

The Parish of Plymstock & Hooe

Parochial Church Council

Correspondence address:-

The Rectory, 5 Cobb Lane, Plymstock,
Plymouth PL9 9BQ

Members' Report and Accounts

for the year ended

31 December 2018

Charity Number: 1133015

Team Rector Rev'd. Jennie Appleby

Bankers:

NatWest, 14 Old Town Street, Plymouth

Independent Examiner:

Barretts Chartered Accountants and Chartered Tax Advisers
22 Union Street, Newton Abbot, Devon, TQ12 2JS

The Parish of Plymstock & Hooe

Independent Examiner's Report to the Trustees of Plymstock & Hooe Parochial Church Council- Charity no. 1133015

I report to the trustees on my examination of the accounts of The Church for the year ended 31st December 2018.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



I P Barrett FCA FCIE

Barretts
Chartered Accountants &
Chartered Tax Advisers
22 Union Street
Newton Abbot
Devon TQ12 2JS

25th April 2019

The Parish of Plymstock & Hooe

Aim and Purpose

The Parochial Church Council (PCC) of the Parish of Plymstock & Hooe had responsibility in 2018 to cooperate with and to support its Clergy and Readers in promoting across its four churches and their respective DCCs the whole pastoral, evangelistic, social and ecumenical mission of the Church.

Its principal aim was to work together across the Parish. St Mary & All Saints continued to have responsibility for maintenance and upkeep of its Grade II* Listed building and nearby church hall, St John's Church and the Church of the Good Shepherd each have responsibility for maintenance and upkeep of their respective church buildings and adjacent church halls. There is no church building for the Church of The Holy Family.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship in our churches, and to become part of our parish family. When planning activities during 2018, the PCC considered the Charity Commission's guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. Exeter Diocese offers a three point Mission Action Plan i) to grow in prayer, ii) to make new disciples, iii) to serve the people of Devon with joy. Based on this the PCC tries to enable ordinary people to live out their faith as church family members through:

- Connecting with God: Growing in faith through Worship and prayer.
- Connecting with each other: Growing together through fellowship and discipleship
- Connecting with our local community: Growing and serving through Mission and outreach work.

Achievements and Performance

a) Worship and prayer

The PCC was pleased to note a varied range of services offered across the parish not only on Sundays, but also during the week. Members of our various congregations reported that these were both beneficial and spiritually fulfilling. For example, smaller 'said communions' available at different churches across the parish on Tuesday and Wednesday mornings contrasted with various sung Eucharists on a Sunday ranging from a live music Celtic lona setting in one location to formal traditional settings elsewhere. Monthly Sunday services of compline, Morning Praise and all-age worship were available. Monthly Together@10 Sunday services were attended by people from each of our four churches. Less structured opportunity was available in the form of reading groups, house groups and prayer groups. Additional worship, study and meditation opportunity was made available during Lent and Advent.

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b) Statistics

Summary 2018 statistics for the parish were as follows.

Average main Sunday service	120
Worshipping Community	163
Electoral Roll	194
Baptisms	31
Marriages	4
Funerals	41

Attendance numbers greatly increased at Christmas and Easter. Baptism preparation and marriage preparation sessions are regularly available. Baptisms are occasionally performed during a main Sunday service.

Deanery Synod

Meetings during 2018 were held at St Pancras, Pennycross; St Matthews, Elburton and Stoke Damerel. Main areas for discussion were:

1. Mission Shed
2. Review of Common Fund: Looking at 'fairer' models for funding our Church
3. Deanery Action Plan (DAP): Bishop Robert wants us to have our DAP in place by 10/2020.

With regular updates on the 'planting' of 3 new churches in areas deemed vulnerable, General Synod, and worship it is good to report that participation in this group is an uplifting experience and fulfils the vital role of bringing our Anglican Community together, sharing our experiences and moving forward together in love and unity.

Church Fabric & Church Hall Fabric

i) St Mary & All Saints

Church The overall structure of the church is in a sound condition, although the roof covering and associated rainwater gullies, gutters and down pipes remain in need of maintenance / repair and need continual monitoring.

The fabric of the interior walls especially at high level are showing signs of dampness which could be a result of water ingress, this is being continually monitored.

Works carried out in 2018 were as follows: Inspections carried out; The Electrical Installation Wiring was tested and report given, Portable Appliances were inspected and tested, fire extinguisher checked, boiler servicing, gas inspection and tower clock servicing. Other works carried out were the tarmac pathway from the Church road entrance to the North door of the church was re-surfaced, an external light was install above the West entrance door, the Vestry toilet was renewed. Items purchased: a new book case for the children's corner and a new all seasons bespoke embroidered Legilium fall, Tabernacle cover and Main Altar frontal.

