

**THE PAROCHIAL CHURCH COUNCIL**  
**OF**  
**THE ECCLESIASTICAL PARISH OF TAMWORTH**  
  
**CONSOLIDATED FINANCIAL STATEMENTS**  
  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

**THE PARISH OF TAMWORTH**

**TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31ST DECEMBER 2018**

---

	<b>Page</b>
<b>Trustees' Annual Report</b>	<b>3 – 8</b>
<b>Independent Examiner's Report</b>	<b>9</b>
<b>Consolidated Statement of Financial Activities</b>	<b>10</b>
<b>Consolidated Balance Sheet</b>	<b>11</b>
<b>Consolidated Cash Flow</b>	<b>12</b>
<b>Notes to the Consolidated Accounts</b>	<b>13 - 24</b>

## THE PARISH OF TAMWORTH

### TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2018

---

The trustees present their report and financial statements for the year ended 31 December 2018.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **A Reference and Administrative Details, Trustees and Advisers**

##### *Name*

The Parochial Church Council of the Ecclesiastical Parish of Tamworth

##### *Registration details*

Registered on 2 February 2010, number 1133982

##### *Address of principal office*

St Editha's Church, St Editha's Close, Tamworth B79 7BX

*The following served as trustees and as members of the PCC during the year*

##### Parish Clergy

Rev A W Gordon (Vicar);  
Rev V Van Den Bergh (St Francis);  
Rev B Rostill (House for Duty St Chad's)

##### Lay Ministers

Readers: A Newbold (St Editha);  
Lay Pioneer Minister: W Van Den Bergh

##### Churchwardens

V Attwood, J Beadle (St Andrew);  
D Morris & H Plant (resigned), S Rose (appointed), N Thomas (appointed & resigned),  
K Dawson (appointed) (St Chad);  
D Perry (17-18), S Taylor (18 – 19); G Wilkinson (St Editha);  
C Grant, G Higgs (resigned), A Treadwell (appointed) (St Francis).

##### Deanery Synod Representatives

I Gibson (St Andrew); S Rose (resigned) A Nicholls (appointed) (St Chad);  
D Prichard (St Editha); T Peace (resigned) (St Francis).

##### DCC Representatives

R Limm (resigned) C Simpson (appointed) (St Andrew); S Rose (St Chad);  
C Davies & S Parry (appointed) (St Editha); L Stanford (St Francis)

##### Elected Members

K Jeffries, V Jeffries, V Pearson, B Wildman, T Wildman (all resigned)  
B Brookman (appointed) & H Draper (appointed - Secretary)  
N Bradley (Lay Chair), S Bradley, J Cotterill (Treasurer)

##### Other

##### *Independent Examiner*

Paul Clifford, Baldwins, Ventura Park Road, Tamworth, B78 3HL.

##### *Banker:*

NatWest, 8 Market Street, Tamworth

---

**B Structure, Governance and Management**

*Governing document*

The PCC is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

*Appointment of new trustees*

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, other clergy, Readers, ex-officio members (Deanery Synod), churchwardens, and members elected by those members of the congregation who are on the Electoral Roll of the parish. All those who attend our services and members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. Nominations are called and persons voted for at an Annual Parochial Church Meeting (APCM).

*Use of volunteers*

The PCC employs some staff, but also makes significant use of volunteers to carry out its work. Volunteers are involved in all aspects of the work, including ministry, youth work, education, facilities management, finance and administration.

*Policies for induction and training*

All staff and volunteers will receive a systematic and comprehensive introduction to the charity and its work, allowing them to develop a good understanding of the requirements of the role and to settle in with confidence. All staff and volunteers will be given appropriate opportunities for developing their skills and knowledge to carry out their role effectively.

*Organisational Structure*

The Parish has four churches, each with its own church council, meeting variously during the year, and reporting to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. The full PCC meet five times a year.

Given its wide responsibilities, the PCC has committees each dealing with a particular aspect of parish life:

- ❖ Standing Committee: this is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.
- ❖ Finance Committee: to manage the church finances, budgeting and delegated matters on behalf of the PCC, subject to any directions given by the Council.

*Risk management*

The PCC considers and discusses the key risks facing the Church, the controls in place to mitigate them and any action required. The PCC continues to review and develop the strategic direction of the Church and considers how its exposure to risk changes as a result.

**C Vision, Objectives and Activities**

The overall vision of the Parish has been to foster LOVE – UNITY - WITNESS

The churches within the parish have their own specific vision statements:

**St Andrew's – Vision Statement**

To be maintain a welcoming and supportive presence for the people of Kettlebrook, maintaining the historic role of being an agent for good in the place we are.

