

**BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS
(QUAKERS)**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2018**

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

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TRUSTEES' REPORT FOR THE PERIOD ENDED 31 DECEMBER 2018

Trustees

Robin Arnold (to 31 December)
Susana Askew* (from 1 January 2019)
Kit Fotheringham*
Sanni Kruger (released 14 February 2018)
Geraldyn Meehan*
Marcus Millington*
Colin Milsom*
Catherine Nile* (Clerk)
Stephen Petter*
David Roberts*
Jeffery Smith*
Tim Southall* (from 1 January 2019)
Roger Sturge (to 31 December)
Michael Tuckwell (AM Treasurer released 28 February 2018)
Paul Whitehouse* (AM Treasurer)
*In office at the time of this report

Clerk to Area Meeting Barney Smith

Nominee for Land

Friends Trust Limited, 173-177 Euston Road, London, NW1 2BJ

Registered Address

Quaker Meeting House, 300 Gloucester Road, Horfield, Bristol, BS7 8PD

Website

<https://www.bristolquakers.org.uk/>

Investment Managers

Rathbone Investment Management Ltd, 10 Queen Square, Bristol, BS1 4NT

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, ME19 4JQ

Triodos Bank, Deanery Road, Bristol BS1 5AS

Auditors

Bishop Fleming LLP, 16 Queen Square, Bristol, BS1 4NT

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2018

1. LEGAL AND ADMINISTRATIVE DETAILS

1.1. Status and Objectives

Bristol Area Quaker Meeting is one of around 70 Meetings which make up The Religious Society of Friends (Quakers) in Britain, also known as Britain Yearly Meeting (BYM). It was registered (number 1175435) as a Charitable Incorporated Organisation (CIO) on 30 October 2017.

The Bristol Area Quaker Meeting Charities (number 249725), were registered together on 25 July 2012 under a Charity Commission Scheme which rationalised and renamed several of the former charities, and updated their objects. All the assets of that charity were transferred to this charity on 1 January 2018, and it, together with the eleven linked charities were removed from the register in December 2018.

Object

The object of Bristol Area Quaker Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Bristol Area Meeting and beyond.

Activities

The principal activity of the Area Quaker Meeting is the holding of Meetings for Worship in the constituent Local Meetings: Bedminster, Central Bristol, Frenchay, Horfield, Portishead, Redland and Thornbury. Philanthropic activity is mainly through the Weekly Committee which provides financial support to needy Quakers and in some cases those outside the Society. Some Local Meetings conduct collections to make donations to a range of causes. All members of the Area Meeting are entitled to take part in Meetings for Church Affairs which *inter alia* appoint the Trustees.

1.2. Membership: Local Meetings tabular statement

Local Meeting	Members 2017	Members 2018	Attendees 2018
Bedminster	31	29	19
Central	20	24	19
Frenchay	33	34	24
Horfield	34	37	39
Portishead	13	14	4
Redland	113	100	61
Thornbury	29	27	5
TOTAL AM	273	265	171

2. TRUSTEES' REPORT

2.1. Introduction

2.1.1. This is the Annual Report for Bristol Area Quaker Meeting (number 1175435) for the period from 1 January to 31 December 2018.

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2.1.2. Local Meetings

The Area Meeting comprises seven Local Meetings of which six occupy their own Meeting Houses. Thornbury Meeting meets in rented premises.

- Bedminster Quaker Meeting House, Wedmore Vale, Bedminster, BS3 5HX.
- Central Quaker Meeting House, Champion Square, BS2 9DB
- Frenchay Quaker Meeting House (and attached Warden's Cottage) Beckspool Road, Frenchay, BS16 1NT
- Horfield Quaker Meeting House 300 Gloucester Road, Horfield, BS7 8PD
- Portishead Quaker Meeting House 11 St Mary's Road, Portishead, BS20 6QP
- Redland Friends Meeting House (and adjacent Warden's house) 126 Hampton Road, Redland, BS6 6JE
- Thornbury Quaker Meeting The Chantry, Castle Street, Thornbury, BS35 1HB

2.1.3. Burial Grounds

Two Meeting Houses, Frenchay and Portishead have burial grounds attached. In addition, the Area Meeting owns two freestanding burial grounds:

- Kings Weston Burial Ground, Kings Weston Lane, Bristol, BS11 0QT
- Hazel Burial Ground, Hazel Lane, Old Down, Bristol, BS35 3QP

2.1.4. Governance

Meetings for church affairs, in which the Religious Society conducts its business, are meetings for worship based on silence, carrying the expectation that God's guidance can be discerned if members are truly listening together and to each other. The unity that is sought depends on the willingness of all to seek the truth in each other's utterances. There is no voting in the meetings, because the Society believes that this would emphasise the divisions between differing views and inhibit the process of seeking to know the right way forward, the will of God as expressed in the sense of the meeting.

The clerk of the meeting bears the final responsibility for preparing the business, conducting the meeting and drafting the minutes of the meeting. Minutes are drafted and read out by the clerk during the course of the meeting, but the final decision about whether a minute represents the sense of the meeting is the responsibility of the meeting itself, not of the clerk.

The Area Meeting in session, open to all members of the Area Meeting is held about 10 times each year. The day to day administration of the Area Meeting's affairs are conducted by a body of Trustees, consisting of up to 15 Friends appointed by the Area Meeting.

2.2. General Matters

2.2.1. Purpose as set out in Governing Document

The object of Bristol Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Bristol Area Meeting and beyond.

2.2.2. Statement of Public Benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit. The principal public benefit is that at least weekly each of our six Meeting Houses (and our meeting at Thornbury) are open to the public for divine Worship. Our Meeting Houses are also made available to suitable local community and interest groups and charities at a reduced rate where the purpose of the user is in line with our purposes. Our Meetings and their members and attenders are supported by the Area Meeting as they engage in a number of community activities.

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TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2018

2.2.3. Financial Review and Reserves Policy

During the year the charity received income of £7,793,349 (which included all the assets transferred from the unincorporated charity) and incurred expenditure of £298,888, a surplus of £7,458,837 for the year, after the £35,624 investment loss. At 31 December 2018 the charity held restricted reserves of £116,962 and unrestricted reserves of £419,902. These figures do not include the charity's property, shown in the accounts as £6,349,761, of which £6,348,702 is endowment.

The Trustees aim to ensure that the Area Meeting has financial resources equal to six months average expenditure based on the previous financial year. This is in addition to funds set aside for specific purposes.

2.2.4. Summary of main achievements

Our numbers of members and attenders have held up well. Our local meetings are vibrant and spiritual communities which enable and encourage spiritual growth and enrichment, and which also encourage and foster many activities and concerns which benefit many people. A Memory Café has been started at Horfield Meeting House. The planning of the extension at Central Meeting House to provide improved facilities for the Night Shelter is almost complete and it is expected that the contract will be signed and building work will be begun at the beginning of 2019. More details of these and other activities are contained in the local meeting reports at the end of this report.

2.2.5. Sustainability

Before 2018, three of our meeting houses fitted solar panels, two fitted double glazed windows and one fitted cavity wall insulation. Frenchay Meeting has been considering a number of sustainability possibilities but has a problem with at least some of the proposals because the Meeting House is Listed grade II (2) and further information is in the Frenchay meeting report at the end of this report. Central Meeting is having new double glazing fitted in 2018 as part of an improvement and extension project.

2.2.6. Risk Assessment and Management

Up to now attention to risk management has tended to be incidental to careful management of our affairs, notably finance, property, employment, provision for children and young people, data protection and safeguarding. Our policies on these are reviewed regularly but it is an area of governance to which due attention must now be given. We have reminded Friends involved in organising activities and events, of the importance of carrying out risk assessments in advance.

2.2.7. Serious incidents

There are no serious incidents to report.

2.2.8. Trustees Responsibilities Statement

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

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The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

2.3. Reports of Trustees' Committees

2.3.1. Trustees

There are 11 Trustees out of a maximum of 15. Trustees are responsible for the practical aspects of our Meetings such as buildings, finances, and employees. The work is done through three major committees, the Property Health and Safety Committee, Employment and Wellbeing Committee, and the Finance committee. Each committee is made up of at least two trustees, together with several non-trustee members. Weekly Committee is a very ancient committee which has funds for those in need.

2.3.2. Employment and Wellbeing Committee

During 2018 the Committee spent time with the Safeguarding Coordinators, and in particular supporting two people new to that team. The Safeguarding Policy was revised, and approved by Trustees in the autumn.

