

St John's Parish Church, Ben Rhydding

**ANNUAL REPORT and FINANCIAL STATEMENTS
of the PAROCHIAL CHURCH COUNCIL
for the year ended 31 December 2018**

VICAR
Reverend Peter Willox

CHURCH OFFICE
St John's Church Office
Bolling Road
Ben Rhydding
LS29 8PN
Tel: 01943 601430
Email: office@benrhydding.org.uk

BANK
The Yorkshire Bank
10 To 12 Kirkgate
Otley
LS21 3HJ

INDEPENDENT EXAMINER
W A Rising FCA (Retired)
4 Wingate
Hangingstone Road
Ilkley, LS29 8RS

Charity No: 1133844

St John's Parish Church, Ben Rhydding

ANNUAL REPORT FOR 2018

The members of the Parochial Church Council (the PCC) present their report and financial statements for the year ended 31 December 2018. The PCC is a registered charity and a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (SORP FRS102) effective 1 January 2015. The PCC is eligible for, and has chosen to, apply the disclosure exemption permitted by FRS 102, Section 7.1B, and has not therefore presented a statement of cash flows in these financial statements.

Aims and purposes

The PCC has the responsibility, with the Vicar, Rev'd Peter Willox, in promoting, in the ecclesiastical parish, the whole mission of the church - pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the church building and hall of St John's, Ben Rhydding and for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC is committed to enabling as many people as possible to worship at St. John's and become part of the church family. The PCC aspires to see the faith of the congregation being put into practice in the communities where members live and work, and so has a commitment to ensure that the teaching and worship are both challenging and relevant to today's society. The PCC is also committed to finding ways of helping others in the community find direction and challenge for their lives, as well as fellowship and comfort through their relationship with God and His Church.

The Vicar and the PCC have been working with the whole church of St John's to continue to develop our vision for the future. This can be summarised as:

“To be a growing family that encourages each member to mature in faith and discern God's call as we share God's love and bring the benefits of God's kingdom to our world”.

To help us achieve this vision we aim to develop:
deeper relationships; meaningful worship; growth in faith; a serving building; community engagement; faith sharing.

Over the year 2018/19 we chose *Deeper Relationships* as an over-arching theme for our work together.

The PCC met 11 times during 2018. In planning and carrying out activities at St John's for the year the PCC have considered the Charity Commission's guidance on public benefit.

St John's Parish Church, Ben Rhydding

Review of performance and achievements

Church electoral roll and attendance

There are 150 (2017:148) people on the church electoral roll, of whom 48 (2017: 47) are not resident in the parish.

The average 2018 adult Sunday attendance was 88 (2017: 89) and for under 16's was 13 (2017: 15). Our church membership list (based on those adults and children who attend at least once a month) is 209 (2017: 231), a net reduction of 19 over the year. This figure includes members who attend our Fresh Expression of Church, The Ark, and have no other Church connection (see below).

Worship

In 2018, we continued to maintain and develop our pattern of Sunday worship, providing a variety of services to suit the needs of the congregation and those who come new to church. Every Sunday at 8am there is a traditional Book of Common Prayer communion service, except when there is a fifth Sunday in the month. The main service on Sunday is at 10am. Common Worship communion is celebrated on the first and third Sundays in the month. Our fourth Sunday celebration service is a relatively informal service of praise. On the second Sunday in the month, families with young children, including those who would not otherwise attend St John's, are encouraged to attend our Family Service. This is a shorter than usual service for all ages, involving activities for the children with a shorter message for the adults. A quieter and reflective service with healing prayer and communion happens at 10am on the fifth Sunday of the month which has a "Celtic" style liturgy.

The music for services is led by a variety of musicians and singers and is co-ordinated by Mark Stidworthy (first Sunday), Jan Copsey (Associate Priest) (second Sunday), David Atkinson (third Sunday) and Caroline Watson (fourth Sunday).

We have a preaching and leading team: Rev'd Peter Willox, Rev'd Jan Copsey, Sylvia Walker (Reader), Dawn Jenkins (Reader), Mike Faulkner, Elizabeth Hall and the Ven. Mike Edson (retired), who meet regularly to look at themes for services. Our Family Service is led by a team, Rev'd Peter Willox, Rev'd Jan Copsey, Shirley Malley, Sally Shelton and Sylvia Walker. There are many people who contribute in different ways to worship which adds to the sense of 'family' in our church

From the middle of August to the middle of November our Vicar took a sabbatical break to write and do research. The preaching and leading team covered well for his absence and the Church thanks them for their spiritual leadership and pastoral care particularly during that time.