**St Chad's – Mission and Vision Statements**

Christ centred, serving the local community through prayer and action.

To be a welcoming church where people of all ages enjoy coming. A place where people work together, have opportunities to develop their faith in Christ and be actively involved in mission, service and giving both locally and in the wider world.

**St Editha's – Vision Statement**

To be faithful to God's call as a civic church, as stewards of an historical building and to our Diocesan commitments.

Jesus often describes the Kingdom of God as something growing. We want to focus on nurturing

Growth within the life of the church and Parish and to discern where the seeds of growth are that need care and nurturing.

Growth can be described in the following ways

Depth – growth in our worship, prayer, discipleship and love for God.

Width – growth in the numbers of people and groups we serve and have contact with.

Height – growth in the numbers of people who join us as members, partners and disciples.

All groups and individuals in the life of the church should be encouraged to reflect on how they are growing.

**St Francis' – Mission and Vision Statement**

We are called and (desire) to be a welcoming church that expresses God's compassion, preaches the Bible, offers up the needs of others in prayer and meets those needs lovingly.

Lovingly nurturing one another and working together to equip ourselves to reach out in new ways to those around us; being committed to regular Bible study and prayer; making ourselves available to each other and our neighbours; making the most of the opportunities we have to learn, grow and to share what we have (spiritually and materially).

As a parish we aim to provide welcoming churches where people can enjoy coming together to hear God's word and worship Him through prayer, praise and giving in fellowship with one another.

Our principal objectives are to:

- ❖ Increase the scope of our influence in the town and reach out to more people in evangelistic, pastoral and community engagement.
- ❖ Maintain the physical buildings within our parish
- ❖ Cover all operating costs within the parish from increased giving and prudent financial management

**D Achievements and Performance**

In the realisation of our objectives we have:

- ❖ Not only continued to offer community events such as civic and military services, schools engagement activities and heritage days but have extended that which is on offer.
- ❖ Supported, welcomed and enabled many local groups to use the building as a venue these include Scouts, Tamworth & District Civic, Society, Boys Brigade, Options for Life for teenagers with Learning Difficulties and others with services and concerts across the parish.
- ❖ Conducted carol services, schools (Key Stage related) educational visit, , Experience Easter for local primary schools and the public and many other support services across the parish.
- ❖ Hosted a representative from Time for God to help with ICT linked activities, children's groups and Starfish.
- ❖ Supported Tamworth Covenanting Churches by hosting services, providing a base for the 'Starfish' drop-in centre for addicts & homeless and holding events in the community, i.e. the Passion and Good Friday Service in the Market Square.
- ❖ Continued to support mission through giving across the parish and throughout the wider world.
- ❖ Provided a number of training courses for the wider church and hosted various other provision such as Sunday School, weekly services, drop-ins, prayer group and House groups; holiday Film group for children and a Parish Prayer Group.
- ❖ Maintained the pastoral and nurture provision through a range of activities including home communion, prayer chains, Ladies Breakfast, Snack and Chat, Mission Shaped Ministry and Friday Friends;
- ❖ Engaged with local communities by participation in events such as Living Nativity, Community Carols, Remembrance Day as well as hosting our own events for Christingle, Christmas Tree Festival, Harvest Festival and Memorial services, i.e. St Giles Light a Life, and including the celebration of Athelstane's millennium anniversary.
- ❖ St Francis and St Editha's have become 'Places of welcome' to give support to the local communities including the homeless and lonely in the area.
- ❖ We offered welcome and nurture and encouraged ecumenical co-operation through the bookshop and knowledgeable guided tours.
- ❖ We have offered outreach to the community by hosting a number of activities in St Editha's church hall including: Monday Club, U3A, Country Market, Wagon Wheels, Headway.

**E Financial Review**

The PCC aims to maintain the unrestricted funds which have not been designated for a specific use at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the PCC's current activities while consideration is given to ways in which additional funds may be raised.

Incoming resources were £238k higher than 2017 at £695k, with the most significant single event being the £428k bequest from the estate of M Stephenson for St Editha's restoration.

Grant income was £36k, compared to £169k in 2017, and included the final grants for the repairs to St Editha's chancel roof and clerestory windows and for the reclaim of VAT.

The £16k Andrew Lloyd Webber foundation grant for St Editha's window guards is still carried forward in Creditors and Deferred Income as the window guards were only partially completed in 2018 and until the work is completed the grant is potentially refundable.

## THE PARISH OF TAMWORTH

### TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2018

---

Donations were £31k, £55k down on 2017 which included the £52k donation to St Editha's AV Systems as well as donations for the St Editha's Windows and Clock.

