



***The Parish of Mill End and Heronsgate
with West Hyde***

Reports for the Annual Parochial Church Meeting 2019



Going Deeper into God Transforming Communities Making New Disciples

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Sunday 7th April 2019 at 12 noon

Opening Prayers

ANNUAL PARISHIONERS' MEETING

Agenda

1. Apologies
2. Minutes of the previous Meeting
3. Election of the Clerk to the Vestry
4. Election of the (Parish) Churchwardens
5. Reports on the Parish Charities

ANNUAL PAROCHIAL MEETING

Agenda

1. Minutes of the previous Meeting
2. Reception and adoption of the revised Electoral Roll
3. Annual Report on the financial affairs of the Parish, presentation of Accounts and their submission to the Independent Examiner
4. Annual Report on the fabric, goods and ornaments of the churches
5. Deanery Synod Report
6. Election of lay representative to Deanery Synod
7. Election of members of the Parochial Church Council
8. Election of sides-persons (usually delegated to the church committees)
9. Appointment of Independent Examiner
10. Reports on Parish Organisations
11. Any matters concerning the Parish
12. Closing Prayers

THE ANNUAL PARISHIONERS' MEETING & THE ANNUAL PAROCHIAL CHURCH MEETING

SUNDAY 15th APRIL 2018 AT 12.00PM IN ST PETER'S CHURCH, MILL END

Present: Elisabeth Mowll, Nicki Milligan, Tony Humphreys, Maggie Owen, Helen Ford, Ian Watkinson, Linda Watkinson, Elizabeth Woods, Kathy Marsh, John Marsh, Elaine Dobbs, Trisha Fyer, Dianne Harris, Ann Badhams, Joan Frater, Frederick Frater, Alex Cutmore, Anne Peat, Cherry Ross, Patsy Pickis, Derek Cole, Paul Palmer, Alison Drury, Anne Short, Julie Shepherd, George Hart, Christine Hart, Jim Milledge, Angela Ford, Alan Wills, P Mowll, Natasha Clifford, Simon Cutmore (Chairman)

The meeting commenced at 12:10 with prayers led by Rev'd Simon Cutmore.

MINUTES OF THE ANNUAL PARISHIONERS MEETING 2018

1. **Apologies:** Andrew Ross, John Pope, Phyllida Johnson, Roger Harris, Trevor Peat, Tony Funnell, John Ridgeway, Sally Funnell, Siu Palmer, John Clifford
2. **Minutes of the Previous Meeting:** The Minutes of the previous meeting of 2nd April 2017 were agreed unanimously on the proposal of Paul Palmer, seconded by Maggie Owen

3. **Election of the Clerk to the Vestry:** Natasha Clifford would act as Clerk and this was unanimously agreed.
4. **Election of the (Parish) Churchwardens:** Kathy Marsh and Elizabeth Woods were nominated for a second year.
5. **Reports on the Parish Charities:** This was deferred to the Annual Parochial Church Meeting.

The meeting closed at 12:23pm

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING 2018

1. **Minutes of the previous Meeting:** The minutes of the meeting held on 2nd April 2017 were deemed to be accurate on the proposal of Anne Short, seconded by Elisabeth Mowll and agreed unanimously.
2. **Reception and Adoption of the Revised Electoral Roll:** Elaine Dobbs reported on the updated Electoral Roll. This now totalled 138 which is 9 less than last year. We have had 4 deaths, 5 removed due to moving house, 1 request to be taken off and 1 to be added. The last complete revision was in 2013 when there were 129 on the roll. Since then numbers have been increasing, the highest number was 155. Next year there will be a complete revision of the Electoral Roll. The Electoral Roll was agreed unanimously on the proposal of Alison Drury, Seconded by Anne Short.
3. **Annual Report on the Financial Affairs of the Parish, presentation of accounts and their submission to the Independent Examiner:** Tony Humphreys reported on the financial affairs. End of year balance was good (£85,000). This is due to renting out St Thomas' House (this ends in May) and donations. We hope to break even this coming year. The quota from the diocese will be reduced once the new curate takes up residence. As regards our finances for the next year, falling congregation numbers will have an impact on this. The Parish Giving Scheme is to be promoted and the congregation encouraged to take this up as they are made aware of our financial situation. Simon Merchant was delighted with the hard work Tony Humphreys, Anne Short and John Pope had put in. Thanks to them and all others involved in keeping our financial affairs in good order. It was unanimously agreed that the accounts and budget be accepted.
4. **Annual Report on the fabric, goods and ornaments of the Churches:** Paul Palmer asked how much the floor work at St John's has costed us. Alison Drury told us that £12,395 was raised and the cost to carry out the work was £8,396. We are waiting on quotes and an architect to repair damage to the walls at St John's. They will then need painting. The extra money raised can go towards paying for this. Julie Shepherd asked about progress on the parish hall toilets. We were informed that we are still waiting for Nat West to open a Charity Bank Account for us and this is causing the delay. They are being chased. Other options were discussed and it was stated that a separate account is needed which can be used for fundraising. Elisabeth Mowll asked where donations go such as money for Hymn Books and the answer given was the PCC Account. Elisabeth Mowll raised the need for a handrail from the car park to the hall where the steps are. Also the steps into church only have one handrail. Thanks were expressed to all who help maintain our buildings.
5. **Deanery Synod Report:** There is one vacancy on the Deanery Synod. Our current representatives are John Marsh, Julie Shepherd and Alan Wills alongside Simon Cutmore. Simon told those in attendance that it was an exciting time for the Synod. Among those

things being discussed are a dementia group, Fresh Expressions and Training. The Deanery Synod Reps were thanked for all their work.

