

## Trustees Annual Report for the period 1 January to 31 December 2018

Charity Name: Guisborough Christian Centre

Also known as: Guisborough Christian Fellowship

Registered Charity Number: 702049

Charity Address: 4, Hill Close, Skelton-in-Cleveland, Saltburn-by-the-Sea, TS12 2NE

Trustee name	Office (if any)	Dates acted (if not whole year)	
C Gilbert		To March 2018	Appointed by Trustees
B D Laws		To April 2018	Original Signature of Trust deed
G Usher	Chairman/secretary	To March 2018	Appointed by Trustees
N B Miller	Chairman		Appointed by Trustees
N H Wells		To October 2018	Appointed by Trustees
D Richardson	Treasurer		Appointed by Trustees
P W Warren			Appointed by Trustees
P Wedgewood		From April 2018	Appointed by Trustees

### Section C 1

#### 1.The Advancement of the Christian Religion

The operation of a Christian Church that is open to the public, whether of faith or those seeking to explore the meaning of Christianity

The provision of a Sunday Worship service typically consisting of worship songs, prayers, teaching and sharing of communion, as well as an opportunity for sharing encouragement and fellowship.

Sermons are recorded and made publicly available on the church website

A 'Christianity Explored' course was run and open to the public.

#### 2. The relief of persons in need, hardship or distress

Guisborough Christian Centre works to relieve hardship or suffering either directly or through partnership with other charities, both locally and abroad.

Funds are made available from reserves to offer emergency financial support to individuals as the need arises and in response to ongoing relief work, natural disasters and emergency situations.

In exceptional circumstances money will be raised through specific appeals to the Sunday congregation.

#### 3. The advancement of education

Guisborough Christian centre provides publicly available Christian teaching through sermons on Sunday mornings which are then made available to the public via the church website

The Sunday School provides age appropriate teaching and guidance to the young.

Regular house groups provide opportunity for more detailed Bible study as well as providing one of several mechanisms for pastoral care.

#### **4. Provision or assistance in the provision of recreational facilities in the interests of social welfare.**

In addition to the Sunday School, Guisborough Christian Centre works in partnership with similar charities in the local area to provide public community support in the form of activities such as Youth Clubs, Friendship groups for the elderly, food bank etc. This is through financial support, representation on the management of these charities, and supporting individuals to give practical assistance.

#### **5. In furtherance of the above, provision of a coffee bar, Sunday School.**

The Sunday school operated in parallel to the main Sunday worship service, offering age appropriate teaching and guidance, as well as craft activities and games. It is staffed by regular volunteers from within the congregation and makes use of various commercially available Christian teaching materials.

There is no current operational coffee bar but refreshments are provided before and after the Sunday worship service and at various activities during the year. The costs of these are wholly borne by the Trust and no charge is levied.

### **D Achievements and Performance**

#### ***The advancement of Christian Religion***

In 2018 services were held every Sunday of the year at Laurence Jackson School. Most of the sermons were recorded and uploaded to the church website. House groups, known as 'Life Groups' were held on Tuesday evenings and on Thursday afternoons.

The church plays an active part in the Guisborough Churches Together organisation, helping to deliver service information leaflets before Christmas to all homes in the town, and helping to deliver inter-church services and groups during important Christian festivals such as during Lent. A billboard is placed outside on Sunday mornings so that other users of Laurence Jackson school are aware of the church's presence in the building.

On a national level the church subscribes to and supports the Evangelical Alliance, a national charity which provides vocal representation on a wide range of spiritual and community issues affecting the life of the nation.

#### ***The relief of persons in need, hardship or distress***

Throughout the year the church donated money to the following:

- \*Guisborough Bridge Association
- \*Children in Distress
- \*Mission Aviation Fellowship
- \*Tearfund - Indonesia Appeal, East Africa appeal, Philippines appeal, Middle East Appeal
- \*Friends of Potter's village
- Community Gifts
- \*Open Doors North East (£1000)

Support for Individuals to attend residential weekend at Peat Rigg

\*Tees Valley Youth for Christ

\* denotes Charities registered with the UK Charity Commission

On a practical level, many regular members of the congregation gave their time to support the 'Night Life' service (a project which provides care, compassion and practical assistance on a Saturday night in Guisborough from 22.30 until the early hours of the following morning).