We are continuing to explore creative approaches to worship to help people of all ages and backgrounds. For instance, we have been experimenting in our Family Service by using and developing the Scripture Union's 'Explore Together' approach to learning. The congregation are invited to participate in a "learning zone" of their choice to think and pray through the theme of the day in their own preferred learning style.

St John's Parish Church, Ben Rhydding

Worship (continued)

We hope to use this style of worship more often in the future as it allows people of all ages to worship and learn together. In addition, we are continuing to use a liturgy for the 3rd Sunday Communion which allows more space for reflection and the sharing our faith stories.

The Ark service, a fresh expression of worship, where people of all ages with or without learning difficulties are encouraged to join us in worship and fellowship in a very informal setting through crafts, dance, music and drama, runs monthly and is a great source of joy. It continues to thrive and regularly draws a congregation of between 40 and 50, some of whom attend other churches as well, but a significant number are now owning The Ark as their church.

Messy Church services, which take place on a Saturday late afternoon bi-monthly, are aimed at enabling families of all ages to come and share some fun time and worship in a safe Christian environment. This also has seen a measure of growth and we have started to meet more often to include social time.

Our festival services continue to be well attended. 1555 adults and children came to special services (School and Church carol services) at St John's during Advent (2017: 980). 620 people attended worship on Christmas Eve/Christmas Day (2017: 600) with our Christingle services being well attended by a large percentage of our parish. 164 people attended worship at Easter Sunday services (2017: 166).

Our fortnightly evening "prayer" services have enabled members of the congregation to reflect on and pray about the issues faced both locally and in the wider Church and world.

We continue to have good links with the Methodist Church in Ben Rhydding and held joint services on Ash Wednesday and Maundy Thursday. Our Fairtrade stall is now serving the communities of both Churches, and acts as a means of strengthening our links together. The Vicar also helps to run services in the Methodist Housing Association run sheltered scheme "Emmandjay Court".

Until the latter part of the year we have continued to offer communion services once a month at the two nursing homes in our parish, Kirkwood and Rosegarth. Sadly, Rosegarth has now closed and we are assessing how best to service the present needs of residents at Kirkwood. We continue to take communion out to the sick and housebound who want it. St. John's has a team who lead a service at the Ilkley Abbeyfield Centre, taking our turn in rotation with other churches in Ilkley.

In 2018 our clergy conducted 7 baptisms (2017: 3), 5 weddings (2017: 4) and 8 funerals (2017: 14).

St John's Parish Church, Ben Rhydding

Fellowship and pastoral care

There continues to be a number of committed members of St John's, who visit people who are sick, housebound or elderly on behalf of the Church, and far more who keep an eye on neighbours and those who are vulnerable simply as a matter of Christian love. Sylvia Walker (Reader) coordinates this important work.

Our Growth Groups, which are coordinated by Rob Malley, meet for fellowship and study, continue to thrive and are always open to new members.

Cake & Chat continued to take place on the first Monday of each month in 2018, and is an opportunity for adults in the community to join for a couple of hours for fellowship, games, cake and chat.

The Care and Wellbeing Cafe continues to flourish under the leadership of a small team of dedicated members from St John's. This provides support and entertainment for people with dementia and their carers. There is always a need for more volunteers to help lead this group.

Children and young people

The work with and amongst children and young people continues to be an important part of our ministry at St. John's. We run a structured crèche for babies and toddlers, a Sunday school, now known as 'Lighthouse' (ages 4-9) and Pathfinders (10-13) on the first, third and fourth Sunday and if there is a fifth Sunday

Our CYFA group (14-18) meets every Sunday evening of term time. Numbers fluctuate as new members come up from Pathfinders and older ones go to University or elsewhere. Our groups continue to thrive, and are well led and received, although there is always need for new helpers and teachers. We currently have 38 children and young people who come at least once a month to their church group (2017:40).

We continue to run two midweek morning toddler groups, "See and Know" on Wednesday and "Little Grasshoppers" on Friday. "See and Know" has a Christian emphasis, including a story, singing and a short time of prayer led by our Associate Priest and has a quiet and supportive feel. Little Grasshoppers, which has particularly been very popular over the year, offers an opportunity for carers to have time together whilst the children play and sing. Until recently, on the fourth Friday of every month a special counselling and support session, PANDAS for mothers who have undergone traumatic birth experiences, was meeting alongside Little Grasshoppers. This group has now closed, the leaders moving on to new work. Both the Wednesday and the Friday groups, however, continue to draw new people and are much appreciated by those who attend. The focus on children in our Family Service and "Messy Church" are also important parts of our children's work.