Resources expended were £342k, £354k less than 2017, with the mains fall being repairs to buildings were only £38k, £401k less than 2017 which included the St Editha's Quinquennial inspection report repairs to the chancel roof and clerestory windows and pipe organ repairs.

In 2018 the initial sets of window guards at St Editha's cost £14k and the remaining windows should be protected in 2019. St Andrew's spent £5k in the year to address a woodworm infestation in their organ and St Chad's have identified a similar problem which they will address in 2019. St Chad's spent £7k in 2018 on repairs to the church hall and parsonage.

The resulting net surplus for the year was £354k compared to the 2017 net deficit of £238k.

19 Perrycrofts was sold in the year, but the other five property valuations were £39k higher as calculated by applying the change in the Nationwide regional house price index.

Church Investments are reviewed annually for valuation and have fallen by £16k in the year.

The net movement in funds after unrealised gains was therefore an increase of £377k giving total funds of £2,305k compared to £1,928k in 2017.

Church property valuations fell from £1,497k to £1,279k, however as stated this is now for five properties not six. St Editha's Cottage and Hall are valued at £169k and £363k respectively and St Chad's Parsonage, Verger's House and Church hall at £339k, £272k and £135k.

19 Perrycrofts was bought as a curate's house and the PCC has decided to sell this as the housing of curate is a Diocese responsibility. The purchase was initially part financed by a Central Board of Finance - Equity Sharing Loan and under the terms of this loan 44% of the net proceeds on sale had to be paid to the lender to clear the loan.

The sale proceeds in 2018 were £308k and the net proceeds were £44k higher than the book value brought forward in the accounts. Our accounts show an effective loss of £40k on the sale due to the difference between the 44% taken by the Central Board of Finance and the £50k long term loan carried in our accounts for their initial loan which is now paid off.

The value of our fixed asset investments finished 2018 at £747k, compared to £437k in 2017, mainly because the £410k of the massive restoration bequest from the estate of Margaret Olive Stephenson which was invested with the CCLA.

Once more we received income to allow us to maintain our properties but did not generate sufficient unrestricted funds to cover the other costs so we have had to draw from our investments held for general purposes to pay Parish share, withdrawing £35k in 2018.

Current asset investments grew from £55k in 2017 to £221k in 2018 because the balance on the sale of 19 Perrycrofts is being held on CCLA deposit by the Diocese. They say these are restricted funds and want to retain control of them, while we believe them to be unrestricted and hope to get them released so we can invest them independently with the CCLA.

For the other current assets Cash at bank and in hand fell from £90k to £68k in the year while St Editha's Bookshop stock remained steady at £11k and Debtors have fallen by £8k as there is no accrued LPWGS grant income.

Current Creditors have fallen by £100k to £24k due to the paying off the £41k bridging loan and the release of the accrued costs on the Quinquennial repairs and as stated above the long term loan was paid off on the sale of 19 Perrycrofts.

Looking forward we still need to raise money for the major repairs required and development of the upper floor on St Editha's Church Hall, for the Pod within St Editha's, which will provide catering and toilet facilities and will bring the parish office into the church, and to undertake the major building project at St Francis. The plans for St Francis may have to be delayed and replaced in the short term by significant repairs to the current building because of the very poor state of the roof.

**THE PARISH OF TAMWORTH**

**TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31ST DECEMBER 2018**

---

**F Public Benefit Statement**

The trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning the future activities of the PCC. Particular attention is paid to the specific guidance to charities concerned with the advancement of religion.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)** Rev Alan Williamson Gordon

**Position** Vicar of Tamworth

**Dated**



## THE PARISH OF TAMWORTH

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF TAMWORTH

---

I report to the trustees on my examination of the financial statements of The Parochial Church Council of The Ecclesiastical Parish of Tamworth (The PCC) for the year ended 31 December 2018.

#### Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of The PCC's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.


Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The PCC as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Paul Clifford, FCCA  
The Association of Chartered Certified Accountants  
Baldwins  
Ventura Park Road  
Tamworth  
Staffordshire  
B78 3HL

