

ARK – T CENTRE

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2018**

Charity Number 1079495

ARK – T CENTRE

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GENERAL INFORMATION

Charity number	1079495
Principal & registered office address	Crowell Road Oxford OX4 3LN
Trustees	Helen Morton (Chairperson) Hazel Douglas Dr Andrew John Gant Giles Andrew James Davies Lisa S Sparkes Sharon Evans Ros Loten
Independent examiner	Caroline Webster FCA Ross Brooke Ltd Windrush Court Abingdon Business Park Abingdon OX14 1SY
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent Barclays

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Trustees' annual report (including Directors' report) for the year ended 31 December 2018

Structure, Governance and Management

Team

CEO

Emmy O'Shaughnessy

Cait Sweeney (Creative Adults Project Manager)

Hannah Bruce (Youth Music Project Manager)

Anna Martin (Centre Development Manager)

Hazel Wilson (Centre co-ordinator)

Jenny Thomson (CAMHS support worker)

Minty Hoyer-Millar (ROAR festival Assistant)

Su Frizzell (Lead arts practitioner)

Chair Persons' Statement, Helen Morton

Ark-T has enjoyed a fantastic year of growth and we are proud that we have been able to provide enriching projects and opportunities to the people we serve. There is a hidden and urgent crisis of deprivation in Oxford City and we want to play a part in supporting those most in need of transformational experiences.

Based in the area of Cowley, one of the top 20% most deprived wards in the United Kingdom, Ark-T harnesses the resources of creativity and human connection to change lives. We have seen this year how powerful the arts in a community setting can be- the arts provide hope, unlocks potential and celebrates diversity.

This year, we embarked on a new chapter for the charity through the management of a second centre, 'The Venue'. This has enabled us to strengthen our role as a community resource and catalyst for social change.

I would like to take this opportunity to offer my heartfelt thanks to the funders, donors and team who share our vision and believe in the power of our work and the potential of the people we work for.

The Trustees present their report together with the financial statements for the year ended 31 December 2018.

Governing Document

The organisation is a charity registered on 24 May 1999 as amended by deed of amendment dated 18th January 2000. The charity's objective is the advancement of education in the Arts in the area of the City of Oxford and particularly in the area of Cowley, for the benefit of the local community, and in particular to provide facilities for the preparation and presentation of artistic works.

Recruitment and Appointment of Trustees

Trustees are recruited according to the skills needed on the board. Trustees are invited to meet with prospective trustees on a 1-1 and group basis and are then voted through a majority vote.

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Trustees' annual report (including Directors' report) for the year ended 31 December 2018 (continued)

Trustee Induction and Training

Trustees are then required to submit a DBS certificate and attend safeguarding training if it is not already in place. Trustees are then invited to 1-1 meetings with staff to be introduced to projects.

The trustees receive regular e-bulletins from the Charity Commission and others regarding relevant updates in legislation.

Mission statement

MISSION: We use the powers of creativity and human connection to change lives

Values and Aims

**Ambitious
Accountable
Connected
Listening
Sharing Power**

Our Programmes aim to:

**Improve Wellbeing and Quality of Life
Develop Leadership skills
Increase Inclusion in the arts
Co-produce outstanding Community Art**

Activities of the Charity

In 2018 we delivered the following programmes:

Roar funded by our major partnership with Cowley Road Works with funding from Arts Council England, TORCH and The Funding Network:

We began our first year of major partnership with Cowley Road works who deliver the Cowley Road Carnival, Together we secured a large Arts Council grant to increase inclusion in carnival through a year round programme of activity with the Ark-Ts intergenerational group of disabled arts leaders 'The Roarsomes'. The Roarsomes participated in carnival and curated ROAR disability arts festival and created an inclusive performance space at Bonn Square for Light Festival.

Over 500 people attended ROAR festival with highlights being a performance by Britain's Got Talent winner Lost Voice Guy.

