

COMPANY REGISTRATION NUMBER: 08528635

CHARITY REGISTRATION NUMBER: 1152599

BOOKS TO AFRICA INTERNATIONAL
Company Limited by Guarantee
UNAUDITED FINANCIAL STATEMENTS
31 DECEMBER 2018



LEVICKS
Chartered Accountants
12 Dover Street
Canterbury
Kent
CT1 3HD

**BOOKS TO AFRICA INTERNATIONAL
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2018**

| | Page |
|--|-------------|
| Trustees' annual report (incorporating the director's report) | 1 |
| Independent examiner's report to the trustees | 4 |
| Statement of financial activities (including income and expenditure account) | 5 |
| Statement of financial position | 6 |
| Notes to the financial statements | 8 |
| The following pages do not form part of the financial statements | |
| Detailed statement of financial activities | 18 |
| Notes to the detailed statement of financial activities | 20 |

BOOKS TO AFRICA INTERNATIONAL
COMPANY LIMITED BY GUARANTEE
TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)
YEAR ENDED 31 DECEMBER 2018

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2018.

Reference and administrative details

| | |
|---|---|
| Registered charity name | Books to Africa International |
| Charity registration number | 1152599 |
| Company registration number | 08528635 |
| Principal office and registered office | Unit 2 Barton Business Park New Dover Road Canterbury CT1 3AA Kent |

The trustees

Dr P Sango
Dr T Sango
Mr G Sango
Mr C D Sango

| | |
|-----------------------------|--|
| Independent examiner | Tracey Pearcy FCCA 12 Dover Street Canterbury Kent CT1 3HD |
|-----------------------------|--|

Structure, governance and management

Books to Africa is a registered company limited by guarantee (08528635) and a registered charity (1152599) in the UK.

Objectives and activities

Books2Africa is a UK registered charity that is educating people and saving the environment by collecting donated books and sending them to schools and institutions of learning in Africa.

Books2Africa's mission is to improve the quality of education in Africa through the provision of educational materials that enable students to acquire knowledge and achieve their potential.

Books2Africa's vision is to defeat poverty and develop Africa by putting a book in the hands of every student regardless of their gender, economic or religious background.

BOOKS TO AFRICA INTERNATIONAL

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 31 DECEMBER 2018

Achievements and performance

2018 for Books2Africa can be summarised by the word "consolidation".

Having moved to our new warehouse facility in 2017, we encountered a few teething problems initially which were mostly resolved by the end of the year. Such that by 2018, the warehouse was fully equipped and operating at near maximum capacity in terms of storage and workspace, enabling the charity to operate and make impact more steadily. Paid staff (mostly from the local area of Canterbury) were recruited into supervisory and officer roles, primarily focused on receiving, scanning, preparing and dispatching donated items to Africa. Having paid warehouse staff added a layer of stability and predictability to our operations and making the Charity capable of dealing with what was its largest shipment of about 100,000 books donated by Nova Science Publishers, dispatched to the Malawi University of Science and Technology.

The charity also consolidated on its plan to be well established as a local charity within the Canterbury/Kent area. More volunteers from the local area were recruited and engaged with the help of the Kent Coast Volunteering, and publicity raised by the University of Kent's student television station (KTV) hosting a 24 hour fundraising drive on campus tagged "The Big Live Link", as well as the events organised by the Books2Africa University of Kent Student Society around Black History Month. Partnering with key local institutions such as the universities (Kent and Christ Church), schools, businesses and other charities is vital to making Books2Africa more established and recognised locally.

Beyond the local area of Canterbury, the charity also continued to build and consolidate on new and existing relationships with key businesses in the book/publishing sector by sending representatives to attend the London and Frankfurt Book Fairs. These fairs gave us the opportunity to meet and feedback to existing publishers that donate books to the charity, as well as introducing our book distribution service to new publishers. Furthermore, in trying to communicate more effectively the impact of our work to our supporters, we invited Her Majesty's Ambassador to the Republic of Guinea, Catherine Inglehearn, to deliver a presentation at our UK office on the impact of the books she received from the charity, and distributed to students and teachers across Guinea.

Although we were unable to reach our 1 millionth book this year (mainly due to limitations in funding), and our office was broken into by criminals who remain at large, we are really pleased with the wider stability and progress of the charity and remain determined to keep innovating and pressing on.

