Girl Guiding and the Army Cadet Force totalling £108,000. Girl Guiding and the Army Cadet Force received two grants each. The Trustees were particularly impressed by applications which encouraged participation in deprived areas.

In relation to the quarterly programme the Trustees supported a diverse and interesting range of projects amongst the six main categories of applications.

The visual and performing arts received the highest number of individual grants and, as a result, the second highest value of grants. Grants for medical research recorded the highest value of grants, which were typically of a greater individual value than any other category.

Grant recipients were based throughout the United Kingdom, some of whose work was intended to assist with education and welfare. Some of the areas where grants were received were associated with a degree of social and/or economic deprivation. The Trustees are satisfied that those in poverty benefited directly from the proceeds of grants and that, generally, the provision of grants delivered public benefit.

### **What the beneficiaries say**

The Trustees continued to monitor grants paid in 2017 as well as those paid in the reporting year. Selected comments from 2017 and 2018 are reported below:

A grant of £7,000 contributed to a research project investigating the effect of a vaccination to combat chronic pain in arthritis sufferers. The researcher reported:

“...results so far have shown some very encouraging potential for the vaccines ability to effectively treat this specific form of arthritis pain”

The Trustees supported an apprenticeship for young people in Wales to train in backstage technical theatre (including Level 3 Certificate in Technical Theatre). The £3,000 grant paid for the five apprentices' salaries for one year. On conclusion the Trustees were told:

“... that two of our apprentices have secured employment within technical theatre and the programme has provided the training to allow them to feel confident in their skills and themselves.”

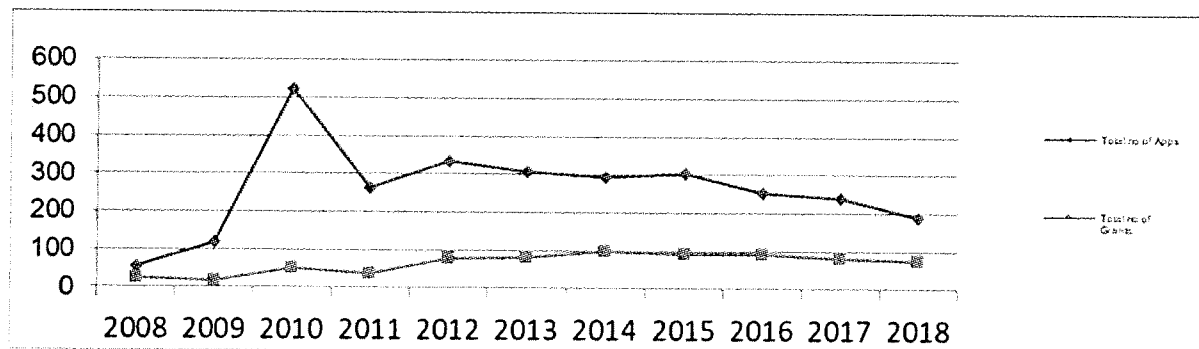
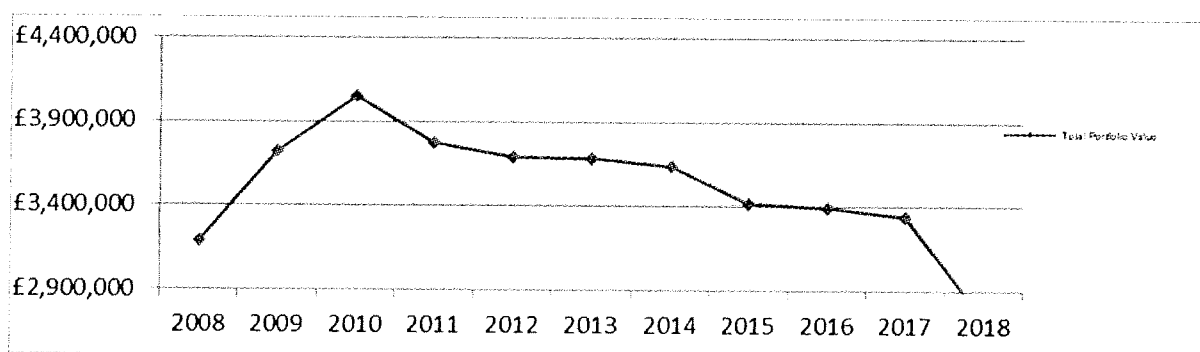
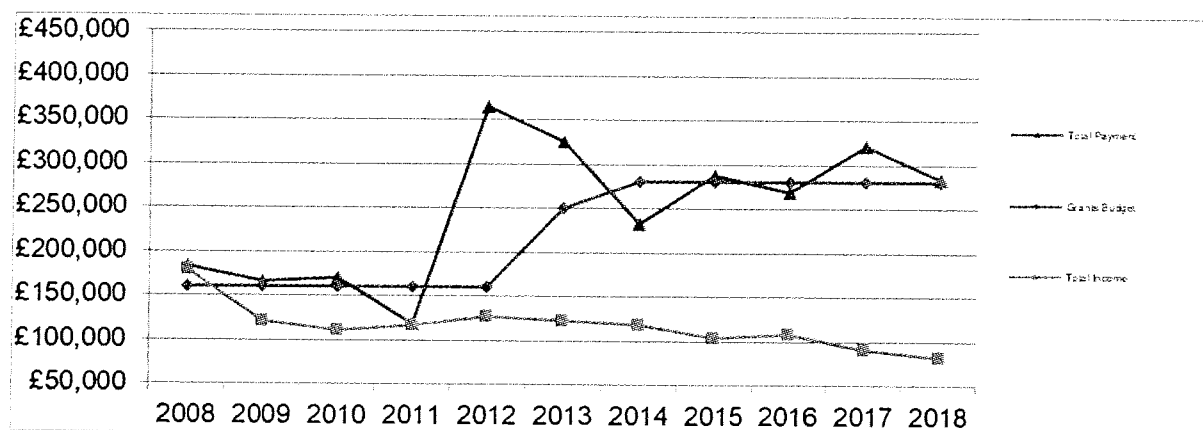
Twenty Twenty received a grant of £1,000 from the Foundation to provide interview clothes to disadvantaged young women living in Derby. The report concluded:

