

PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

CHARITY NUMBER 1147836

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
FOR THE YEAR ENDED 31 DECEMBER 2018
CHARITY NUMBER 1147836**

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ADMINISTRATIVE DETAILS

Address of Charity	The Vicarage 5 Old Warwick Road Olton Solihull B92 7JU	
Charity number	1147836	
Trustees	J Morley deceased P Twiddy S Paddock J Barnett resigned A Govier resigned A Hutton resigned A Taylor B Robottom-Scott C Atkins M Dodgeon resigned C Veal A Brown A Jones	C Taylor S Chandler D Wright R Plant J Chandler A Perkins R Wild L Coughlin resigned M Pyne resigned S Giles resigned S Hughes N Henderson
Reporting		
Accountants	Flint and Thompson Limited 1325A Stratford Road Hall Green Birmingham B28 9HH	

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
FOR THE YEAR ENDED 31 DECEMBER 2018
CHARITY NUMBER 1147836**

Statement of Financial Activities

	Note	General Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
						2018 £	2017 £
Income and Endowments from							
Voluntary Income- Donations		74,837	500	10,843	-	86,180	89,426
Income from Church Activities		14,905	629	-	-	15,534	12,655
Activities for generating funds		9,343	-	4,345	-	13,688	12,784
Income from Investments		294	-	-	-	294	187
TOTAL		99,379	1,129	15,188	-	115,696	115,052
Expenditure on:							
Raising funds		3,434	-	-	-	3,434	2,385
Charitable activities		109,241	209	5,405	-	114,855	114,267
TOTAL		112,675	209	5,405	-	118,289	116,652
Net income/(expenditure) before investment gains		(13,296)	920	9,783	-	(2,593)	(1,600)
Net gains on investments		412	-	-	-	412	3,948
Gain on stock revaluation		331	-	-	-	331	-
NET INCOME		(12,553)	920	9,783	-	(1,850)	2,348
Transfers between funds		(675)	121	554	-	-	0
Net movement in funds		(13,228)	1,041	10,337	-	(1,850)	2,348
Total funds at 1 st January		38,253	6,375	43,071	-	87,699	85,351
Total funds at 31st December		25,025	7,416	53,408	-	85,849	87,699

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
BALANCE SHEET AS AT 31 DECEMBER 2018
CHARITY NUMBER 1147836**

	Note	2018 £	2017 £
Fixed Assets:			
Investments	4	27,846	27,433
		27,846	27,433
Current Assets:			
Debtors	5	11,339	13,467
Short term deposits		41,456	41,163
Cash at bank and in hand		29,132	14,635
Stock of books and cards		414	84
		82,341	69,349
Current Liabilities:			
Creditors	6	24,338	9,083
Net Current Assets		58,003	60,266
Total Net Assets		85,849	87,699
Represented by parish funds:			
Unrestricted – General	8	25,025	38,253
Unrestricted – Designated	8	7,416	6,375
Restricted	8	53,408	43,071
		85,849	87,699

The notes of pages 3 and 4 form part of these financial statements.
The financial statements were approved and authorised for issue by the
Parochial Church council on 11th March 2019
Approved by the Parochial Church Council on 11th March 2019
And signed on its behalf by:

.....
Natalie Henderson – Treasurer

.....
Revd. Dominic Wright – Incumbent

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
FOR THE YEAR ENDED 31 DECEMBER 2018
CHARITY NUMBER 1147836**

1. Principal Accounting Policies

Summary of significant accounting policies

(a) General information and basis of preparation

St Margaret's Olton is a Parochial Church Council in England. The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activities are for the advancement of the Church of England through worship and prayer, provision of pastoral care for people living in the parish, missionary and outreach work.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

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(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably, and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed, and an equivalent amount recognised as charitable expenditure.

Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

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Other income includes the conversion of endowment funds into income which arises when capital funds are released to an income fund from expendable endowments or when a charity has authority to adopt a total return approach to its permanent endowment fund. It also includes other income such as gains on disposals of tangible fixed assets.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Costs of raising funds includes expenses relating to fundraising events
Expenditure on charitable activities includes diocesan fees, worship costs and church upkeep
Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the PCC.