All those who work with children and young people at St. John's are checked in accordance with our Vulnerable Adults and Child Protection Policy and are subject to its procedures which are in line with Diocesan guidelines. The policy was fully reviewed and updated during the year. Regular training in Child Protection and safeguarding issues is provided by the Diocesan Safeguarding Advisor.

St John's Parish Church, Ben Rhydding

Local community

The church continues to be actively involved in the local community.

One of the highlights of the year was the thirteenth annual Ben Rhydding community fete. This originally was the brainchild of a member of St John's, who invited other groups and organisations to participate, and now many groups and organisations within the parish play their part. Again, the fete took place in the lower area of our Parish, and this has enabled us to reach out to the community located there. Members of Church were available to give out details of our monthly services, and the Messy Church team put on crafts and games. Members of St John's provided jazz music, tea tent, publicity and were involved in many practical tasks on the day. Members of St John's also ran a barbecue to raise funds for our Ugandan mission partner, the Revival Centre in Matugga, and a Messy Church outreach tent. Members of the Ben Rhydding Community Choir, based at St John's, also entertained the community.

Every third week of the month we run our "Fairtrade" stall after the main Sunday morning service. This provides a good opportunity for the congregation to have refreshments and buy local and 'fairly traded' goods. In December, we hosted a coffee afternoon to raise funds for The Revival Centre in Matugga, Uganda.

The children's nearly new sale, an opportunity to buy and recycle children's clothes, toys, games and books, continues to be an important social and community event in Ben Rhydding. This happens twice a year and is a significant fundraiser for children's charities at home and abroad.

Our links with local schools, are coordinated by our links officer, Sue Boerrigter, who does occasional work with children from Moorfield and Ben Rhydding Primary Schools, bringing them into the church building to explore parts of their curriculum in situ, and organising the use of our church by local schools for festival services at Easter, Harvest and Christmas. This year we were able to take advantage of our new screen and camera equipment by projecting the school nativities on to it which greatly enhanced visibility for the friends and relatives that attended those services.

A dedicated team of volunteers take "Open the Book" assemblies fortnightly in our parish schools, where Bible stories are presented dramatically and humorously. Peter, our Vicar, has recently been co-opted as a governor at Ben Rhydding Primary.

Another significant involvement in our community has been the continued development of a link, via a small group of church members, with Five Oaks, a housing scheme for people with disabilities. It has been a privilege to be accepted by the residents and to enable them to more fully participate in their refurbished facilities. One member of the Five Oaks community is currently a member of the PCC and has taken on the role of Disability Representative and has invited the PCC to meet in their community room.

In addition to all this, our church rooms continue to be used during much of the week by a large number of local groups for community and leisure purposes.

St John's Parish Church, Ben Rhydding

Links with other Christian organisations

St John's continues to have an active role in the deanery, which has now changed from the small Ilkley deanery to the newly formed South Craven and Wharfedale deanery. The Vicar is on the standing committee of the deanery synod. We continue to support and greatly benefit from the Otley Christian Resources Hub (OCRH) which started out as a deanery project. Our Vicar is now Chair and a trustee of the OCRH which has become a charitable incorporated organisation. The Church also maintains links with others in the Ilkley area through Churches Together in Ilkley (CTI). These Ecumenical links continue to be strong as the church plays its part in CTI, notably helping to support the locally organised Food Bank.

One of our congregation is a trustee of CTI 2000, along with our Vicar who acts as Chair for the committee. CTI 2000 is a registered charity originally set up by Churches Together in Ilkley (CTI) whose aim is to provide accommodation and opportunities for socialising, for those in our community with learning difficulties. It continues to be a privilege to be able to host the CTI 2000 gardening project, for young adults with learning difficulties, on our church allotment, and a few more people are now helping from the church. This connection also helps to strengthen ties between that and the Ark.

St. John's Church has many links into the world church and through money, gifts and prayers supports many good works and people, in places often quite different to ours. The congregation have also benefited from these links, being challenged to look at how they can be active Christians in our community. It is a privilege to have one of our mission partners in our congregation, James Dannenburg, who is a Bible translator and regularly travels to Turkey to join with others as they produce Bibles in Turkic languages.