“This project empowered young women in Derby to feel and believe that they could achieve what they set out to do, improve confidence levels...and in turn the success rates of employability”.

The Foundation supported the professional development of 10 young actors with learning disabilities by co-funding a production of Hansel & Gretel: A Twisted Tale. The production company reported that it created 518 days of paid employment for the actors and additionally 20 educational workshop sessions engaging 643 young people.



## Performance to date



The Trustees consider that although the level of grant making in 2018 was slightly lower compared to 2017 the changes were not significant. The continued development of the AGP will sustain an increase into 2019. There is increased capacity for grant making as part of the planned reduction in capital. This is despite stock market volatility and the reduced potential for investment return. The Trustees consider that they have delivered a consistent strategy since the Foundation was established, and particularly in the last four years, whilst gradually increasing their total grants budget.

## Financial Review/Reserves Policy

The Trustees have presented the Statement of Financial Activities with the total of unrestricted funds split between capital and income.

During the year, the Trustees continued to invest funds in the Foundation's portfolios with Standard Bank and Tilney whilst also retaining an account with the Epworth Investment managed Affirmative Deposit fund, which has performed well to date.

The unrestricted 'capital' fund represents the total capital available at the start and end of the year. The 'income' fund represents the income and expenditure throughout the year, except for those costs directly attributable to, and paid directly out of capital funds such as investment management fees. At the year end there are unrestricted reserves of £2,926,276.

Incoming resources totalled £81,599 in the year (2017: £90,331). Resources expended totalled £400,284 (2017: £438,503). £375,000 has been transferred (2017: £329,547) from capital to balance the deficit arising on the income account and enable to pay all the awarded grants.