Creativity Changes Lives funded by Children In Need:

Creativity Changes Lives is a programme of multi-arts activity for 6-25 yr olds, for those experiencing multiple disadvantages, working with: 21 individuals per week in after-school sessions, 5 individuals per month in evening sessions and 20 individuals per half-term in holiday sessions, 60 family members per year in theatre trips. The Creativity Changes Lives Programme engaged with a total of 169 disadvantaged children and young people and we provided 6 holiday camps.

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Trustees' annual report (including Directors' report) for the year ended 31 December 2018 (continued)

Activities of the charity (continued)

My Normal Music Project funded by Youth Music

The main aim of My Normal was to increase music making opportunities for LGBTQIA and disabled young people. Other central aims were to improve wellbeing and increase resilience. The music project delivered 75 core 1-1 sessions, 49 group sessions through the Handy Voices Signing choir and the inclusive Sol Samba band.

The music project engaged with a total of 395 disabled and/or LGBTQIA young people in 2018.

My Normal Voice Project funded by Youth Ambition and Oxford City Council

This film project for LGBTQ young people worked in partnership with the music project and key highlight included an event and showcase at The Pitt Rivers Museum.

Herspace funded by The Wates Foundation and The Tampon Tax Fund via Oxfordshire Community Foundation

This weekly session worked with up to 15 young women in 2018 to deliver key skills in leadership, building self-confidence and self-esteem through the arts, the young women were supported to go on cultural trips and redesign the garden at the centre.

Creative Futures funded by partner EMBS via the European Social Fund and Oxford City Council

We delivered sessions to young people aged 16-25 who were struggling to get on track with their lives due to not being in education, training, or employment. Weekly mentoring sessions were delivered which aimed to increase wellbeing, and explore ambition and goals for the future.

Community In Reach commissioned by CAMHS and Oxford Health

Up to 45 young people in 2018 received vital 1-1 support from the Community In Reach worker who delivered bespoke sessions tailored to individual need.

Our first 'Self-Care Retreats for Teens' were launched, providing intensive emotional resilience workshops during school holidays'.

8 young people attended the Summer Self-Care Retreat pilot.

Our Voice is Our Power funded by Oxford City Council

Community Media Journalism training which provided weekly sessions to adults experiencing barriers to employment as a result of challenging mental health issues, disability and prejudice. The group of up to 10 adults met to learn key communication and literacy skills, empowering them to create articles for the newspaper 'the Cowley News'.

The Singing Project funded by Oxford City Council

Attended by a group of up to 12 singers ranging from 21-75. The group gained key skills in singing, improved health and confidence through performing in public spaces such as The Oxford Town Hall as part of the Windrush celebrations and The Pitt Rivers Museum.

The Martha Mary Fernback Prize funded by iwill via Oxfordshire Community Foundation

Ark-T worked in collaboration with Anne-Marie Cockburn to celebrate the memory of Martha her daughter, who died 6 years ago from an accidental drug overdose. The project involved an exhibition

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Trustees' annual report (including Directors' report) for the year ended 31 December 2018 (continued)

which was supported by girls from the Herspace project. An annual art prize including mentorship for a disadvantaged young woman from Oxford City was successfully launched.

Event Highlights

We deliver year-round programmes as well as one off annual events which showcase creative talent within the communities we serve

COWLEY ROAD CARNIVAL July 2018

Ark-T took part in the Cowley Road Carnival with a large intersectional group spanning our projects. The theme was icons and children, young people and community members joined the parade with up to 50 people taking part, many of whom had never participated in carnival before.

ROYAL ALBERT HALL November 2018

Ark-T was proud of the involvement of the Youth Handy Voices Signing Choir at The Royal Albert Hall in November 2018.

ARK-T IMPACT CELEBRATION December 2018

In December 2018, we hosted the first annual celebration and impact event for participants and their families. Attended by 50+ family members. We recognised that we wanted to build closer relationships with the people engaging with Ark-T projects, to try and better understand the impact of our work and the needs, challenges and issues facing the people we wanted to help. We also invited family members to try and understand, from their perspective, the impact that projects had had on their family member.