Financial review

The Balance Sheet totals (£16,269). The stock held has the estimated value of £75,000. The stock and anticipated loans from trustees are considered sufficient funds for the charity continuing its activities. We refer the reader to the last paragraph of note 15 regarding the loan which needs to be paid within 2 years or at the latest by 24 March 2020. Funds are primarily received from donations from individuals and donations to cover the costs of shipping books both nationally and internally. Each book is scanned and those books which are of any significant value are sold online to raise extra funds. These funds allow the charity to continue in its objectives although more donations are always required.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

BOOKS TO AFRICA INTERNATIONAL**COMPANY LIMITED BY GUARANTEE****TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)***(continued)***YEAR ENDED 31 DECEMBER 2018**

Financial review

The Balance Sheet totals (£16,269). The stock held has the estimated value of £75,000. The stock and anticipated loans from trustees are considered sufficient funds for the charity continuing its activities. We refer the reader to the last paragraph of note 15 regarding the loan which needs to be paid within 2 years or at the latest by 24 March 2020. Funds are primarily received from donations from individuals and donations to cover the costs of shipping books both nationally and internationally. Each book is scanned and those books which are of any significant value are sold online to raise extra funds. These funds allow the charity to continue in its objectives although more donations are always required.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 17/sep/2019 and signed on behalf of the board of trustees by:



Dr P Sango
Trustee



Dr T Sango
Trustee

BOOKS TO AFRICA INTERNATIONAL

COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BOOKS TO AFRICA INTERNATIONAL

YEAR ENDED 31 DECEMBER 2018

I report to the trustees on my examination of the financial statements of Books to Africa International ('the charity') for the year ended 31 December 2018.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tracey Pearcy FCCA
Independent Examiner

12 Dover Street
Canterbury
Kent
CT1 3HD

18 September 2019

BOOKS TO AFRICA INTERNATIONAL

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 DECEMBER 2018

| | | Unrestricted funds | 2018 Restricted funds | Total funds | 2017 Total funds |
|--|------|-----------------------|-----------------------------|------------------|---------------------|
| | Note | £ | £ | £ | £ |
| Income and endowments | | | | | |
| Donations and legacies | 5 | 24,056 | – | 24,056 | 20,095 |
| Charitable activities | 6 | 110,531 | – | 110,531 | 50,119 |
| Other income | 7 | – | – | – | 149 |
| Total income | | <u>134,587</u> | <u>–</u> | <u>134,587</u> | <u>70,363</u> |
| Expenditure | | | | | |
| Expenditure on charitable activities | 8,9 | 147,420 | – | 147,420 | 60,225 |
| Other expenditure | 10 | 30,003 | – | 30,003 | 12,499 |
| Total expenditure | | <u>(177,423)</u> | <u>–</u> | <u>(177,423)</u> | <u>(72,724)</u> |
| Net expenditure and net movement in funds | | | | | |
| | | <u>(42,836)</u> | <u>–</u> | <u>(42,836)</u> | <u>(2,361)</u> |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | 68,207 | (41,640) | 26,567 | 28,928 |
| Total funds carried forward | | <u>25,371</u> | <u>(41,640)</u> | <u>(16,269)</u> | <u>26,567</u> |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

BOOKS TO AFRICA INTERNATIONAL
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL POSITION
31 DECEMBER 2018

| | Note | 2018 £ | £ | 2017 £ | £ |
|--|------|---------------|------------------------|---------------|----------------------|
| FIXED ASSETS | | | | | |
| Tangible fixed assets | 15 | | 17,392 | | 2,340 |
| CURRENT ASSETS | | | | | |
| Stocks | 16 | 75,000 | | 75,000 | |
| Debtors | 17 | 2,067 | | 646 | |
| Cash at bank and in hand | | <u>1,209</u> | | <u>2,930</u> | |
| | | 78,276 | | 78,576 | |
| CREDITORS: amounts falling due within one year | 18 | <u>78,387</u> | | <u>34,954</u> | |
| NET CURRENT LIABILITIES | | | <u>(111)</u> | | <u>43,622</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | 17,281 | | 45,962 |
| CREDITORS: amounts falling due after more than one year | 19 | | <u>33,550</u> | | <u>19,395</u> |
| NET LIABILITIES | | | <u>(16,269)</u> | | <u>26,567</u> |
| FUNDS OF THE CHARITY | | | | | |
| Restricted funds | | | (41,640) | | (41,640) |
| Unrestricted funds | | | <u>25,371</u> | | <u>68,207</u> |
| Total charity funds | 21 | | <u>(16,269)</u> | | <u>26,567</u> |

For the year ending 31 December 2018 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

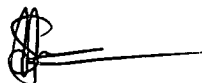
These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.

The notes on pages 8 to 16 form part of these financial statements.