Bi-annual meetings were held with Wardens, to provide opportunities for peer support, and so that the Committee could ensure that these employees are being well supported, arising from one of these meetings the need for a new approach to IT provision was identified, and is being acted upon. Each year the Committee also meets with Managing Friends (line managers of our employees) to identify their support needs.

The Committee drafted a new Grievance Policy which was approved by Trustees during the year.

2.3.3. Finance Committee

There has been a renewed effort to simplify our processes. This includes the appointment of a professional bookkeeper. Thornbury LM have taken advantage of the invitation to use the banking facilities of the Area Meeting, saving them unnecessary costs and additional administration.

Financial controls were reviewed during the year. Some changes were made in response to queries from LM Treasurers where the charity acts as agent for Sunday appeals. The Committee met with a representative of the auditor in order to comprehend the 2018 accounts.

The charity has built up substantial reserves, which our independent examiner has advised may be excessive given our relatively low operational costs. Our Treasurer has identified the amount of reserves that may be reasonably spent. The Committee will consider proposals and opportunities where expenditure may further the life and witness of Local Meetings and the Area Meeting.

The shortfall in fundraising needed to support the Night Shelter 365 project, which requires significant expenditure to modify and extend the facilities available at Central Meeting House was considered and it was recommended that a portion of the charity's reserves be used to match donations from individuals and other bodies.

The position of the Charity Commission Scheme in relation to the charity's endowment property was clarified. Weekly Committee, which administers grants and loans to individuals on the basis of need, were reminded that the endowments are expendable.

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2.3.4. Property, Health and Safety Committee

At Bedminster the Elliott building in the garden was purchased for £150 by the AM for storage of camp equipment. Frenchay Local Meeting expected to carry out about £12,000 of maintenance works, mostly paid for from their reserves. Horfield LM was obtaining prices for maintenance and improvement works mainly to the Cleaning Storeroom area. Portishead was granted up to £3,000 by AM for maintenance and improvement works to both of their buildings. Redland LM carried out some repair and maintenance works mainly to the roofs of about £44,000, and they plan to carry out some improvement works and protection of the means of escape to the main staircase. At Kings Weston burial ground repair works were initiated to the perimeter walls at a cost of nearly £5,000 as part of a 3 year programme of masonry works for that and at the Lower Hazel burial ground.

2.3.5. Weekly Committee

Weekly Committee has some funds in some cases originating from many years ago, left for specific purposes such as helping needy Friends, and relieving poverty. Requests for assistance are sent via overseers to Weekly Committee, who then decide if the request can be met.

3. Reports of Area Meeting Committees, Groups, Representatives and Appointees

3.1. Area Meeting in Session

Area Meeting held 11 meetings for business, seven of them full sessions and three short ones at special gatherings. Average attendance was 31. The special gatherings covered the subjects of "Inequality and its consequences", "making our Meetings welcoming to families" and "inclusion and diversity".

3.2. Camp

The annual camp was this year held at Westover Farm near Charmouth in Dorset. About 70 campers ranging in age from very old to very young camped together for a week, living as a community, cooking eating and having fun together and enjoying the countryside. There is a meeting for worship every morning which everyone attends, and another every evening, usually around the campfire. The very vibrant camp community is made up of members and attenders of Bristol Area Meeting, and also children, grand-children and friends of present and past members and attenders of Bristol Area Meeting. Camp is a good way of outreaching to those who come to camp but do not usually attend meeting at other times.

3.3. Conflict Resolution Group

The remit of the Area Meeting Conflict Resolution Group is very broadly expressed in the Task Description document, in terms of fostering peace and resolving conflict within Bristol Area Meeting and in its relations with others. It starts from the premise that difference of opinion and debate is healthy and supports our spiritual journeys, whereas conflict occurs where views are held in opposition to others and stop discerning that of God in others' views.

The task is to monitor our local and Area meetings for actual or possible conflicts arising, whether in formal or informal contexts, and consider means of helping to resolve these conflicts. The group in 2018 comprised representatives from almost all our Local Meetings, which helped our awareness of current issues.

The Group held regular quarterly meetings to get to know one another better, for three reasons: to develop a safe space for sensitive matters to be aired; to be more ready to work together around conflicts; to discuss matters its members feel relevant to possible conflicts arising within local or Area meetings.

This group has a very strict confidentiality policy, so we can report here only in general terms. Measures have been taken to explore, to discuss and to attempt to defuse a number of ongoing or arising conflicts and difficulties between individuals and groups.

3.4. Children and Young Persons

The CYP Advocate role in 2018 has been rather quiet, apart from supporting the new Youth Worker with information and contacts. There continues to be a difficulty that families who are not well connected with Meetings are hard to reach and the reasons families choose not to come are not understood. In addition the general reluctance of Friends to travel to other meeting houses in the city makes linking children and families with opportunities to interact with each other feel rather fruitless.

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3.5. Elders

Their first concern is with the spiritual life of our worshipping community and duties are further laid out in Quaker Faith and Practice, the Society's book of Christian discipline, (QF&P) section 12.12

They met four times in 2018 and once jointly with Overseers. They have supported worship in local and area meetings and at Avenue House. They have met with Trustees in response to a request to support their meetings for worship for business and made a proposal. They have run two all day Area meeting events, one using "All are welcome - growing our all age community" and the second celebrating our diversity. Elders at local meeting level have been involved in educational activities and have held a Woodbrooke on the Road for Elders with Oversight event at Redland.

3.6. Library

In 2018 the Bristol AM Library continued with the removal of unwanted books. Only books either about or by Quakers are kept. Books were given away after lists of unwanted books were sent to Woodbrooke library and Friends House Library, as well as to Friends from all over Britain after an advertisement was placed in *the Friend*. A total of 300 books have been removed, leaving about 2,500 now in the AM Library. Some books have been acquired, any books to be bought in future will be those too scholarly or too expensive for LM libraries to buy. Some books are being repaired by an excellent book binder who only charges for the materials used. In 2018 a total of £492.37 was spent (£163.42 for new books, £250 for book repairs and £78.95 to send books to Bolivia).

3.7. Nominations Committee

Nominations Committee is responsible for discerning the names of people suitable and willing to undertake the various responsibilities and tasks needed to enable our charity to worship and witness in the community. The past year has been more successful than for some time, with the committee blessed with a strong and stable membership. Whilst it can sometimes be difficult to find appropriate people to serve in some roles, we have worked with trustees to redefine the roles to suit them to the changing legal and social frameworks of society. We maintain a task description book describing all the volunteer roles at Area Meeting level. As a society we rely on volunteers for much of our work, to provide service and to offer opportunities for personal and spiritual growth. In a society that relies upon volunteers for service, and within our Area meeting, we are pleased that we are sending more young friends and attenders to events nationally. Our task is to continue to increase the diversity of those who are willing to serve in such roles, so that all groups are more diverse and more representative of the society.

3.8. Overseers

Area Meeting Overseers have met three times in the last year, including once jointly with Elders. Great wisdom shown and thought is taken in each LM, where oversight is carried out slightly differently according to the character of each Meeting, but with a core thread of common Quaker care running through it. Most of us Overseers feel inadequate to the task but at its best oversight is experienced as a responsibility shared by all members and attenders.

3.9. Quaker Peace and Social Witness Group

The Quaker Peace and Social Witness Group has representatives from all our local meetings and its mission is to support activities related to peace, social justice and preservation of life on earth, and to keep Friends informed about the work of QPSW at BYM and about what is happening in Bristol. The annual peace lecture, organised by the QPSW group, was given this year by Helen Kidan of (Women's International League for Peace and Freedom) and was entitled "Women and Peace Building – the Eritrean Context". The event was well attended by Quakers and members of the general public. A day conference entitled "Inequality and its Consequences" was also arranged by the QPSW group. This was open to the public as well as Quakers and the main speaker was Martin Wilkinson of the Equality Trust. This explored the implications of inequality in the areas of education, housing and the global economy.

Individual members of the group have also been involved in QPSW activities. For example, one Friend gave a talk to the Cathedral Social Justice Group on the implications of the Kairos Statement on Palestine.