The Trustees are of the opinion that the current liquidity of the Foundation's funds provides sufficient flexibility to cover temporary shortfalls in incoming resources and meet its objectives adequately.

The Trustees are satisfied that the Foundation's objectives have been met during this period and the use of the Foundation's funds towards its charitable purposes is appropriate.

### **Investment Policy**

There are no restrictions on the Foundation's power to invest. The investment strategy is set by the Trustees and takes into account income requirements, the decided risk profile and the appointed investment managers' advice on market prospects in the medium term. The overall investment policy will be to maximise total return through diversified portfolios, aiming to provide the level of income required by the Trustees and, at the same time, with a view to ensuring that capital appreciation of the funds exceeds inflation in the medium term.

The Trustees meet with the investment managers regularly.

### **Risk Management**

The Trustees have identified and recorded in their annual risk assessment the risks to which the Foundation is exposed and have implemented systems to mitigate those risks. The principle risk faced by the Foundation is the under-performance of investments.

The Trustees consider the major financial risk to be the variability of returns on their investments. This is mitigated by retaining expert investment managers and having a diversified portfolio.

The major operational risk faced by the Foundation is the misuse of grant funding by recipients. The Trustees manage this risk by their phased assessment of applicants and by scheduled monitoring.

## **Future Plans**

The Trustees do not anticipate any significant changes to the Foundation or its activities over the next two to five years. It is their intention to meet the following objectives:

- To monitor the investment performance of the portfolios so that it achieves the criteria set by them and so that there are sufficient funds to meet their grant-giving policies;
- To continue to make grants each quarter so that the Foundation's objectives are met;
- To agree and pay out the new AGP for 2019;
- To continue to review the grant-making policy and essential criteria so that the grants are fulfilling these objectives in the most consistent and effective manner.

## **Trustees' Responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing the trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Foundation and of the incoming resources and application of resources of the Foundation for that period.

In preparing accounts that give a true and fair view, the Trustees are required to:

1. Select suitable accounting policies and then apply them consistently;
2. Observe the methods and principles in the applicable Charities SORP;
3. Make judgements and estimates that are reasonable and prudent;
4. State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Foundation will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy, at any time, the financial position of the Foundation and which enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Foundation and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the Foundation's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

**Signed on behalf of the Trustees by Gerald Kidd**  **(Trustee)**

**Dated: 28 October 2019**

## **Independent Examiner's Report**

### **Trustees of the Sylvia Waddilove Foundation UK**

I report on the accounts of the Charity for the year ended 31st December 2018, which are set out on pages 13 to 24.

#### **Responsibilities and basis of report**

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

#### **Use of our report**

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required

to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Tanner BSc (Econ) FCA  
Kreston Reeves LLP  
Third Floor  
24 Chiswell Street  
London EC1Y 4YX

Dated: 21<sup>st</sup> Oct 2019

**Sylvia Waddilove Foundation UK**

**Statement of Financial Activities**  
**Year ended 31 December 2018**

		Unrestricted Funds			Prior year funds
	Notes	Income £	Capital £	Total funds £	£
<b>Income and endowments from:</b>					
Investment income	1	81,599	-	81,599	90,331
<b>Total</b>		<b>81,599</b>	<b>-</b>	<b>81,599</b>	<b>90,331</b>
<b>Expenditure on:</b>					
Raising funds	2	-	19,733	19,733	18,549
Charitable activities	3, 4	380,476	75	380,551	419,954
<b>Total</b>		<b>380,476</b>	<b>19,808</b>	<b>400,284</b>	<b>438,503</b>
Net gains/(losses) on investments		-	(236,571)	(236,571)	270,590
<b>Net income/(expenditure)</b>		<b>(298,877)</b>	<b>(256,379)</b>	<b>(555,256)</b>	<b>(77,582)</b>
<b>Transfers between funds</b>		375,000	(375,000)	-	-
<b>Net movement in funds</b>		<b>76,123</b>	<b>(631,379)</b>	<b>(555,256)</b>	<b>(77,582)</b>
<b>Reconciliation of Funds:</b>					
<b>Total funds brought forward</b>		<b>-</b>	<b>3,481,191</b>	<b>3,481,191</b>	<b>3,558,773</b>
<b>Total funds carried forward</b>		<b>76,123</b>	<b>2,849,812</b>	<b>2,925,935</b>	<b>3,481,191</b>