6. **Election of Lay Representative to Deanery Synod:** The current members agreed to serve again and this was unanimously agreed.
7. **Election of Members of the Parochial Church Council:** Andrew Ross will be joining the PCC and Tony Humphreys was re elected after his term expired. Nomination forms were received from both:

Andrew Ross Proposed by: Alison Drury Seconded: Sandra Lewis

Anthony Humphreys Proposed by: Christine Hart Seconded: Paul Palmer

8. **Election of Side Persons (usually delegated to the church committees):** It was unanimously agreed that this would be delegated to the relevant church committees.
9. **Appointment of Independent Examiner:** It was unanimously agreed that Simon Merchant would continue to act as Independent Examiner.
10. **Reports on Parish Organisations:** Thanks from Simon and all those assembled for the hard work of all those who serve the church and various groups whether recorded in the APCM Reports Booklet or not. .
11. **Any other matters concerning the Parish:** Jairo is doing well and sends his regards. Our new curate, Sam Franklin, will be ordained on the 1st July and a coach will be available for those wanting to attend. Those gathered were asked to pray for Paul and his Leadership training. Elizabeth Mowll's daughter said how impressed she was with all the hard work that went on behind the scenes and in particular the work Derek Cole does for the church. There was a brief discussion about the Safeguarding Training many are required to undertake and whether or not a paper format could be made available. Paul said he could give anyone access to a computer if they needed it. It was stressed how important the training is for the safety and well being of those in the parish. Thanks were given to Elaine Dobbs, Sarah Brockton and Natasha Clifford, the church wardens, Nicki Milligan, Tony Humphreys and Alison Drury. Simon thanked his colleagues Maggie Owen, Anne Peat, Paul Palmer and Helen Ford for their continued encouragement and support. He also thanked Alex his wife and children for their support.

Closing Prayers: The meeting closed at 13:20 with prayers.

Safeguarding report

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.)

Responsibilities during the year:

Parish Safeguarding Officer - Paul Palmer

Safeguarding Coordinator/Lead Recruiter - Siu Palmer-Cheung

Second Recruiter - Patricia Fryer

Actions completed in the year 2018/19:

1. Ensured that all required persons have a valid and updated DBS check at enhanced level where required.
2. Liaised with Vicar and Diocesan Safeguarding Advisor regarding current safeguarding matters.

3. Reviewed and updated Parish Safeguarding policies and procedures. The PCC approved the amended policies at the PCC meeting on 16 January 2019. These policies are reproduced in the reports booklet for the APCM, are available from the Parish Office and are on display in all three churches.
4. Liaised on Safeguarding Training. The PCC agreed on persons who would require online safeguarding at level C0 or C1 and those required to attend the C2 classroom sessions. 46 people have completed the required training, which needs to be renewed every three years.
5. PSO and Lead Recruiter have completed trainings C0, C1 and C2 and Safer Recruitment training S1
6. Stayed up-to-date with safeguarding policies and procedures.

Actions proposed for 2019/20:

1. Ensure continued Parish involvement in Safeguarding training.
2. Review and revise safeguarding policies and procedures as required with a full review to be put to PCC in September 2019.
3. Develop Safer Recruitment Policy.
4. Continue to ensure that all required persons have a valid and updated DBS check at enhanced level where required.
5. Update displayed policy documents.
6. Ensure continued involvement with safeguarding training.
7. Communicate the need for church community involvement and engagement with safeguarding issues.

Report of the trustees and accounts

for the year ended 31st December 2018

for the Parochial Church Council of the

Parish of Mill End & Heronsgate with West Hyde

CHARITY NUMBER: 1134153

The Parochial Church Council Of The Ecclesiastical Parish Of Mill End & Heronsgate With West Hyde ("the PCC") serves the benefice of the same name which has a population of approximately eleven thousand.

The parish has three churches: St Peter the Apostle, Mill End; St John the Evangelist, Heronsgate and St Thomas of Canterbury West Hyde and Maple Cross.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1134153

Principal address

Berry Lane
Rickmansworth
Hertfordshire
WD3 7HQ

Trustees during the year 2018

John Clifford
Rev. Simon Cutmore (Vicar)
Elaine Dobbs
Alison Drury
Angela Ford

Nicola Milligan
Maggie Owen
Paul Palmer
Andrew Ross

Helen Ford
Trisha Fryer
Tony Funnell
Tony Humphreys (Treasurer)
Kathy Marsh (Parish Warden)

Anne Short
Julie Shepherd
Linda Watkinson
Alan Wills
Elizabeth Woods (Parish Warden)

Independent Examiner

Simon Merchant

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The PCC is a body corporate and is governed by the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Syndical Government Measure 1969 as amended). In 2009 the PCC was required to register as a separate charity and obtained charity number 1134153.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The PCC has the responsibility of co-operating with the Priest in Charge in promoting, in the ecclesiastical parish, the whole mission of the church pastoral, evangelistic, social and ecumenical. It also has responsibility for the management of the parish room and St Thomas House, Maple Cross.

ACHIEVEMENT AND PERFORMANCE

Review of the Year

We have now welcomed our new curate Sam Frampton into our Parish family, a great addition to our church life. Two home groups, a Tuesday lunch time and a book study group continued to meet, as did Quiet Space and a Lectio Divina session run as an ecumenical group with our neighbouring Catholic Parish. Breathing Space, an alternative, more interactive and reflective service was trialled then paused but is now due to recommence. There is also now a regular 'The Big Think' at which visiting speakers have spoken on a variety of topics.