As well as financial assistance, members of the church were supported to provide support to Potter's Village in Uganda (a children's crisis facility) through building work, electrical jobs and other practical jobs at the centre in Kisoro, Uganda.

### ***The advancement of education***

Sunday teaching sermons, Sunday school and House group activities are described above.

### ***Provision or assistance in the provision of recreational facilities in the interests of social welfare***

This has not formed part of the church's activity in 2018

## **E Financial Review**

Reserves are held by the Trustees for the following purposes:

1. To buffer the Trust Fund against fluctuations in donations
2. Sufficient funds to honour longer term commitments (see below), and to guarantee provision of any necessary funds to honour statutory obligations to employees, in the event of their posts becoming redundant.

The principal source of funding for Guisborough Christian Centre is voluntary donations from members of the congregation. There is no obligation for members of the congregation (either 'regulars' or visitors) to make donations. An offering box is available on a Sunday morning on a side-table, but it is not referred to during the course of the morning and no request for funding is made publicly during the service. In addition, Guisborough Christian Centre does not offer any form of guidance or suggestion as to an appropriate level of giving.

Guisborough Christian Fellowship participates in the Gift Aid scheme for the recovery of tax on eligible donations. Whilst many in the congregation choose to participate in this scheme it is operated on an entirely voluntary basis

On occasions, in response to a specific need, an appeal will be made to the congregation, This mechanism is reserved exclusively for a response to an international disaster or emergency. When this happens the funds are collected and accounted for separately as restricted funds. These donations are completely voluntary.

The Trustees avoid long-term, formal commitments of support to limit future liabilities. Where the trustees have given regular support to an organisation year on year, however, they have agreed that 12 months' notice of cessation of future giving would be offered, wherever possible.


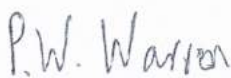
#### Section F: Other optional information

- The community gifts stated above were to individuals known to the church, who were not trustees, for the relief of hardship in response to a specific identified need.
- Peat Rigg residential was a weekend away for members of the church and the funding enabled attendance for an individual who would not otherwise have been able to attend. The costs for Peat Rigg for other attendees are included as Restricted Fund income and expenditure

#### Declaration:

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

Signature		
Full name	Dr Nicola B Miller	Peter William Warren
Position	Chairman	Trustee
Date	25/10/2019	25/10/2019

# Receipts and Payments Accounts (based on CC16a - April 2007)

Charity name **Guisborough Christian Centre**  
 Charity number **702049**  
 For the period from **1st Jan 18 to 31st Dec 18**

## Section A Receipts and payments

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
<b>A1 Receipts</b>					
<b>A1a Donations, legacies and other similar receipts</b>					
Donations received	2532.00	N/A	N/A	2532.00	2026.00
Donations received as Gift Aid payments	18170.00	N/A	N/A	18170.00	24330.00
Inland revenue return	5713.76	N/A	N/A	5713.76	6001.00
Christmas Card Donation towards Blazes	N/A	157.86	N/A	157.86	N/A
Donation for MAF	N/A	174.00	N/A	174.00	N/A
<b>A1b Operating activities to further charity's objects</b>					
Peat Rigg Subscriptions	N/A	1360.00	N/A	1360.00	1386.75
<b>A1c Investment income receipts</b>					
Bank interest (Virgin Money)	328.55	N/A	N/A	328.55	290.63
Bank interest (Deposit account)	42.73	N/A	N/A	42.73	15.41
Sub total (A1a + A1b + A1c)	26787.04	1691.86	N/A	28478.90	34049.79
<b>A1d Other Receipts (not counting as "Gross income")</b>					
Not applicable	N/A	N/A	N/A	N/A	N/A
Sub total (A1a + A1b + A1c + A1d)	26787.04	1691.86	N/A	28478.90	34049.79
<b>A2 Asset and Investment sales etc.</b>					
Not applicable	N/A	N/A	N/A	N/A	N/A
<b>Total receipts</b>	<b>26787.04</b>	<b>1691.86</b>	<b>0.00</b>	<b>28478.90</b>	<b>34049.79</b>

