

RYECROFT NRC

DIRECTORS' REPORT AND ACCOUNTS

FOR THE YEAR ENDED

31ST DECEMBER, 2018

CHARITY NO. 1087099

COMPANY NO. 4129303

COMPANY INFORMATION

**Directors**  
 F.L. Osbourne  
 D.J. Taylor (resigned 7th January, 2019)  
 M.D. Knott  
 P.J. Staples

**Secretary**  
 D.J. Taylor

**Company number**  
 4129303

**Charity number**  
 1087099

**Registered office**  
 28 New Forest Road  
 Walsall  
 West Midlands  
 WS3 1TR

**Accountants**  
 Booker Cole Limited  
 14 Norton Road  
 Pelsall  
 Walsall  
 West Midlands  
 WS3 4AY

**Bankers**  
 Santander Bank Plc  
 Bridle Road  
 Bootle  
 Merseyside  
 L30 4GB

CONTENTS

|         |                                   |
|---------|-----------------------------------|
| 1 - 4.  | Directors' report                 |
| 5.      | Statement of financial activities |
| 6.      | Balance sheet                     |
| 7 - 10. | Notes to the financial statements |
| 11.     | Total resources expended          |

The directors present their report and the financial statements for the year ended 31st December, 2018.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

#### Company status

The company is a private company limited by guarantee and is governed by the contents of its Memorandum and Articles of Association.

#### Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those financial statements the directors are required to:

Select suitable accounting policies and then apply them consistently;

Make judgements and estimates that are reasonable and prudent;

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Principal objects

The object of the company is to advance any charitable purpose which will promote the regeneration for the public benefit of Walsall and surrounding areas.

#### Review of activities

Our performance has once again continued to exceed profile and now we are established as the leading community hub within Walsall. We have continued to attract in excess of 10,000 visits to the centre every month.

The lack of funding as always has proved challenging but the charity has managed to continue, albeit with greatly reduced staff. The charity now only has a single member of staff that oversees all activity. Nevertheless the charity continues to offer projects to the community under the pillars identified as being crucial to community improvement, namely crime and anti-social behaviour, training, unemployment, health & wellbeing, youth activities and enterprise.



The charity feel strongly that we should return the hard work that volunteers put in to help maintain the centre by giving them something in return. In this case we provide training and advice which the volunteers appreciate greatly.

The charity works with volunteers who have a mental incapacity such as depression. We go the extra mile to ensure that they have a positive experience while volunteering with us. We offer signposting information advice and guidance and also training if they require in several fields such as PAT testing, CCTV installation, basic I.T. skills, employability skills and writing Android apps.

Due to lack of funds the charity now has no employed staff. Duties are largely undertaken by volunteers and include grounds maintenance, reception duties and general repairs of the site.

With funding continuing to be restricted due to austerity measures imposed by the local authority, the charity relies more than ever on the hard work of volunteers.

## Volunteers

Overall the centre is in a good position and the council are holding us up as a success story, allowing other organisations to see how we work.

We are now working with the charity WASUP (Walsall against single use plastic) to create a worldwide tool to combat the overuse of single use plastic with Professor Gatrad, 1st Lieutenant to the Queen.

Our employability course has seen over 76% of participants enter work or further education and training. We are committed to providing help and advice to parents to enable them to keep children safe in the online world. We have delivered a programme to enable parents to learn the dangers that exist for children in the online world and how to combat these dangers to over 150 parents.

The charity continues to offer other courses for the community in employability and IT related activities and offers advice and guidance to the local community.

Every one of the other businesses that reside in the Hub continues to offer either free or subsidised programmes for the community to enjoy. The charity continues to mentor the businesses.

The centre continues to develop as a thriving, professional centre and each individual business has continued to grow, creating an additional 9 jobs between them. This is a welcome change as Walsall continues to buck the national trend that is seeing unemployment decrease.

The charity continues to find new ways to help the people of Walsall and this year we have continued to partner with the local authority's victim support unit to implement a CCTV project that will provide CCTV installation packages to victims of crime on a very favourable budget for the clients as compared to commercial rates. This not only offers the victims of crime peace of mind at a very affordable cost but also generates an additional income stream for the charity. We delivered our 250th installation during the year.

## Review of activities (Cont'd)

FOR THE YEAR ENDED 31ST DECEMBER, 2018

DIRECTORS' REPORT (Cont'd)

RYECROFT NRC

## RYECROFT NRC

## DIRECTORS' REPORT (Cont'd)

FOR THE YEAR ENDED 31ST DECEMBER, 2018

## Plans for future periods

We are still in the process of obtaining funding for the construction of a mezzanine floor in the sports hall to enable additional events to take place in the hall that currently is restricted by height.

This additional floor will also provide income to the charity to further stabilise funds at a time when funding is becoming increasingly scarce. It is envisaged that the construction will be funded by social investment and the creation of a Community Interest Company which will undertake the financial burden of the initial investment.

We also intend to extend the number of training opportunities offered by the hub to reflect industry demand within the area.

## Risk management

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity faces;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity.

A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due.

Attention has also been focussed on non-financial risks arising from fire, health and safety of staff and service users.