**BOOKS TO AFRICA INTERNATIONAL
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL POSITION *(continued)*
31 DECEMBER 2018**

These financial statements were approved by the board of trustees and authorised for issue on 17/sep/2019, and are signed on behalf of the board by:



Dr P Sango
Trustee



Dr T Sango
Trustee

BOOKS TO AFRICA INTERNATIONAL
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2018

1. General information

The charity is a private company limited by guarantee, incorporated and registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 2, Barton Business Park, New Dover Road, Canterbury, Kent, CT1 3AA.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value in accordance with FRS 102.

Going concern

There are no material uncertainties about the charity's ability to continue.

Income tax

The taxation expense recognised in the Statement of Financial Activities represents the aggregate amount of current and deferred tax recognised in the reporting period.

Current tax is recognised on taxable income or expenditure for the current and past periods. Current tax is measured at the amounts of tax expected to be paid or recovered using the tax rates and laws that have been enacted or substantively enacted at the reporting date.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal.

BOOKS TO AFRICA INTERNATIONAL**COMPANY LIMITED BY GUARANTEE****NOTES TO THE FINANCIAL STATEMENTS** *(continued)***YEAR ENDED 31 DECEMBER 2018**

3. Accounting policies *(continued)***Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Intangible assets

Intangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated amortisation and impairment losses. Any intangible assets carried at revalued amounts, are recorded at the fair value at the date of revaluation, as determined by reference to an active market, less any subsequent accumulated amortisation and subsequent accumulated impairment losses.

BOOKS TO AFRICA INTERNATIONAL
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 DECEMBER 2018

3. Accounting policies *(continued)*

Intangible assets *(continued)*

Intangible assets acquired as part of a business combination are recorded at the fair value at the acquisition date.

Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

| | | |
|-------------------|---|--------------------|
| Goodwill | - | 100% straight line |
| Social Media Hits | - | 100% straight line |

If there is an indication that there has been a significant change in amortisation rate, useful life or residual value of an intangible asset, the amortisation is revised prospectively to reflect the new estimates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

| | | |
|---------------------|---|----------------------|
| Motor Vehicles | - | 25% reducing balance |
| Computer Equipment | - | 25% reducing balance |
| Furniture Equipment | - | 25% reducing balance |

Impairment of fixed assets

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the company are assigned to those units.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

BOOKS TO AFRICA INTERNATIONAL
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 DECEMBER 2018

3. Accounting policies *(continued)*

Finance leases and hire purchase contracts

Assets held under finance leases and hire purchase contracts are recognised in the statement of financial position as assets and liabilities at the lower of the fair value of the assets and the present value of the minimum lease payments, which is determined at the inception of the lease term. Any initial direct costs of the lease are added to the amount recognised as an asset.

Lease payments are apportioned between the finance charges and reduction of the outstanding lease liability using the effective interest method. Finance charges are allocated to each period so as to produce a constant rate of interest on the remaining balance of the liability.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

4. Limited by guarantee

Books to Africa Limited is a company limited by guarantee and accordingly does not have a share capital.

Each member of the company undertakes to contribute such amounts as may be required not exceeding £1 to the assets of the charitable company in the event of it's being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Donations and legacies

| | Unrestricted Funds £ | Total Funds 2018 £ | Unrestricted Funds £ | Total Funds 2017 £ |
|-------------------|----------------------------|--------------------------|----------------------------|--------------------------|
| DONATIONS | | | | |
| Single Donations | 13,806 | 13,806 | 18,617 | 18,617 |
| Regular Donations | – | – | 1,478 | 1,478 |
| GRANTS | | | | |
| Grants receivable | 10,250 | 10,250 | – | – |
| | <u>24,056</u> | <u>24,056</u> | <u>20,095</u> | <u>20,095</u> |

BOOKS TO AFRICA INTERNATIONAL

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 DECEMBER 2018

6. Charitable activities

| | Unrestricted Funds £ | Total Funds 2018 £ | Unrestricted Funds £ | Total Funds 2017 £ |
|------------------------|----------------------------|--------------------------|----------------------------|--------------------------|
| Book Sales | 29,170 | 29,170 | 19,405 | 19,405 |
| International shipping | 43,195 | 43,195 | 13,490 | 13,490 |
| Collections | 38,166 | 38,166 | 17,224 | 17,224 |
| | <u>110,531</u> | <u>110,531</u> | <u>50,119</u> | <u>50,119</u> |

7. Other income

| | Unrestricted Funds £ | Total Funds 2018 £ | Unrestricted Funds £ | Total Funds 2017 £ |
|-----------------|----------------------------|--------------------------|----------------------------|--------------------------|
| Gift Aid Income | – | – | 149 | 149 |
| | <u>–</u> | <u>–</u> | <u>149</u> | <u>149</u> |