Work with families in our Parish continued: Messy Church thrived due to a band of dedicated volunteers and in February celebrated its 3rd year; the Play and Praise group for mums and toddlers; Junior Church and our SWAG Youth Group.

The Parish continued to run various groups that also supported and welcomed the local community. Namely, the Mothers' Union (which also hosted the monthly Let's Get Together Social), The Symeons Men's Group, The Tuesday Morning Group and the In-Touch Group which organised monthly lunches for the bereaved, and bereavement visiting. Baptismal packs were gifted to baptismal families/adults in a joint venture between the Parish church family and the M.U., and anniversary cards were sent where possible (with reference to the new data protection rules). We also now have our own Parish postcards that can be given to those within

our community who particularly need our prayers/support or just as a 'pastoral hello'. As a Parish we have continued to support local groups in the community such as the Refugee Support Group. On a more individual basis, Parish Members have continued to support the Community Café, and the Job Club both based at the Mill End Community Centre, and our local Foodbank. The Parish again ran the refreshment stall for the annual Mill End Community Day.

With regard to our church buildings, they are generally in good repair as outlined in the Fabric Reports. The refurbishment of the toilets in the parish hall project has moved forward with fundraising now underway.

We have had a few challenges in our church family life: St Alban's Diocese have now gifted financial support to pay for visiting organists; the implementation of safeguarding training; a health and safety audit which was carried out and the recommendations which are now slowly being implemented; and as always we have to be mindful of our finances.

However, we look forward with anticipation to the next stage of our Parish family life.

Parish Wardens

FINANCIAL REVIEW

Reserves policy

The PCC has total reserves of £89,068 of which £6,392 is restricted for specific purposes.

Principal funding sources

The major funding sources are the people who regularly attend services in the three churches to whom the PCC is extremely grateful.

ON BEHALF OF THE BOARD:

Kathy Marsh – Parish Warden

Dated: 5th April 2019

INDEPENDENT EXAMINER'S REPORT

I report on the accounts for the year ended 31st December 2018 set out on page 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Simon Merchant
Princes Risborough
Date: 5th April 2019

Approved by the PCC and signed on their behalf by:

Kathy Marsh (Parish Warden)
Dated 31st January 2019

Tony Humphreys (PCC Treasurer)

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting Regulations 2006 together with applicable accounting standards and Statement of Recommended Practice (SORP) 'Accounting and reporting by Charities' 2005.

Accounting convention

The financial statements have been prepared on a Receipts & Payments basis.

ST THOMAS HOUSE

The PCC is the Management trustee of St Thomas House, a property used to house curates during their tenure with the parish. When there is no curate, the property is let out on commercial terms. The estimated value of the property at 31 December 2013 was £250,000.

The Parochial Church Council of the Parish of Mill End & Heronsgate with West Hyde
Accounts for the year ended 31st December 2018

	Unrestricted Funds	Restricted Funds	2018 Total Funds	2019 Budget
INCOME	£	£	£	£
Collections	6,041		6,041	6,050
Donations	8,783	2950	11,733	6,050
Envelopes	16,223		16,223	15,600
Standing Orders	19,866		19,866	18,250
Parish Giving	12,102		12,102	12,580
GA Tax Recovered	19,243		19,243	15,370
VAT Recovered	396		396	0
Fundraising Events	5,451		5,451	5000
Deposit Account Interest	185		185	200
Wedding and Funeral fees	4,457		4,457	4,400
Other Income	333		333	200
Hall Hire	10,200		10,200	10,000
Chronicle	1,495		1,495	1,400
St Thomas's House Rent	1,269		1,269	0
Toilet Refurbishment Fund		1,459	1,459	2,000
Pastoral Aid Temporary Grant				6,000
Total Receipts	106,045	4,409	110,454	103,100
EXPENDITURE	Unrestricted Funds	Restricted Funds	2018 Total Funds	2019 Budget
Organist & Music ¹	6,992	3,339	10,147	9,200
Utilities	6,524		6,524	7,050
Insurance	2,938		2,938	3,835
Church Running Expenses	3,083		3,083	3,250
Church Maintenance	3,795 ²	212	4,007	9,510 ³
St Thomas's House	1,571		1,571	500
Clergy Expenses	3,330		3,330	2,500
Subscriptions & Training	140		140	200

Diocesan Quota	56,369		56,369	50,650
Outward Giving	4,335		4,335	4,300
Wages & Office Costs	8,312		8,312	9,000
Hall Costs	2,660		2,660	1,200
Swag Youth Group/Junior Church	606		606	200
Sundries	1,792	145	1,937	750
Fundraising Costs	563		563	580
Total Expenditure	103,010	3,696	106,522	102,725
Surplus/Deficit	3,221	712	3,933	375
Brought Forward	79,455	5,680	85,135	
Balance at end of the year	82,676	6,392	89,068	
Statement of Assets & Liabilities at 31 December 2018				
Funds				
Bank & Savings Accounts	83,290	6,392	89,682	
Cash	241		241	
	83,519	6,392	89,923	
Liabilities (Uncleared cheques)	855		855	
Net Assets	82,676	6,392	89,068	

FABRIC REPORTS

St Peter's

The following items have been attended to at St Peters and have either been resolved or are under consideration by St Peters Committee or the PCC:-

- The work has been completed on the Porch inner roof and has been re-plastered.
- The electrical inspection was carried out in June 2018 and the church electrics were in satisfactory order (the Parish Hall electrics were attended to also).
- The lightening conductor test and repair was also completed.
- PAT testing has been carried out.
- The gutters were inspected and cleaned, they do need attention in a couple of places.
- Work has been completed on all the recommendations from the Ecclesiastical Insurance company health and safety review except the fencing off the boiler room steps, this was only an advisory but a solution is in hand.
- An independent Health and Safety inspection was carried out and the list of recommendations has been prioritised and being worked through.
- A working party was held in the Spring and Autumn.
- The lighting in St Peters Church is still in need of replacing but considerable funds are required for this.