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Church Hall The overall structure of the Parish Hall is in a sound condition and it continues to be well used throughout the year.

Works carried out in 2018 were as follows: Inspections carried out; The Electrical Installation Wiring was tested and report given, Portable Appliances were inspected and tested, fire extinguisher checked, boiler servicing, gas inspection, heating controls and monthly checks on the community defibrillator unit, which was used in an emergency.

Other works carried out were repairs to the roof to stop water ingress which caused damage to walls and ceiling, the replacement of the main hall light fittings with low energy LED units.

Next quinquennial inspection July 2019.

ii) Good Shepherd

Church The exterior of the church is in good repair. A recent visual inspection revealed nothing of significance. All copings and lead flashings appear to be in good order. External guttering appears to be in good order. The wooden porch door is regularly maintained. The area surrounding the eastern side of the church has been renewed with tarmac to cover the whole area. A raised garden at the entrance of the grounds has been constructed and planted. Internally, staining to the plasterwork around the South gable has not worsened during 2018.

Church Hall The church hall is in a good state of repair. The flat roof of the entranceway is in good repair. The interior of the whole building has been redecorated and the floor deep-cleaned. New tables and chairs were purchased and blind pulls have been refurbished. A new (larger) sink was installed in the cloakroom. Gas and electrical certification is up-to-date for both buildings (December 2018).

Works requiring attention in 2019

The quinquennial inspection is due in July 2019

Deep clean of church and refresh of paint to interior door

Replacement of external downpipes on eastern side of church

Hall kitchen requires refurbishment

Hall emergency signage needs updating

iii) St John's

Church The building is generally in good repair. Works carried out in 2018 were as follows: At the beginning of the year a new gate was made for the upper churchyard. A new ramp was fitted to the main entrance into the church to allow safe access for all. Our Quinquennial Inspection took place in April. The most urgent item to be fixed was the broken guttering at the back of the church but it was not possible to get this replaced in 2018. There are also some minor works outstanding.

Church Hall More work was done in the kitchen including stainless steel tops, the lowering of the hatch and new fire doors for the hatch and the main kitchen door, improving our health and safety standards. The plan to put in another external door from the hall to the front of the building has not been progressed this year. There have been problems with rainwater leakage into the building. These have now been addressed.

The Parish of Plymstock & Hooe

Volunteers

A great deal of work is carried out by a limited number of committed volunteers to keep our buildings, especially the interiors, in good shape. They are thanked unreservedly for the work they do. Indeed, the PCC would like to thank all volunteers who work tirelessly to make our Parish a lively and vibrant place. In 2018 our special thanks went to Churchwardens who set a pace and example for the rest of us to follow.

Mission and Evangelism

Various local, national and international missions and charities are supported by the four churches. It is hoped that the PCC can regularize such fund-raising across the parish so that we are all working on the same projects. As for many years previously, Christian Aid was one charity that received support by all four churches in 2018.

We enjoyed active links with local schools. Clergy took assemblies at primary schools roughly twice a term. Four schools visited churches as part of the RE curriculum and held Easter and Christmas services in the churches. Our churches were full at services of Remembrance and we were also involved in a well-attended open-air act of remembrance within the parish. An open-air all-age Sea Sunday service including activities for all ages was held as a joint Parish event. We enjoyed good links with several care and residential homes located within the parish including carol singing and monthly communions. On Monday afternoons Little Saints reached out to young parents and their families. Across the parish we shared the same weekly pew-sheet and a monthly parish magazine.

Other Activities

Between Ascension Day and Pentecost we took part in the Archbishops' Wave of Prayer "Thy Kingdom Come". We worked ecumenically with all local churches and produced a programme of prayer activities for the 10 days, including prayer walks and prayer in our local Costa. Our churches also joined other Christian churches in the area for quarterly ecumenical "re:refresh" sessions aimed at the wider Plymstock & Hooe community. We planned and set up a "Churches" stall for the annual Plymstock Festival. Food and donations are collected and taken regularly to the local food bank and the Shekinah Mission. Traidcraft and Fair Trade projects are supported across the parish. Hooe's Place weekly Community Café at St. John's Church continues to be popular with both church members and the local community. Plans are being made for a Community Garden adjacent to St. Mary's Church Hall next year.

