

**ALL SAINTS COMMUNITY
PROJECT TRUST**

Trustees' Report and Financial Statements

For the year ended 31st December 2018

Charity Number: 1170179

CHARITY INFORMATION

Trustees

Mr Brian Jones – Chairman (from 01.01.2019)
Mr Robert Trice – Chairman (resigned 31.12.2018)
Mrs Elizabeth Esposito
Mrs Linda Jones
Mrs Helen Jordan
Mr Stuart Kay
Mrs Carole Howlett
Revd Andrea Ward – Priest in Charge
Mr Peter Ward

Bank

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent

Independent Examiner

Mr David Parry
3 Mayfield Close
Chatham
Kent
ME5 9QZ

TRUSTEES' REPORT

Year ended 31 December 2018

The Trustees present their Annual report for the year ended 31 December 2018.

Objects

The purpose of the All Saints Community Project Trust is to empower the local community, in conjunction with the Christian Mission of St Paul with All Saints Church and the Gospel of the Lord Jesus Christ, to help improve fundamental issues such as education, safety, increased employment, life skills and lower crime.

The Project shall work in partnership with voluntary and statutory agencies as well as the community to identify areas of concern and felt needs and to positively address these.

The project shall uphold equal opportunity values and strive to work with and empower people of all ages, ethnic background, faith or disability.

In November 2016 the Trust successfully converted to a Charitable Incorporated Organisation (CIO).

Activities in the year

From January 2018, the Trustees took over the day to day running of the Project and together with the staff team are seeking to consolidate the existing activities and plan for the future.

The Magpie Centre has continued to host the majority of the Trust's activities raising income through office rentals, room rental and Café takings.

The Magpie Café.

The Café continues to support the work of the project and provide a community focus and meeting space. During the year a new Café Supervisor was appointed, Joy Eatwell, who has proved to be a popular and hardworking member of the team. The café continues to be staffed by our dedicated team of volunteers.

Peoples Health Trust

(Kathryn Bassett – Community Support Worker)

Depression & Anxiety Group

The group has continued to meet fortnightly and we have a regular membership of 8 – 10 people.

- Fortnightly meetings continue which has found the members open up and talk emotively about their life experiences, feelings and concerns.
- Friendships have been forged, which has reduced feelings of isolation and provides support outside of the group.

- Group activities range from self-help, art, nature, positive thinking, healthy eating, quizzes, team building, promoting Mental Health awareness weeks etc.
- The group continue to have input into the group activities and plans going forward.
- Further funding received from Involving Medway in July 2018 (£1215.00) which allowed the group to plan and go on trips to Chatham Dockyard in October 2018 and Kent Life in April 2019. It also funded Mindfulness course with North Kent Mind and activities to support wellbeing which had been requested by group members. A couple of members have used the breathing techniques to great effect when undertaking heart procedures which kept them calm.
- Support with Free Minibus hire from Apps the funeral directors was provided for the April trip this year which was much appreciated otherwise no funds were available for transport.
- Facilitator provided encouragement of pushing boundaries/ reducing stigma around mental health – 2 members attended a Megan conference event.
- Facilitator often spends 1:1 appointments supporting member's needs and signposting to other organisations.
- Volunteer Sharon Hatt assists at meetings which the group benefit from greatly due to her nature and understanding of issues and will lead group if Kathryn is on annual leave.
- Christmas and 3-year celebration meeting held on Dec 2018

The REAP Project

Medway REAP (Restoration Empowerment Action Purpose) is a partnership project designed to improve the circumstances of families or individuals who are experiencing hardship. The project partners include Medway Foodbank, Home Start, Medway Residential Services (MRS) , Medway Engagement Group And Network (MEGAN) The Strood Community Project and All Saints Community Project.

The REAP project provides support in two main ways:

- practical support through Food Bank vouchers and utility payments.
- advice and action planning for benefits, housing and debt.

This year All Saints Community Project Trust has become the lead partner in this and the partnership has moved from strength to strength, with a positive, open and hardworking team committed to helping the people of Medway through times of crisis.

Other Activities

The project continues to meet the needs of people in the local area. This includes Advice Services to local residents, covering 28 categories of advice. Assisting with benefit claims is one of the high priorities and "debt" represents 1 in 4 of all its advice.

Sam's Place After School Club offers affordable childcare for local working parents and nearly 30 children attend each evening.

The Project runs a variety of social activities for the local community, which are highly valued and well supported.

- Lunch Club has a steady number of attendees, providing a low cost 2 course meal and the opportunity, for those over 45, to meet socially.
- Have A Go weekly craft sessions, a Quilting Group and weekly coffee mornings, all take place along with the monthly Walking Group and the Gardening Project.

The 49 or so regular volunteers are very important to the Project and are greatly valued.

Ongoing support from the Diocese and the PCC of St Paul with All Saints has been essential to enable the Trust to continue its work.

The Trust continues to support the residents of two of the four poorest Wards in the Medway area. We continue to plan for the future believing in the crucial and immensely important work we are engaged in, supporting the poorest in our community and faithfully "working to enrich lives and build HOPE for a better FUTURE, through the JOY and LOVE of JESUS".

