

# HOLY TRINITY THORPE HESLEY LEP (Anglican & Methodist)

Registered Charity No 1136178

## Annual Report and Financial Statements of the Church Council

For the year ended 31 December 2018

### Incumbent & Methodist Minister

Revd. Lynn Broadhead

### **Bankers**

Yorkshire Bank plc  
12 Loundside  
Chapelton  
Sheffield

### **Independent Examiners**

Allotts Business Services Ltd  
Chartered Accountants  
The Old Grammar School  
13 Moorgate Street  
Rotherham  
S60 2EN

# Holy Trinity Church Thorpe Hesley & Scholes

Sough Hall Avenue, Thorpe Hesley, Rotherham S61 2QJ, Tel. 0114 245 7564

[www.thorpeandscholes.org](http://www.thorpeandscholes.org); [thorpehesleychurch@hotmail.co.uk](mailto:thorpehesleychurch@hotmail.co.uk)



## Holy Trinity Church Council 2018 Annual Report

### Aims and Purposes

Holy Trinity's Parochial Church Council and Methodist Council meet as one body, the 'Church Council', and their work cannot be differentiated. The Church Council has the responsibility of co-operating with the incumbent, Revd Lynn Broadhead, in promoting the whole mission of the Church, pastoral, evangelical, social and ecumenical in the Parish of Thorpe Hesley and Scholes. The Church Council is responsible for the maintenance and running of Holy Trinity Church, the Churchyard and Trinity Community Centre (TCC). The TCC is managed on a day to day basis by an employed Church and Community Centre manager.

### Objectives and Activities

The Church Council remains committed to enabling as many people as possible to worship at our Church and to become part of the worshipping community at Holy Trinity Church. When planning activities for the year, the Incumbent and the Church Council have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through worship and prayer, provision of pastoral care for people living in the parish, mission and outreach work. To facilitate this work it is important that we maintain the fabric of Holy Trinity Church, the TCC and the site.

### Risk

The Church Council deals with and considers a variety of areas of risk to which the church may be exposed. Such areas include Health and Safety issues, Disability Discrimination Act issues, Creating a Safer Space, Employment Law issues, Financial Controls and Insurance. The Church Council has undertaken a review of risks to which it is exposed and systems and procedures have been established to manage those risks. Where it is felt appropriate, action has been taken to mitigate risk. Records of the use of photocopies, large print hymns, projections and recordings are submitted annually for copyright purposes.

### Achievements and Performance

Our Facebook page is now reaching a wider audience and is linked to the Twitter account. The church website [www.thorpeandscholes.org](http://www.thorpeandscholes.org) continues to be updated on a regular basis. We have one person in training.

### Worship and Prayer

We continue to have a variety of worship opportunities which include: regular Sunday services, morning and evening, Morning Prayer on Mondays and Tuesday Church. The induction loop continues to be provided in Church for the benefit of hearing aid users. Services are projected onto a large screen and large print service sheets with songs and hymns are available for those who prefer them. The services are recorded on Sunday morning for those who are house-bound or sick.

### Church Attendance

In 2018 the number of people on the Church Electoral Roll was 108. During 2018 the average attendance at Sunday Morning Services was 58, Sunday Evening Services was 20 and Tuesday Church was 12.

We enjoyed our usual special services in 2018 which included: Mothering Sunday, Palm Sunday witness walk, Easter Sun Rise service, all of which were well attended. New services continue to be introduced in the evenings. At Harvest, Easter and Christmas we again welcomed the local school into church. Our Remembrance Sunday Service was well represented as always both at church and Flanders Court. The School Council representing the primary school again commemorated Armistice Day at the War Memorial.

### Our Mission Statement:

Working together we aim to continue to grow in faith and to open the doors to Christ for ourselves and our neighbours.  
Registered Charity No. 1136178

In 2018 there were 13 Baptisms and 3 weddings. Revd Broadhead officiated at 19 funerals at Holy Trinity Church together with other committals at local Crematoria.

Prayer continues to be an important part of our worship. A quarterly prayer calendar and prayers are offered after the main service and morning prayer on a Monday morning. In the summer a prayer walk took place. There are 2 bible study groups which meet fortnightly and running alongside this an 8 week study on the bible took place.

### **Mission and Evangelism**

Mission is ongoing in the form of holding events to bring people into church activities and the continuation of our befriending and welcoming style. The Church continued to support the two charities with regular monthly donations and with a variety of sponsored activities: Shiloh a local charity for the homeless and ChildAid.

Baptism families are encouraged to come to the monthly Family Worship. Baptism services are attended by the Children's Ministers. A baptism preparation evening is held monthly for those bringing their child for baptism. We continue to send anniversary cards for the first 3 years.