My continued thanks go to all who work so hard to keep St Peters running smoothly, The Cleaners, The Sidespersons and all those who willingly give up their time to help with Gutter and drain maintenance, gardening parties as well as those that help with specific maintenance tasks which are beyond my skill level.

Tony Funnell

St Peters Churchwarden

St Johns

Objective of the group –To support the running and upkeep of St John's so that regular worship can continue. To promote the pastoral care of the local community. To support the Ministry team and the parish as a whole.

Members – Rev. Simon Cutmore, Gillie Gordon, Basia Hargreaves, Sandra Lewis, John Pope, Anneli Pope, Andrew Ross, Alison Drury.

Actions completed 2018/2019 - The bell tower was noticed to be unsafe and has been replaced. Actions have been taken since the Health and safety Audit and risk assessments made. We held our Thank you lunch for all those local people who support and help us, which was well attended and enjoyed. For harvest we had a community tea with Hymns. The Harvest produce was donated to the Peace Hospice. At the beginning of advent we had a Christingle service for the first time for a while. It was well attended by local families. The Carols by Candlelight was well attended and enjoyed the collection was split between Save the Children Yemen appeal and the Mill end food bank.

Actions proposed 2019/2020 - We are still awaiting the internal plastering and decorating to make good the damage caused by the floor collapse. A meeting with the contractor to discuss the Health and Safety issues has taken place. Replacement of the gates and boarder posts is also pending, the contractor has also had a meeting re- health and Safety issues. Hopefully both will commence very soon. We are planning a music event as a fund raiser. We will have had a community tea with a thought for the day in March. We intend to have another Christingle at the beginning of advent and Carols by Candlelight before Christmas.

Comments and observations – Our small congregation continues to attend St Johns' regularly and the local community continues to help with flowers, gardening and cleaning. We are still

looking for cleaners to join the rota. Helen continues to play the organ and when she is away we usually can rely on David Ward to play.

Financially this year our budget loss is expected to be £420 plus the donation to St Peters toilet appeal, this is excluding the money needed for the repairs.

St Thomas'

We have had a very good year, attending to everything that has needed our attention. The new sallie has now been attached to the secure bell rope and it can now be joyfully rung every Sunday, much to the delight of our church warden, who has become very attached (excuse the pun) to this item in our lovely church! The gutters have all been checked, and it was thought not necessary to do anything at present to the soakaway. The boundary wall has had three repairs carried out and is now deemed safe.

Our church grounds are at their loveliest at the moment both because of the time of year, and also because of the amount of labour and effort put into making them so beautiful. The back of the graveyard has been cleared in response to a contact made with the Parish Office, and I feel sure everyone concerned will be very grateful for all the hard work and effort put into clearing around the graves and making it look so cared for.

We could not keep the church and surrounding grounds in such good order without the help of some very diligent members of the congregation, and the dedication of the band of volunteers living nearby. St Thomas' is a church which endears such affection, and it is lovely to witness the love put into keeping it in such wonderful condition, both inside and out.

We had to cancel two very lucrative sources of revenue this last year, and were apprehensive as to how we would be able to manage financially, so were very relieved to hear from our Treasurer that our finances were in a much better state than we thought would be possible. Everyone stepped up to the plate and worked extra hard for our fund raising efforts, and it never ceases to amaze us how well we do for such a little, elderly church (and I am not referring to the building!) We always seem to manage to muster up from somewhere, funds to keep us going.

Well done St Thomas'

Elizabeth Woods and Nicki Milligan

Group: ST. PETER'S COMMITTEE

Chairman's Report 2019

The committee has met on a number of occasions in the year. It comprised of : Fr Simon Cutmore, John Ridgeway (Chairman), Anne Short (Treasurer), Derek Cole, Trisha Fryer, Tony Funnell (Churchwarden), John and Kathy Marsh, Paul Palmer, Alison Sealy, Julie Shepherd, Dr Alan Wills.

Over the year a number of matters were discussed, including:

- The financial position of St Peters reported on each meeting by Anne Short. The underlying need is for our income to increase. < Please review the level of your giving and see if you could give more >.
- Outward Giving
- Fr Sam's Ordination
- Remembrance service children making/decorating poppies,
- Service of thanksgiving for marriage
- Big Think & Pilgrim Course
- Bring and share lunches and curry evenings

- St Peters general maintenance and gardening
- Health & Safety
- Growing Church Younger and faith opportunities

I would take this opportunity to thank Simon for his faithful leadership, Parish Wardens, Church Wardens, Treasurer, for dealing with the finances, and all the members of the committee for their support over the year.

We still need new people to join the committee and also a Secretary to take minutes.