Safeguarding

The PCC has complied with its obligation under section 5 of the Safeguarding and Clergy Discipline Measure 2016. The PCC has regard to House of Bishops' guidance on safeguarding children and vulnerable adults by acting within current legislation, guidance, national frameworks and the Diocese of Exeter Safeguarding procedures. It has evidenced this by the completion of the Diocesan Safeguarding Checklist which will be used for future planning.

Each church has a named Safeguarding contact who liaises with the Parish Safeguarding Representative. Safer Recruitment, Training and DBS checking of those requiring it is ongoing.

The Parish of Plymstock & Hooe

Financial Review

Banking Each of the churches operates their own Banking systems, holding both current and deposit accounts. These are the Co-operative, (St. Mary's), NatWest, (Good Shepherd & PCC), and Lloyds (St. John's and Holy Family).

Accounting Each Church has its own treasurer and keeps its own accounts. These are consolidated for the Parish annually, and independently examined.

Financial Review Receipts totalled £214,946 (2017 £167,069) and Payments £166,950 (£121,788).

Legacies totalled £70,233 (£30,595).

Gift Aid received in 2018 was £14,977 (£14,590).

Exeter Diocese The contribution to the Common Fund was £97,748 (£70,808). This included a shortfall of £13,179 from 2017.

Structure, Governance and Management

Parochial Church Council (PCC)

The method of appointment of PCC members is in accordance with Church Representation Rules. The PCC in 2018 comprised 2 Clergy, 1 Reader (ex-officio), 2 PTO Readers (ex-officio) 4 Parochial Churchwardens (ex-officio), 5 serving Deanery Synod Members (3-year terms of office), 2 serving Diocesan Synod Members (ex-officio) and 8 Lay members (2 from each worship centre, each nominated by electoral roll members at the ADCM of that particular church).

The PCC is responsible for making decisions on all matters of general concern and importance in the parish. It is responsible for all financial matters. Full PCC met six times during the year, with an average level of attendance of 71%. During 2018, the PCC worked towards a Parish Vision via a Vision Day in March and a smaller Vision Group both of which reported to the PCC and APCM. At its regular meetings, discussion has taken place on Mission and outreach as well as governance (see paragraph below on Scheme). The PCC were informed about local matters of finance, buildings, worship, mission, outreach, families, children, pastoral care and other items identified by a particular church. In 2018 there were regular informal meetings of the clergy and church wardens across the parish, a Vision Group and of other representative groups as need arose.

At the 2018 APCM summary reports for the year from each church were presented.

District Church Councils (DCCs)

Our Mission Community comprises four churches, united through faith in the Lord Jesus Christ, and making up a single team parish. They are 1) St Mary's and All Saints, Plymstock, 2) Church of the Good Shepherd, Oreston, 3) St John the Evangelist, Hooe, 4) Holy Family, Staddiscombe. Each church has its own District Church Council (DCC), appointed at its ADCM.

Each church currently takes responsibility for its own finances, buildings, worship activities, mission & outreach, work with families & young people, pastoral care and any matters of concern and importance to that church. The ADCMs take place in advance of the APCM.

The Parish of Plymstock & Hooe

Parish Scheme

Following on from the development of a new vision for the Parish of Plymstock and Hooe, it was decided by the PCC that the current constitution would require revision. The PCC nominated two of its members to work with the Rector to review the current governance of the Parish and to come up with a draft scheme to reflect the developing vision in the overall governance of the Parish. Advice was sought from Diocesan offices and research was done to see how other parishes within the Church of England were governed. From this a new scheme is being devised and is under continued discussion and scrutiny by the PCC. The proposal for governance is for the PCC, made up of representatives from all worship centres, to outsource specific parish business via one or two PCC members seconded to permanent working groups for ongoing Parish affairs and temporary / transient groups for specific projects. The underpinning ethos for these changes is to make better use of the gifts and skills of parishioners, by maximising their time on things that are of interest to them, whilst not needing to be a full member of the PCC.

Administrative Information

Our Parish is part of the Deanery of The City of Plymouth, in the Diocese of Exeter. The 4 worship centres are each located as follows:

- St Mary & All Saints, Church Road, Plymstock, PL9 8BD
- St John the Evangelist, Church Hill Road, Hooe PL9 9SE
- Church of The Good Shepherd, Marine Rd, Oreston, PL9 7NN
- Church of The Holy Family, c/o The Staddy, 144 Staddiscombe Rd, Plymstock, PL9 9LT

Clergy

Team Rector Rev'd Jennie Appleby

Team Vicar Rev'd Dave Appleby

The PCC

This is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2006) and Registered Charity No 1133015.