Future

Looking to the future, we have a new project lead starting in January who we hope will bring in much-needed funding and start some exciting new projects within the trust.

We are confident that the project will remain open and continue to grow.

Financial Review

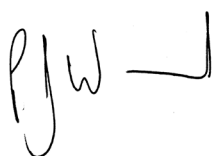
Income for the year was £148,910 (2017: £177,237), largely due to a reduction in rentals and invoiced services.

Expenditure was £119,276 (2017: £199,635) largely due to reduced staffing costs. Net incoming movement in funds for the year was £29,634 (2017: £22,398 outgoing).

The balance of funds remaining at the end of the year was £75,821 and grants and new income streams would be needed as we seek to maintain the level of support to local people.

The general fund at the end of the year stood at £14,801. The focus in 2019 will be to maintain income streams and develop a platform for the future direction of the Trust.

Approved by the Trustees and signed on their behalf on 31st October 2019

A handwritten signature in black ink, appearing to read 'P Ward', followed by a horizontal line.

Mr P Ward, Deputy Chair of Trustees

Independent Examiner's Report to the Trustees of The All Saints Community Project Trust

This Report on the accounts of the charity for the year ended 31 December 2018, which are set out in this annual report, is in respect of an examination carried out under section 145 of the Charities Act 2011 ("the Act").

Respective responsibilities of the trustees and the examiner

As trustees of the charity you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the Act.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 144(5)(b) of the Act. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and

- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr David Parry
3 Mayfield Close
Chatham
Kent
ME5 9QZ

FINANCIAL STATEMENTS

ALL SAINTS COMMUNITY PROJECT TRUST

**Statement of Receipts & Payments
for the year ending 31st December 2018**

| | General Fund £ | Designated Funds £ | Restricted Funds £ | Total Funds 2018 £ | General Fund £ | Designated Funds £ | Restricted Funds £ | Total Funds 2017 £ |
|---------------------------------|-------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Incoming resources | | | | | | | | |
| Grants | - | 1,395 | 52,380 | 53,775 | - | - | 40,306 | 40,306 |
| Donations | 11,990 | - | - | 11,990 | 10,962 | 714 | 736 | 12,412 |
| Legacies | 8,000 | - | - | 8,000 | - | - | - | - |
| Income tax recoverable | 799 | - | - | 799 | 821 | - | - | 821 |
| Fundraising | 1,637 | - | - | 1,637 | 613 | - | - | 613 |
| Rental | 17,816 | - | - | 17,816 | 12,011 | - | - | 12,011 |
| Fees | 2,579 | 38,404 | - | 40,983 | 17,593 | 42,840 | 74 | 60,507 |
| Invoiced services & refunds | - | - | - | - | 48,053 | - | - | 48,053 |
| Other income | 2,352 | 17 | 194 | 2,563 | 1,830 | 534 | - | 2,364 |
| Loan Receipts | - | - | - | - | 12 | 140 | - | 152 |
| Café Takings | 11,190 | - | - | 11,190 | - | - | - | - |
| Small Groups | 157 | - | - | 157 | - | - | - | - |
| | 56,520 | 39,816 | 52,574 | 148,910 | 91,895 | 44,228 | 41,116 | 177,239 |
| Resources expended | | | | | | | | |
| Salaries | 23,467 | 29,174 | 20,223 | 72,864 | 84,292 | 30,831 | 34,090 | 149,213 |
| Staff expenses | 56 | - | 113 | 169 | 426 | 307 | 45 | 778 |
| Travel | - | - | - | - | 34 | - | 64 | 98 |
| Sundry purchases | 552 | 88 | 439 | 1,079 | 10,107 | 21 | (6,351) | 3,777 |
| Beneficiary costs | 6,295 | 2,992 | 2,462 | 11,749 | 7,868 | 3,228 | 2,354 | 13,450 |
| Training | 96 | - | 404 | 500 | 181 | 25 | 2,256 | 2,462 |
| Rent | - | 8,145 | 1,100 | 9,245 | - | 6,591 | 860 | 7,451 |
| Insurance | 1,886 | - | - | 1,886 | 2,063 | - | (300) | 1,763 |
| Gas, Electric, Water rates | 3,622 | - | 268 | 3,890 | 4,400 | - | 983 | 5,383 |
| Photocopying | 1,034 | 62 | 4 | 1,100 | 325 | 73 | 28 | 426 |
| Telephone | 2,320 | - | 270 | 2,590 | 2,540 | - | 372 | 2,912 |
| Purchases on behalf of others | 1,743 | - | - | 1,743 | 1,821 | - | - | 1,821 |
| Postage & Stationery | 598 | - | 204 | 802 | 641 | 2 | 312 | 955 |
| Fees | - | - | - | - | - | - | - | - |
| Equipment Hire and maintenance | 2,538 | 16 | 65 | 2,619 | 1,307 | - | - | 1,307 |
| IT Equipment maintenance | 1,850 | - | 2,344 | 4,194 | 4,427 | - | 2,034 | 6,461 |
| Other Costs | 3,305 | - | - | 3,305 | 60 | - | 112 | 172 |
| Adverts & Subs | 845 | 50 | - | 895 | 771 | - | - | 771 |
| Legal & Independent Examination | 570 | - | - | 570 | 436 | - | - | 436 |
| Small Groups | (7) | 76 | 7 | 76 | - | - | - | - |
| | 50,770 | 40,603 | 27,904 | 119,276 | 121,699 | 41,078 | 36,859 | 199,636 |
| Net Movement in Funds | 5,750 | (787) | 24,670 | 29,634 | (29,804) | 3,150 | 4,257 | (22,397) |
| Transfers between funds | (3,738) | (1,535) | 5,273 | - | 745 | (600) | (145) | - |
| Brought forward | 12,789 | 20,253 | 13,145 | 46,187 | 41,848 | 17,703 | 9,033 | 68,584 |
| Carried forward | 14,801 | 17,931 | 43,088 | 75,821 | 12,789 | 20,253 | 13,145 | 46,187 |