These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

## Directors and trustees

The directors of the company are its trustees for the purpose of charity law. The directors who served during the year were as follows:

F. L. Osbourne  
P. J. Staples  
M. D. Knott

D. J. Taylor (resigned 7th January, 2019)

Should new directors be required to join the organisation, in line with our director/trustee policy, potential new directors are sought initially from the local area.

New directors then undergo induction training to prepare them fully in order to carry out their duties.

RYECROFT MRC

DIRECTORS' REPORT (Cont'd)

FOR THE YEAR ENDED 31ST DECEMBER, 2018

Small company rules

The report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act, 2006.

This report was approved by the board on 15th October, 2019 and signed on behalf of the board.

*Paul Styles*

P. J. Staples

Director



## STATEMENT OF FINANCIAL ACTIVITIES

31ST DECEMBER, 2018

|                                               | Unrestricted funds | Restricted funds | Total   | Total    |
|-----------------------------------------------|--------------------|------------------|---------|----------|
|                                               | £                  | £                | £       | £        |
| Incoming sources                              |                    |                  |         |          |
| Grants                                        | 102,940            | -                | 102,940 | 18,238   |
| Rent and room hire                            | 39,965             | -                | 39,965  | 38,665   |
| Sundry income                                 | -                  | -                | -       | 354      |
| Special projects and events                   | -                  | -                | -       | 3,500    |
| Donations                                     | -                  | -                | -       | 140      |
| Total incoming resources                      | 142,905            | -                | 142,905 | 60,897   |
| Resources expended                            |                    |                  |         |          |
| Costs in furtherance of the charity's objects | 317                | -                | 317     | 17,220   |
| Management and administration                 | 101,398            | -                | 101,398 | 61,043   |
| Total resources expended                      | 101,715            | -                | 101,715 | 78,263   |
| Net incoming (outgoing) resources             | 41,190             | -                | 41,190  | (17,366) |
| Funds brought forward                         | 7,424              | -                | 7,424   | 24,790   |
| Funds carried forward                         | 48,614             | -                | 48,614  | 7,424    |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 7 to 10 form part of the financial statements.



31ST DECEMBER, 2018

BALANCE SHEET

Note.

## Fixed assets

## 8. Tangible assets

42,058

## Current assets

## 9. Debtors

1,033

1,991

Cash at bank and in hand

9,046

5,676

10,079

7,667

## 10. Creditors: amounts falling due within one year

3,523

13,498

## Net current assets (liabilities)

6,556

(5,831)

## Total assets less current liabilities

48,614

7,424

## Capital and reserves

## 11. Called up share capital

48,614

Unrestricted income funds

-

Restricted income funds

-

7,424

7,424

48,614

The financial statements have been prepared in accordance with provisions applicable to companies subject to the small companies regime.

For the year ended 31st December 2018 the company was entitled to exemption from the audit under section 477 of the Companies Act 2006 relating to small companies and the members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the board on 15th October, 2019 and signed on its behalf.

*Paul Smith*  
P. J. Staples

Director

The notes on page 7 to 10 form part of the financial statements

## 1. Accounting policies

## 1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January, 2016) and the Companies Act 2006.

## 1.2 Incoming resources

All incoming resources are included when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Donations and gifts received during the year are recorded gross. All other incoming resources are reported gross whether raised by the charity or its agents. No amounts are included for services donated by volunteers.

Income from grants, including capital grants, is included in incoming resources when these are receivable.

## 1.3 Resources expended

Expenditure is accounted for on an accruals basis and has been classified under the heading that aggregate all costs related to the category. Where expenditure incurred relates to more than one cost category, it is apportioned on a basis consistent with the use of resources.

## 1.4 Fund accounting

Unrestricted general funds are funds that are available for use, at the discretion of the directors, in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds received for undertaking an activity specified by the donor.

Designated funds are funds set aside by the discretion of the directors out of unrestricted general funds for specific future purposes or projects.

## 1.5 Irrecoverable VAT

Any irrecoverable VAT is included as part of the cost to which it relates.

## 1.6 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost, less residual value, of each asset over its expected useful life, as follows:

Equipment - 20% per annum reducing balance basis

Computer equipment - 33 1/3% per annum straight line basis

Expenditure on leasehold property - 4% per annum straight line basis

Tangible fixed assets costing less than £100 are not capitalised and written off in the year of purchase.

The total gross income of the company for the year has been derived from its principal objects wholly undertaken in the UK.

## 2. Gross income

### 3. Net income for the year

| Net income for the year is stated after |   |          |
|-----------------------------------------|---|----------|
| charging:                               |   |          |
| Directors' emoluments                   | - | 3,896    |
| Depreciation                            | - | 2,192    |
|                                         |   | <u>£</u> |
|                                         |   | 2017     |

### 4. Income

A detailed analysis of income from charitable activities and income earned from other activities is disclosed in the Statement of Financial Activities.