## A3 Payments

<b>A3a Payments for generating funds</b>					
Not applicable	N/A	N/A	N/A	N/A	N/A
<b>A3b Charitable payments</b>					
(i) Grants paid					
Gift to Thorntree Luncheon Club	N/A	N/A	N/A	N/A	100.00
Gift to Tearfund - Philippines Appeal	1000.00	N/A	N/A	1000.00	N/A
Gift to Guisborough Bridge Association	5100.00	N/A	N/A	5100.00	5000.00
Children in Distress	1000.00	N/A	N/A	1000.00	N/A
Gift to MAF	N/A	174.00	N/A	174.00	N/A
Gift to Tearfund - Indonesia Appeal	1000.00	N/A	N/A	1000.00	N/A
Gift to Potter's village	3000.00	N/A	N/A	3000.00	N/A
Community Gifts	951.07	N/A	N/A	951.07	221.40
Gift to Tearfund – East Africa Appeal	N/A	N/A	N/A	N/A	1000.00
Gift to Tearfund - Middle East Appeal	1000.00	N/A	N/A	1000.00	N/A
CALM	N/A	N/A	N/A	N/A	500.00
Potters Village - Trip Support	N/A	N/A	N/A	N/A	670.56
Gift to Open Doors North East	1000.00	N/A	N/A	1000.00	1000.00
Peat Rigg Support for Individuals	80.00	N/A	N/A	80.00	133.00
Gift to Tees Valley Youth for Christ	1000.00	N/A	N/A	1000.00	N/A

## Section A

## Receipts and payments (continued)

	Unrestricted funds    £	Restricted funds    £	Endowment funds    £	Total funds £	Total funds £
<b>A3 Payments (continued)</b>					
(ii) Charitable activities					
Hall hire	8626.50	N/A	N/A	8626.50	4934.00
Subscription - Churches Together in Guisborough	100.00	N/A	N/A	100.00	100.00
Subscription to Evangelical Alliance	100.00	N/A	N/A	100.00	100.00
Visiting speakers' expenses	230.00	N/A	N/A	230.00	N/A
Sunday school and other children's materials	242.17	N/A	N/A	242.17	156.70
Subscription to CMA	20.00	N/A	N/A	20.00	N/A
Bibles, Songbooks and Gospel books	99.99	N/A	N/A	99.99	N/A
Christian Conferences	N/A	N/A	N/A	N/A	136.80
Peat Rigg Subscriptions	N/A	1360.00	N/A	1360.00	1386.75
Running costs for mini-bus :					
Key replacement	156.00	N/A	N/A	156.00	268.90
Tax, insurance, MOT	1384.31	N/A	N/A	1384.31	1296.85
Fuel	83.29	N/A	N/A	83.29	N/A
(iii) Support costs					
Christian Copyright Licensing licenses	289.00	N/A	N/A	289.00	280.00
Refreshments, paper bags, cups, cloths, cutlery	941.68	N/A	N/A	941.68	139.76
Flowers	94.78	N/A	N/A	94.78	68.95
Postage and phone cards	N/A	N/A	N/A	N/A	11.77
Stationery	34.54	N/A	N/A	34.54	42.62
Toner Cartridges/Photocopying/Servicing	N/A	N/A	N/A	N/A	68.99
Publicity	16.43	N/A	N/A	16.43	N/A
(iv) Management and Administration					
Employee Wages	7800.00	N/A	N/A	7800.00	5524.83
Employer's and Public Liability Insurance	342.18	N/A	N/A	342.18	348.67
Employee Expenses	4.00	N/A	N/A	4.00	N/A
Trustees' Indemnity Insurance	158.76	N/A	N/A	158.76	155.93
Gifts to LJS Staff	N/A	N/A	N/A	N/A	40.00
<b>Sub total (A3a + A3b)</b>	<b>35854.70</b>	<b>1534.00</b>	<b>N/A</b>	<b>37388.70</b>	<b>23686.48</b>
<b>A4 Asset and investment purchases, etc.</b>					
Coffee maker	227.97	N/A	N/A	227.97	N/A
Minor capital expenditure	N/A	N/A	N/A	N/A	119.98
Digital recorder	N/A	N/A	N/A	N/A	77.73
Furniture	N/A	N/A	N/A	N/A	355.74
Capital expenditure - Building Project assessment	708.00	N/A	N/A	708.00	18.48
Capital Expenditure - Keyboard	1300.99	N/A	N/A	1300.99	N/A
Minor expenditure - Computer Program	79.99	N/A	N/A	79.99	N/A
Minor expenditure - Computer Sundries	70.00	N/A	N/A	70.00	N/A
Projector & Case	N/A	N/A	N/A	N/A	1377.99
<b>Total payments</b>	<b>38241.65</b>	<b>1534.00</b>	<b>N/A</b>	<b>39775.65</b>	<b>25636.40</b>
<b>Net of receipts / (payments)</b>	<b>-11454.61</b>	<b>157.86</b>	<b>N/A</b>	<b>-11296.75</b>	<b>8413.39</b>
<b>A5 Transfers between funds</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>A6 Cash funds last year end</b>	<b>113231.86</b>	<b>N/A</b>	<b>N/A</b>	<b>113231.86</b>	<b>104818.47</b>
<b>Cash funds this year end</b>	<b>101777.25</b>	<b>157.86</b>	<b>N/A</b>	<b>101935.11</b>	<b>113231.86</b>