# THE PARISH OF TAMWORTH

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2018

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2018 £	Total 2017 £
<b>Incoming resources</b>							
Donations & legacies	2a	120,513	1,174	465,233	-	586,920	335,079
Charitable activities	2b	54,947	639	1,512	-	57,098	61,031
Other trading activities	2c	37,788	-	-	-	37,788	46,035
Investments	2d	7,953	499	4,581	-	13,033	13,482
Other	2e	576	-	-	-	576	1,998
Total incoming		221,777	2,312	471,326	-	695,415	457,625
<b>Resources expended</b>							
Raising funds	3a	1,104	-	-	-	1,104	2,131
Charitable activities	3b	257,792	14,485	25,162	-	297,439	690,354
Other	3c	-	-	43,092	-	43,092	3,058
Total expended		258,896	14,485	68,254	-	341,635	695,543
<b>Net before transfers</b>		(37,119)	(12,173)	403,072	-	353,780	(237,918)
Transfers between funds		28,256	11,337	(370,790)	331,197	-	-
Net funds movement		(8,863)	(836)	32,282	331,197	353,780	(237,918)
<b>Gains on revaluations</b>							
Fixed assets		-	-	20,528	18,781	39,309	4,760
Investments		(874)	-	220	(15,704)	(16,358)	46,637
Total funds movement		(9,737)	(836)	53,030	334,274	376,731	(186,521)
Funds at 1 January		113,728	33,829	874,486	906,112	1,928,155	2,114,676
Funds at 31 December		103,991	32,993	927,516	1,240,386	2,304,886	1,928,155

**THE PARISH OF TAMWORTH**

**CONSOLIDATED BALANCE SHEET  
AS AT 31 DECEMBER 2018**

	Notes	£	2018 £	£	2017 £
<b>Fixed assets</b>					
Tangible assets	5a		1,278,513		1,497,127
Investments	5b		747,393		436,744
			<u>2,025,906</u>		<u>1,933,871</u>
<b>Current assets</b>					
Stock		11,318		11,600	
Debtors		2,824		10,857	
Investments	6	221,027		55,474	
Bank balances		67,567		90,238	
		<u>302,736</u>		<u>168,169</u>	
<b>Creditors: amounts falling due within one year</b>	7a	(23,756)		(123,885)	
<b>Net current assets</b>			<u>278,980</u>		<u>44,284</u>
<b>Total assets less current liabilities</b>			<u>2,304,886</u>		<u>1,978,155</u>
<b>Creditors: amounts falling due after more than one year</b>	7b		-		(50,000)
<b>Total funds</b>			<u><u>2,304,886</u></u>		<u><u>1,928,155</u></u>
<b>Funds</b>					
Unrestricted funds – general			103,991		113,728
Designated funds			32,993		33,829
Restricted funds			927,516		874,486
Endowment funds			1,240,386		906,112
<b>Total funds</b>			<u><u>2,304,886</u></u>		<u><u>1,928,155</u></u>

For and on behalf of the PCC

Rev A W Gordon

Dated:

**THE PARISH OF TAMWORTH**

**CONSOLIDATED CASHFLOW STATEMENT  
AS AT 31 DECEMBER 2018**

		<b>2018</b>	<b>2017</b>
	£	£	£
<b>Cash flows from operating activities</b>			
Cash generated from/(absorbed by) Operations		309,524	(212,149)
<b>Investing Activities</b>			
Proceeds on disposal of tangible fixed assets	218,069	-	
Purchase of investments	(410,539)	(443)	
Proceeds on disposal of investments	83,532	146,524	
Interest received	33,279	40,447	
<b>Net cash (used in)/generated from investing activities</b>		(75,659)	186,528
<b>Financing Activities</b>			
Repayment of bank loans	(90,983)	40,983	
<b>Net cash (used in)/generated from financing activities</b>		(90,983)	40,983
<b>Net increase in cash and cash equivalents</b>		142,882	15,362
Cash and cash equivalents at the beginning of the year		145,712	130,350
Cash and cash equivalents at end of year		288,594	145,712

**Cash generated from operating activities**

	<b>2018</b>	<b>2017</b>
	£	£
Surplus/(deficit) for the year	337,422	(191,281)
Adjustments for:		
Investment income generated in statement of financial activities	(33,279)	(40,447)
Loss on disposal of tangible fixed assets	39,854	-
Fair value gains and losses on investments	16,358	(46,637)
Movements in working capital:		
Decrease/(Increase) in stocks	282	(1,259)
Decrease/(Increase) in debtors	8,033	5,525
Increase/(decrease) in creditors	(59,146)	61,950
<b>Cash generated from/(absorbed by) operations</b>	309,524	(212,149)

# THE PARISH OF TAMWORTH

## NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

---

### 1 Accounting policies

#### Charity information

The Parochial Church Council of The Ecclesiastical Parish of Tamworth, an unincorporated charity number 1133982, is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measures 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended)

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with The PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The PCC is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice, which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of The PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that The PCC has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held are provided in note 9. Endowment funds are funds where the capital must be retained.

The financial statements include all transactions, assets and liabilities for which the PCC is held responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

## THE PARISH OF TAMWORTH

### NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

---

#### 1.4 Incoming resources

##### *Voluntary income*

Sunday collections are recognised when received by or on behalf of the PCC. Mid week collections are recognised as being made on the first Sunday after they were received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received by or on behalf of the PCC.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement and the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Parochial fees due to the PCC for weddings, funerals, etc. are accounted for when due for payment.