We knew that by inviting funders, it would be harder to gain honest feedback about what ARK-T needed to improve. We also recognised that there is an inherent power dynamic when people are asked to share their story of struggle in front of people with money who are funding the work. We wanted to focus on building long-term trusting relationships with our funders and participants and then explore different ways we can connect both in a meaningful and equal dialogue

Who did we help?

Through our space we offered in kind rehearsal space to important projects such as Mandala Theatre Company and LGBTQ support group TOPAZ.

"Ark – T has offered Mandala Theatre company a home. It enables us to offer training and rehearsals to Mandala Young Company which is especially for young people from Black, Asian, minority ethnics and white working-class backgrounds.

Without Ark-T we couldn't afford to do this."

Yasmin Sidhwa, Artistic Director of Mandala Theatre

Quotes from our Youth Music funded project 'My Normal'

"They struggled to leave the house and to engage in any out of school activities.

The sessions at Ark-have really helped his confidence and for him to believe in himself."

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Trustees' annual report (including Directors' report) for the year ended 31 December 2018 (continued)

"Working towards an Arts Award. It has given her a purpose and a goal to aim for. This has made her much happier in herself."

We prioritise exceptional training for staff:

"The 'Disability Equality Training for Music' and 'Music and Disabled People: An introduction to real participation in music-making' training from Drake Music really helped me with this idea of treating people as individuals, and experimenting to find paths that work for them. If you haven't done it then I urge you to consider it – it's honestly helped me as much with my work outside Ark-T, often with so-called mainstream young people, as it has my work on the project." Mike, practitioner on My Normal
Feedback from Community In Reach programme commissioned by CAMHS, using creativity to support wellbeing for young people affected by mild to moderate mental health issues.

"The sessions make a difference to my life because it gives me time to speak and an hour to think about what I want to say. It feels safe. A lot safer than school."

Young Person

"You put her at ease straight away and she clearly felt comfortable being with you, and being at Ark-T right from the first session. Even when she was struggling to get out anywhere else, and had very limited energy, she prioritised being able to manage her time with you and loved having somewhere she could access independently and a reason to get dressed up. This meant everything. Having something that was just 'hers', having a reason to leave the house, finding the confidence to arrive on her own, and having the opportunity to build a relationship with yourself and be creative were all hugely important and gave her much pleasure and a purpose during a really tricky time.

The main change was that she had obviously found a place which she was able to access when most other places, such as school and the ice rink, were too difficult. She was struggling with huge anxiety when she started at Ark-T and I felt her confidence and self-esteem grew during her time with you. I loved that she would look forward to her sessions and plan her outfits, that she thought about the art she wanted to create, and that she was able to manage some time away from the family; giving her something of her own that she could share with us if she chose to. She also seemed to really enjoy being able to share her 'success' with you if she had managed to achieve something she found difficult during her week, and I think this gave her more motivation to push herself.

Thank you for putting so much into building a relationship with her; your positive regard has had a big impact on how she feels about herself. I also really appreciated you taking the time to come to the TAF meeting at school. It's so difficult to watch someone you love struggle, and makes you question everything - your feedback that she has a strong base meant a huge amount to me - thank you."

Parent of young person

Major Organisational Achievements in 2018

- Taking on the management of a new centre 'The Venue @ Cowley', thus diversifying our income streams and increasing our capacity to support the community through positive activities for creativity, health and wellbeing.

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- Removing barriers into the arts for disabled people through 3rd year of running a county wide strategic 'ROAR' partnership uniting disability and arts organisations.
- Chairing Oxford City Cultural Education Partnership with Oxford City Council aiming to increase inclusion of children, especially disadvantaged, into the arts.
- Build of two new offices at the site on Crowell Road, creating heated and professional office space for the first time since charity's inception
- Securing a 10k unrestricted gift which funded a part-time fundraiser enabling us to substantially increase our grant funding and programme offer
- Securing 2 year strategic funding from the Step Change Fund at Oxfordshire Community Foundation, enabling us to appoint a full time Centre Development Manager, thus releasing capacity for the Director to focus on strategic development.
- Securing multi-year funding from Youth Music to expand our work with disabled and LGBTQIA young people.
- Completing the 5 year business plan.
- Launching our first youth council 'The Young Oxford Creatives'.
- Securing a values-driven partnership with social enterprise Waste2Taste to run the cafe.
- Appointing a new chair with exceptional skills in board management and leadership.