8. Expenditure on charitable activities by fund type

| | Unrestricted Funds £ | Total Funds 2018 £ | Unrestricted Funds £ | Total Funds 2017 £ |
|---------------------|----------------------------|--------------------------|----------------------------|--------------------------|
| Charitable Activity | 146,731 | 146,731 | 57,385 | 57,385 |
| Support costs | 689 | 689 | 2,840 | 2,840 |
| | <u>147,420</u> | <u>147,420</u> | <u>60,225</u> | <u>60,225</u> |

9. Expenditure on charitable activities by activity type

| | Activities undertaken directly £ | Support costs £ | Total funds 2018 £ | Total fund 2017 £ |
|---------------------|---|--------------------|--------------------------|-------------------------|
| Charitable Activity | 146,731 | – | 146,731 | 57,385 |
| Governance costs | – | 689 | 689 | 2,840 |
| | <u>146,731</u> | <u>689</u> | <u>147,420</u> | <u>60,225</u> |

10. Other expenditure

| | Unrestricted Funds £ | Total Funds 2018 £ | Unrestricted Funds £ | Total Funds 2017 £ |
|---------------------|----------------------------|--------------------------|----------------------------|--------------------------|
| Sub Contract Labour | 30,003 | 30,003 | 12,499 | 12,499 |
| | <u>30,003</u> | <u>30,003</u> | <u>12,499</u> | <u>12,499</u> |

11. Net expenditure

Net expenditure is stated after charging/(crediting):

| | 2018 £ | 2017 £ |
|---------------------------------------|---------------------|------------|
| Depreciation of tangible fixed assets | <u>5,797</u> | <u>780</u> |

BOOKS TO AFRICA INTERNATIONAL

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 DECEMBER 2018

12. Independent examination fees

| | 2018 £ | 2017 £ |
|---|------------|------------|
| Fees payable to the independent examiner for: | | |
| Independent examination of the financial statements | <u>500</u> | <u>240</u> |

13. Trustee remuneration and expenses

One or more trustees has been paid remuneration or received other benefits from employment with the charity.

The trustees Dr T Sango and Dr P Sango have received money in relation to costs incurred in the running of the charity and subsistence payments whilst working on the charities behalf. Dr T Sango and the charity have entered into a self-employment contract starting on 1 August 2017 to supply labour at £2,500 a month. The contract is in agreement with the Memorandum & Articles. The trustee (Dr T Sango) will remain Chair of the Board of Trustees but will lose his voting rights except if a deciding vote is needed in the event of a tie. At the year end this has not been paid due to lack of funds but is accruing to be paid at a later time. As such included with in Other Creditors due within 1 year is £42,500 (2017- £12,500) due to Dr T Sango.

Dr P and Dr T Sango jointly lent in total to the charity £18,154 in various amounts through out the year. The charity has repaid £25,489 by the year end leaving £1,942 (2017-£9,277) to be repaid to the charity by the trustees.

Dr P Sango has lent the charity on a 3 year term £20,000, starting in April 2017, which originally had an interest rate of 50% of the original loan amount. However during the year Dr P Sango reduced the rate of interest to 0% from the beginning of the loan period. There are no fixed monthly repayments and the charity can repay any amounts as and when the funds are available but in full by the end of 3 years or the full amount at the end of 3 years.

14. Intangible assets

| | Goodwill £ | Development costs £ | Total £ |
|--|---------------|---------------------------|---------------|
| Cost | | | |
| At 1 January 2018 and 31 December 2018 | <u>16,315</u> | <u>306</u> | <u>16,621</u> |
| Amortisation | | | |
| At 1 January 2018 and 31 December 2018 | <u>16,315</u> | <u>306</u> | <u>16,621</u> |
| Carrying amount | | | |
| At 31 December 2018 | <u>—</u> | <u>—</u> | <u>—</u> |
| At 31 December 2017 | <u>—</u> | <u>—</u> | <u>—</u> |

BOOKS TO AFRICA INTERNATIONAL
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 DECEMBER 2018

15. Tangible fixed assets

| | Motor vehicles £ | Equipment £ | User defined asset £ | Total £ |
|----------------------------|------------------------|----------------|----------------------------|----------------------|
| Cost | | | | |
| At 1 January 2018 | – | 739 | 3,215 | 3,954 |
| Additions | <u>20,097</u> | <u>752</u> | – | <u>20,849</u> |
| At 31 December 2018 | <u>20,097</u> | <u>1,491</u> | <u>3,215</u> | <u>24,803</u> |
| Depreciation | | | | |
| At 1 January 2018 | – | 443 | 1,171 | 1,614 |
| Charge for the year | <u>5,024</u> | <u>262</u> | <u>511</u> | <u>5,797</u> |
| At 31 December 2018 | <u>5,024</u> | <u>705</u> | <u>1,682</u> | <u>7,411</u> |
| Carrying amount | | | | |
| At 31 December 2018 | <u>15,073</u> | <u>786</u> | <u>1,533</u> | <u>17,392</u> |
| At 31 December 2017 | <u>–</u> | <u>296</u> | <u>2,044</u> | <u>2,340</u> |