A number of church and local community members, including Rev'd Peter Willox, have travelled out to Uganda to see the work first-hand at the Revival Centre in Matugga, and our mission partner Bishop Ivan Lugolobi from the Revival Centre visited us again in June. We were pleased to welcome as a new mission partner Miss Azeria Spencer, who visited St John's to tell us about her new work amongst street children in Guatemala with the Church Mission Society.

The mission support group is chaired by John Sheen. The group continues to maintain contact with our mission partners and has also reviewed the list of mission partners and organisations we support. The Mission Support Group regularly provide information to update the congregation of the prayer and practical needs of our mission partners.

The group makes recommendations on mission giving to the PCC and managing the distribution of funds. In 2018, £10,248 was given to mission (2017: £9,250).

There were also special collections at church services during the year for Christian Aid, and a Church Gift Day.

St John's Parish Church, Ben Rhydding

The church building and hall

The church continues to be open during daylight hours every day of the week for visitors and people who want to pray or be quiet. The hall and the lounge are hired out regularly by a large number of community organisations, as well as private individuals, and continue to be a good resource for the local community.

In terms of general maintenance projects in 2018, the main concern of the PCC was to address how we improve the state of the lawn and paths surrounding the church, with a reducing number of volunteers able to dedicate time on a regular basis, as well as to commence plans to completely refurbish the toilets and re-site the disabled toilet giving improved wheelchair access.

A new fence to the front of the allotments was erected during the summer. A new electronic hatch was installed in the kitchen to completely replace the old hatch. Further improvements to the sound and vision were made which included the trunking of all cables. Wifi was also installed in church.

A number of pews were temporarily removed at the back of church to provide for a larger and more flexible seating area. This together with the welcome table being moved to the right-hand side of the font makes for a larger and more accessible space for refreshments to be served at the end of the service.

For more information about St John's ministry and mission, the website at www.benrhydding.org.uk is well established and is regularly updated.

Governance and structure

Rev'd Peter Willox was licensed as Vicar on 16th September 2012. He is assisted by the Rev'd Jan Copesey, who is re-licensed as a non-stipendiary Associate Priest.

Committees

To enable the church to fulfil its Vision we have a number of committees and teams. These meet when required between full meetings of the PCC and bring items to it for discussion and decision.

Standing committee: This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any direction given by the Council. This only meets as needed.

Finance committee: This oversees the general financial activities of St John's (including mission giving) by monitoring income and expenditure, budgeting and maintaining appropriate financial controls.

Property committee. This oversees the maintenance and upkeep of the church buildings.

Mission support group: This attends to matters relating to St John's support of mission and relief agencies. The Mission support group works with our mission partners to assess needs.

St John's Parish Church, Ben Rhydding

PCC membership (continued)

Elected members (continued)

Miranda Armitage		(appointed 16 April 2018)
Kathleen Balfour		(appointed 16 April 2018)
Kath Hannam		(appointed 16 April 2018)
Geri Huang-Faulkner	Treasurer	(appointed 16 April 2018)

Non-elected Members

Rev'd Jan Copsey	Associate Priest
Sylvia Walker	Reader
Dawn Jenkins	Reader

Financial summary

An overall deficit of £(6,643) was recognised in 2018 (2017: deficit £(41,784)). On our general (unrestricted) fund there was a surplus of £2,654 (2017: £2,033) and on restricted funds a deficit of £(9,297) (2017: deficit £43,817). The significant change in result on restricted funds is due to the expenditure in 2017 on the church roof repairs.

The Church paid £95,418 in parish share in 2018 compared to the share request of £105,600. The PCC has budgeted for a share payment of £95,000 in 2019. It also proposes that the 2018 general surplus of £2,654 be paid to the Diocese, giving total share paid in 2019 of £97,654, an increase of 2.3%. The share provides support to other parishes and mission initiatives as well as clergy stipends, homes and pensions. The PCC recognises the importance of meeting its full share request and, whilst this continues to be a challenge, tries each year to move closer towards this goal.

Although the church was unable to pay its requested 2018 parish share in full by the deadline of 8 January 2019, no liability for this is being carried forward in these accounts based on the advice of the Diocese.

Pensions

St John's participates in NEST, a workplace pension scheme which is run by the NEST Corporation, a non-departmental public body which is accountable to Parliament through the Secretary of State for Work and Pensions.