ALL SAINTS COMMUNITY PROJECT TRUST

**Statement of Assets and Liabilities
as at 31 December 2018**

| | General Fund £ | Designated Funds £ | Restricted Funds £ | Total Funds 2018 £ | General Fund £ | Designated Funds £ | Restricted Funds £ | Total Funds 2017 £ |
|-----------------------|-------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Bank & Cash | 14,801 | 17,931 | 43,088 | 75,820 | 12,788 | 20,254 | 13,145 | 46,187 |
| | 14,801 | 17,931 | 43,088 | 75,820 | 12,788 | 20,254 | 13,145 | 46,187 |
| Current assets | | | | | | | | |
| Loans Due | - | - | - | - | - | - | - | - |
| Sundry Debtors | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Liabilities | | | | | | | | |
| Diocese Loan | (17,500) | - | - | (17,500) | (20,000) | - | - | (20,000) |
| Sundry creditors | - | - | - | - | - | - | - | - |
| | (17,500) | - | - | (17,500) | (20,000) | - | - | (20,000) |

All Saints Community Project

Notes to the Accounts for the year ended 31 December 2018

1. Accounting Policies

1.1 Accounting basis

The financial statements are prepared on the receipts and payments basis.

1.2 Funds

The Community project funds fall into two categories, those restricted to specific projects and those for general purposes.

Restricted Funds are those largely funded by specific grants from third parties and these grants may only be expended in these areas. A full description of the purposes of each fund is given in the Annual Report.

Other Funds included as Designated Funds are for activities and groups set up by the All Saints Community Project Trust.

Unrestricted funds comprise of the General Funds, Magpie Centre Fund and the Magpie Café.

2 Restricted Funds

| | B/f £ | Income £ | Expenditure £ | Transfers £ | C/f £ |
|----------------------------|----------|-------------|------------------|----------------|----------|
| Peoples Health Trust | 761 | 1,977 | - | - | 2,738 |
| REAP | 2,743 | 43,438 | (14,959) | - | 31,222 |
| REAP Partners | - | 4,425 | - | - | 4,425 |
| Depression & Anxiety Group | 5,530 | 1,215 | (3,417) | - | 3,328 |
| Singing Group | 1,455 | - | (335) | - | 1,120 |
| Ukulele Group | 357 | - | (102) | - | 255 |
| Magpie Growers | 2,299 | 1,354 | (6,513) | 2,860 | - |
| 1st Byte | - | 165 | (2,578) | 2,413 | - |
| | 13,145 | 52,574 | (27,904) | 5,273 | 43,088 |

3 Designated Funds

| | B/f £ | Income £ | Expenditure £ | Transfers £ | C/f £ |
|-------------------------------|----------|-------------|------------------|----------------|----------|
| Sams Place After Schools Club | 16,748 | 37,339 | (39,331) | - | 14,756 |
| Mission | 1,009 | 15 | (8) | (1,016) | - |
| Lunch Club | 581 | 515 | (196) | - | 900 |
| Summer Splurge | 457 | 1,458 | (846) | - | 1,069 |
| Walking Club | 348 | 89 | (1) | - | 436 |
| Have A Go | 591 | 400 | (221) | - | 770 |
| Quilting | 519 | - | - | (519) | - |
| | 20,253 | 39,816 | (40,603) | (1,535) | 17,931 |

4 Unrestricted Funds

| | B/f £ | Income £ | Expenditure £ | Transfers £ | C/f £ |
|------------------------|----------|-------------|------------------|----------------|----------|
| General - unrestricted | (144) | 25,610 | (21,901) | 1,535 | 5,100 |
| Magpie Centre | 5,299 | 19,694 | (11,832) | (5,273) | 7,888 |
| Magpie Café | 7,634 | 11,216 | (17,037) | - | 1,813 |
| | 12,789 | 56,520 | (50,770) | (3,738) | 14,801 |