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3.10. Records

The records of the Area Meeting have continued to be kept at Frenchay Meeting House, in a reasonably secure condition. During the year records have been taken in from Bedminster Local Meeting, together with back copies of the Area Meeting Newsletter. Newsletters require a lot of space and thought needs to be given as to where they and other documents should be kept, Bristol Records Office or BYM being possibilities. The custodian of records also works closely with the Area Meeting Library Committee. Various Friends, groups and people who feel they may have Quaker ancestry have made enquiries. They are normally directed to the source material, wherever it is held. Our custodian of records has this year given a lecture to the Bristol and Avon Family History Society on Quaker Records, especially on those relating to the Bristol Area Meeting area which was attended by some 60 plus people. Family historians refer to our collection in the Bristol archives, on a regular basis using our catalogue produced by the Record Office as a guide.

3.11. Registering Officer

The remit of the registering officer is: to advise and assist couples seeking a Quaker marriage, ensure all the necessary steps are followed, register all marriages correctly, and maintain and submit regular records to the civil authorities and to BYM. During 2018 there were no Quaker marriages held within Bristol Area Quaker Meeting. General enquiries were responded to, in one case leading to an initial meeting for clearness for a marriage planned for 2019.

3.12. Representation and appointment to non-Quaker bodies

We continue our representation on a number of church and interfaith bodies, including Churches Together in Greater Bristol, Bristol Dementia Friends and the Standing Committee for Religious Education ("SACRE"). We have chaplaincies in prisons and both universities in Bristol.

Bristol Area Meeting is represented on the enabling group of Churches Together in Greater Bristol (CTGB), an intermediate body of Churches Together in England which aims to: "Foster networking relationships between churches, civic authorities and other organisations which promote the well-being of citizens in Bristol and surrounding area". Bristol Quakers continued to benefit from involvement in CTGB's Dementia Aware Churches project. Engagement in this group has been especially helpful to Horfield Local Meeting in establishing its memory café project.

The current HMP Bristol Chaplain was appointed by the Home Office in July 2018 to support prisoners and staff within HM Prison Bristol. The role of the Chaplain concerns developing a Quaker presence within Bristol by providing Pastoral and Spiritual support to a population of men who have disparate and often very critical needs. The main focus of the chaplaincy's work is to connect with and listen to prisoners. A group of friends across Area Meeting visited the prison to learn more about the Chaplaincy Mentoring programme and other volunteering opportunities. From this meeting a Redland friend is anticipating becoming a Prison Visitor. One Friend is an assessor for the 'Facing up to Conflict' distance learning programme for Prisoners which could be a very viable support resource for those men caught within a spiral of damaging behaviour.

3.13. Representation on Quaker bodies

Our representation on Quaker bodies is on Meeting for Sufferings, Young Friends General Meeting, Sidcot School General Meeting, Sibford School General Meeting and Claverham Meeting House Trustees and Claverham Meeting House Management Committee.

3.14. Safeguarding

The Area Meeting takes its responsibility for safeguarding children and vulnerable adults very seriously. Safeguarding coordinators are appointed who are available for advice and assistance should occasion arise. The coordinators report to the Employment & Wellbeing Committee, and Trustees review the safeguarding policy and the safeguarding policy summary annually.

3.15. Youth Work Development Pilot Programme

We are pleased to be part of the BYM youthwork development pilot programme in partnership with North Somerset and West Wiltshire and East Somerset AQMs. Following national advertisement, and working with Quaker Life, Children and Young People's Team, a youth worker was appointed for our 3 AMs. The appointed youth worker worked with us for four months, and arranged monthly events with the young people, before leaving at the end of November. The post was advertised, and a new worker appointed to start work in February 2019 for 30hrs per week, with an additional worker providing sessional support for the remaining five hours.

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3.16. Website

The Area Meeting website has been revamped with a view to making our Meetings accessible to the outside world. Internal documents will be shared via an internet dropbox.

4. Reports of Local Meetings

4.1. General

The provision of public worship is the principal purpose of a Quaker Meeting, and all seven Local Meetings hold worship, based on silent waiting for the leadings of the Spirit, regularly every Sunday morning.

"The centrality of the life of our Meeting lies in the meeting for worship held each Sunday." "Ministry is often given in the deep gathered silence which is usually present in our Meetings for Worship."

Three meetings also hold a short midweek meeting for worship. One holds an early meeting followed by breakfast every two weeks. Friends also support the weekly meeting on Sunday mornings and on a Friday afternoon once a month at Avenue House, the Quaker residential community for the elderly in Cotham. One of our meetings holds a children's class every week, three hold one twice a month, and three do not hold one at all. Meetings vary in their arrangements for the regular reading from "Advices & Queries."

There has been an encouraging number of convincements (acceptances into membership) and transfers in from other areas, more than balancing the loss of some much loved Friends who have died. This year Redland meeting has looked carefully at its list of members with whom it has lost contact. Several of these memberships have been terminated, resulting in a small drop in our membership. However the process has also resulted in a renewed contact with some Friends.

Each of our local meetings reports annually to Area Meeting and the reports are also printed in our Area Meeting Newsletter. They are all worthy of a further read, and so at the risk of making this report too long, all seven reports are set out in full, as witness to the full and varied life of our local meetings, which are the beating heart of Bristol Area Quaker Meeting.

4.2. Bedminster Quaker Local Meeting

"Throughout the year, Bedminster Meeting has met regularly on Sunday mornings. We held eleven meetings for worship for business. Attendance at our meetings varies: when our programmed children's meetings are held, there are sometimes around 30 people, occasionally there are fewer than ten, but mostly we are between 15 and 25 in number. *Afterword* follows each meeting for worship. All our meetings for worship now last for an hour. On second Sundays we share lunch, followed by gardening and housework. On most fourth Sundays we have also met for simple lunch (provided by overseers) followed by a talk or discussion. We continue to support newcomers with *Introducing Quakers* sessions.

We welcomed Leonie Eddie and David Parkes into membership. We are pleased to have had a steady stream of newcomers to meeting, a number of whom have returned, and some of whom are already taking an active part in our life as a community.

Our programmed children's meetings have taken place on second and fourth Sundays. Children are welcome on other weekends. We have seven children and young people regularly associated with our meeting, although they are not often all present at the same time. They have enjoyed Quaker-themed explorations, making things and baking. Our children and young people (CYP) make good use of our garden and woodland and the nearby Northern Slopes. This year Kate Hale has worked with our older children to start a youth group for secondary school-aged Friends. This takes place once a month early on Monday evening, with shared food, discussions and activities. We have also engaged with the local area Quaker Youth Worker. Our CYP helpers have DBS clearance; we have had no incidents regarding children or vulnerable adults to report to AM safeguarding co-ordinator.

We have had three elders and four overseers for much of 2018. Our elders and overseers have again worked hard on our behalf. Some Bedminster Friends have been in poor health and the Meeting has worked together to give support. We have also offered support to Friends whose time and energies have been focussed on caring for loved ones.

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Many Bedminster Friends also held Area Meeting responsibilities. A number of us went to Britain Yearly Meeting in London in May.

In the spring, several Friends met to study *Open for Transformation*, the Swarthmore lecture given by Ben Pink Dandelion, and over the summer a number met to discuss the book *God, Words and Us*. Our evening sharing group continues to meet occasionally to share food and to provide an informal chance to learn more of one another's lives.

We have spent considerable effort clearing items left on the premises following the voluntary liquidation of Dance Voice. The Elliott building in our garden is now being used as a store for Bristol Quaker Camp equipment. We continue to try to increase hirings of our rooms and hope to find a major user.

We are pleased that our meeting house and gardens have been well used by the wider community of Friends in Bristol, for example for camp reunion, a young people's bonfire, a family day and Area business meeting.

In February, we participated in Diverse Doors Day, which was very rewarding for a change, as the few who visited wanted to spend significant time learning about Quakers. Some Bedminster Friends have supported other multi-faith initiatives. In June we printed and distributed 1000 leaflets inviting our nearest neighbours to a Clearance Bonanza of unwanted items from the Meeting House; donations from the day raised over £200 for Bristol Mind. In September, we opened for Heritage Open Day, which was not rewarding this year. However, our publicity table at the Victoria Park Festival led to a dozen or so useful conversations with enquirers.

Sadly, we had to cancel *Cake by the Lake* - our planned outing to Chew Valley in September - due to the unwelcome arrival of Storm Ali. The other big event in our social calendar - the festive entertainment in early December - was the usual cheerful mix of food, music, recitations and games.