PCC members who have served from the 1st January 2018 until the date this report was approved were:

Ex Officio

Team Rector The Rev'd Jennie Appleby (Chairperson)

Team Vicar The Rev'd Dave Appleby

Readers Mr Graham Dee

Mr Anthony Banbury (PTO)

Mrs Jean Medway (PTO)

Diocesan Synod Mr Graham Lea

Mrs Carron Pearce (until Oct. 2018) Rob Wevill (from Oct. 2018)

The Parish of Plymstock & Hooe

Elected members

Parochial Church Wardens

Mr. Bob Davidson (until April 2018)
Mr. Mike Nicholas (until April 2018)
Mr. David Roberts (until April 2018)
Mrs. Sheila Eccleston (from April 2018)
Dr Kerry Gilbert (from April 2018)
Mrs. Jill Wevill (from April 2018)
Mrs. Sallie Whitney (from April 2018)

Deanery Synod Reps

Mr Alan Forrester
Mr Rob Wevill
Mr Bob Davidson
Mr Neil Broom
Mrs Lin Miller (until Oct. 2018)

Members

Mr. Michael Corry
Mr. Bob Davidson
Mr. John Downer
Mr David Minter
Mrs Wendy Rees
Mrs Lynn Slater (until Sept. 2018)
Mrs. Kate Steele

Co-opted Member

Mr Richard Harvey Secretary

In Attendance

Mrs Heather Broom Safeguarding Officer

Trustees

All PCC Members are Trustees.

Approved by the PCC on 29th April, 2019 and signed on its behalf by:



Rev Jennie Appleby (Chair)

The Parish of Plymstock & Hooe

Receipts & Payments account for the year ended 31st December 2018

Receipts	Parish	St Mary's	St John's	Shepherd Family			Total		Total
				Good	Holy	Family	General	Restricted	
Donations									
Planned Giving		21693	14992	10448		3862	50995		50995
Other collections		18548	3357	803		746	23454		23454
Gift aid		7713	3059	3187		1018	14977		14977
Legacies		9747		60486			70233		70233
Fees		7409	4677	1185			13271		13271
Fundraising		180	1621				1801		1801
Other	3	2014	588	660		52	3317		3317
Bell fund		201					0	201	201
Roof fund		420					0	420	420
Maintenance/fabric fund		121	136				121	136	257
Hall fund		6712	14201	3544			24457		24457
Magazines			3368	163			3531		3531
Investment income	2		134	2			138		138
DCC			2659				2659		2659
Diocese	4000						4000		4000
Clergy expenses	316						316		316
Restricted giving			779			140	919		919
	4321	74758	49571	80478		5818	214189	757	214946

Receipts & Payments account for the year ended 31st December 2018

	Parish	St Mary's	St John's	Good Shepherd	Holy Family	
Payments						
Common fund		55000	23084	15389	4275	97748
Organist fees etc		1340		150	50	1540
Clergy expenses		2502	416	278		3196
Fees			2841	810		3651
Church expenses		15			14	29
Running expenses		6676	2837	1390		10903
Utilities		1475	2296	420		4191
Trading cost		455				455
Mission giving	81	16	596	304	740	1737
Other		1023	4		254	1281
High altar fund		1073				1073
Maintenance/fabric fund		913	4711	4743		10367
Fundraising			20			20
Salaries			1320			1320
Administration			155		120	275
Restricted administration			1141			1141
Hall fund		7929	5307	7073		20309
Magazines			6665	149	38	6852
Cleaner				400		400
Rent					250	250
Children					20	20
Shared costs					192	192
	81	78417	51393	31106	5953	165704
Net Receipts	4240	-3659	-1822	49372	-135	47996
Bank balance brought forward	4148	58055	83813	60334	2194	208544
Bank balance carried forward	8388	54396	81991	109706	2059	256540
General	4625	42889	80913	108493	2059	
Restricted	3763	11507	1078	1213		17561

The Parish of Plymstock & Hooe
Statement of Assets and Liabilities at 31st December 2018

Assets

	<i>General</i>	<i>Restricted</i>	<i>Total</i>
<i>Cash at Bank</i>			
Parish	4625	3763	8388
St Mary's	42889	11507	54396
St John's	80913	1078	81991
Good Shepherd	108493	1213	109706
Holy Family	2059		2059
	238979	17561	256540
<i>Investments</i>			
Exeter Board of Finance	644		644
<i>Debtors</i>			
Gift aid	1218		1218
Total Assets	240841	17561	258402

Liabilities

Uncleared cheques	180		180
independent examiner	840		840
Total Liabilities	1020		1020