John Ridgeway
Chairman

Group: Deanery Synod

Objectives:

Strapline: “We are the Body of Christ.” As the third tier of Synodical Government in the Church of England, the Deanery Synod is a representative body comprising clerical and lay members from each of the eleven churches in Rickmansworth Deanery, and sits between the lowest tier of individual PCCs and the second tier of the Diocesan Synod. Members act as the electoral colleges for their respective Houses in the Diocesan and General Synods, and conduct a range of business including responding to issues referred down from the General Synod via the Diocesan Synod. The year 2018/2019 was the second year of the 17th triennium of Rickmansworth Deanery Synod, and elections took place in 2018 and early 2019 to the Diocesan Synod. The Deanery Standing and Pastoral Committee (DSPC) assists the Rural Dean in determining priorities across the Deanery, and particularly where there is a vacancy in a parish; it also advises the Bishop in the selection of the new Rural Dean when an incumbent’s tenure of the post expires. The Reverend David Hall, Vicar of Christ Church, Chorleywood, continues as Rural Dean and Duncan Kerr continues as Lay Co-Chairman.

Members:

1. The Reverend Simon G. Cutmore (House of Clergy, also on Diocesan Synod and parish representative on DSPC).
2. The Reverend Samuel Frampton (House of Clergy, from July 2018).
3. Mr. John Marsh (House of Laity - John did not seek re-election to Diocesan Synod, of which he was a member until June 2018).
4. Dr. Julie Shepherd (House of Laity).
5. Dr. Alan Wills (House of Laity).

Actions complete in 2018/2019:

1. Three Business Meetings (June and September 2018 and February 2019).
2. Continuing progress with DMAP Working Groups, including annual review meeting in January 2019.
3. Deanery Ascension Day Eucharist at Christ Church, Chorleywood (May 2018).
4. Elections to Diocesan Synod (Spring 2018, plus by-elections in Winter 2018/2019 to fill two vacancies).
5. Deanery Quiz evening at St. Oswald’s Croxley Green (February 2019), with ten teams taking part.

Actions proposed in 2019/2020

1. Three Business Meetings (June, September and February).
2. Completion of the current round of DMAP work with wrap-up meeting in January 2020 and possible launch of next phase.
3. Deanery Ascension Day Eucharist at St. Peter’s Mill End (30th May 2019).
4. Deanery Quiz evening (February 2020).

5. Possible Deanery Choral Evensong (date and venue to be confirmed - action carried over from 2018/2019 proposal).

Comments/Observations

There has again been substantial time devoted to the Deanery Mission Action Plan (DMAP), although this current phase is due to come to an end during 2019/2020. The Synod has also had presentations on the "Reaching New People" project (from Tim Lomax, Diocesan Advisor) and on ways of approaching Fresh Expressions (from Bob and Mary Hopkins, pioneers of the church planting movement, and at one time resident within the Deanery). Safeguarding issues have continued to exercise the Synod, and apart from the on-line training several parishes have already hosted the interactive workshops provided by the Diocese. Bill Seddon keeps the Synod up to date with the goings on at the General Synod, but with John Parsons having left the area we do not get such informative reports on Diocesan Synod. Attendance at Deanery meetings continues to be rather variable.

In 2019, parish electoral rolls are being fully revised, as is required every six years. This is important, not only in respect of calculating the parish share of the Diocesan quota, but also in determining the number of lay people that each parish can elect to the Deanery Synod. During the past year the Synod has not had to grapple with the pastoral issues surrounding any vacancies in the Deanery's benefices, although there have been a few changes among the assistant clergy, not least the welcoming of Fr. Sam Frampton to our parish.

Alan Wills

Group: Symeons

Objectives:

1. To be a society of the men of the congregation of St. Peter's and their friends.
2. To maintain the corporate image of the Church.
3. To worship regularly.
4. To share in active service to the Church.

Committee 2018/2019:

1. Mr. John W. Ridgeway - Chairman.
2. Mr. Anthony M. Funnell - Hon. Treasurer and Acting Bar Steward.
3. Dr. Alan J. Wills - Hon Secretary.
4. Mr. Allan D. Fryer - Hon. Membership Secretary.
5. Mr. Paul Palmer - Acting Hon. Sports and Social Coordinator.
6. Mr. Alan J. Brereton, Mr. Richard Hickson, Mr. Russell Mardling and Mr. Matthew J. Perry.
7. Fr. Simon Cutmore - Hon President.
(Total membership approximately 25.)

Actions complete in the 2018/2019 session:

1. Annual Outing in September 2018 for senior citizens to Stockwood Park Discovery Centre, Luton.
2. Annual Darts Tournament final in November 2018.
3. Annual Quiz Supper in November 2018.
4. Monthly Guest Nights with a variety of activities, including celebration of Chinese New Year in February 2019.
5. Maintenance activities and fund-raising (e.g., Tombola at Peterfair Christmas tree Festival) (Church and Parish Room).

6. Donations to various Church projects, including £1,000 to the fund for new toilets at the Parish Room.
7. Parish Breakfast in March 2019 (subject to confirmation).

Actions proposed for 2019/2020:

1. Annual Outing in September, Darts tournament final and Quiz supper in November and Christmas party in December.
2. Monthly guest nights.
3. Membership recruitment drive.
4. Continuation of maintenance activities and fund-raising.

Comments/Observations:

As with several previous reports to the APCM over the past few years, the Club's continuing recruitment drive has had minimal success. Some of our peripheral members have failed to renew their subscriptions, although two people who have been attending on an occasional basis have now been elected to membership. It still seems extremely difficult to encourage younger members of the congregation to commit to parish organisations in general and the Symeons in particular. Despite this, the Club has continued to meet regularly on most Monday evenings (Bank Holidays and the Monday in Holy Week excepted), with variable attendances. The monthly guest nights continue to be reasonably well supported, although with advancing age and infirmities we have noticed some decline in attendance. The annual outing and the Quiz supper remain very popular events, and the Club also supports members who hold private functions in the Parish Room. Members undertake and/or commission various maintenance activities around the Church and the Parish Room, and the Club's fund-raising efforts enable donations towards the costs of such works. So, as with the "Curate's egg", the Symeons year has been good in parts!

