

Charity Registration No. 519137

**GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees'** Pritpal Singh Dhanjal (Chairman)  
Jarnail Singh Sihra (Treasurer)  
Gurmukh Singh Deagon  
Hardip Singh Soor  
Ravinder Singh Sagoo

**Charity number** 519137

**Principal address** 78 Lady Pit Lane  
Beeston  
Leeds  
LS11 6DP

**Bankers** Natwest PLC  
Leeds, City Office  
8 Park Row  
Leeds  
LS1 5HD

**Accountants** Henton & Co LLP  
Chartered Accountants  
Northgate  
118 North Street  
Leeds  
LS2 7PN

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# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

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# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

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The Trustees' present their report and financial statements for the year ended 31 December 2018.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

### **Mission statement**

Guru Nanak Nishkam Sewak Jatha (Leeds) UK is a non-political, non-profit making, religious charitable organisation committed to the selfless service of humanity at large and the propagation, practice and advancement of Sikhism based upon the teachings of the ten Guru's and Siri Guru Granth Sahib Ji.

### **Governing Document**

The charity is governed by its constitution adopted on 1st December 1986.

### **Funding**

Main source of income for this institution is from donations made by the congregation. The variety of activities, high standard of service and quality are the main force of attraction for the congregation. Other sources of income are two mobile phone aerial sets and two houses on Lady Pit Lane (No: 72 and 76) which are rented.

Financial support has been given by NatWest Bank and our sister organisations based in Birmingham and London.

### **Objectives and activities**

#### **a. Gurdwara:**

Early morning prayers, mid-morning prayers and evening prayers take place daily. Celebrations of Religious festivals are conducted through Akhand Paath's, which are three days of reciting of scriptures from Siri Granth Sahib Ji. Celebration of other socio-religious activities (Betrothals, birthdays, weddings, and funerals) are a regular feature. Congregational worship takes place on Wednesdays, Saturdays and Sundays.

#### **b. Langar and Charity Work:**

Langar stands for "Guru's Free Kitchen". Fresh vegetarian food cooked daily in the Gurus kitchen is served to all - Sikhs and non-Sikhs. This 'open door policy' is availed by elderly local residents, refugees, asylum seekers, drunks and drug addicts. 1000 to 1200 meals per week are served. Other beneficiaries are: St George's Crypt, PAFRAS and LASSN in the way regular donation of food is material and warm clothing.

#### **c. Interfaith Work:**

Visits from schools, FE colleges, local universities are encouraged. Diversity Training: Police force, Prison Service, NHS, Chamber of Commerce. Share teaching of Indian music with Leeds College of Music and SAA (UK) in order to promote community cohesion and harmony.

#### **d. Education:**

##### **Music:**

Lessons in Indian Musical Instruments such as Harmonium, Sitar, Dilruba, Santoor, Tabla and vocals are available to the whole community.

##### **Punjabi School:**

To make children familiar with the language in which our Holy Scriptures are written, we operate Punjabi School for an hour and half every Wednesday. The school also imparts lessons in Sikh History/theology and religious/cultural values, which help in bringing children up to becoming good citizens.

##### **Sewing Classes:**

A project developed by young women to learn the art of making dresses and useful skills for the clothing industry.

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

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### Computer Suite:

A facility created for children from poor families and for elderly members of the community to become computer literates and skilful in internet browsing.

### Healthy Living:

Reiki, Taichi and Yoga classes for elderly members, conducted in partnership with Sikh Elders Service under the umbrella of Touchstone. Purposeful contact has now been established with Black Health Initiative and a number of health initiatives have taken place in the Gurdwara Premises e.g. Eye examinations to find early incidence of diabetes and Bow Cancer awareness.

### e. Staff and Office:

Three full time Granthi's (Ministers of Religion). One world class music teacher (Indian musical instruments and vocal training). Most of the work connected with office work, cleaning work, building maintenance work, cooking, gardening etc. is done by volunteers.

### f. Partnership Development:

Local Authority, Church of England and Schools, LEA Schools, Catholic Church and Schools, Hamara Centre, Huraria Islamic Mosque, Hindu Temple, and other Gurdwara's in Leeds and surrounding districts. Leeds Faith Forum, York St. John's University, Trinity and All Saints College, Leeds College of Music, South Asian Arts UK, Leeds Museum, SACRE Leeds, Police and Prison Services. British Sikh Consultative Forum and Sikh Chaplaincy. Black Health Initiative.