Funds raised by fêtes and similar events are accounted for gross.

##### *Other income*

Rental income from the letting of church premises is recognised when the rental is due.

##### *Income from investments*

Dividends and interest entitlements are accounted for when due and payable. Tax recoverable on such income is recognised in the same accounting year.

##### *Gains and losses on investments*

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

#### 1.5 Resources expended

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

##### *Activities directly relating to the work of the Church*

The Diocesan Parish Share is accounted for when due. Any Parish Share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the Balance sheet.

## THE PARISH OF TAMWORTH

### NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

---

#### 1.6 Fixed Assets

##### *Consecrated property and moveable church furnishings*

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated.

Items acquired since 1 January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life (initially over four years) on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Buildings within the ownership of the PCC are valued at estimated market value at 31 December.

##### *Other fixtures, fittings and office equipment*

Equipment used within church premises is depreciated on a straight-line basis over four years.

Individual items of equipment with a purchase price of £1,500 or less are written off when the asset is acquired.

#### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.8 Impairment of fixed assets

At each reporting end date, The PCC reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

#### 1.9 Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rent or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit with the CBF Church of England Funds or at a bank.

**1.10 Financial instruments**

The PCC has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in The PCC's balance sheet when The PCC becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**Derecognition of financial liabilities**

Financial liabilities are derecognised when The PCC's contractual obligations expire or are discharged or cancelled.

**1.11 Critical accounting estimates and judgements**

In the application of The PCC's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.



# THE PARISH OF TAMWORTH

## NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

### 2 Incoming resources from:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2018 £	Total 2017 £
<b>Donation and Legacies 2a</b>						
Voluntary Income/Receipts						
Tax efficient planned giving	47,915	-	-	-	47,915	45,363
Other planned giving	4,758	-	-	-	4,758	2,151
Collections at services	23,967	-	-	-	23,967	22,505
Other giving	23,255	-	7,420	-	30,675	85,195
Gift Aid recovered	14,801	-	625	-	15,426	11,171
Legacies Received	-	-	427,572	-	427,572	-
Grants	5,817	1,174	29,616	-	36,607	168,694
	<u>120,513</u>	<u>1,174</u>	<u>465,233</u>	<u>-</u>	<u>586,920</u>	<u>335,285</u>
<b>Charitable Activities 2b</b>						
Church Activities						
Statutory Fees	44,378	-	-	-	44,378	46,677
Fundraising events	10,569	639	29,616	-	12,720	14,354
	<u>54,947</u>	<u>639</u>	<u>29,616</u>	<u>-</u>	<u>57,038</u>	<u>61,031</u>
<b>Other Trading Activities 2c</b>						
Activities for Generating Funds						
Charitable trading	17,542	-	-	-	17,542	19,070
Commercial lettings	20,246	-	-	-	20,246	26,965
	<u>37,788</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>37,788</u>	<u>46,035</u>
<b>Investments 2d</b>						
Investment income	7,953	499	4,581	-	13,033	13,482
	<u>7,953</u>	<u>499</u>	<u>4,581</u>	<u>-</u>	<u>13,033</u>	<u>13,482</u>
<b>Other 2e</b>						
Other ordinary income	576	-	-	-	576	1,998
	<u>576</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>576</u>	<u>1,998</u>
<b>Total</b>	<u>221,777</u>	<u>2,312</u>	<u>471,326</u>	<u>-</u>	<u>695,415</u>	<u>457,625</u>

# THE PARISH OF TAMWORTH

## NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

### 3 Expenditure on:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2018 £	Total 2017 £
<b>Raising Funds 3a</b>						
Cost of Generating Income						
Fundraising Activities	1,104	-	-	-	1,104	2,131
	<u>1,104</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,104</u>	<u>2,131</u>
<b>Charitable Activities 3b</b>						
<u>Church Activities</u>						
Mission giving & donations	2,621	340	-	-	2,961	2,931
Diocesan parish share	110,349	-	-	-	110,349	108,483
Salaries/wages	22,303	-	-	-	22,303	20,843
Clergy expenses	4,896	-	-	-	4,896	4,747
<u>Church Expenses</u>						
Other running expenses	77,367	1,634	-	-	79,001	71,370
Church expenses (mission & evangelism)	-	-	-	-	-	-
Church utility bills	24,907	-	-	-	24,907	26,518
Cost of trading	10,609	-	-	-	10,609	11,662
<u>Major Capital Expenditure</u>						
Repairs to church buildings	-	5,365	21,738	-	27,103	412,395
Repairs to church halls	-	5,088	2,384	-	7,472	2,860
Repairs to other properties	-	2,058	1,040	-	3,098	23,835
<u>Governance Costs</u>						
Governance Costs	4,740	-	-	-	4,740	4,710
	<u>258,792</u>	<u>14,485</u>	<u>25,162</u>	<u>-</u>	<u>297,439</u>	<u>690,354</u>
<b>Other 3c</b>						
Loss on Disposal	-	-	39,854	-	39,854	-
Loan interest	-	-	3,238	-	3,238	3,058
	<u>-</u>	<u>-</u>	<u>43,092</u>	<u>-</u>	<u>43,092</u>	<u>3,058</u>
<b>Total</b>	<u>258,896</u>	<u>14,485</u>	<u>68,254</u>	<u>-</u>	<u>341,635</u>	<u>695,543</u>