The Meeting continues to publish Bedminster News, our bi-monthly newsletter. We have collected food and clothing for Bristol Refugee Rights, and raised approximately £1560 for our monthly good causes.

In terms of challenges, considerable extra effort was needed this year in coping with the aftermath of the voluntary liquidation of our major user. Also, there is the usual issue of matching Friends, their gifts and their availability to the tasks we need to maintain our community. However, we must be doing some things right as our meeting is thriving. We are growing in number and attracting some younger adults to our meetings. We are also encouraged and nourished by the presence and continuing enthusiasm of our children and young people."

4.3. Central Local Quaker Meeting

"We hold public meetings for worship every Sunday at 11 for one hour which are generally well attended and we are pleased to welcome the visitors we receive most weeks. Our Wednesday evening meeting at 5:15 for half an hour is well established with five or six worshippers each week, some of whom are unable to worship at other times. Some Friends also support the monthly meeting for worship held at The Chocolate Quarter in Keynsham under the auspices of Bath meeting. *Advices and Queries* is sometimes read.

We hold a meeting for Church Affairs every first Sunday except in August, a Shared Lunch on third Sundays and a study group on the fourth Sunday. The Area Meeting holds a session in our Meeting House once a year. We are the principal Quaker presence at the Amnesty International Summer Garden Party each August and besides contributing to AI funds we earn income by selling miscellaneous items including many plants.

Our Meeting House is used by over 40 groups in addition to Quakers. Most significant is Caring in Bristol, who run their *Shelter 365* project every night of the year to provide a safe alternative to sleeping rough for up to 15 homeless people. We provide this to Caring in Bristol for no charge; Bristol City Council pay us a grant which covers some of the additional costs incurred.

Bristol City Council hires the meeting house to provide nursery care and various educational courses for refugees. Several 12-step programme groups come regularly. We serve as an accommodation address for Bristol Inter-Faith Group, and often host its public meetings. We collect foodstuffs and toiletries for Bristol Refugee Rights.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2018

We have maintained links with organisations including Quaker Life, QPSW, Amnesty International, and the Central Bristol Churches Ministers. We regularly support meetings for worship at Avenue House.

Our membership has increased during the year. Usually 15 to 20 people attend our Sunday meetings.

Our main method for reaching out to the community is through the use of the meeting house and the contact our wardens have with the community.

Our main project during the year has been planning the building work to extend and alter the meeting house to improve the facilities for the people sleeping there. We are grateful for the support of Trustees, AM, other meetings and Friends, without whose help it would not be possible to see this project forward."

4.4 Frenchay Local Quaker Meeting

"In considering the responsibilities as laid down in Quaker Faith and Practice 4.33-4.34 we feel we have again made a real effort to maintain and carry forward these responsibilities. At times we have fallen short, but on occasions the Meeting has risen to the challenge, and come together in finding ways forward.

Meeting for Worship has been held each and every Sunday, with a Childrens' Meeting held every first and third Sunday. During most months a Shared Lunch has taken place after Meeting for Worship usually preceded by a discussion group or some form of Sharing our Beliefs and Testimonies. The average attendance at meeting for worship is between 20 and 25. Our children have asked to be included in the Shared Lunch, and now take part in the preparation, and serving, which gives the whole experience a good family feeling.

We have again increased our Membership by several Attenders coming forward and seeking to become members. This we feel is a great encouragement to the Meeting, and has also helped to spread the load of responsibility with the tasks which need to be carried out. As with any family, we have experienced the loss of those who have travelled along the road beside us. But we have also have the great joy of welcoming new birth into the Meeting, and seeing some of our babies taking first steps, and in their own way adding to our community.

The age in which we live has shown itself in our locality, and it was deemed correct to provide the Meeting House with an audio entry system, making it safer for those who come to use our facilities. Yes there have been teething troubles, but these were soon overcome and what was new is not accepted, with even late comers to Meeting ringing the bell. The history of our Meeting House goes back over many years, if not centuries, and with age comes difficulties, this time with our boundary walls, which have been in a poor state for a very long time. With the assistance of Area Meeting Property Committee we now have old walls with renewed vigour. Well they have been rebuilt and pointed, and we hope are ready for more years if not centuries of standing up. We have taken up the initiative of Yearly Meeting and the Canterbury Commitment of looking at ways of making the Meeting House and Resident Friend's cottage more sustainable and energy efficient. We have had a visit from one of the advisers appointed by Friends House, and feel after his visit that this might prove a long and difficult challenge, but the end product must be worth the work of getting there. The day to day maintenance of the property has of course jogged along, even when the far reaching jobs seem to become the major thing. On a lighter note, we have had a wren family living in the holes of our walls, Now that they have been repaired, we are on the lookout, and hope they have not been displaced.

During the spring we were pleased to welcome Stuart Masters from Woodbrooke, who led us through a Woodbrooke on the Road course entitled "Exploring Quaker Spirituality" from the experience of early Friends, silence stillness and waiting, the meaning of worship, the use of writings, the Bible, pastoral journals, and the Advices and Queries. A very full but rewarding day, which left some exhausted, but we hope wanting more.

The Meeting hosted in May a performance of "Etty" acted and adapted by Susan Stein who was on a short visit from America. This inspiring play is based on the diaries of a Jewish woman Etty Hillesum in Nazi occupied Holland.

In Quaker week we arranged a showing of the film "Demain" or "Tomorrow". It shows positive action worldwide by individuals and communities to improve the world we live in, and was attended by about 40 Friends and visitors.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2018

One of our new members arranged a discussion by two Quakers on Quakerism which was broadcast on his radio programme for Ujima Radio.

As usual we hosted and supported Frenchay Flower Show on a most beautiful if hot July afternoon, and in September opened our doors for Heritage Open Day, welcoming those who were brave enough to come through the open doors. Bristol Refugee Rights have also been on our list of groups for support with almost regular donations, and Friends giving of their time and effort to deliver the donations.

In October, Annah Njoroge, who is undertaking a foundation degree in Ministerial Theology at the University of Roehampton in London, joined with our Children's meeting in an assessment role in her final term at University. The placement was for 16 hours in total and Annah became a familiar figure going out with the children to their Meeting, Sunday by Sunday. At Christmas the children made greeting cards which Annah took back to Kenya and shared with her local Quaker Meeting and her own Church, and on her return brought back greetings and cards from Kenya. We look forward to sight of Annah's final assessment, and her thoughts on our children's Meeting.

The Meeting was asked if they would send a Friend to represent the Meeting at Frenchay Village School's 175 years celebrations, and service to the community. A Friend duly went if a little reluctantly but then found a host of friends from former years in Education, He was asked to give a three minute reflection on what education means in relation to his Quaker values.

We have again had an evening discussion group, who this year read and completed the reading of Quaker Faith and Practice as suggested by Britain Yearly Meeting and Woodbrooke in preparation for the revision of Quaker Faith and Practice. This was followed by discussing the material from our Woodbrooke on the Road course.

We have had several Friends who with long term health problems have been unable to attend the Meeting for Worship. We miss them and their ministry, but hold them in the light. The Area Meeting safeguarding policy is displayed prominently in the Meeting House for members and visitors alike to see, but thankfully no concerns have been raised. We have changed newsletter editors during the year, thanking our Friend Pauline Rabbits who has moved on and welcoming Jenny Griffin who has taken up the pen.

We have been reminded of Query number 7. "Be aware of the spirit of God at work in the ordinary activities and experiences of your daily life." Whilst at times we feel burdened with the responsibilities, and the path may be long, we are conscious of the guiding hand and support which is there for the asking."

4.5. Horfield Local Quaker Meeting

"Horfield Meeting enjoyed a settled quiet year in 2018. Meetings for Worship every Sunday continued to be well attended with numbers slightly higher than in 2017. Even during the hot summer attendance averaged twenty-four.

We have ensured Advices and Queries are read regularly; sometimes the reading will prompt ministry and other times it has been a closing response.

The pattern of our monthly programme following Meetings for Worship has continued with Meeting for Church Affairs on the first Sunday of most months. Shared lunch, often with a talk or discussion on the second Sunday and Afterwords when discussion and reflection on ministry can take place informally on the third Sunday. Sometimes groups of friends go out for lunch together after other meetings.

We send representatives to Area Meeting in Session and others are encouraged to attend. Members of Horfield Meeting hold various roles in Area Meeting and Britain Yearly Meeting.