Alan Wills

Group: M.U.

Objective of the Group: To be an active presence of the M.U. in our Parish and to support the work of the M.U.

Members (Diocesan): 12

Actions completed 2017/18:

- Maintained regular Tuesday evening meetings.
- Actively supported the life of the Parish (for example provided refreshments for the Celebration of Marriage Service, and provided Mothering Sunday posies)
- Continued the making up of baptismal packs and follow up baptismal cards (where data protection allows).
- 'Let's Get Together', the once a month social group hosted by the M.U., has continued to meet on the last Friday of the month, with the occasional trip out for lunch too. This group has a regular attendance that is inclusive of non- M.U. members and other church members.
- Continued support of other churches in our Deanery with shared events such as the M.U. Deanery Cream Tea.
- Fundraising for the M.U.
- Hosted a meeting on June 12th, Tue, for the Parish and M.U. Deanery, with a speaker from 'Christians Against Poverty', (CAP), Speaker.
- Advent Service followed by seasonal refreshments, and once a month Wednesday Communion, to both of which the all were invited/welcomed.

Actions proposed for 2019/2020:

- To maintain Tue evening meetings in the Parish Hall which are open and welcoming to all, whether M.U. members or not, with a printed programme for the year.

- To continue to actively support the life of the Parish.
- To continue supporting the making up of baptismal packs – and to follow up on the anniversaries of baptisms.
- To continue running the once a month social group, 'Let's Get Together', which is open to all, in the Parish Hall.
- To continue to share with St Oswalds (in M.U. Deanery) and All Saints (M.U. Diocesan Membership) in their regular programmes and to continue to support a M.U. Deanery Cream Tea in the summer.
- To support the work of the M.U. by fundraising.

Comments/Observations:

Our 'official' membership numbers have again dropped, probably due to the transition to Diocesan Membership, which has meant that annual subscriptions are the responsibility of individual members. Attendance at evening meetings is proving more problematic for some of our older members, this is an issue that we have tried to work within our 2019 programme. In 2018 we received an M.U. commendation for our events programme.

Kathy Marsh

Group: In Touch Group

Objective of the Group: To show by example that the Church is an organisation that cares for its congregation, by being a listening and support resource for the bereaved of the parish

Members: Maggie Owen (Chair), Diane Pitts (Secretary) Rev'd. Samuel Frampton, Tony Funnell, Nicky Milligan, Anne Peat, Sue Symonds.

Activities of the group during 2018/19:

Members of the group have continued to visit the bereaved in the parish. Last year in June the group organised and ran the annual service of remembrance at St Peter's church.

Christmas trees and cards were supplied to St Peter's and St Thomas's and many parishioners were again able to hang the cards on the trees in remembrance of departed loved ones.

Sue Symonds continued to organise monthly lunches for the bereaved parishioners. We have a group of over 20 regular attendees who are transported to and fro by members of the group.

Activities planned for 2018/19:

The group will maintain and continue its support for the bereaved. The annual services, lunches and Christmas activities will be continued as normal.

Maggie Owen

Group: Friendship Club

Objective of the group:

To hold a monthly children's group where Christianity can be explored in a friendly and fun way within the church service at St. Thomas' Church.

Members:

1. Rachel Smith
2. Christina Bessant

Action complete in 2018/2019

1. Monthly Friendship Club meetings at St Thomas' Church.
2. Varied fun activities linked to the church readings.
3. A flower display designed by Friendship Club at the annual Flower Festival at St. Thomas' Church.

Actions proposed for 2019/2020

1. To continue with Friendship Club and trying to reach out to the children from Maple Cross School.
2. To plan activities for very young children.

3. To include children and parents in the main part of the service after the offertory.

Comments/Observations:

The number of children attending friendship Club can vary from ten children to one or two. We always have enough resources to cater for the larger number of children. The children and their parents/grandparents seem to enjoy the activities and each others company. The children return to the congregation after the offertory to sit with the adults and follow the service. They have settled well into this routine. Rachel Smith

Group: Junior Church

Objectives of the group: to teach the children who come to church the stories of the Bible and about Jesus' love for us and his teachings. Following the same readings as the main service, where possible.

Members: leaders - Angela Ford, Hannah Sutherland, Michelle Barrett, Alex Cutmore + Children - 3-8 children most weeks

Actions completed 18/19: we have now complete a whole year leading, largely, from the North Transept.

Actions proposed 19/20: to continue the work we have been doing and look at ways of encouraging more regular attendance

Comments/Observations: due to scanty attendance in the holidays, we agreed that we would not have leader led sessions during those times, but provide colouring/puzzle pages which children can complete either in their pew or in the North Transept. This also makes it a more sustainable workload for the leaders involved. New leaders are always encouraged. Holding most of our sessions in the North Transept seems to work well for the leaders, children and their parents and causes minimum disruption to the rest of the congregation. Thank you to those that lead sessions, Simon for support in planning and Elaine for our photocopying needs!
Alex Cutmore

Group: Play and Praise

Objective of the Group: To reach out to pre-school aged children and their parents/carers. Meeting together to play, chat, create and teach about God's love for us all.