### 4 Staff Costs

	Total 2018 £	Total 2017 £
Salaries	22,303	20,843

The council has entered into a contract of employment with one of its trustees, Mrs Gwen Wilkinson, who is one of the wardens of St Editha's church. Mrs Wilkinson is performing the role of administrator and secretary, services which are over and above her normal trustee duties. The charity considers that the services are required and that it is in the council's best interests to pay her a wage. The current annual rate of the wage is £12,215, of which the amount paid in the period during the year was £12,086.

# THE PARISH OF TAMWORTH

## NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

### 5a Tangible fixed assets

	Freehold Buildings	Total
<b>At Cost or Valuation</b>		
As at 1 January 2018	1,497,127	1,497,127
Disposals in year	(257,923)	(257,923)
Revaluation in year	39,309	39,309
	<u>1,278,513</u>	<u>1,278,513</u>
As at 31 December 2018	<u>1,278,513</u>	<u>1,278,513</u>
<b>Accumulated Depreciation</b>		
As at 1 January 2018	-	-
	<u>-</u>	<u>-</u>
As at 31 December 2018	<u>-</u>	<u>-</u>
	<u>1,497,127</u>	<u>1,497,127</u>
As at 1 January 2018	<u>1,497,127</u>	<u>1,497,127</u>
As at 31 December 2018	<u>1,278,513</u>	<u>1,278,513</u>

Church properties were last inspected for revaluation February 2014 for the 2013 accounts by Smith's estate agents. Rather than getting the opinion of our advisor we have adopted the method used by Lichfield and are applying our revaluation based on the Nationwide regional house price index.

The valuations of the properties are:

	2018 £	2017 £
St Editha's cottage	169,339	164,133
St Editha's church hall	362,870	351,714
19 Perrycrofts Crescent	-	257,923
St Chad's parsonage	338,679	328,266
St Chad's verger's house	272,153	263,785
St Chad's church hall	135,472	131,306
	<u>1,278,513</u>	<u>1,497,127</u>

### 5b Fixed Asset Investments

	As at 01-Jan	Additions	Disposals	Transfers	Change in market value	As at 31-Dec
<b>Unrestricted funds</b>						
St Chad general funds	71,118	-	-	-	(874)	70,244
<b>Restricted funds</b>						
St Editha organ fund	27,784	-	-	-	510	28,294
St Andrew organ fund	23,781	539	(4,730)	-	(289)	19,301
<b>Endowment funds</b>						
St Editha general funds	57,064	-	(35,402)	2,018	1,006	24,686
St Editha clergy funds	1,548	-	-	-	(58)	1,490
St Editha fabric funds	213,169	410,000	(43,400)	4,384	(16,117)	568,036
St Editha church hall funds	29,781	-	-	(6,402)	(349)	23,030
St Editha choir funds	10,238	-	-	-	(153)	10,085
St Editha youth funds	2,261	-	-	-	(34)	2,227
	<u>436,744</u>	<u>410,539</u>	<u>(83,532)</u>	<u>-</u>	<u>(16,358)</u>	<u>747,393</u>

# THE PARISH OF TAMWORTH

## NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

### 6 Current Asset Investments

	As at 01-Jan	Additions	Disposals	Transfers	Change in market value	As at 31-Dec
<b>Unrestricted funds</b>						
St Editha general funds	44	-	-	-	-	44
St Francis Building funds	30,972	-	-	-	198	31,126
<b>Restricted funds</b>						
St Chads Restoration fund	15,000	-	-	-	-	15,000
St Editha Perrycroft fund	-	165,352	-	-	-	165,352
St Editha Restoration fund	9,458	-	-	-	47	9,505
	<u>55,474</u>	<u>165,352</u>	<u>-</u>	<u>-</u>	<u>245</u>	<u>221,027</u>