The pension scheme is a defined contribution scheme. The pensions costs charged to the Statement of Financial Activities in the year were £127 (2017: £108)

Reserves policy

It is the PCC's policy to hold unrestricted funds which equate to three months' expenditure. These reserves are held to meet the day-to-day running costs of the church and to help finance significant projects as and when required.

St John's Parish Church, Ben Rhydding

Reserves policy (continued)

In 2018, the PCC decided it was appropriate to release an amount equivalent to the 2017 surplus of £2,033, plus a further £21,401 of historic reserves towards other areas of church expenditure. £21,016, being 50% of the 2017 surplus together with a further £20,000, was designated to the maintenance and development fund, recognising the need to urgently improve access within the building. The balance of £2,418 was paid in parish share to the Diocese in 2018. A further review of unrestricted reserves will form part of the budget review process for 2020.

The budget is prepared on an annual basis, approved by the PCC, and by members, at the annual parochial church meeting. In 2018, the PCC has continued its policy of budgeting for major repairs and renewals expected in the year.

Risk management

The major risks to which the PCC is exposed have been reviewed, and systems or procedures designed to manage those risks have been established.

Rev'd P Willox
Chair
8 April 2019

St John's Parish Church, Ben Rhydding

STATEMENT OF FINANCIAL ACTIVITIES
for the year ending 31 December 2018

	Notes	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2018 £	Total 2017 £
Income and endowments:					
Voluntary income – direct giving		120,774	545	121,319	117,715
Restricted income		-	3,569	3,569	72,410
Gross income from events and other activities		24,933	-	24,933	22,381
Bank interest		193	-	193	296
Total income and endowments	2	145,900	4,114	150,014	212,802
Expenditure:					
Grants and mission giving	8	10,355	3,844	14,199	12,004
Support costs		1,055	238	1,293	2,267
Costs of generating voluntary income		70	-	70	1,044
Directly relating to the work of the Church		117,119	9,329	126,448	228,845
Church management and administration		14,647	-	14,647	10,426
Total expenditure	3	143,246	13,411	156,657	254,586
Net income/(expenditure)		2,654	(9,297)	(6,643)	(41,784)
Transfers between funds		1,161	(1,161)	-	-
Net movement in funds		3,815	(10,458)	(6,643)	(41,784)
Reconciliation of funds:					
Balance brought forward		61,543	24,778	86,321	128,105
Balance carried forward		65,358	14,320	79,678	86,321

The accompanying notes on pages 13 to 21 are an integral part of this statement.

St John's Parish Church, Ben Rhydding

BALANCE SHEET as at 31 December 2018

	Notes	2018 £	2017 £
Fixed assets			
Tangible assets	4	13,033	16,433
Current assets:			
Debtors and prepayments	5	13,642	10,724
Short term deposits		38,387	38,195
Cash at bank		20,013	25,284
		72,042	74,203
Liabilities falling due within one year	6	5,397	4,315
Net current assets		66,645	69,888
Total net assets		79,678	86,321
Represented by:			
Unrestricted funds	7	65,358	61,543
Restricted funds	7	14,320	24,778
Total funds		79,678	86,321

The Accounts were approved by the Parochial Church Council on 8 April 2019.

----- Vicar (Chair)

----- Warden

The accompanying notes on pages 13 to 21 are an integral part of this statement.

St John's Parish Church, Ben Rhydding

NOTES TO THE ACCOUNTS - 31 December 2018

1. Accounting policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, the applicable accounting standard FRS102 and SORP FRS102.

The financial statements have been prepared using the accruals basis and the historic cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

a. Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Restricted funds are designated for a specific purpose by the PCC. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that are affiliated to another body nor those which are informal gatherings of church members.

b. Incoming resources

Voluntary income:

- Collections and donations are recognised when received.
- Income tax recoverable on Gift Aid income is recognised when claimable.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the likely amount due.
- Funds raised from special events and activities are accounted for gross of expenditure.

Other income:

- Rental income from letting church premises and allotments is accounted for when incurred.
- Parochial fees for weddings, funerals etc are accounted for when they arise.

c. Resources used

Expenses, grants, mission giving and Diocesan Share are accounted for when payable.