**Sylvia Waddilove Foundation UK**

**Balance Sheet**  
**As at 31 December 2018**

			Total funds £	Prior year funds £
	<b>Notes</b>			
<b>Fixed assets</b>				
Investments	5	2,764,340	3,392,374	
<b>Total fixed assets</b>		<b>2,764,340</b>	<b>3,392,374</b>	
<b>Current assets</b>				
Debtors	6	1,193	1,932	
Cash at bank and in hand	7	166,162	92,585	
<b>Total current assets</b>		<b>167,355</b>	<b>94,516</b>	
<b>Creditors:</b>				
Amounts falling due within one year	8	5,760	5,700	
<b>Net current assets/(liabilities)</b>		<b>161,595</b>	<b>88,816</b>	
<b>Total assets less current liabilities</b>		<b>2,925,935</b>	<b>3,481,191</b>	
<b>Total net assets</b>		<b>2,925,935</b>	<b>3,481,191</b>	
<b>Funds of the Charity</b>				
Unrestricted funds	9	2,925,935	3,481,191	
<b>Total funds</b>		<b>2,925,935</b>	<b>3,481,191</b>	

The Financial statements were approved by the Trustees on 28 October 2019



Gerald Kidd



## **Sylvia Waddilove Foundation UK**

### **Principal Accounting Policies and Notes to the Accounts**

#### **Accounting Policies**

The accounts have been prepared under the historical cost convention modified to include the revaluation of fixed asset investments.

##### **a) Basis of preparation and assessment of going concern**

The financial statements have been prepared in accordance with the accounting policies set out on pages 15-17 and comply with the Foundation's Trust Deed, the Charities Act 2011 and the Statement of Recommended Practice: Accounting and Reporting by Charities 2015.

The trust constitutes a public benefit entity as defined by FRS102.

The Trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. The most significant areas of uncertainty that affect the carrying value of assets held by the Trust are the level of investment return and the performance of investment markets (see the investment policy and performance and risk management section of the trustees' annual report for more information).

##### **b) Funds structure**

The charity funds are wholly unrestricted and comprise an income and capital fund. The capital fund is expendable and is invested to provide income which the Trustees are free to use in furtherance of the charitable objects.

##### **c) Incoming recognition**

Incoming resources are recognised in the period in which the Foundation has entitlement, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Dividend income is taken into account by reference to the date on which the charity is entitled to receipt. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

##### **d) Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation as a result of a past event, it is more than likely that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

Grants payable are charged in the year in which the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attached are fulfilled. Grants offered subject to conditions which had not been met at the year-end are noted as a commitment, but not accrued as expenditure.

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs also relate to statutory audit and legal fees. Support costs relating to the cost of grant making have been apportioned based on the number of individual grant awards made in recognition that the administrative costs of awarding, monitoring and assessing grants across all categories is broadly equivalent. The allocation of support and governance costs is analysed in note 4.

**e) Costs of raising funds**

The costs of raising funds consist of investment management costs.

**f) Fixed asset investments**

Fixed asset investments are initially recognised at the transaction value and subsequently at fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities include the net gains and losses arising on revaluation and disposals throughout the year.

Realised and unrealised gains (or losses) are credited (or debited) to the Statement of Financial Activities in the year in which they arise.

**g) Realised gains and losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening value or their purchase value if acquired after the first day of the accounting year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

**h) Taxation**

The Foundation is a registered charity and, therefore, is not liable to income tax or corporation tax on income or gains derived from its charitable activities as they fall within the exemptions available to registered charities.