### 7a Creditors: amounts falling due within one year

	<b>Total 2018</b>	<b>Total 2017</b>
	£	£
Deferred income	15,600	15,600
Diocesan Parish Share	-	475
Diocesan Bridging Loan	-	40,983
Other creditors and accruals	8,156	66,827
	<u>23,756</u>	<u>123,885</u>

### 7b Creditors: amounts falling due after more than one year

	<b>Total 2018</b>	<b>Total 2017</b>
	£	£
<b>Analysis</b>		
CBF – Equity Sharing Loan	-	50,000
	<u>-</u>	<u>50,000</u>
<b>Maturity</b>		
Falling due in more than five years	-	50,000
	<u>-</u>	<u>50,000</u>
Actual amount of loan payable at 44.4% of market value of property at 19 Perrycrofts Crescent	-	114,154
	<u>-</u>	<u>114,154</u>

During the year as the property was sold the loan of £50,000 received from the Church Commissioners for England on 12 February 1991 was repaid. The net proceeds from sale of the property was £302,310 and under the terms of the agreement £134,241, the required amount equal to the Commissioners' equity sharing percentage of 44.4%, was paid to the Church Commissioners.

# THE PARISH OF TAMWORTH

## NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

### 8 Analysis of Net Assets:

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total
	£	£	£	£	£
Fixed Assets	-	-	667,681	610,832	1,278,513
Investment Assets	70,244	-	47,595	629,554	747,393
Current Assets	57,503	32,993	212,240	-	302,736
Current Liabilities	(23,756)	-	-	-	(23,756)
Long Term Liabilities	-	-	-	-	-
	<u>103,991</u>	<u>32,993</u>	<u>927,516</u>	<u>1,240,386</u>	<u>2,304,886</u>

### 9 Funds Reconciliation

		Reserves At 01-Jan	Incoming Resources	Resources Expended	Transfers	Recognised Gain/Loss	Reserves at 31-Dec
		£	£	£	£	£	£
St Andrew's Kettlebrook		26,454	13,256	(18,952)	-	(289)	20,469
St Chad's Hopwas		813,969	35,685	(43,014)	-	22,073	828,713
St Francis' Leyfields		34,252	18,675	(15,036)	-	-	37,885
St Editha's Tamworth		1,036,899	593,632	(235,022)	1,668	1,167	1,398,345
Other Funds		16,581	34,078	(29,516)	(1,668)	-	19,475
		<u>1,928,157</u>	<u>695,326</u>	<u>(341,546)</u>	<u>-</u>	<u>22,951</u>	<u>2,304,887</u>
St Andrew' Organ FA Inv	R	23,781	-	-	(4,191)	(289)	19,301
St Andrew Organ Fund	D	-	1,174	(5365)	4,191	-	-
St Andrew Organ Fund		<u>23,781</u>	<u>1,174</u>	<u>(5365)</u>	<u>-</u>	<u>(289)</u>	<u>23,781</u>
St Andrew Unrestricted	U	2,673	12,082	(13,587)	-	-	1,168
St Andrew Total		<u>26,454</u>	<u>13,256</u>	<u>(18,952)</u>	<u>-</u>	<u>(289)</u>	<u>20,469</u>
St Chad Parsonage	E	328,266	-	-	-	10,413	338,679
St Chad Verger's House	E	263,785	-	-	-	8,368	272,153
St Chad Church Hall	R	131,306	-	-	-	4,166	135,472
St Chad FA Investment	U	71,118	-	-	-	(874)	70,244
St Chad CA Inv	R	15,000	-	-	-	-	15,000
St Chad Repairs	D	-	-	(7,146)	7,146	-	-
St Chad Unrestricted	U	4,494	35,685	(35,868)	(7,146)	-	(2,835)
St Chad Total		<u>813,969</u>	<u>35,685</u>	<u>(43,014)</u>	<u>-</u>	<u>22,073</u>	<u>828,713</u>
St Francis Building	D	31,202	159	(36)	-	-	31,325
St Francis Unrestricted	U	3,050	18,516	(15,006)	-	-	6,560
St Francis Total		<u>34,252</u>	<u>18,675</u>	<u>(15,036)</u>	<u>-</u>	<u>-</u>	<u>37,885</u>