THANK YOU

We would like to celebrate the generosity and passion of our funders who have enabled us to stretch our ambitions and create significantly more impact

Arts Council England, Children In Need, Oxford City Council, Oxfordshire County Council, Oxfordshire Community Foundation, The Funding Network, The Wates Foundation, OxFUTURES, The Oxford Arts Society, TOE, TORCH, Low Carbon Hub, our monthly donors. 2 wonderful anonymous donors who gave gifts to enable us to fund a fundraiser for 9 months.

And bChannels, a fantastic local business who gave precious volunteering time and helped us raise unrestricted funds through joining us at the Blenheim Half Marathon.

And to our partners:

Cowley Road Works, The ROAR partnership organisations: Yellow Submarine, Let's Play Banbury, Bardwell Shortbreaks, Barbados, KEEN, Arts at the Old Fire Station, and our partners on the mental health CAMHS partnership including Response, CAMHS, RAW, SOFEA, TRAX, BYHP, Oxfordshire Youth, SYNOLOS and our music partners Music In Detention, Oxfordshire County Music Service, Science Oxford and TOPAZ

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Trustees' annual report (including Directors' report) for the year ended 31 December 2018 (continued)

Financial Review

Review of the Accounts for the year ended 31 December 2018

The total Charitable Income for the year was £314,278. Restricted Income amounted to £204,168 and Unrestricted Income £110,110.

Charitable Expenditure amounted to £289,601 of which Restricted Expenditure was £158,597 and Unrestricted £131,004.

Risks

The Trustees have reviewed the major risks facing the charity and have established procedures to mitigate the effects of those risks.

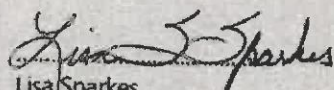
Reserves

Reserves are defined as unrestricted funds that are freely available to spend on any of the Trust's charitable purpose. It excludes restricted income funds, tangible fixed assets and any investment funds.

Reserves should be held to service an unexpected need for funds, covering unforeseen day-to-day operational costs, a shortfall in income or to fulfil its obligations.

The charity is working towards securing £25,000 in reserves. A minimum of 3 months operational costs is maintained with the strategic aim of reaching 6 months operational costs by the end of 2020.

Signed on behalf of the charity's trustees


Lisa Sparkes
Treasurer

Date 1-11-19

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF ARK – T CENTRE

FOR THE YEAR ENDED 31 DECEMBER 2018

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2018 which are set out on pages 11 to 22.

Responsibilities and basis of report

As the charity trustees of the company you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of your company's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (accounts and Report) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Caroline Webster FCA
Ross Brooke Ltd

Windrush Court
Abingdon Business Park
Abingdon
OX14 1SY

...15th November... 2019

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STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2018

	Notes	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
Income and endowments					
Donations and legacies					
Donations		16,146	21,083	37,229	3,649
Grants		30,994	183,055	214,049	179,363
Income from other trading activities					
Café rental and venue hire		9,671	-	9,671	14,694
Rents receivable		48,167	30	48,197	18,865
Income from charitable activities					
Project and other income		5,101	-	5,101	13,572
Investment income					
Bank interest		31	-	31	25
Total income		<u>110,110</u>	<u>204,168</u>	<u>314,278</u>	<u>230,168</u>
Expenditure on:					
Generating funds		466	-	466	198
Charitable activities	2	<u>130,538</u>	<u>158,597</u>	<u>289,135</u>	<u>202,887</u>
Total expenditure		<u>131,004</u>	<u>158,597</u>	<u>289,601</u>	<u>203,085</u>
Net income before transfers					
		(20,894)	45,571	24,677	27,083
Transfers between funds		<u>8,398</u>	<u>(8,398)</u>	<u>-</u>	<u>-</u>
Net movement of funds in year		<u>(12,496)</u>	<u>37,173</u>	<u>24,677</u>	<u>27,083</u>
Reconciliation of funds:					
Total funds brought forward		25,226	21,347	46,573	19,490
Total funds carried forward		<u>12,730</u>	<u>58,520</u>	<u>71,250</u>	<u>46,573</u>