(e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the PCC.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

(f) Fixed assets

Consecrated property and buildings and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the account by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (usually 4 years unless otherwise stated) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £2000 or on the repair of movable church furnishings acquired before 1 January 2001 is written off.

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
FOR THE YEAR ENDED 31 DECEMBER 2018
CHARITY NUMBER 1147836
NOTES TO THE FINANCIAL STATEMENTS**

2. Income

	Unrestricted	Restricted	TOTAL	Unrestricted	Restricted	TOTAL
	General	Funds	2018	General	Funds	2017
	Funds			Funds		
	£	£	£	£	£	£
Voluntary Income - Donations						
Planned giving	28,533	240	28,773	33,139	240	33,379
Collections at services	23,223	558	23,781	22,991	3,092	26,083
Other tax Efficient Giving	6,823	-	6,823	4,769	-	4,769
Sundry donations	1,366	50	1,416	5,500	3,850	9,350
Legacy and grants	500	9,995	10,495	-	-	-
Gift Aid recovered	14,892	-	14,892	15,845	-	15,845
	75,337	10,843	86,180	82,244	7,182	89,426
Income from Church Activities						
Fees for weddings and funerals	2,670	-	2,670	3,329	-	3,329
Church Centre lettings	11,998	-	11,998	7,212	-	7,212
Sale of Books and Cards	237	-	237	243	-	243
Other incoming resources	629	-	629	1,761	110	1,871
	15,534	-	15,534	12,545	110	12,655
Activities for Generated funds						
Parish Magazine	1,159	-	1,159	1,432	-	1,432
Summer and Christmas fete	2,710	-	2,710	5,288	-	5,288
Fundraising events	5,474	4,345	9,819	4,680	1,384	6,064
	9,343	4,345	13,688	11,400	1,384	12,784
Investments						
Dividends on CBF Funds	89	-	89	87	-	87
Bank and CBF interest	205	-	205	100	-	100
	294	-	294	187	-	187
Total Income	100,508	15,188	115,696	106,376	8,676	115,052

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
FOR THE YEAR ENDED 31 DECEMBER 2018
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3. Expenditure

	Unrestricted General Funds	Restricted Funds	TOTAL 2018	Unrestricted General Funds	Restricted Funds	TOTAL 2017
	£	£	£	£	£	£
Raising Funds:						
Coffee and refreshments	1,345	-	1,345	872	25	897
Fundraising Costs	1,881	-	1,881	1,234	-	1,234
Cost of Stewardship	208	-	208	254	-	254
	3,434	-	3,434	2,360	25	2,385
Charitable Activities:						
Resourcing Ministry						
Diocesan Parish share	70,419	-	70,419	68,976	-	68,976
Clergy Expenses	916	-	916	793	-	793
Organ Inspection	289	400	689	384	384	768
Organist and Choir	7,253	-	7,253	6,990	-	6,990
Costs of services	1,322	1,108	2,430	1,437	918	2,355
Church Building running costs	10,522	-	10,522	10,626	-	10,626
Church repairs and maintenance	2,050	-	2,050	3,398	-	3,398
Hall running costs	7,599	-	7,593	7,752	-	7,752
Stock of books and cards	237	-	237	283	-	283
Printing and stationary	3,193	-	3,193	1,392	-	1,392
Parish magazine costs	432	-	432	432	-	432
Bank Charges	-	-	-	64	-	64
Support for resourcing ministry	2,719	-	2,719	5,523	-	5,523
	106,950	1,508	108,458	108,050	1,302	109,352
Resourcing Mission						
Resources – Youth Work	-	289	289	-	570	570
Church Excursions	-	1,610	1,610	-	1,128	1,128
St Margaret's School grant	2,000	-	2,000	2,000	-	2,000
Missionary and Charitable giving	500	-	500	1,218	-	1,218
Support for resourcing mission	-	1,998	1,998	-	-	-
	2,500	3,897	6,397	3,218	1,698	4,915
	109,450	5,405	114,855	111,568	2,999	114,567
Total Expenditure	112,885	5,405	118,289	113,928	3,024	116,952