# THE PARISH OF TAMWORTH

## NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

		Reserves At 01-Jan £	Incoming Resources £	Resources Expended £	Transfers £	Recognised Gain/Loss £	Reserves at 31-Dec £
St Editha Curate's House	R	257,923	-	-	(257,923)	-	-
Long Term Loan	R	(50,000)	-	-	50,000	-	-
		207,923	-	-	(207,923)	-	-
St Editha Cottage	R	164,133	-	-	-	5,206	169,339
St Editha Church Hall	R	351,714	-	-	-	11,156	362,870
		723,770	-	-	-	16,362	532,209
St Editha Properties							
Proceeds of the Sale of Perrycroft Sale	R	-	-	(39,854)	165,352	-	165,352
Perrycroft Proceeds Fund		-	-	(39,854)	165,352	-	165,352
St Editha Organ FA Inv	R	27,784	-	-	-	510	28,294
St Editha Organ CA Inv	R	5,207	26	-	-	-	5,233
St Editha Organ Fund	R	(471)	64	(2,088)	-	-	(2,495)
		32,520	90	(2,088)	-	510	31,032
St Editha Organ Fund							
St Editha Choir FA Inv	E	10,238	-	-	-	(153)	10,085
St Editha Choir CA Inv	R	4,196	21	-	-	-	4,217
St Editha Choir Fund	D	-	340	(340)	-	-	-
		14,434	361	(340)	-	(153)	14,302
St Editha Choir Fund							
St Editha Window Guards	R	12,807	-	(14,400)	14,400	-	12,807
St Editha Clock	R	380	-	-	-	-	380
St Editha Audio System	R	21,598	-	(720)	-	-	20,878
		34,785	-	(15,120)	14,400	-	34,065
St Editha Specific Rest'n							
St Editha Quinquennial	R	-	-	-	-	-	-
St Editha Quinq'l Fund		-	-	-	-	-	-
LDBF Bridging Loan	R	(40,983)	-	-	40,983	-	-
LDBF Bridging Loan		(40,983)	-	-	40,983	-	-
St Editha Fabric FA Inv	E	213,169	-	-	370,984	(16,117)	568,036
St Editha Fabric CA Inv	R	55	-	-	-	-	55
St Editha Restoration A/C	R	(49,945)	471,215	(8,805)	(421,653)	-	(9,187)
		163,279	471,215	(8,805)	(50,669)	(16,117)	558,904
St Editha Other Rest'n							

NOTES TO THE CONSOLIDATED ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2018

		Reserves At 01-Jan	Incoming Resources	Resources Expended	Transfers	Recognised Gain/Loss	Reserves at 31-Dec
		£	£	£	£	£	£
Total Unrestricted funds	U	113,728	221,688	(258,807)	28,256	(874)	103,992
Total Designated funds	D	33,829	2,312	(14,485)	11,337	-	32,993
Total Restricted funds	R	874,486	471,326	(68,254)	(370,791)	20,749	927,516
Total Endowment Funds	E	906,112	-	-	331,198	3,076	1,240,386
		<u>1,928,157</u>	<u>695,326</u>	<u>(341,546)</u>	<u>-</u>	<u>22,951</u>	<u>2,304,887</u>

St Chad's funds include the three properties, the Parsonage and Vergers house being left under endowment. Their fixed asset investments are held by the Diocese as account 835.

## THE PARISH OF TAMWORTH

### NOTES TO THE CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

#### Description of Funds (continued)

The only specific St Francis fund is their building fund.

St Editha's funds include the two remaining properties, and investments for the organ, choir, church hall and other specific restoration funds as well as the main restoration and general funds. Other than the properties the funds are either invested or on deposit with the CCLA or in the Nat West Bank.

Two funds are held by the Diocese in accounts 1160 and 1221 and they had the proceeds of the sale of Perrycrofts on deposit at the year-end but subsequently the PCC requested that these be invested with the CCLA rather than being left on deposit.

#### 10 SOFA Comparatives

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
<b>Incoming resources</b>					
Donations & legacies	101,737	759	232,583	-	335,079
Charitable activities	56,409	706	3,916	-	61,031
Other trading activities	46,035	-	-	-	46,035
Investments	8,366	441	4,675	-	13,482
Other	1,998	-	-	-	1,998
Total incoming	214,545	1,906	241,174	-	457,625
<b>Resources expended</b>					
Raising funds	1,131	-	1,000	-	2,131
Charitable activities	249,929	25,794	414,631	-	690,354
Other	-	-	3,058	-	3,058
Total expended	251,060	25,794	418,689	-	695,543
<b>Net before transfers</b>	(36,515)	(23,888)	(177,515)	-	(237,918)
Transfers between funds	13,379	24,016	(4,870)	(32,525)	-
Net funds movement	(23,136)	128	(182,385)	(35,525)	(237,918)
<b>Gains on revaluations</b>					
Fixed assets	-	-	2,878	1,882	4,760
Investments	3,620	-	15,226	27,791	46,637
Total funds movement	(19,516)	128	(164,281)	(2,852)	(186,521)
Funds at 1 January	133,244	33,701	1,038,767	908,964	2,114,676
Funds at 31 December	113,728	33,829	874,486	906,112	1,928,155