16. Stocks

| | 2018 £ | 2017 £ |
|-------------------------------|---------------|---------------|
| Raw materials and consumables | <u>75,000</u> | <u>75,000</u> |

The value of stock at the year end is £75,000. This represents 750,000 books which have been sorted, cleaned and boxed ready for shipping the estimated market of the stock to replace would cost at least £2,250,000. Therefore it would cost the charity £2,175,000 to replace this stock.

17. Debtors

| | 2018 £ | 2017 £ |
|---------------|--------------|------------|
| Other debtors | <u>2,067</u> | <u>646</u> |

18. Creditors: amounts falling due within one year

| | 2018 £ | 2017 £ |
|------------------------------|----------------------|---------------|
| Bank loans and overdrafts | 13,834 | – |
| Trade creditors | 15,615 | 10,437 |
| Accruals and deferred income | 2,000 | 2,740 |
| Director loan accounts | 1,943 | 9,277 |
| Other creditors | <u>44,995</u> | <u>12,500</u> |
| | <u>78,387</u> | <u>34,954</u> |

BOOKS TO AFRICA INTERNATIONAL

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 DECEMBER 2018

19. Creditors: amounts falling due after more than one year

| | 2018 | 2017 |
|--|---------------|---------------|
| | £ | £ |
| Obligations under finance leases and hire purchase contracts | 16,377 | – |
| Dr P Sango Loan | 17,173 | 19,395 |
| | <u>33,550</u> | <u>19,395</u> |

20. Finance leases and hire purchase contracts

The total future minimum lease payments under finance leases and hire purchase contracts are as follows:

| | 2018 | 2017 |
|--|---------------|----------|
| | £ | £ |
| Not later than 1 year | 3,639 | – |
| Later than 1 year and not later than 5 years | 12,738 | – |
| | <u>16,377</u> | <u>–</u> |

21. Analysis of charitable funds

Unrestricted funds

| | At 1 January 2018 | Income £ | Expenditure £ | At 31 December 2018 £ |
|---------------|----------------------|-------------|------------------|--------------------------------|
| General funds | 8 £ 68,207 | 134,587 | (177,423) | 25,371 |

| | At 1 January 2017 | Income £ | Expenditure £ | At 31 December 2017 £ |
|---------------|----------------------|-------------|------------------|--------------------------------|
| General funds | 7 £ 70,568 | 70,363 | (72,724) | 68,207 |

Restricted funds

| | At 1 January 2018 | Income £ | Expenditure £ | At 31 December 2018 £ |
|-----------------|----------------------|-------------|------------------|--------------------------------|
| Restricted Fund | 8 £ (41,640) | – | – | (41,640) |

| | At 1 January 2017 | Income £ | Expenditure £ | At 31 December 2017 £ |
|-----------------|----------------------|-------------|------------------|--------------------------------|
| Restricted Fund | 7 £ (41,640) | – | – | (41,640) |

BOOKS TO AFRICA INTERNATIONAL
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 DECEMBER 2018

22. Analysis of net assets between funds

| | Unrestricted Funds £ | Total Funds 2018 £ |
|-------------------------------|----------------------------|--------------------------|
| Tangible fixed assets | 17,392 | 17,392 |
| Current assets | 78,276 | 78,276 |
| Creditors less than 1 year | (78,387) | (78,387) |
| Creditors greater than 1 year | (33,550) | (33,550) |
| Net liabilities | (16,269) | (16,269) |

| | Unrestricted Funds £ | Total Funds 2017 £ |
|-------------------------------|----------------------------|--------------------------|
| Tangible fixed assets | 2,340 | 2,340 |
| Current assets | 78,576 | 78,576 |
| Creditors less than 1 year | (34,954) | (34,954) |
| Creditors greater than 1 year | (19,395) | (19,395) |
| Net liabilities | 26,567 | 26,567 |

23. Donated goods and volunteers

The charity receives most of its stock through books donated from organisations within the UK. The value has been placed at 10p per book as this reflects the work involved of preparing the books ready for shipping to Africa.

Volunteers also offer their labour free of charge as and when they are needed and available.

24. Related parties

There were no related parties transactions in the year.