The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

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BALANCE SHEET
AS AT 31 DECEMBER 2018

	Notes	2018 £	2017 £
Fixed Assets			
Tangible assets	6	5,687	-
		<u>5,687</u>	<u>-</u>
Current Assets			
Debtors	7	26,611	19,625
Cash at bank		65,340	31,398
		<u>91,951</u>	<u>51,023</u>
Creditors			
Amounts due within one year	8	26,388	4,450
		<u>65,563</u>	<u>46,573</u>
Net Current Assets			
		<u>65,563</u>	<u>46,573</u>
Total Net Assets	9	<u>71,250</u>	<u>46,573</u>
The Funds of the Charity			
Unrestricted income funds		12,730	25,226
Restricted income funds	10	58,520	21,347
		<u>71,250</u>	<u>46,573</u>

The financial statements were approved by the Board of Trustees on 1/11/19 and are signed on behalf of the board by:


 Lisa Sparkes
 Treasurer

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**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2018**

	2018	2017
	£	£
Cash flows from operating activities:		
Net movement in funds for the reporting period (as per the statement of financial activities)	24,677	27,083
Adjustments for:		
(Increase) in debtors	(6,986)	(14,629)
Increase in creditors	21,938	1,569
Depreciation charges	392	-
Net cash provided by (used in) operating activities	40,021	14,023
Cash inflow from investing activities		
Payments to acquire tangible fixed assets	(6,079)	-
Net cashflow from investing activities	(6,079)	-
Change in cash and cash equivalents in the reporting period	33,942	14,023
Cash and cash equivalents at the beginning of the reporting period	31,398	17,375
Cash and cash equivalents at the end of the reporting period	65,340	31,398

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COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £
Income and endowments			
Donations and legacies			
Donations	3,649	-	3,649
Grants	60,529	118,834	179,363
Income from other trading activities			
Café rental and venue hire	14,694	-	14,694
Rents receivable	18,865	-	18,865
Income from charitable activities			
Projects and other income	13,572	-	13,572
Investment income			
Bank interest	25	-	25
Total income	<u>111,334</u>	<u>118,834</u>	<u>230,168</u>
Expenditure on:			
Generating funds	198	-	198
Charitable activities	105,400	97,487	202,887
Total expenditure	<u>105,598</u>	<u>97,487</u>	<u>203,085</u>
Net income/(expenditure) before transfers	5,736	21,347	27,083
Transfers between funds	17,878	(17,878)	-
Net movement of funds in year	<u>23,614</u>	<u>3,469</u>	<u>27,083</u>
Reconciliation of funds:			
Total funds brought forward	1,612	17,878	19,490
Total funds carried forward	<u>25,226</u>	<u>21,347</u>	<u>46,573</u>

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

1. Accounting Policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

(a) Basis of Accounting

The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activities are the advancement of education in the Arts in the area of the City of Oxford and particularly in the area of Cowley, for the benefit of the local community, and in particular to provide facilities for the preparation and presentation of artistic work.

The charity constitutes a public benefit entity as defined by FRS 102.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going-concern.

The financial statements have been prepared on a going-concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

(b) Fund Accounting

Unrestricted funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

(c) Income

Income from donations and grants is recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability.

Investment income, trading income and other income are recognised on a receivable basis.

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

(d) Expenditure

Expenditure is recognised on an accruals basis. Expenditure includes any Value Added Tax which is reported as part of the expenditure to which it relates.

- Expenditure on generating funds comprises costs associated with attracting income.
- Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its services. It includes both costs that can be allocated directly to such services and those costs of an indirect nature necessary to support them.