### 5. Expenditure on charitable activities

| Training and courses          | 317 | 16,800   |
|-------------------------------|-----|----------|
| City and Guilds accreditation | -   | 420      |
| Salaries and consultancy fees | -   | 12,759   |
|                               |     | <u>£</u> |
|                               |     | 2017     |
|                               |     | 29,979   |

### 6. Staff Costs

| Salaries and Wages    | £ | 9,872    |
|-----------------------|---|----------|
| Social Security Costs | - | -        |
|                       |   | <u>£</u> |
|                       |   | 2017     |
|                       |   | 9,872    |

No employees received benefits in excess of £60,000 (2017 - nil)

The charity directors were not paid or received any other benefits from employment with the charity (2017- nil) neither were they reimbursed expenses during the year (2017 - nil).

## 7. Staff numbers

| 2017           | 2018   |
|----------------|--------|
| Number         | Number |
| 1              | 1      |
| Administration |        |

## 8. Tangible fixed assets

| Expenditure on<br>leasehold<br>property | Equipment | Computer<br>equipment | Total   |
|-----------------------------------------|-----------|-----------------------|---------|
| £                                       | £         | £                     | £       |
| At 1st January, 2018                    | 9,770     | 6,380                 | 27,547  |
| Additions                               | 30,249    | 1,550                 | 32,699  |
| Disposals                               | -         | (4,981)               | (6,261) |
| At 31st December, 2018                  | 40,019    | 2,949                 | 53,985  |
| Depreciation                            |           |                       |         |
| At 1st January, 2018                    | 1,170     | 6,380                 | 14,292  |
| Charge for the year                     | 1,765     | 516                   | 3,896   |
| Eliminated on disposals                 | -         | (4,981)               | (6,261) |
| At 31st December, 2018                  | 2,935     | 1,915                 | 11,927  |
| Net book values                         |           |                       |         |
| At 31st December, 2018                  | 37,084    | 1,034                 | 42,058  |
| At 31st December, 2017                  | 8,600     | -                     | 13,255  |

## 9. Debtors

| Debtors       | £     | £     |
|---------------|-------|-------|
| Trade debtors | 323   | 1,514 |
| Prepayments   | 710   | 477   |
|               | <hr/> | <hr/> |
|               | 1,033 | 1,991 |
|               |       | 2017  |

## 10. Creditors

| Trade creditors        | Other creditors | Accruals |
|------------------------|-----------------|----------|
| £                      | £               | £        |
| At 31st December, 2018 | -               | 1,325    |
| At 31st December, 2017 | -               | 9,358    |
|                        | 3,523           | 2,815    |
|                        | 3,523           | 13,498   |



11. Share capital

The company has no share capital being a company limited by guarantee.

12. Analysis of net assets between funds

| Fund balances at 31st December, 2018 are represented by: |                  |             |
|----------------------------------------------------------|------------------|-------------|
| General funds                                            | Designated funds | Total funds |
| £                                                        | £                | £           |
| 42,058                                                   | -                | 42,058      |
| 10,079                                                   | -                | 10,079      |
| (3,523)                                                  | -                | (3,523)     |
| Tangible fixed assets                                    |                  |             |
| Other assets                                             |                  |             |
| Liabilities                                              |                  |             |
| 48,614                                                   | -                | 48,614      |
| Total net assets                                         |                  |             |

13. Transactions with directors

Mr. D. Taylor provided consultancy services to the company during the year amounting to £20,580 (2017 - £20,040).

| 2017 Total<br>£ | Restricted funds<br>£ | Unrestricted funds<br>£ | Expenditure in furtherance<br>of the charity's objects |
|-----------------|-----------------------|-------------------------|--------------------------------------------------------|
| -               | -                     | -                       | Special projects and events                            |
| 16,800          | 317                   | 317                     | Training and courses                                   |
| 420             | -                     | -                       | City & Guilds accreditation                            |
| 17,220          | 317                   | 317                     |                                                        |
|                 |                       |                         | <b>Management and administration</b>                   |
| -               | 350                   | 350                     | Wages and salaries                                     |
| 35,327          | 75,973                | 75,973                  | Consultancy fees                                       |
| 2,112           | 3,537                 | 3,537                   | Rates and refuse collection                            |
| 917             | 1,156                 | 1,156                   | Insurance                                              |
| 296             | 1,030                 | 1,030                   | Repairs and maintenance                                |
| 8,221           | 4,669                 | 4,669                   | Cleaning and ground maintenance                        |
| 200             | 15                    | 15                      | Catering                                               |
| 37              | -                     | -                       | Computer costs                                         |
| 159             | 894                   | 894                     | Printing, postage and stationery                       |
| 1,220           | 1,230                 | 1,230                   | Telephone and internet                                 |
| 1,500           | 1,800                 | 1,800                   | Accountancy                                            |
| 6,524           | 5,642                 | 5,642                   | Heat and light                                         |
| 2,331           | 1,206                 | 1,206                   | General expenses                                       |
| 7               | -                     | -                       | Motor expenses                                         |
| 3,027           | 3,896                 | 3,896                   | Depreciation                                           |
|                 |                       |                         |                                                        |
| 61,043          | 101,398               | 101,398                 |                                                        |
|                 |                       |                         | <b>Total resources expended</b>                        |
| 78,263          | 101,715               | 101,715                 |                                                        |