St John's Parish Church, Ben Rhydding

NOTES TO THE ACCOUNTS - 31 December 2018 (continued)

d. Balance sheet

Fixed assets:

- Consecrated land and buildings are excluded from the accounts by Section 10(2) of the Charities Act 2011 as they are removed from the definition of charity for the purposes of the Act. Costs associated with the maintenance or improvement of such assets are written off in the year incurred.
- Moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal are considered to be inalienable property. There is insufficient cost information available to capitalise historic purchases of these assets. From 2014, purchases of such assets are capitalised where the cost is greater than £4,000 and depreciated over their useful lives.
- All other fixtures, fittings and office equipment are capitalised where the cost is greater than £4,000 and are depreciated over their useful lives.

Current assets:

- Amounts owing to the PCC at the year-end are shown as debtors.
- Short term deposits include cash held at the bank or in the money market.

e. Reserves policy

The PCC has considered the amount of reserves that should be held and has decided that three months of operating costs is appropriate.

St John's Parish Church, Ben Rhydding

NOTES TO THE ACCOUNTS - 31 December 2018 (continued)

2. Income and endowments

	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2018 £	Total 2017 £
Voluntary Income (direct giving)				
Regular giving	90,183	-	90,183	90,180
Other collections at services	5,633	545	6,178	4,140
Legacies	500	-	500	-
Sundry donations	1,674	-	1,674	-
Income tax recoverable	22,784	-	22,784	23,395
	120,774	545	121,319	117,715
Restricted income	-	3,569	3,569	65,488
Income tax recoverable	-	-	-	6,922
	-	3,569	3,569	72,410
Gross income from events and activities:				
Church hall and allotment fees	21,433	-	21,433	19,168
Fees	2,236	-	2,236	2,577
Sundry receipts	1,264	-	1,264	636
	24,933	-	24,933	22,381
Bank interest	193	-	193	296
Total income and endowments	145,900	4,114	150,014	212,802

St John's Parish Church, Ben Rhydding

NOTES TO THE ACCOUNTS - 31 December 2018 (continued)

3. Expenditure

	Notes	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2018 £	Total 2017 £
Grants and mission giving:					
Mission partners	8	7,150	-	7,150	7,050
Other mission agencies	8	1,925	1,008	2,933	2,200
Other charities and agencies	8	1,280	2,836	4,116	2,754
		10,355	3,844	14,199	12,004
Support costs:					
Teaching and worship		1,055	238	1,293	2,267
Costs of generating voluntary income:					
Fundraising supplies		70	-	70	1,044
Directly relating to the work of the Church:					
Parish share to Diocese		95,418	-	95,418	91,882
Service expenses		1,148	-	1,148	-
Clergy expenses		858	-	858	940
Hospitality		65	178	243	1,260
Insurance		2,503	-	2,503	2,392
Repairs and maintenance	9	9,799	5,751	15,550	125,244
Telephone and postage		923	-	923	817
Utilities		6,405	-	6,405	5,743
Depreciation		-	3,400	3,400	567
		117,119	9,329	126,448	228,845
Church management and administration					
Administration wages	10	13,074	-	13,074	9,359
Bank charges		-	-	-	192
Printing and stationery		814	-	814	522
IT		657	-	657	-
Sundry expenses		102	-	102	353
		14,647	-	14,647	10,426
Total expenditure		143,246	13,411	156,657	254,586

St John's Parish Church, Ben Rhydding

NOTES TO THE ACCOUNTS - 31 December 2018 (continued)

4. Tangible fixed assets

	Church equipment £
Cost	
At 1 January 2018	17,000
Additions	-
Disposals	-
At 31 December 2018	17,000
Depreciation	
At 1 January 2018	567
Disposals	-
Charge for the year	3,400
At 31 December 2018	3,967
Net book value	
At 31 December 2018	13,033
At 31 December 2017	16,433

5. Debtors and prepayments

	2018 £	2017 £
Income tax recoverable	7,400	6,005
Other debtors	6,242	4,719
	13,642	10,724

St John's Parish Church, Ben Rhydding

NOTES TO THE ACCOUNTS - 31 December 2018 (continued)

6. Liabilities falling due within one year

	2018 £	2017 £
Sundry creditors	879	-
Sundry accruals	4,518	4,315
	5,397	4,315

7. Funds

Movement in funds are as follows:

	1 January 2018 £	Incoming Resources (note 2) £	Resources Expended (note 3) £	Transfers (page 11)	31 December 2018 £
Clothing Sale	(100)	2,838	(2,738)	-	-
Sound and Vision	19,710	120	(6,197)	-	13,633
Roof fund	4,115	-	(2,954)	(1,161)	-
The Ark	996	50	(359)	-	687
Wellbeing Café	57	-	(57)	-	-
Other	-	1,106	(1,106)	-	-
Restricted funds	24,778	4,114	(13,411)	(1,161)	14,320
Maintenance and Development	-	252	-	21,625	21,877
Messy Church	-	-	-	2,894	2,894
Designated funds	-	252	-	24,519	24,771
General reserves	61,543	145,648	(143,246)	(23,358)	40,587
Total funds	86,321	150,014	156,657	-	79,678

£1,016, being 50% of the 2017 surplus together with a further £20,000, was designated to the maintenance and development fund, recognising the need to urgently improve access within the church buildings. In addition, the 20% of the 2016 surplus allocated to Messy Church has been separated out as a designated fund to allow easier tracking of these funds.

St John's Parish Church, Ben Rhydding

NOTES TO THE ACCOUNTS - 31 December 2018 (continued)

8. Grants and mission giving

	2018	2017
	£	£
Mission partners:		
James Dannenberg (Partnership Trust)	4,000	3,900
Give a Child a Hope	1,125	1,125
MAF	1,125	1,125
CPAS	425	425
CMS	475	475
	7,150	7,050
Other mission agencies:		
Open Doors	1,125	1,125
Otley Community Resources Hub	275	250
Sudan Link	525	525
Tear Fund	-	300
	1,925	2,200
Total mission giving	9,075	9,250
Other charities and agencies:		
Clothing sale:		
Martin House	975	790
Give a Child a Hope	975	790
Winston's Wish	559	-
Mary's Meals	229	-
NSPCC	-	388
Hannah Thompson	-	289
Christian Aid	867	-
Sudan Link	331	-
	3,936	2,257
Other	1,188	497
Total other charities and agencies	5,124	2,754
Total grants and mission giving	14,199	12,004

St John's Parish Church, Ben Rhydding

NOTES TO THE ACCOUNTS - 31 December 2018 (continued)

9. Repairs and maintenance

	2018	2017
	£	£
Church roof repairs	3,031	110,032
Sound and vision system	2,930	-
Kitchen roller shutter	1,560	-
Church specialist cleaning	345	1,320
Boiler repairs	197	973
Tree services	402	-
Door repairs	638	-
Church guttering	-	6,786
Tower room heating and redecoration	-	663
Survey	-	324
Lighting and electrical installation and repairs	503	128
Plumbing repairs	698	-
Piano and organ tuning and repairs	290	680
Cleaning services	2,560	2,392
Sundries including full appliance servicing	2,396	1,946
Total repairs and maintenance	15,550	125,244

10. Staff costs

The Church had three part-time employees in 2017 whose wages during the year were:

	2018	2017
	£	£
Church Secretary	6,582	6,377
Hall Bookings Secretary	2,585	2,277
Bookkeeper	3,304	-
Schools Link Officer	603	705
Total staff costs	13,074	9,359

No member of the PCC was paid an allowance.

St John's Parish Church, Ben Rhydding

STATEMENT OF RESPONSIBILITIES OF THE PAROCHIAL CHURCH COUNCIL

The Charities Act 2011 requires the Parochial Church Council (PCC) to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the PCC and of its financial activities for that year. In preparing these financial statements, the PCC is required to:

1. Select suitable accounting policies and then apply them consistently,
2. Make judgments and estimates that are reasonable and prudent
3. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the PCC and enable it to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. The PCC is also responsible for safeguarding the assets and hence for taking steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church Council and signed on its behalf by:

Rev'd Peter Willox
PCC Chair
8 April 2019

St John's Parish Church, Ben Rhydding

**INDEPENDENT EXAMINER'S REPORT
TO THE PCC OF ST JOHN'S BEN RHYDDING**

This report on the accounts of St John's Parish Church, Ben Rhydding for the year ended 31 December 2018, which are set out on pages 11 to 21, is in respect of an examination carried out under regulation 3(c) of the Church Accounting Regulations 2006 and section 144 of the Charities Act 2011 (the Charities Act).

Respective responsibility of trustee and examiner

The PCC is responsible for the preparation of the accounts. The PCC consider that the audit requirements of regulation 3(c) of the Church Accounting Regulations 2006 and section 144 of the Charities Act do not apply and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act 2011, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items and disclosures in the accounts, and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's report

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act, have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

W A Rising FCA (Retired)

.....8 April 2019