(e) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures & Fittings	-25% reducing balance
Musical equipment	-25% reducing balance

(f) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

2. Expenditure on charitable activities

	Unrestricted £	Restricted £	2018 £	2017 £
Staff	64,766	138,423	203,189	123,534
Cost of sales	300	-	300	3,472
Purchases	527	684	1,211	4,372
Premises	25,266	208	25,474	23,968
Office	4,593	591	5,184	1,552
Projects	11,080	18,691	29,771	35,039
Renovations	13,141	-	13,141	10,950
Accountancy	8,085	-	8,085	-
Depreciation	392	-	392	-
Governance – Independent examiner's fee	1,000	-	1,000	-
Legal and professional	1,388	-	1,388	-
	<u>130,538</u>	<u>158,597</u>	<u>289,135</u>	<u>202,887</u>

3. Staff Numbers

The average number of persons employed, analysed by activity, was:

	2018 No	2017 No
Charitable activities	<u>7</u>	<u>5</u>

4. Staff Costs

	2018 £	2017 £
Wages and salaries	126,239	72,901
Social security costs	9,688	3,193
Pensions	1,457	277
Consultancy costs	<u>65,805</u>	<u>47,163</u>
	<u>203,189</u>	<u>123,534</u>

No employee earned £60,000 p.a. or more.

No trustee received any remuneration or expenses.

Remuneration paid to key management personnel amounted to £36,400 (2017: £31,522).

Pension costs for key management personnel amounted to £487 (2017: £100).

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

5. Related Party Transactions

There were no related party transactions in the current and prior year.

6. Tangible fixed assets

	Fixture & Fittings £	Musical Equipment £	Total £
Cost			
Additions	4,750	1,329	6,079
Disposals	-	-	-
At 31 December 2018	<u>4,750</u>	<u>1,329</u>	<u>6,079</u>
Depreciation			
At 1 January 2018	-	-	-
Charge for the year	198	194	392
Eliminated on disposal	-	-	-
At 31 December 2018	<u>198</u>	<u>194</u>	<u>392</u>
Net book value			
At 31 December 2018	<u>4,552</u>	<u>1,135</u>	<u>5,687</u>
At 31 December 2017	<u>-</u>	<u>-</u>	<u>-</u>

7. Debtors

	2018 £	2017 £
Trade debtors	24,229	11,483
Other debtors	<u>2,382</u>	<u>8,142</u>
	<u>26,611</u>	<u>19,625</u>

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NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2018

8. Creditors – Amounts Falling Due Within One Year

	2018 £	2017 £
Taxation and social security	11,200	-
Accruals and other creditors	1,342	96
Deferred income	-	-
Trade creditors	13,846	4,354
	<u>26,388</u>	<u>4,450</u>

9. Analysis of Net Assets between Funds

Current year

	Fixed Assets £	Net Current Assets £	2018 Total Assets £
Unrestricted Funds	5,687	7,043	12,730
Restricted Funds	-	58,520	58,520
	<u>5,687</u>	<u>65,563</u>	<u>71,250</u>

Previous year

	Net Current Assets £	2017 Total Assets £
Unrestricted Funds	25,226	25,226
Restricted Funds	21,347	21,347
	<u>46,573</u>	<u>46,573</u>

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

10. Movements on Restricted Funds

Previous year

	Balance 1 Jan 2017 £	Income £	Expenditure £	Transfers £	Balance 31 Dec 2017 £
Arts Council SSE	-	227	(227)	-	-
CAMHS	-	8,603	(8,603)	-	-
CCL	-	41,942	(29,761)	-	12,181
Community exhibitions	-	3,638	(3,638)	-	-
Lighting Up Cowley	-	200	(456)	-	(256)
Music	-	-	-	-	-
My normal music	-	28,236	(22,199)	-	6,037
OCF	-	-	-	-	-
Our Voice Our Power	-	18,734	(19,176)	-	(442)
Positive painting	-	-	(250)	-	(250)
ROAR	-	15,843	(12,534)	-	3,309
SEN	-	1,411	(1,411)	-	-
Restricted salary	17,878	-	768	(17,878)	768
	17,878	118,834	(97,487)	(17,878)	21,347