### g. Strategy and Future Vision:

Develop Five Centres of Excellence to fulfil our vision.

1. To acquire more land and buildings close to the Gurdwara.
2. To seek funding streams and resources to finance the projects.
3. To develop more active engagement with Local Authority/ Voluntary Sector.
4. To address issues of multiple deprivation in South Leeds and seek sustainable solutions.
5. To develop Health and Wellbeing Strategy among South Asian communities, specially addressing incidence of diabetes and coronary disease.
6. To develop Value Based Educational facilities.
7. To develop facilities for care of Elderly Sikhs.
8. To develop Social Enterprises and create employment opportunities.

### Five Centres of Excellence

Our belief in self help, self reliance and community participation has led us to expand our activities, to meet the needs of the Sikh and local community with the creation of 5 Centres for Excellence, all in close proximity of one another:



# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

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### 1. Spirituality

Gurdwara (78 Lady Pit Lane, Leeds, LS11 6DP).

- Religious worship to promote spiritual wellbeing and regeneration of people in order to improve their quality of life.
- Celebrating Sikh religious festivals.
- Religious Services connected with passage of life: Birth, baptism, weddings and death.
- Teaching of Sikh scriptures - Gurmat studies
- Punjabi School: Teaches Punjabi language, the mother tongue of Sikhs. Currently over 150 children attend regular classes held every Wednesday evenings. The school is run by 28 volunteers, preparing children for formal GCSE examinations with writing, speaking and reading skills.
- Langar: A free vegetarian meal from the Guru's kitchen is provided twice a day throughout the year to all Sikh and non-Sikh visitors. Over 500 free meals are served every week.

### 2. Enterprise & Employment

Nishkam Community Cooperative

- **Community Cooperative**  
Create local employment and develop skills training e.g. manufacture PVC windows, steel security grills or handmade furniture workshop
- **Social Enterprise**  
Create local employment and fulfil community requirements e.g. charity shop, gardening service, building repairs, decorating service.

### 3. Education & Civic Engagement

- Conference Facilities: seminars/workshops and conferences
- Learning Music: encourage cultural overlap and promote harmony
- Banquet/ Dinning facility for weddings and engagements performed at the Gurdwara
- Sikh Heritage and Resource Centre
- Adult Education: Language, Photography, IT, Cooking skills
- Training members of the community to engage with local authorities to understand and implement local policy

### Nishkam School Trust

- Nishkam Nursery
- Nishkam Primary School
- Nishkam High School

### 4. Healthy Living

- Gym: General fitness and training
- Yoga: Healthy living and addressing obesity and diabetes issues
- Sports: Archery, Gatka (Sikh martial arts) and kick boxing
- Medical check-ups: General health advice, blood pressure/diabetes checks

### 5. Care for Elderly & Children

Nishkam Centre Leeds

NCL (94 Lady Pit Lane, Leeds, LS11 6DP)

- Assisted Living
- Elderly Care - Day Care Centre

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 DECEMBER 2018*

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### **More than Academic Excellence**

Nishkam High School will offer excellence in education and will inspire in children a passion for lifelong learning. By recruiting outstanding teachers, we will provide learning experiences which build character and responsibility. The National Curriculum will be enhanced and enriched with a focus on high academic aspiration and progression towards university education.

### **More than a School**

Nishkam High School will foster communities which actively support children throughout life, both within and beyond the school gates. We will work imaginatively with parents, families and guiding institutions to help ensure children are surrounded by good role models and mentors. These partnerships will provide children with direct experience of civic institutions, industry and commerce, as well as skills in research and innovation.

### **More than 'Self'**

Nishkam High School will be driven and sustained by the principle of being 'nishkam'- creating a mind set to serve others without expectation or recognition. Experience suggests that this selfless practice promotes humility and unlocks great potential to transform ourselves and the world around us.

### **Achievements and performance**

In 2018 the Sangat (congregation) have given great support in volunteering and fundraising to complete the kitchen refurbishment and Langar Hall (dining hall) that started in 2017. Work started on the grand entrance (Dharshanee Dharee) and lobby from the main carpark side.

### **Old Extension**

Work completed on the external demolition in preparation for the new and improved grand entrance. Ground works started to merge the area into the car park.



# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 DECEMBER 2018*

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### **Planning Application**

Planning consent granted for the new and improved grand entrance (Dharshanee Dharee) and lobby from the main carpark side.