The children's meetings are held on the second and fourth Sunday. At present there are few children attending and they are young but enjoy the planned activity offered. Children are always welcomed at any meeting and suitable carers are available to provide activities and care.

The Portal Youth Theatre has provided three plays in a day during 2018 and the now traditional alternative nativity play. The group comprises older children known to Horfield meeting, plus others from other meetings in Bristol and also children attending local schools – so providing outreach to the area.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2018

We have ensured the safeguarding of our children and vulnerable adults in our Meeting. A poster displayed in the Meeting House gives the telephone number and email address of the Safeguarding coordinators in the Area Meeting to contact if anyone has any concerns about the welfare of someone in the Meeting. A copy of the safeguarding policy is kept in the Meeting House.

Our Friend, John Greedy died in January and his funeral was held with Quaker worship and readings chosen by John.

Partly as a result of Elders and Overseers encouraging membership, we welcomed three new members in the Autumn of 2018: Yasmin Johnson, Ralph and Heather Mundy.

In the summer, Sally Juniper moved to Norfolk to be nearer her family, and in the autumn, we welcomed Paul and Irene Garland from Sheffield Meeting.

We also welcomed a number of visitors and enquirers during the year. We are disappointed that although we always welcome and engage with newcomers, we are aware that many do not return.

We did not plan any away days in 2018 but groups of Friends spent some time together in a variety of outings including a cinema screening of 'Twelfth Night', visiting an exhibition at Bristol Cathedral on 'Conscientious Objection in World War 1.'

4.6. Portishead Local Quaker Meeting

"PLQM held Meetings for Worship every Sunday in 2018 including Sundays when there was deep snow on the ground! Informal feedback suggests that the quality of worship is good. We had one evening Meeting for Worship at a Friend's House and hope to have some more in due course. We continue to use Advices and Queries on an ad hoc basis and have regular readings from Quaker Faith and Practice. 'Afterwords' are invited at each Meeting even if no spoken ministry has been shared.

We had six Meetings for Worship for Church Affairs this year. We spent much time considering the Bristol Area Meeting Memorandum of Understanding. We used the document framework to help us review our Meeting's practices and structures. Arising from that review we created a work plan to help us become fully compliant with the BAM Memorandum of Understanding. Progress so far includes the setting up of Local Nominations Committee, Outreach Committee and Hall Hirers committee. There is now a designated Library representative (including archiving) and a Premises and Burial Ground representative (responsibility shared with Area Meeting). We are compliant with the new Data protection guidelines (GDPA) which came into force on 25th May of this year. There were six shared lunches and talks with topics ranging from 'Chocolate' to 'Quaker Funerals and Friends 'Wishes''. Our study of Quaker Faith and Practice continued and sessions were hosted by Friends in their homes.

We further built relationships with each other through social activities including theatre, cinema and music events. In spite of our location we do try to get to other Meeting Houses. Some Friends attended events hosted by Local Area meetings (Frenchay, Redland and Horfield) and we also attended events in Clevedon Meeting House ('Changing Tunes') and supported their Christmas appeal to provide Christmas gifts to children of prisoners. We care and support each other through our 'Caring Circle' and this seems to be working well. We had one Book Club event to study 'The Runaway' and look forward to having more. Our Knit for Peace group continues and we sent off two parcels of knitted items this year for distribution in war torn areas of the world. We continue to support the Julian Trust Night Shelter by sending clothing and toiletries, especially at Christmas time.

With regard to representation on Quaker or other bodies we are represented at the Portishead Churches Together Group. We were invited by 'Fairtrade Pill' (Pill is a Fairtrade Village) to join them in planning their 2019 event with a view to encouraging Portishead to do something similar in 2020. We were represented on the Area Meeting Website Committee which met on three occasions.

We have two Elders with Oversight and gratefully acknowledge the hard work they do on our behalf.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2018

We welcomed Rosaleen Thayer into Membership in December. The three new attenders who joined us in 2017 continue to be involved in the life of the Meeting in various ways. We were delighted to welcome various visitors to our Meeting including Friends and others from Isle of Wight, Sheffield, Birmingham, Northern Ireland and Skipton. It was also a pleasure to have Friends from other local Meeting visit us in Portishead. We had a request from the Avon Historical and Archaeological Society to visit our Meeting House and historic Burial Grounds. A group of 20+ were welcomed by an Elder and the Assistant Clerk.

There were a number of Quaker and other events in Bristol and North Somerset which were attended by Portishead Friends. These included a Holocaust Memorial Day at City Hall, All AGE Worship at Bedminster Meeting House and Day Conference (QPSW), 'Who do you think we are?' and the 150 years celebrations of Clevedon Meeting House. One of our Friends addressed Cleeve Ladies Group on the Quaker Tapestry. Some Friends have attended Avenue House Worship.

We held an Outreach 'Afternoon Tea' event on the 7th of October which provided an opportunity to get to know our neighbours. We also let people know about The Quaker Society of Friends through individual witness.

With regard to Safeguarding there were no concerns raised with the Safeguarding Coordinators. We are not in a position to provide a children's programme therefore parents are expected to supervise their children at all times. We are mindful that the Area Meeting safeguarding policy also alerts us to our responsibility towards vulnerable adults.

The Hall is used by seven hirers and provides a regular and essential income. Our Meeting House has been reviewed by Historic England as part of a national project to re-evaluate historic buildings which are already 'Listed'. We await their report. The Burial Ground was not used for internment in 2018. Work has started to raise and clean the memorial stones.

We face the ongoing challenge of finding representatives for Area Meeting committees. Our small membership means that available Friends are already called on to fill roles in local Meeting (often more than one) and do not have the time to do more. There is the serious problem of an inadequate heating system in the Meeting House and this has been referred to the Area Meeting Health and Safety and Premises committee. Our Hall is in need of refurbishment and we hope this will receive due attention after the next Quinquennial inspection scheduled for 2019."

4.7. Redland Local Quaker Meeting

"Activity during 2018 included the following:

Regular provision of public worship

Meeting for worship was held every Sunday from 11am – 12 noon, under the care of our Elders with Oversight. Children's meetings were held every week (except during the summer holiday period), beginning with 15 minutes of shared worship followed by 45 minutes of age-appropriate activities in a downstairs room, and ending with a return to tell the Meeting about what they have been doing. Elders with Oversight and the Children's and Young People's team worked closely together and during the year the children's activities have become more fully integrated into the life of our Meeting. A creche was provided for very young children, enabling parents to take a full part in worship.

An early morning Meeting for Worship was held from 8.30-9.30am on the first and third Sundays of each month, followed by a shared breakfast. We helped to support the Sunday morning Meeting for Worship at Avenue House, and an additional Meeting there on the first Friday afternoon each month. We also supported a weekly Meeting for Worship held on Thursdays during term-time from 1-2pm at the University of Bristol's Multi-Faith Chaplaincy on Woodlands Road. This Meeting is open to the public and includes some introduction and discussion.

Other regular activities of the Meeting

Six Sharing Circles have a particular responsibility for pastoral care within the Meeting. Each has at least one Elder with Oversight and all members are welcome to organise Circle gatherings in their homes and elsewhere. Shared lunches were organised on the second Sunday in each month, sometimes including a speaker or discussion of a matter of concern to the Meeting. For example, we hosted a Bolivian Quaker visitor in June and in October discussed a project commemorating refugees who have lost their lives seeking sanctuary in Europe. Meetings for Learning were organised on the third Sunday of each month, taking place in the Library during the

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2018

hour before Meeting for Worship.

Several other study groups ran during the year, including a Quaker poetry reading group and a *Becoming Friends* course for new attenders and other Friends wishing to explore their faith more deeply. A seven-session study group drew upon Craig Barnett's book *Quaker Renewal*, relating this text to our own role in the evolution of the Religious Society of Friends. We prepared for and followed up on BYM's decision to revise *Quaker Faith and Practice* (May 2018), including attendance by adult Friends and young people at Britain Yearly Meeting. Extracts from *Advices and Queries* (QF&P 1.02) were read by Elders with Oversight in Meeting for Worship each month, and often inspired other ministry. Young Adult Friends attended the gatherings of Young Friends General Meeting in Brighton and York, as well as in our own Meeting House.

Children's activities during the year have not been confined to Sundays. We have benefited from the award of a youth worker post to Bristol Area Meeting and the surrounding area and Quaker parents have also taken an active role in organising off-site activities for the children, including a theatre visit, games in Leigh Woods, litter-picking at the Harbourside and two Sunday morning visits to Avenue House.