**i) Foreign Currency Accounting Policy**

The Foundation adopts Sterling as its base currency. Investments and funds held in other currencies are converted into their Sterling equivalent at quarterly valuation dates using exchange rates agreed by the Foundation's investment managers.

Exchange rate variances are taken to the statement of financial activities on the date when the transaction takes place.

**j) Related party transactions and trustees' expenses and remuneration**

The trustees all give their time and experience freely to the Foundation without any form of personal remuneration. One of the trustees, Gerald Kidd, is a partner in the firm Potheary Witham Weld which provides legal advice and administration services to the Foundation. Fees during the year totalled £94,200 (2017: £91,800)

Expenses paid to trustees in the year totalled £377 (2017: £533). These expenses were made up of travel costs reimbursed to one trustee.

**1. Incoming Resources**

	<b>2018 £</b>	<b>2017 £</b>
Dividends	80,939	88,158
Interests	281	240
Tax reclaimed	379	1,933
Foreign tax reclaimed	-	-
	<b>81,599</b>	<b>90,331</b>

**2. Cost of generating funds**

	<b>2018 £</b>	<b>2017 £</b>
Investment management fees	19,733	18,549
	<b>19,733</b>	<b>18,549</b>

### 3. Analysis of expenditure on charitable activities

#### Grants payable

	2018 £	2017 £
Commitments made in the year	283,700	320,850
Grants no longer required/ withdrawn	3,330	7,833
	<hr/>	<hr/>
Payable in the year	<b>280,370</b>	<b>313,017</b>
Commitments as a 31 December 2017	-	-
	<hr/>	<hr/>
Grants paid in the year	<b>280,370</b>	<b>313,017</b>
Commitments as at 31 December 2018	-	-

#### Analysis of grant making programme

	Institutional Grants £	Support Costs £	Total 2018 £	Total 2017 £
Allocated Grant Programme	108,000	25,920	133,920	124,000
Education	17,800	4,272	22,072	20,584
Visual and Performing Arts	42,150	10,116	52,266	76,570
Medical Research	43,500	10,440	53,940	59,396
Relief of disability and severe illness	43,250	10,380	53,630	65,224
Preservation of buildings	15,000	3,600	18,600	31,620
Accommodation of those in need	14,000	3,360	17,360	16,740
Skills based training for young people	-	-	-	3,720
	<b>283,700</b>	<b>68,088</b>	<b>351,788</b>	<b>397,854</b>

Support costs relating to the cost of grant making are allocated between programmes proportionally based on the value and number of grants made.

In addition to the amounts committed and accrued noted above, the Trustees also authorised certain grants which were subject to the recipient fulfilling certain conditions. The total amount authorised but not accrued as expenditure at 31 December 2018 was £25,500 (2017: £12,000). This amount was constituted by 7 pledges as follows:

Hopefield Animal Sanctuary	£1,000
Scropton Riding for the Disabled Centre	£5,000
Good News Family Care (Homes) Ltd	£5,000
Tolpuddle Old Chapel Trust	£4,000
North of England Institute of Mining and Mechanical Engineers (NEIMME): The Common Room of the Great North (CRGN)	£5,000
Disabled Sailors Association (formerly The Thomas Morley Trust)	£2,500
Above & Beyond	£3,000
	<b>£25,500</b>

## By programme

### Allocated Grant Programme

Duke of Edinburgh Award	£ 22,500
Girl Guiding (2 projects)	£ 38,000
Army Cadet Force (2 projects)	£ 47,500
	<b>£108,000</b>

### Education

The Mane Chance Sanctuary	£ 1,500
High Mead Farm CIC	£ 2,600
Harper Asprey Wildlife Rescue	£ 2,500
St Werburghs City Farm	£ 2,000
Magdalen Environmental Trust	£ 2,000
River Bourne Community Farm CIC	£ 2,500
Normandy Community Therapy Garden	£ 700
Museum of East Anglia (pledged in 2017)	£4,000
	<b>£17,800</b>