**Section B Statement of assets and liabilities at the end of the period**

B1 Cash funds	Details	Unrestricted funds	Restricted funds	Endowment funds
		£	£	£
	First current account	2759.39	157.86	N/A
	Second current account	33.18	N/A	N/A
	Deposit account	40311.78	N/A	N/A
	Virgin Money account	58672.90	N/A	N/A
	Cash in hand at year end	0.00	N/A	N/A
	<b>Total cash funds</b>	<b>101777.25</b>	<b>157.86</b>	<b>N/A</b>

B2 Other monetary assets	Details	Unrestricted funds	Restricted funds	Endowment funds
		£	£	£
	Not applicable	N/A	N/A	N/A

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			£	£
	Not applicable	N/A	N/A	N/A

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			£	£
	Photocopier	Unrestricted		
	Portable PA system	Unrestricted		
	Digital recorder	Unrestricted		
	Electric piano	Unrestricted		
	Christian videos	Unrestricted		
	Mini-bus	Unrestricted	21558.70	6000.00
	Curtain materials	Unrestricted		
	A' Board	Unrestricted		
	PC Projector (InFocus)	Unrestricted		
	PC Projector (Epson)	Unrestricted		
	PC Projector (NEC)	Unrestricted	1342.00	1000.00
	PC Laptop (New)	Unrestricted	749.98	150.00
	Keyboard	Unrestricted	1300.99	
	Projector screen	Unrestricted		
	Radio Microphone	Unrestricted		
	Coffee Percolators	Unrestricted		
	Active speakers	Unrestricted		
	Water urns	Unrestricted		
	LED TV	Unrestricted		

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			£	
None				
Signed by one or two trustees on behalf of all the trustees				
	Signature	Print name		Date of approval
		Dr N B Miller		25th Oct' 2019
		Mr P W Warren		25th Oct' 2019



# Independent Examiner's Report on the Accounts

## Section A

## Independent Examiner's Report

Report to the trustees of

Guisborough Christian Centre

On accounts for the year ended

31 December 2018

Charity no. 702049

Set out on pages

Trustees report on pages 1 to 4; Accounts on pages 1 to 3

**Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts (under section 43 of the Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent examiner's Statement**

In conjunction with my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that :

- proper accounting records are kept (in accordance with section 41 of the Act; and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed

D.R. Bickham

Date

26 October 2019

Name

DAVID BICKHAM

Relevant professional qualification or body (if any)

Address

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 GUISBOROUGH  
 CLEVELAND TS14 7LX