### **Grand Entrance (Dharshanee Dharee) and Lobby**

Ground works started to landscape the carpark and entrance area. Footings been excavated for the grand entrance (Dharshanee Dharee) and Dome.



### **Financial review**

The Statement of Financial Activities shows The Trustees consider the surplus achieved on its activities to be satisfactory.

The statement of Financial Activities shows net incoming resources of £84,450 for the year and reserves of £1,297,729.

During 2018, the Gurdwara saw significant movement in its income and expenditure. The increase is an initiative to fund raise and complete the renovation projects undertaken.

The constitution of the charity remains an important part of our management structure. Compliance to the constitution and to the principles of Sikhism remains priority. Additional four trustees have been added to replace the four that have sadly deceased us over the years. The supreme council has now been reinstated to the 5 trustees on record.

### **Reserve policy**

The present level of funding is adequate to support the continuation of the current running of the charity.

The Trustees' has assessed the major risks to which the the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Plans for future periods**

The Trustees are looking to the future with confidence. The building renovation works will continue on the entrance (Dharshanee Dharee) into 2019.

### **Conclusion**

The Trustees remain indebted to all those who continue to perform selfless service in the name of the Almighty. Our Ardas (prays) remains for their blessings. We look forward to the next year to further capitalise on the assets of the charity and continue to deliver towards the needs of our growing beneficiaries.

The Trustees' have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.



# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

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### Statement of Trustees' responsibilities

The Trustees' are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

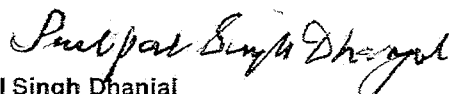
The law applicable to charities in England and Wales requires the Trustees' to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the the charity and of the incoming resources and application of resources of the the charity for that year.

In preparing these financial statements, the Trustees' are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees' are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees' report was approved by the Board of Trustees'.



Pritpal Singh Dhanjal  
Trustee

Dated: 28 October 2019

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES' OF GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

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I report to the Trustees' on my examination of the financial statements of Guru Nanak Nishkam Sewak Jatha (Leeds) UK (the the charity) for the year ended 31 December 2018.

This report is made solely to the charity's trustees, as a body. My examination has been undertaken so that I might state to the charity's trustees those matters I am required to state in an independent examiners report and for no other purpose.

#### **Responsibilities and basis of report**

As the Trustees' of the the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Hentons & Co LLP*

Ian Peter Hart BA BFP FCA

Dated: 28 October 2019

Independent Examiner

Hentons

Chartered Accountants

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2018

|   | Notes | Unrestricted<br>funds<br>2018<br>£ | Total<br>2017<br>£ |
|---|-------|------------------------------------|--------------------|
| <b><u>Income from:</u></b>                                |       |                                    |                    |
| Donations and legacies                                    | 4     | 180,071                            | 144,691            |
| Charitable activities                                     | 5     | 20,567                             | 20,305             |
| Other trading activities                                  |       | 622                                | 5,650              |
| Investments   | 6     | 6,100                              | 8,495              |
| <b>Total income</b>                                       |       | <b>207,360</b>                     | <b>179,141</b>     |
| <b><u>Expenditure on:</u></b>                             |       |                                    |                    |
| Charitable activities                                     | 7     | 122,910                            | 138,416            |
| <b>Net income for the year/<br/>Net movement in funds</b> |       | <b>84,450</b>                      | <b>40,725</b>      |
| Fund balances at 1 January 2018                           |       | 1,213,279                          | 1,172,554          |
| <b>Fund balances at 31 December 2018</b>                  |       | <b>1,297,729</b>                   | <b>1,213,279</b>   |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## BALANCE SHEET