### Visual and performing arts

Sphinx Theatre LTD	£ 500
Edinburgh Printmakers	£ 1,000
The Old Vic Theatre Trust 2000	£ 5,000
Wales Millennium Centre	£ 3,000
Arebyte Floating Island	£ 4,900
The Twisting Ducks Theatre Company CIO	£ 500
Fuel Productions Limited	£ 1,000
Sadler's Wells Trust Ltd	£ 2,000
The Yard Theatre Ltd	£ 1,000

Menagerie Theatre Company	£ 750
Teatro Vivo	£ 1,000
The Yehudi Menuhin School	£ 5,000
Royal Lyceum Theatre Company	£ 1,000
Alnwick District Playhouse Trust	£ 5,000
Wirksworth Heritage Centre	£ 1,500
Hoxton Hall	£ 1,000
Zest Theatre	£ 1,000
Townsend Theatre Productions CIC	£ 1,000
The Plough Arts Centre	£ 2,000
Bedford Players Trust	£ 2,000
Kadinsky Theatre Company	£ 1,000
HighTide Festival Productions Limited	£ 1,000
	<b>£42,150</b>

### **Medical Research**

British Lung Foundation	£ 3,500
The British Diabetic Association (Diabetes UK)	£ 2,000
Liverpool Heart and Chest Hospital Charity	£ 1,000
Heart Research UK	£ 1,500
Wellbeing of Women	£ 4,000
Parkinsons UK	£ 4,000
RAFT (Restoration of appearance & function Trust)	£ 5,500
Prostate Cancer Research Centre	£ 3,000
Professor Claus Nerlov (PHD) / Weatherall Institute of Molecular Medicine/ University of Oxford	£ 4,000
Crohn's and Colitis UK	£ 2,500
Gynaecology Cancer Research Fund (The Eve Appeal)	£ 3,000
MQ: Transforming Mental Health	£ 3,000
Animal Free Research UK	£ 3,500
Leuka	£ 3,000
	<b>£43,500</b>

### **Relief of disability and illness**

Ashford Volunteer Centre	£ 1,000
Maidstone Mencap Charitable Trust Ltd	£ 2,500
Samson Centre for Multiple Sclerosis	£ 2,500
Gateway into the community	£ 3,000
People & Gardens CIC	£ 1,000
Reuben's Retreat	£ 2,000
Goalball UK	£ 3,500
Dame Vera Lynn Children's Charity	£ 2,000
Salisbury Hospicecare Trust Limited	£ 3,500
Soundabout	£ 3,000
Inspire Foundation	£ 4,000
The Cystic Fibrosis Holiday Fund	£ 1,500
St. Richard's Hospice Foundation	£ 1,500
Cerebral Palsy Sport	£ 2,500
Samaritans of Blackburn and Darwen, Hyndburn and Ribble Valley	£ 2,000

The Hospice of St. Francis	£ 2,750
Stepping Stones	£ 2,000
Wetwheel Foundation (pledged in 2017)	£ 3,000
	<b>£43,250</b>

### **Preservation of buildings**

National Trust for Scotland	£ 5,000
The Edward James Foundation- West Dean College	£ 2,000
The Society of Antiquaries of London	£ 4,500
Pitzhanger Manor & Gallery Trust	£ 3,500
	<b>£15,000</b>

### **Accommodation for those in need**

Saint Petroc's Society	£ 1,500
Micro Rainbow International CIC	£ 2,000
Barnstaple Municipal Charities	£ 3,500
YMCA Cornwall	£ 3,000
The Royal Star & Garter Homes	£ 4,000
	<b>£14,000</b>

## **4. Analysis of support costs**

	<b>Institutional grants £</b>	<b>Total 2018 £</b>	<b>Total 2017 £</b>
Cost of grant making	68,088	68,088	77,004
Governance costs (see below)	28,644	28,644	17,423
Other professional costs	3,177	3,177	11,392
Other Costs	272	272	1,119
	<b>100,181</b>	<b>100,181</b>	<b>106,938</b>
Governance Costs:			
Pothecary Witham Weld fees		26,112	14,796
Independent examination fee		2,040	1,980
Trustee meeting expenses		377	533
Bank charges		115	114
		<b>28,644</b>	<b>17,423</b>