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

Current year

	Balance 1 Jan 2018 £	Income £	Expenditure £	Transfers £	Balance 31 Dec 2018 £
Arts Council SSE	-	1,000	(339)	-	661
CAMHS	-	29,000	(26,070)	-	2,930
CCL	12,181	45,878	(27,648)	(3,680)	26,731
Community Exhibitions	-	-	-	-	-
Creative Futures	-	4,960	(5,061)	(500)	(601)
Health Innovation Fund	-	5,000	-	-	5,000
Lighting up cowley	(256)	-	-	-	(256)
MARTHA 21	-	6,249	(1,096)	-	5,153
Music	-	155	(364)	-	(209)
Music & men	-	1,000	(2,628)	(3,000)	(4,628)
My normal music	6,037	23,895	(33,188)	-	(3,256)
My normal voice	-	8,686	(2,983)	(700)	5,003
OCF	-	8,000	(11,250)	3,250	-
Our voice is our power	(442)	18,070	(10,862)	(3,000)	3,766
Positive painting	(250)	-	-	-	(250)
ROAR	3,309	34,015	(31,300)	-	6,024
School of social entrepreneurs	-	-	(500)	-	(500)
SEN	-	1,260	-	-	1,260
SINGING	-	700	-	-	700
STEP CHANGE	-	12,500	(5,308)	-	7,192
TOPAZ	-	3,800	-	-	3,800
Restricted salary	768	-	-	(768)	-
	21,347	204,168	(158,597)	(8,398)	58,520

10. Movements on Restricted Funds (continued)

The balance brought forward for salary was incorrect hence transfers have been completed to correct in this financial year.

The other transfers relate to a contribution to management costs in unrestricted funds.

Oxfordshire Community Foundation: OCF funded part of CEO salary in January 2018 to the sum of £1250. Subsequent payments from OCF are for the Step-Change project which funds the salary of the

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

10. Movements on Restricted Funds (continued)

Centre Development Manager alongside overheads for this post as well as contributions to a new laptop, phone and relevant training.

BBC Children In Need/CCL: Funded our vulnerable children and young people's programmes at the charity including term time sessions and holiday activities, aiming to increase the wellbeing, resilience and leadership skills of some of the most deprived children and young people in Oxford City.

EMBS: Funded via the Oxford City Council a project called 'Creative Futures' which provided creative mentoring for vulnerable young people not in education, employment or training (NEET)

Oxford Health/Response: Funded our CAMHS project through the full time salary of a mental health support worker otherwise called a 'Community In reach Worker'. This

Oxford University Public Affairs: Gave £750 to the LGBTQ youth support group which runs from our centre. Gave the other £750 to our disability festival project ROAR.

Cowley Road Works: Is our major arts partner and funded us as part of their Arts Council funding to deliver inclusive arts programming at Carnival, ROAR festival and Light Festival

TORCH (Oxford University): Funded ROAR Festival activity, a 2 day festival aiming to champion young disabled artists.

The Funding Network: Funded ROAR Festival Activity

Oxford City Council: Funded My Normal Voice project which aimed to increase opportunities for LGBTQ young people to have their voices heard.

Oxford City Council also funded our project for disenfranchised adults experiencing challenging mental health or with long term unemployment. The project was called Our Voice is Our Power and trained adults in literary and journalism skills so they could contribute to a community newspaper. (£5782)

Youth Ambition: Funded My Normal Voice Project (£5000)

The Wates Foundation: Funded the teenage girls project 'herspace' which aims to empower teenage girls from disadvantaged backgrounds in Oxford City through teaching leadership skills. A gardening project was also included in this.

The Tampon Tax via Oxfordshire Community Foundation funded Herspace to deliver weekly sessions aiming to increase wellbeing, raise self-confidence and develop leadership skills.

Pye Charitable Trust funded the ROAR arts collective, a group of disabled artists developing their talents in a weekly creative arts session.