AS AT 31 DECEMBER 2018

|  | Notes | 2018<br>£     | £                       | 2017<br>£     | £                       |
|--|-------|---------------|-------------------------|---------------|-------------------------|
| <b>Fixed assets</b>  |       |               |                         |               |                         |
| Tangible assets  | 10    |               | 1,857,280               |               | 1,675,320               |
| <b>Current assets</b>  |       |               |                         |               |                         |
| Debtors  | 11    | 5,548         |                         | -             |                         |
| Cash at bank and in hand                                       |       | 13,254        |                         | 68,219        |                         |
|  |       | <u>18,802</u> |                         | <u>68,219</u> |                         |
| <b>Creditors: amounts falling due within one year</b>          | 12    | (80,952)      |                         | (11,595)      |                         |
| Net current (liabilities)/assets                               |       |               | (62,150)                |               | 56,624                  |
| <b>Total assets less current liabilities</b>                   |       |               | <u>1,795,130</u>        |               | <u>1,731,944</u>        |
| <b>Creditors: amounts falling due after more than one year</b> | 13    |               | (497,401)               |               | (518,665)               |
| <b>Net assets</b>  |       |               | <u><u>1,297,729</u></u> |               | <u><u>1,213,279</u></u> |
| <b>Income funds</b>  |       |               |                         |               |                         |
| Unrestricted funds   |       |               | 1,297,729               |               | 1,213,279               |
|  |       |               | <u><u>1,297,729</u></u> |               | <u><u>1,213,279</u></u> |

The financial statements were approved by the Trustees' on 28 October 2019

Pritpal Singh Dhanjal  
Trustee

*Pritpal Singh Dhanjal*

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

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### 1 Accounting policies

#### Charity information

Guru Nanak Nishkam Sewak Jatha (Leeds) UK is a charity governed by its constitution adopted on 1st December 1986. Registered number 519137.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The the charity is a Public Benefit Entity as defined by FRS 102.

The the charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees' have a reasonable expectation that the the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees' continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees' in furtherance of their charitable objectives unless the funds have been designated for other purposes.

#### 1.4 Incoming resources

Income is recognised when the the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income received by the way of grants is included in full in the Statement of Financial Activities when receivable, and matched to specific time periods or expenditure where appropriate.

Income from charitable activities which include hall/room hire and the provision of other charitable services are included when earned and receivable.

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

### 1 Accounting policies

(Continued)

#### 1.5 Resources expended

Expenditure is recognised on the accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Costs are allocated between the funds on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on the basis of total income.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                     |                         |
|---------------------|-------------------------|
| Fixtures & Fittings | 10% straight line basis |
|---------------------|-------------------------|

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are recognised at transaction price.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities.

#### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

### 2 Critical accounting estimates and judgements

In the application of the the charity's accounting policies, the Trustees' are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Volunteers

Guru Nanak Nishkam Jatha relies on volunteers to carry out the management, administration and general maintenance work. The trust has no paid employees or paid trustees other than general cleaning and kitchen work. In accordance with FRS 102 and the Charities SORP FRS 102, the economic contribution of general volunteers is not recognised in the accounts.

### 4 Donations and legacies

|                                | Unrestricted<br>funds | Total     |
|--------------------------------|-----------------------|-----------|
|                                | 2018<br>£             | 2017<br>£ |
| Donations and gifts            | 180,071               | 144,691   |
| <b>Donations and gifts</b>     |                       |           |
| Darbar                         | 77,759                | 79,047    |
| Private - Individual Donations | 94,664                | 57,518    |
| Standing Orders                | 7,648                 | 8,126     |
|                                | 180,071               | 144,691   |

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

### 5 Charitable activities

|                                 | Unrestricted funds | Unrestricted funds |
|---------------------------------|--------------------|--------------------|
|                                 | 2018               | 2017               |
|                                 | £                  | £                  |
| Rental Income - T/Mobile Mast   | 11,000             | 11,000             |
| Rental Income - Telefonica Mast | 6,442              | 6,442              |
| Hall Hire                       | 3,108              | 2,860              |
| Bank Interest Received          | 17                 | 3                  |
|                                 | <u>20,567</u>      | <u>20,305</u>      |

### 6 Investments

|                            | Unrestricted funds | Total funds  |
|----------------------------|--------------------|--------------|
|                            | 2018               | 2017         |
|                            | £                  | £            |
| 72/76 Lady Pit Lane Houses | <u>6,100</u>       | <u>8,495</u> |



# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

### 7 Charitable activities

|                                  | Unrestricted<br>funds<br>2018<br>£ | Unrestricted<br>funds<br>2017<br>£ |
|----------------------------------|------------------------------------|------------------------------------|
| Wages                            | 20,364                             | 18,640                             |
| Depreciation                     | 2,928                              | 2,928                              |
| Rates                            | 518                                | 514                                |
| Water Rates                      | 3,855                              | 6,920                              |
| Insurance                        | 6,286                              | 7,687                              |
| Light and Heat                   | 36,810                             | 24,758                             |
| Repairs and Renewals             | 11,379                             | 49,406                             |
| Telephone and Internet           | 1,014                              | 913                                |
| Bank Charges                     | 839                                | 1,076                              |
| Postage, Printing and Stationery | 864                                | 420                                |
| Sundries                         | 4,973                              | 4,330                              |
| Cleaning Expenses                | 3,393                              | 2,535                              |
| Kitchen Expenses                 | 4,239                              | 6,031                              |
| Legal and Professional           | 6,898                              | 1,476                              |
| Letting Agents Management Fees   | 981                                | 1,014                              |
| Accountancy                      | 600                                | 780                                |
| Bank Loan Interest               | 7,470                              | 7,512                              |
| Visiting Priests                 | 8,941                              | 1,476                              |
| Motor Vehicle                    | 558                                | -                                  |
|                                  | <u>122,910</u>                     | <u>138,416</u>                     |

### 8 Trustees'

None of the Trustees' (or any persons connected with them) received any remuneration or benefits from the the charity during the year.

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

### 9 Employees

#### Number of employees

The average monthly number of employees during the year was:

|  | 2018<br>Number | 2017<br>Number |
|--|----------------|----------------|
|  | 2              | 1              |

#### Employment costs

|                    | 2018<br>£ | 2017<br>£ |
|--------------------|-----------|-----------|
| Wages and salaries | 20,364    | 18,640    |

There is no key management with remuneration.

No member of staff earned over £60,000 (2017: nil),

### 10 Tangible fixed assets

|                                    | Freehold Land<br>& Buildings<br>£ | Fixtures &<br>Fittings<br>£ | Total<br>£ |
|------------------------------------|-----------------------------------|-----------------------------|------------|
| <b>Cost</b>                        |                                   |                             |            |
| At 1 January 2018                  | 1,648,973                         | 74,545                      | 1,723,518  |
| Additions                          | 184,888                           | -                           | 184,888    |
| At 31 December 2018                | 1,833,861                         | 74,545                      | 1,908,406  |
| <b>Depreciation and impairment</b> |                                   |                             |            |
| At 1 January 2018                  | -                                 | 48,198                      | 48,198     |
| Depreciation charged in the year   | -                                 | 2,928                       | 2,928      |
| At 31 December 2018                | -                                 | 51,126                      | 51,126     |
| <b>Carrying amount</b>             |                                   |                             |            |
| At 31 December 2018                | 1,833,861                         | 23,419                      | 1,857,280  |
| At 31 December 2017                | 1,648,973                         | 26,347                      | 1,675,320  |

### 11 Debtors

|   | 2018<br>£ | 2017<br>£ |
|---|-----------|-----------|
| <b>Amounts falling due within one year:</b> |           |           |
| Prepayments and accrued income              | 5,548     | -         |

# GURU NANAK NISHKAM SEWAK JATHA (LEEDS) UK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2018

### 12 Creditors: amounts falling due within one year

|                                    | 2018<br>£     | 2017<br>£     |
|------------------------------------|---------------|---------------|
| Other taxation and social security | 295           | 180           |
| Trade creditors                    | 78,173        | 10,815        |
| Other creditors                    | 1,884         | -             |
| Accruals and deferred income       | 600           | 600           |
|                                    | <u>80,952</u> | <u>11,595</u> |

### 13 Creditors: amounts falling due after more than one year

|                 | Notes | 2018<br>£      | 2017<br>£      |
|-----------------|-------|----------------|----------------|
| Bank loans      |       | 197,401        | 218,665        |
| Other creditors |       | 300,000        | 300,000        |
|                 |       | <u>497,401</u> | <u>518,665</u> |

Other loans include amounts owed to GNNSJ London £250,000 and GNNSJ Birmingham £50,000.

### 14 Analysis of net assets between funds

|   | Unrestricted funds<br>2018<br>£ | Total funds<br>2018<br>£ | Total<br>unrestricted funds<br>2017<br>£ |
|---|---------------------------------|--------------------------|--|
| Fund balances at 31 December 2018 are represented by: |                                 |                          |  |
| Tangible assets                                       | 1,857,280                       | 1,857,280                | 1,675,320                                |
| Current assets/(liabilities)                          | (62,150)                        | (62,150)                 | 56,624                                   |
| Long term liabilities                                 | (497,401)                       | (497,401)                | (518,665)                                |
|   | <u>1,297,729</u>                | <u>1,297,729</u>         | <u>1,213,279</u>                         |

### 15 Related party transactions

There were no disclosable related party transactions during the year (2017 - none).