## 5. Fixed Asset Investments

	<b>Listed investment £</b>	<b>Cash Held £</b>	<b>2018 £</b>
<b>Carrying value at beginning of year</b>	3,344,536	49,846	3,394,382
Additions to investments at cost	309,491	(23,801)	285,690
Disposals at market value	(674,565)	-	(674,565)
Net gain/ (loss) on revaluation	(241,167)	-	(241,167)
<b>Carrying value (market value) at end of year</b>	<b>2,738,295</b>	<b>26,045</b>	<b>2,764,340</b>
Historical Cost	2,638,748	26,045	2,664,793

### Material Investments

Included in the above is the following investment, which represents greater than 5% of the total market value

	<b>Cost</b>	<b>Market Value</b>
Invesco Asia Equity USD	£42,577	£89,218
M&G (Guernsey) Offshore Optimal Income	£128,467	£140,245
Microsoft Corp Com USD	£27,554	£128,297
Invesco Management Bond	£166,226	£186,276
Unilever	£33,720	£82,170

Investment transactions on the Foundation's Standard Bank Euro and Dollar deposit accounts gave rise to net gain of £552 (2017: loss of £1,150). The gain arose from fluctuations in the exchange rate whilst funds were held in deposit accounts, and form part of any gain or loss on the acquisition, disposal or revaluation of investments.



**Investments at market value comprise:**

	<b>2018</b> <b>£</b>	<b>2017</b> <b>£</b>
Listed investments	2,738,295	3,344,536
Cash	26,045	47,838
	<b>2,764,340</b>	<b>3,392,374</b>

Cash is also invested in the Epworth Deposit fund, detailed at note 7 below.

**6. Debtors**

	<b>2018</b> <b>£</b>	<b>2017</b> <b>£</b>
HMRC tax reclaim	1,193	1,932
	<b>1,193</b>	<b>1,932</b>

**7. Cash at bank and in hand**

	<b>2018</b> <b>£</b>	<b>2017</b> <b>£</b>
Standard Bank (Melville) earnings account	54	-
Deutsche Bank (Tilney) earnings account	3,126	2,009
Pothecary Witham Weld Client Account	1,585	1,305
CAF Bank	123,749	51,809
Epworth Affirmative Deposit	37,648	37,461
	<b>166,162</b>	<b>92,584</b>

**8. Creditors**

	<b>2018</b> <b>£</b>	<b>2017</b> <b>£</b>
Standard Bank Management	3,720	3,720
Independent Examination fee	2,040	1,980
Uncleared grant payments	-	-
	<b>5,760</b>	<b>5,700</b>

**9a. Summary of funds – Current Year**

	<b>Brought forward</b>	<b>Incoming resource</b>	<b>Resources expended</b>	<b>Gains / (losses)</b>	<b>Transfers</b>	<b>Carried forward</b>
Unrestricted capital fund	3,481,191	-	(19,733)	(236,571)	(375,000)	2,849,812
Unrestricted income fund	-	81,599	(380,551)	-	375,000	79,123
	<b>3,481,191</b>	<b>81,412</b>	<b>(400,284)</b>	<b>(236,571)</b>	<b>-</b>	<b>2,925,935</b>

**9b. Summary of funds – Prior Year**

	<b>Brought forward</b>	<b>Incoming resource</b>	<b>Resources expended</b>	<b>Gains / (losses)</b>	<b>Transfers</b>	<b>Carried forward</b>
Unrestricted capital fund	3,558,773	-	(18,624)	270,590	(329,547)	3,481,191
Unrestricted income fund	-	90,331	(419,874)	-	329,547	-
	<b>3,558,773</b>	<b>90,331</b>	<b>(438,503)</b>	<b>(270,590)</b>	<b>-</b>	<b>3,481,191</b>