Representation on Quaker or other bodies

Individual Friends have been involved during the year in national and international Quaker committees and projects, and in the work of Woodbrooke. Redland Friends held roles in and were represented in committees and groups of Bristol Area Meeting and Trustees. Several Friends assist in the work of Avenue House, including one representative on its governing body. Redland Meeting resumed active membership of Churches Together in Clifton, Cotham and Redland during 2018 and we are also part of Bristol City of Sanctuary (refugee support). Redland Meeting is providing some support to the new Horfield Quaker Café. We contributed to two stimulating Area Meeting day conferences during the year, and helped to organise the annual Peace Lecture.

Level of membership and attendance

At the end of 2018 we had 103 members on our formal list. During the year an effort has been made to contact a number of members who attend very rarely or not at all. This work was conducted as part of the pastoral role of Elders with Oversight. It resulted in resumed contact with a number of individuals, and also in Area Meeting's decision to end the membership of 8 other people for reasons of disassociation from the Religious Society of Friends. Three members resigned from the Religious Society of Friends during 2018. Attendance at the 11am meeting for Worship has been between 40-60 Friends, including a considerable number of visitors from other Meetings and also people who are new to Quakerism. We do our best to make everyone feel welcome and we are pleased that a number of new attenders have become regulars during the year. David Rayner, a long-term attender at Redland Meeting, died in December. We were glad to welcome Angus Morrice, Andrew Lux, Jo Flanagan and Caroline Beatty into membership.

Significant events held during the year

In February 2018 Woodbrooke-on-the-Road organised a bespoke learning session for Redland Meeting's clerks and Elders with Oversight. Simon Best led a series of reflective activities which developed mutual understanding and increased self-confidence.

In April over 50 members and attenders spent a joyful weekend at the Ammerdown residential centre. Our programme related loosely to the theme of 'freedom' and gave Friends maximum opportunity to shape their activities according to personal needs. The presence of 14 children was a precious part of this brief experiment in community living.

A threshing meeting in May enabled a wider group of Friends to share views on the relationship between Local and Area Meetings, resulting in a commitment towards strengthening this partnership. The decision of our former clerk Ian Beeson to resign his membership of the Religious Society of Friends came as a considerable shock to the Meeting during the summer. We have felt his loss, but of course wish him well in the next stage of his spiritual journey. We were grateful to receive Ian's written 'Reflections on Resignation' which have contributed to the Meeting's own reflections on its future.

During the second half of the year Redland Meeting thought carefully about its priorities. This was initially in response to the July 2018 closure of the Redland Pre-School, a major hirer of Meeting House space over many years. Concern over financial and practical issues soon broadened into an inclusive process of discernment as we reconsidered our role as a worshipping community. We thought deeply about the connections between our worship and our longing to heal the world, channelling our varied opinions through an all-age Meeting for Worship, a creative Meeting for Learning and a popular 'talking wall' in the foyer of the Meeting House.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2018

From a starting point of deep divisions, with some Friends defending the status quo whilst others advocated selling up the Meeting House to meet social housing needs, we gradually moved towards a place of unity. Our 'vision' for the future was the only agenda item at the December Meeting for Business. A record number of 64 Friends united around a minute which expressed our renewed sense of purpose as a large Meeting with a strong commitment to the local community, as well as to wider social action. The children and young people brought their own minute which reiterated the importance of the Meeting House as a place of peace and friendship, as well as urging us to share these benefits more widely in the future.

Steps taken as a Meeting to reach out to the surrounding community

In June we held a second well-attended public meeting in support of refugees in Britain and Europe, with Molly Scott Cato MEP as the leading speaker. Other speakers included a local refugee who described his journey from Eritrea, and Imogen Mackintosh, founder of the Aid Box Community charity. Another public meeting was held in October, led by Jamie Tarlton, an attendee at Redland Meeting who had recently returned from working as an ecumenical accompanier in Bethlehem. The Quaker Film Club has continued to thrive, with a wide variety of monthly films followed by discussions over shared supper.

Every Sunday after Meeting for Worship we have an appeal for a charitable cause, made by a Redland Friend or occasionally a visitor. This raises awareness of local, national and overseas needs and opportunities, as well as raising funds for a wide range of causes.

The Meeting House has been let to many different community groups during the year. Some groups have connections with our Meeting and many specially value the kind of space we can offer. Our wardens have worked hard to recoup the lost income resulting from the closure of the Pre-School, and it seems likely that this will be achieved during 2019. Meanwhile we are pleased that the users of the Meeting House include both young and old people, and some with disabilities. We acknowledge that we could do more to get to know our visitors, and perhaps to target our lettings towards people in need.

Safeguarding

DBS certification was brought up to date during 2018, with the help of BYM's excellent new provider of DBS services (DDC). Our work with children and vulnerable adults has remained grounded in Quaker values. We recognise the need to expand Friends' understanding of the Area Meeting safeguarding policy.

Conclusion

Overall 2018 was a demanding year for Redland Local Meeting. We faced some difficult challenges but ended the year with a strong sense of faith and purpose.

Postscript - Issues which Redland LM wishes to share with Area Meeting:

1. Redland LM's threshing meeting on the relations between Local and Area Meetings (May 2018) highlighted the need for clearer and more accessible information about the structure of Bristol Area Meeting and its interconnection with Local Meetings. We welcome progress since made towards an improved Area Meeting website and hope that efforts will continue both to explain and to simplify our organisation.

2. Redland LM's July Meeting for Business minuted a request for fewer Area Meetings for Business, and a suggestion that their content might change. We welcome subsequent discussion of this matter, notably at the January 2019 Area Meeting. We hope that some adjustments will be made during 2019 to streamline formal business discerned elsewhere and to create agenda space for Area Meeting discernment of broader issues concerning Local Meetings and our Religious Society as a whole. We believe this will help us to know one another better, and will draw our Local Meetings more closely together."

4.8. Thornbury Local Quaker Meeting

"Members of Thornbury Meeting are mostly rather ancient, but we do have several less elderly members and attenders as well. Two members died during 2018.

We hire a room in the Chantry Community Centre in Thornbury. There are often as many as twenty of us coming to Meeting on Sunday, but as there are only twenty two chairs, maybe we'll have to hire a bigger room shortly.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2018

We are in the process of producing a leaflet with photographs which will describe the meeting. Hopefully it will encourage new attenders. We intend to circulate this round the new housing estates.

Thornbury LM is a very friendly and caring meeting. We welcome visitors. We share important issues, and we discuss our private problems with one another. We find it particularly helpful to have regular readings from Advices and Queries during for Meeting for Worship.

We continue to have a shared lunch once a month. We also continue to have regular mid-week Meetings for Worship held every three weeks. In the summer we held evening house group meetings to consider our Quaker testimonies.

One problem that still worries us a lot is that many of us neither travel more than short distances by car nor when it's dark, so we find it difficult to appoint representatives, for instance to Area Meeting.

We are still active in the local community. The memory cafe, which we helped to set up, is now so popular that a second cafe has been started in the United Reformed Church. Some of us volunteer at various local charities. We are also members of Thornbury Churches Together. One of our members is appointed to attend their regular meetings, and we still continue to take turns at volunteering at their weekly fair trade stall."

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

This report was approved by the Trustees on 20 September 2019 and is signed on their behalf by



Catherine Nile

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) (CONTINUED)

OPINION

We have audited the financial statements of Bristol Area Meeting of the Religious Society of Friends (Quakers) (the 'charity') for the year ended 31 December 2018 which comprise the Statement of financial activities, the balance sheet, the statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2018 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) (CONTINUED)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

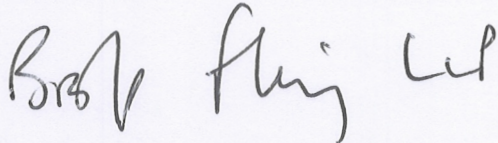
A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) (CONTINUED)

USE OF OUR REPORT

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in black ink, appearing to read 'Bishop Fleming LLP', is written above the printed company details.