Members: Leaders - Simon, Sam, Angela Ford, Hannah Sutherland, Rebecca Atkinson and Sophie Wilson

Actions Completed 2018/19:

Hannah attended the Care for the Family playgroup conference in September 2018. This was a really successful chance to get some inspiration and share practices with others. Hannah came back with some great ideas and some resources which she shared with the other leaders. As planned we have replaced the flooring for the baby area. It is now much nicer and easier to clean!

We had a deep clean and sort out of all the toys in February 2019. We were also able to replace many of the worn out toys thanks to a generous donation from the PCC.

Actions proposed for 2017/18:

- **Arrange Pediatric first aid training for one of the leaders**
- **Arrange Food safety on line training for one of the leaders**
- **Look into purchasing outside storage box for garden toys**

Comments/Observations:

The group is running well. We now have four leaders instead of two, which allows more flexibility and also gives us more time to engage with the children and adults. Adults and

children really enjoy the group and often comment on how welcoming and supportive the environment is.

Angela Ford

Group: St Peter's Choir

Members: Margaret, Trisha, Natasha, Dianne, Christine, David, Tony and John assisted on occasions by others James, Robert, Matthew, Alan, Paul & Allan

Actions completed 2018/19 – leading the music for Sunday services at St Peters. Singing praises to God fills our hearts with warmth and joy and we have sought to render our best voices for you in trying times.

Comments/Observations. It has not been easy having another year without Richard but our heartfelt thanks go to him for preparing the music lists, writing anthems and sending sound file accompaniments,. We pray that very soon we will once again be blessed with a choirmaster so that we can sing some improved anthems, raise our voices in more challenging music and once again enjoy the sound of the organ at all services.

John Ridgeway. john@jwridgeway.co.uk

Group: PeterRock



Let's Rock for God

Members: Adam guitar & vocal, Alan electric cello, Natasha violin, Russell rhythm guitar, Matthew drums, John bass guitar & vocal, assisted by choir members' vocals.

Actions completed 2018/19 - continued providing the music for most second Sunday services at St Peters and played at St Thomas' in November. 2018/19 Actions Proposed - unfortunately we still have not found a sound engineer and have not played an outdoor gig ☹️.

Actions Proposed 2019/20 - continue to enhance the music and worship. Hold an outdoor service. Find a regular sound engineer.

Comments/Observations. We hope that the music we provide is enjoyed by the congregation and enhances the worship. Our biggest wish is to have a Sound Engineer so that we can be confident in the sound that you hear is what we hear – **could that be that you?**

John Ridgeway. john@jwridgeway.co.uk

Group: Messy Church

Objective of the Group:

- to provide an opportunity for all people of any age to meet regularly and worship together as a family
- To help all people of any age feel they belong to church and to each other
- to help people have fun and be creative together
- To introduce Jesus through hospitality, friendship, stories and worship.

Members:

1. Rev Simon Cutmore
2. Anne Peat – Licensed Reader
3. Helen Ford – Licensed Reader
4. Hannah Sutherland

Actions complete in 2018/19:

1. Regular core membership maintained and increased over the past year.
2. Continued growth through activities, worship and fellowship through a shared meal.
3. New additions made to the Messy Church team assisting with activity preparation and implementation.
4. Messy Resource base grown and new equipment purchased.
5. Successful Light Party fundraiser implemented in October.
6. Relaunch presentation of Messy Church delivered in all three churches to remind parishioners of our presence and encourage support.

Actions proposed for 2019/20:

1. To continue to grow the Messy Community through activities, worship and fellowship through a shared meal.
2. To develop and encourage more new members to the Messy Church team to continue to deliver the above.
3. To develop the Messy team through training opportunities.
4. To plan further fundraising events in order to support the continued growth of Messy Church – implement a family fun day in May and another Light Party in October.

Successful Third Year of Messy Church

We have had another great year which culminated in February with a Messy party to celebrate the parish's Messy Church's 3rd birthday. Lots of regular attendees came along to join in the fun, games and birthday cakes, as well as some new faces.

The monthly activities have followed the lectionary themes this year as follows:

March – Mothering Sunday

April – Easter

May – The Wise and Foolish Builders

June – The Parable of the Lost Coin

July – The Treasure Hidden in the Field

August – Parable of the 10 Bridesmaids

September – The Prodigal Son

October – Parable of the Sower / Harvest

November – Remembrance

December – Advent / Christmas Follow the Star

January – Parable of the Workers in the Vineyard

February – 3rd Birthday Celebration based on the Parables.

Our plans for this year's activities will be based largely on the miracles of Jesus.

The average attendance over the past year has maintained at approximately 40 (adults and children), and we have continued to see new families coming to explore. We continue to advertise through the local primary schools, through email, Facebook, Instagram, leafleting, weekly church notices and monthly magazine, and displaying a large Messy banner outside the hall in the days leading up to the next session.

The Messy team has a solid core structure. We currently have a team of 4 'cooks' who prepare the meal which is shared at the end of each session. They've continued to provide an amazing variety of menu, usually following the theme of the Messy session where possible – lasagnes, shepherds pie, soup and rolls, etc. and also serve teas and coffees for everyone on arrival. We have a welcoming team who meet, greet and register everyone at each session. The Worship team is currently members of the parish ministry team, the activities team plan the sessions, and we have a team who prepare and lead the activities. We have been fortunate to have a number of new people offer help with craft and activity preparation in recent months. We are looking to develop all team areas to encourage others through support and training opportunities, to develop their gifts and to gain confidence in helping the Messy team grow.