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
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4. Investments

Market value	As at 1 January 2018	Purchases	Disposals	Change in market value	As at 31 December 2018
	£	£	£	£	£
CCLA Investment Fund	24,753	-	-	452	25,205
CCLA Income Fund	2,681	-	-	(40)	2,641
	27,434	-	-	412	27,846

5. Debtors

Receivable within one year:

	2018 £	2017 £
Gift Aid Recoverable	9,820	10,521
Prepayments:		
Insurance	-	1,362
Parish Magazine Advertising	192	162
Music Licence	275	266
	467	1,790
Hall lettings	-	524
Bank Deposits	1,052	632
	11,339	13,467

6. Creditors

Amounts falling due within one year:

	2018 £	2017 £
Accountancy and financial services	840	840
Utilities	861	738
Uncleared Cheques	22,412	7,415
Wedding Deposits	150	90
Other creditors	75	-
	24,338	9,083

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
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7. Staff Costs

	2018 £	2017 £
Wages and Salaries	6,859	7,111
Social Security Costs	-	-
Pension Contributions	-	-
	<u>6,859</u>	<u>7,111</u>

During the year the PCC employed a Parish Administrator and a cleaner, no payments were large enough to attract either social security or employer pension contributions. No employees received more than £60,000. No Trustees received any remuneration or expense during the year.

8. Movements in Funds

	01-Jan-18 £	Income £	Expenditure £	Transfers £	Capital and Revaluation £	31-Dec-18 £
Restricted Fund						
Organ	35,531	1,876	400	417	-	37,424
Bread and Wine	1,108	-	1,108	-	-	-
Toilet Fund	3,875	50	-	138	-	4,063
Feasibility Study	-	9,995	1,999	-	-	7,996
Junior Church	1,876	1,522	1,898	-	-	1,500
Youth Group	681	1,745	-	-	-	2,426
	<u>43,071</u>	<u>15,188</u>	<u>5,405</u>	<u>554</u>	<u>-</u>	<u>53,408</u>
Unrestricted Funds						
Designated Funds						
Appeals	-	629	209	121	-	541
Buildings Fund	5,375	-	-	-	-	5,375
Legacy	1,000	500	-	-	-	1,500
Donation						
General Fund	<u>38,253</u>	<u>99,379</u>	<u>112,675</u>	<u>(675)</u>	<u>743</u>	<u>25,025</u>
	<u>44,628</u>	<u>100,508</u>	<u>112,884</u>	<u>(554)</u>	<u>743</u>	<u>32,441</u>
TOTAL FUNDS	<u>87,699</u>	<u>115,696</u>	<u>118,289</u>	<u>-</u>	<u>743</u>	<u>85,849</u>

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
FOR THE YEAR ENDED 31 DECEMBER 2018
CHARITY NUMBER 1147836
NOTES TO THE FINANCIAL STATEMENTS**

9. Analysis of Net Assets by Fund

	Unrestricted general funds	Unrestricted designated fund	Restricted fund	Endowment fund	Total 2018	Total 2017
	£	£	£	£	£	£
Investments	25,205	2,641	-	-	27,846	27,433
Debtors due within one year	11,339	-	-	-	11,339	13,467
Short term deposits	-	-	41,456	-	41,456	41,163
Cash at bank	12,405	4,775	11,952	-	29,132	14,635
Stock of books and cards	414	-	-	-	414	84
Creditors due within one year	(24,338)	-	-	-	(24,338)	(9,083)
	25,025	7,416	53,408	-	85,849	87,699

10. Independent examiner

	2018 £	2017 £
Payment in respect of Independent examination	<u>840</u>	<u>840</u>

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON
FOR THE YEAR ENDED 31 DECEMBER 2018
CHARITY NUMBER 1147836**

Independent Examiner's Report to the Trustees of St Margaret's Church Olton

I report on the accounts of the charity for the year ended 31 December 2018 which are set out on pages 3 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MD Williams FCA
Flint and Thompson
Chartered Accountants
Logistics House
1325a Stratford Road
Hall Green
Birmingham
B28 9HH

21 February 2019