Bishop Fleming LLP
Chartered Accountants
Statutory Auditors
16 Queen Square
Bristol
BS1 4NT

Date: 30/10/15

Bishop Fleming LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2018**

		Unrestricted funds Period ended 31 December 2018 £	Restricted funds Period ended 31 December 2018 £	Endowment funds Period ended 31 December 2018 £	Total funds Period ended 31 December 2018 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	549,614	132,260	6,953,541	7,635,415
Charitable activities:					
Quaker camp		6,358	-	-	6,358
Friendship weekend		7,833	-	-	7,833
Other charitable activities		63	-	-	63
Letting income		121,292	-	-	121,292
Investments	4	10,470	3,262	-	13,732
Other income	5	8,656	-	-	8,656
TOTAL INCOME AND ENDOWMENTS		704,286	135,522	6,953,541	7,793,349
EXPENDITURE ON:					
Raising funds:					
Investment management		378	-	2,799	3,177
Other raising funds		131	-	-	131
Charitable activities	6	277,020	18,560	-	295,580
TOTAL EXPENDITURE		277,529	18,560	2,799	298,888
Net losses on investments		(6,081)	-	(29,543)	(35,624)
NET INCOME		420,676	116,962	6,921,199	7,458,837
Transfers between funds	15	(774)	-	774	-
NET MOVEMENT IN FUNDS		419,902	116,962	6,921,973	7,458,837
RECONCILIATION OF FUNDS:					
Net movement in funds		419,902	116,962	6,921,973	7,458,837
TOTAL FUNDS CARRIED FORWARD		419,902	116,962	6,921,973	7,458,837

The notes on pages 23 to 37 form part of these financial statements.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

BALANCE SHEET FOR THE PERIOD ENDED 31 DECEMBER 2018

		2018 £
FIXED ASSETS		
Tangible assets	10	6,349,761
Investments	11	637,065
		<u>6,986,826</u>
CURRENT ASSETS		
Debtors	12	5,448
Cash at bank and in hand		497,028
		<u>502,476</u>
Creditors: amounts falling due within one year	13	(30,465)
NET CURRENT ASSETS		<u>472,011</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>7,458,837</u>
NET ASSETS EXCLUDING PENSION ASSET		<u>7,458,837</u>
TOTAL NET ASSETS		<u><u>7,458,837</u></u>
CHARITY FUNDS		
Endowment funds	15	6,921,973
Restricted funds	15	116,962
Unrestricted funds	15	419,902
TOTAL FUNDS		<u><u>7,458,837</u></u>

The financial statements were approved and authorised for issue by the Trustees on 20 September 2019 and signed on their behalf by:

Catherine Nile

Catherine Nile

Paul Whitehouse

Paul Whitehouse

The notes on pages 23 to 37 form part of these financial statements.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

1. GENERAL INFORMATION

Bristol Area Meeting of the Religious Society of Friends (Quakers) is a charitable incorporated organisation registered on 30 October 2017. The registered office is Quaker Meeting House, 300 Gloucester Road, Horfield, Bristol, BS7 8PD.

2. ACCOUNTING POLICIES

2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Bristol Area Meeting of the Religious Society of Friends (Quakers) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

On 1 January 2018 all of the assets, liabilities and activities of the charity The Bristol Area Quaker Meeting Charities, registered number 249725, were transferred to this charity. The Bristol Area Quakers Meeting Charities then ceased to operate.

2.2 CONSOLIDATION

The financial statements have been prepared in accordance with a Uniting Direction issued by the Charity Commission dated 25 July 2012. The Commissioners directed that the charities named in the Trustees' Report shall be treated as forming part of the charity called The Bristol Area Quaker Meeting Charities for the purposes of Part 4 and Part 8 of the Charities Act 2011. As noted above, The Bristol Area Quaker Meeting Charities transferred all assets and liabilities to this charity and the Uniting Direction was amended to refer to this charity instead.

All the named charities were laid down in the course of the current period or the last period of The Bristol Area Quaker Meeting Charities and became endowments and/or restricted funds within the main charity. They are aggregated in the Statement of Financial Activities and on the face of the Balance Sheet, with note 15 detailing individual fund balances and analysing the assets and liabilities between each fund.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

2. ACCOUNTING POLICIES (continued)

2.3 INCOME

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Lettings

Income from lettings is accounted for on a receivable basis.

Voluntary income

Donations, grants and legacies are accounted for when receivable by the Charity. Legacies are regarded as receivable when an amount due has been confirmed in writing by the executor.

Endowment fund income

Endowment fund income is either restricted or unrestricted.

Other income

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.4 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefits to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

Grants payable are charged in the period when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the period end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

2. ACCOUNTING POLICIES (continued)

2.5 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

The Freehold Properties carried in the accounts consist of Meeting Houses and Burial Grounds and the title deeds are held in the name of Friends Trust Limited. These properties have been transferred from another charity as outlined in Note 2.1. Historical costs were not known and the carrying values were based on reinstatement values for insurance purposes which were considered to represent deemed cost.

Other tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Office equipment	- 20%	straight line basis
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No depreciation is provided on freehold properties on the basis that this is immaterial due to the high residual value of the properties, as they are maintained in a continual state of repair.

2.7 INVESTMENTS

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the statement of financial activities.

2.8 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

2. ACCOUNTING POLICIES (continued)

2.10 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the statement of financial activities as a finance cost.

2.11 FINANCIAL INSTRUMENTS

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 PENSIONS

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

2.13 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

3. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds Period ended 31 December 2018 £	Restricted funds Period ended 31 December 2018 £	Endowment funds Period ended 31 December 2018 £	Total funds Period ended 31 December 2018 £
DONATIONS				
Transfers from Charity	482,180	16,853	6,953,541	7,452,574
Donations	47,434	115,407	-	162,841
Legacies	20,000	-	-	20,000
	<u>549,614</u>	<u>132,260</u>	<u>6,953,541</u>	<u>7,635,415</u>

4. INVESTMENT INCOME

	Unrestricted funds Period ended 31 December 2018 £	Restricted funds Period ended 31 December 2018 £	Total funds Period ended 31 December 2018 £
Income from investments	9,834	2,983	12,817
Bank interest	636	279	915
	<u>10,470</u>	<u>3,262</u>	<u>13,732</u>

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2018**

5. OTHER INCOMING RESOURCES

	Unrestricted funds Period ended 31 December 2018 £	Total funds Period ended 31 December 2018 £
Feed-In Tariff	4,296	4,296
Insurance claims	4,360	4,360
	<u>8,656</u>	<u>8,656</u>

6. ANALYSIS OF EXPENDITURE BY ACTIVITIES

	Activities undertaken directly Period ended 31 December 2018 £	Grant funding of activities Period ended 31 December 2018 £	Total funds Period ended 31 December 2018 £
Quaker activities	<u>290,572</u>	<u>5,008</u>	<u>295,580</u>

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2018**

6. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

Analysis of direct costs

	Quaker activities Period ended 31 December 2018 £	Total funds Period ended 31 December 2018 £
Staff costs	78,915	78,915
Advertising/promotional	1,537	1,537
Bank charges	257	257
Cleaning	3,874	3,874
Construction costs	11,529	11,529
Energy	18,907	18,907
Gardening	1,812	1,812
Hospitality	635	635
Insurances	6,761	6,761
Interest payable	1	1
Ministry / library	17,615	17,615
Other meetings donations	1,875	1,875
Other professional services	10,451	10,451
Property improvement/maintenance	103,782	103,782
Staff housing costs	5,853	5,853
Waste disposal, water and sewerage	3,704	3,704
Youth worker	617	617
Disposal proceeds	(300)	(300)
Rent	1,231	1,231
Depreciation	265	265
Office and other costs	12,251	12,251
Audit and accounting fees	9,000	9,000
	<u>290,572</u>	<u>290,572</u>

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

7. AUDITORS' REMUNERATION

	Period ended 31 December 2018 £
Fees payable to the charity's Auditor for the audit of the charity's annual accounts	5,000
Fees payable to the charity's Auditor in respect of:	
Accounts preparation services	<u>4,000</u>

8. STAFF COSTS

	Period ended 31 December 2018 £
Wages and salaries	76,182
Contribution to defined contribution pension schemes	2,733
	<u>78,915</u>

The average number of persons employed by the charity during the period was 9 and the average monthly number of employees expressed as full time equivalents was 3.

No employee received remuneration amounting to more than £60,000 in the period.

9. TRUSTEES' REMUNERATION AND EXPENSES

During the period, no Trustees received any remuneration or other benefits-.