We have continued to support ourselves financially this year and our current funds as of 31st January stand at £1,450. Small donations are given at each Messy session from those who wish to support our Messy Church and we are seeing a slight increase in these. We are extremely grateful to have had some generous pledges to pay the hall hire costs for the coming year and we are planning a family fundraising event for May bank holiday.

Finally, a huge thank you to everyone who has continued to help with Messy Church and to be involved with its success – to the activity implementers; to the catering team; to the advertising team; to the welcomers; to those who come and help set up and clear away – and also for those who continue to pray for us.

Group: St Peter's Girlguiding Groups



Objectives of the Group:

Girlguiding Mission:

"Whoever they are, wherever they're from, girls and young women can do amazing things - we give them the chance".

Members of the Group:

2nd Rickmansworth Rainbows:

Leaders: Elaine Dobbs, Linda Yates

Number of Girls: 15

6th Rickmansworth Brownies:

Leaders: Carol Paley & Michael Gruetzner

Number of Girls: 13

8th Rickmansworth Brownies:

Leaders: Sally Funnell & Hazel Carmichael

Number of Girls: 24

8th Rickmansworth Guides:

Leaders: Heather Rawcliffe & Claire Courtney

Number of Girls: 25

Actions Proposed for 2019/20

"Being our Best" is Girlguiding's plan for the next five years. It is hoped that "through fun, friendship, challenge and adventure we will empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community."

Girlguiding wants all girls across the UK to have the space and opportunities they need to thrive, grow and give back to their communities

Highlights of 2018: This September saw the launch of a new Girlguiding Programme involving new badges, activities and awards. The changes will be phased in over the coming year and the units have been trying the new programme alongside the existing one. Although implementing the changes has been a challenge for the leaders, the programme is very exciting and the girls are enjoying the new activities and badges!

Rainbows: The Rainbows had lots of laughter this year starting in the Summer term making shelters, looking at our weather, painting and distributing Ricky Rocks in the Aquadrome and learning skipping skills. For the Ricky week parade they dressed up as Zoo keepers with cuddly toys attached to our keeper outfits! They enjoyed 2 sleepovers – one with a Native American theme making totem poles, dream catchers and making their own pizzas and edible teepees and the other a Christmas theme with a full Christmas lunch for 30 with crackers and presents too! In the new programme they have tried cheerleading, experienced a brownie camp adventure, time travelled through some significant girlguiding moments, set up some science experiments and learnt about rhythm and handling



money. Our main challenge badges have included being innovative with robots and learning to lead and teach others our skills.

6th Brownies: The girls have had fun baking cookies, cakes, scones and pancakes. They have been out and about with an evening in May at the Chiltern Open Air Museum where they tried crafts from the past. They also had a Sleepover in June at Lees Wood with 1st Ricky Brownies with an Alice in Wonderland theme. At the end of the Summer term they met at the River Chess where some of the Brownies made their promise in the river Chess and no one seemed to mind getting wet feet! They too started the new programme with fun activities including edible architecture, making a room in a box, nature trails and bug hunts at the Aquadrome and at Lees Wood. They also went to see The Lion, The Witch and the Wardrobe at Watersmeet in November.



8th Brownies: The girls worked towards the Vote 100 badge which commemorated the centenary of votes for women and complemented the GirlGuiding campaign 'Know Your Place'. This showed the girls that they can aspire to grow up to be anything they want and became our theme for the Ricky Week parade when each unit dressed up as different occupations - we chose farmers. For World Thinking Day we were delighted to welcome Susan Smith to Brownies. She was a Brownie in our Pack in 1962 and was also 8th Rickmansworth Guide. She became our assistant Brownie Guider in 1977 before she later moved away. The girls also started the new programme with the Express yourself Challenge and they made puppets and a theatre set and experimented with art. They also enjoyed a late night 'Sleepover' Pyjama Party challenge and a Sausage Sizzle with a bonfire. They too went to Watersmeet in the Autumn.



Guides: The girls took part in the first aid challenge organised by the St Johns Ambulance and went bowling in Watford. They enjoyed 2 camps – one for a week in July at Lees Wood with other units within Hertfordshire and the other one was an 'all inclusive' weekend at Phasels Wood in September with Guide units within Rickmansworth. They went rafting at the Aquadrome in the Summer term as well as enjoying a night with St Marys Guides picnicking and playing rounders. They also went on their annual night hike followed by a chip supper.



During Parliament week and to celebrate 100 years of women's votes, David Gauke visited the unit (see photograph). He talked about his work as an MP and the girls found out about his favourite pizza and biscuits! They went to the Chiltern Open Air Museum and to the Big Gig at Wembley Arena – an annual pop concert for Guides only with another 10,000 other guides!!

All the units are proud to be part of the St Peter's community and they do their best to attend Church parade each month. This year they particularly enjoyed making poppies for the church display. They loved seeing the final product and remembering things they had learnt about the First World War.

PCC MEMBERS 2018-2019

Rev'd Simon Cutmore	<i>Chairman</i>
Sam Frampton	Curate
Natasha Clifford	<i>Secretary</i>
Tony Humphreys	<i>Treasurer</i>
Kathy Marsh	<i>Parish Warden</i>
Elizabeth Woods	<i>Parish Warden</i>
Helen Ford	<i>Reader</i>
Maggie Owen	<i>Reader</i>
Anne Peat	<i>Reader</i>

Sarah Brockton	Nicola Milligan
John Clifford	Andrew Ross
Elaine Dobbs	Julie Shepherd
Alison Drury	Anne Short
Angela Ford	Hannah Sutherland
Trisha Fryer	Linda Watkinson
Tony Funnell	Alan Wills
John Marsh	