During the period ended 31 December 2018, expenses totalling £298 were reimbursed or paid directly to 6 Trustees.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

10. TANGIBLE FIXED ASSETS

	Freehold property £	Office equipment £	Total £
COST			
Additions	-	1,324	1,324
Transfers from Charity	6,348,702	-	6,348,702
At 31 December 2018	<u>6,348,702</u>	<u>1,324</u>	<u>6,350,026</u>
DEPRECIATION			
Charge for the period	-	265	265
At 31 December 2018	<u>-</u>	<u>265</u>	<u>265</u>
NET BOOK VALUE			
At 31 December 2018	<u>6,348,702</u>	<u>1,059</u>	<u>6,349,761</u>

11. FIXED ASSET INVESTMENTS

	Listed investments £	Unlisted investments £	Other investments £	Total £
VALUATION				
Additions	10,031	-	-	10,031
Disposals	(21,473)	-	-	(21,473)
Revaluations	(35,794)	-	-	(35,794)
Cash movements	-	-	9,210	9,210
Transfers from Charity	626,681	20,000	28,410	675,091
AT 31 DECEMBER 2018	<u>579,445</u>	<u>20,000</u>	<u>37,620</u>	<u>637,065</u>
NET BOOK VALUE				
AT 31 DECEMBER 2018	<u>579,445</u>	<u>20,000</u>	<u>37,620</u>	<u>637,065</u>

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2018**

12. DEBTORS

2018
£

DUE WITHIN ONE YEAR

Other debtors 5,448

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

2018
£

Other taxation and social security 960

Pension fund loan payable 403

Other creditors 20,102

Accruals and deferred income 9,000

30,465

14. FINANCIAL INSTRUMENTS

2018
£

FINANCIAL ASSETS

Financial assets measured at fair value through income and expenditure 1,134,102

Financial assets that are debt instruments measured at amortised cost 5,448

1,139,550

2018
£

FINANCIAL LIABILITIES

Financial liabilities measured at amortised cost (29,087)

Financial assets measured at fair value through income and expenditure comprise cash at bank and investments.

Financial assets that are debt instruments measured at amortised cost comprise debtors.

Financial liabilities measured at amortised cost comprise accruals and some other creditors.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2018**

15. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT PERIOD

	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2018 £
UNRESTRICTED FUNDS					
DESIGNATED FUNDS					
Bedminster LM	20,203	(4,770)	-	-	15,433
Camp	11,112	(5,050)	-	-	6,062
Camp Bursaries	590	(100)	-	-	490
Central LM	56,594	(41,331)	-	-	15,263
Frenchay LM	131,599	(24,400)	-	-	107,199
Horfield LM	73,211	(22,572)	-	-	50,639
Nash Legacy	2,000	-	-	-	2,000
Portishead LM	14,249	(4,987)	-	-	9,262
Redland LM	189,485	(52,799)	-	-	136,686
Repairs Fund	38,706	-	(38,706)	-	-
Thornbury LM	3,774	(1,506)	-	-	2,268
Somerset charities	15,084	(1,360)	-	-	13,724
	<u>556,607</u>	<u>(158,875)</u>	<u>(38,706)</u>	<u>-</u>	<u>359,026</u>
GENERAL FUNDS					
General Funds - all funds	<u>147,679</u>	<u>(118,654)</u>	<u>37,932</u>	<u>(6,081)</u>	<u>60,876</u>
TOTAL UNRESTRICTED FUNDS	<u>704,286</u>	<u>(277,529)</u>	<u>(774)</u>	<u>(6,081)</u>	<u>419,902</u>
ENDOWMENT FUNDS					
BQ Loan Funds	2,000	-	-	-	2,000
Friends Relief Fund	33,151	(161)	45	(1,704)	31,331
Women's Fund	52,197	(254)	70	(2,684)	49,329
Not Necessarily Friends	27,111	(132)	37	(1,394)	25,622
General Repairs Fund	10,462	(51)	14	(538)	9,887
Friends School Charity	10,004	(49)	13	(514)	9,454
Bristol Education Fund	3,267	(16)	4	(168)	3,087
Somerset Charities	28,249	-	-	-	28,249
Long term investments	438,398	(2,136)	591	(22,541)	414,312
Land and buildings	6,348,702	-	-	-	6,348,702
	<u>6,953,541</u>	<u>(2,799)</u>	<u>774</u>	<u>(29,543)</u>	<u>6,921,973</u>

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2018**

15. STATEMENT OF FUNDS (CONTINUED)

STATEMENT OF FUNDS - CURRENT PERIOD (continued)

	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2018 £
RESTRICTED FUNDS					
Bristol Education Fund	186	(517)	-	-	(331)
Friends Relief Fund	1,184	(600)	-	-	584
Friends School Charity	4,739	-	-	-	4,739
Horfield Memory Cafe	4,417	(1,912)	-	-	2,505
Library	3,782	(492)	-	-	3,290
Not Necessarily Friends	976	(183)	-	-	793
Central Refurbishment Fund	111,278	(13,866)	-	-	97,412
Weekly Committee	6,879	(757)	-	-	6,122
Women's Fund	1,578	(233)	-	-	1,345
Young Friend's Fund	503	-	-	-	503
	<u>135,522</u>	<u>(18,560)</u>	<u>-</u>	<u>-</u>	<u>116,962</u>
TOTAL OF FUNDS	<u><u>7,793,349</u></u>	<u><u>(298,888)</u></u>	<u><u>-</u></u>	<u><u>(35,624)</u></u>	<u><u>7,458,837</u></u>

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

15. STATEMENT OF FUNDS (continued)

DESIGNATED FUNDS

Designated funds represent amounts set aside for specific purposes, principally for repairs and maintenance of buildings. Also included in designated funds are funds for the specific Local Meetings.

The transfers relate to funds transferred between individual area bank accounts.

ENDOWMENT AND RESTRICTED FUNDS

The charity has the following restricted and endowment funds:

- Bristol Quakers (BQ) Loan Funds - to make loans to Friends in need, giving preference to loans for furthering their careers
- Friends Relief Fund - to assist needy Friends
- Women's Fund - to assist needy women Friends
- Not Necessarily Friends - to assist needy persons, not necessarily Friends
- General Repairs - for the upkeep and maintenance of the properties, including burial grounds
- Friends School Charity - for the education of Friends' children
- Bristol Education Fund - the education of needy Friends or those connected with the Society and their children
- Library - for the upkeep of old Quaker books
- Young Friend's Fund - to assist the children of Friends (who are below 25 years of age) at the start of their careers.
- Central Refurbishment Fund - donations received towards planned refurbishment of the Central Meeting House.
- Somerset Charities - for the relief of poverty and other charitable purposes such as education or apprenticeship.
- Long term investments - to hold on permanent endowment for general charitable purposes
- Land and buildings - property held on permanent endowment for general charitable purposes

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

16. SUMMARY OF FUNDS

SUMMARY OF FUNDS - CURRENT PERIOD

	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2018 £
Designated funds	556,607	(158,875)	(38,706)	-	359,026
General funds	147,679	(118,654)	37,932	(6,081)	60,876
Endowment funds	6,953,541	(2,799)	774	(29,543)	6,921,973
Restricted funds	135,522	(18,560)	-	-	116,962
	<u>7,793,349</u>	<u>(298,888)</u>	<u>-</u>	<u>(35,624)</u>	<u>7,458,837</u>

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT PERIOD

	Unrestricted funds 2018 £	Restricted funds 2018 £	Endowment funds 2018 £	Total funds 2018 £
Tangible fixed assets	1,059	-	6,348,702	6,349,761
Fixed asset investments	65,794	-	571,271	637,065
Current assets	383,514	116,962	2,000	502,476
Creditors due within one year	(30,465)	-	-	(30,465)
TOTAL	<u>419,902</u>	<u>116,962</u>	<u>6,921,973</u>	<u>7,458,837</u>

18. PENSION COMMITMENTS

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £2,733, of which £403 were payable to the fund at the balance sheet date and are included in creditors.

BRISTOL AREA MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

19. RELATED PARTY TRANSACTIONS

At the start of the accounting period the charity accepted a donation of £7,452,574 from another charity, The Bristol Area Quaker Meeting Charities (BAQM). This represented all the assets and liabilities of BAQM at 31 December 2017, which then ceased to operate. Many of the trustees of the charity were also trustees of BAQM at the time.

The funds transferred from BAQM consisted of £6,953,541 Endowment funds, £11,940 Restricted funds and £487,093 Unrestricted funds.