Members of our congregation continued to support Christian Aid by distributing and collecting envelopes and arranging a variety of sponsored activities for Christian Aid. Shoeboxes were prepared for Operation Christmas Child.

### **Community Links & Relationships**

Our welcoming strategy before services is now well established. To all new visitors a Welcome leaflet is given.

We have enjoyed a variety of activities and interests to a wide range of the community in 2018 including the craft group, Art group and walking group. 'Gold & Silver', a group for 50+ year olds, met once a month for fellowship. The monthly Sunday lunch continues to be well supported. The Church is open for two 'quiet mornings' a week by volunteers.

Regular Fundraising events have been successful in bringing the community together. These included: a pantomime, Food Festival, Open Gardens and the Thorpe Hesley & Scholes Village Show. A number of coffee mornings were held throughout the year in Church and homes. All events encouraged community participation.

Our Annual Christmas Tree Festival proved again popular with a well attended 'community switch on'. The Christmas trees were sponsored and decorated by local community, businesses and groups. Alongside this was the Christmas Market. This event brought in many old and many new faces from the community.

### **Ecumenical Links**

The Church benefits from its formal Local Ecumenical Partnership with the Anglican and Methodist Church. The incumbent works within both traditions and attends meetings of ministers and governance along with lay folk from both traditions. Ministers from both traditions take part in services. We see ourselves as part of the Rotherham and Dearne Valley Circuit and Rotherham Deanery in our practical support and financial support of their work.

### **Church Building**

Keeping the Church in a good state of repair is of the utmost importance to us as it is a focal point of our community. We were awarded a grant from Heritage Lottery which enabled the restoration of the stone work to be fully completed. This was completed in November.

### **Grapevine**

Our community magazine continues to attract sufficient advertising to cover production costs and continues to make a surplus which is used for other purposes at the discretion of the Church Council.

### **Trinity Community Centre (TCC)**

The TCC facilities continues to be hired for meetings, parties, Christmas activities, funeral teas as well as various Church fundraising functions. It also houses the local library. There are several weekly and monthly activities in the centre.

#### **Our Mission Statement:**

Working together we aim to continue to grow in faith and to open the doors to Christ for ourselves and our neighbours.  
Registered Charity No. 1136178

## **Churchyard**

The Churchyard is an important part of our site and part of the Thorpe Hesley conservation area. Despite the size of the churchyard and the obvious challenges this brings, we do our best to maintain this space keeping a balance between the neat and tidy environment that many who tend graves appreciate and the need to have areas of long grass to encourage insects, birds and animals into this space.

## **Financial Review**

We continue to remain fairly stable financially. We thank our donors in church, advertisers in Grapevine and users of the Community Centre for their continued support. Over the course of the year it has been necessary to use our reserves to fund a new boiler in the community centre and to aid cash flow on the Stonework project. It has been necessary to pay contractors invoices before the final grant payments have been received together with making claims for VAT refund under the Listed Places of Worship Scheme. It is pleasing to report all monies expected have now been received by early February 2019. This means that at the year-end we are still not meeting our reserves policy as detailed below however this situation has improved in the early part of 2019.

## **Reserves Policy**

Our policy is to hold 6 months expenditure as reserves. This equates to approximately £75,000 and we currently hold just over £16,000 in all funds (excluding fixed assets). Whilst this does not meet our stated policy over the course of 2019 we expect the reserves to return to previous levels which are sufficient to provide stability to operate without concern. We continue to build a redecoration reserve for the Community Centre to maintain the building in future years.

## **Volunteers**

The Church Council is very grateful for the support it receives from volunteers. So many people give up their time to work hard to make the Church accessible to the community and run smoothly. Our Church could not do what we do without such support.

## **Structure, Governance and Management**

The method of appointment of Church Council members is set out in the LEP Constitution. At Holy Trinity Church the membership of the Church Council consists of the incumbent, churchwardens, Methodist Church Stewards and members elected by our congregation who are on the electoral roll of the Church, the Methodist roll or the LEP roll. The Church Council members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the Church Council are to be spent. Members of the Church Council are either ex officio or elected at the Annual Church Meeting and become trustees. The Church Council met seven times during 2018.

## **Administrative Information**

Holy Trinity Church is situated in Sough Hall Avenue, Thorpe Hesley, South Yorkshire in the Parish of Thorpe Hesley and Scholes. It is part of the Rotherham Deanery in the Diocese of Sheffield. The correspondence address is The Vicarage, 30, Barnsley Road, Thorpe Hesley, Rotherham S61 2RR. The Parish Office is located in the Vestry. We employ a part time administrator to assist the Vicar in the administration of the parish. The Church Council is a body corporate established by the Constitution of the Local Ecumenical Partnership whose sponsoring body is 'Churches Together in South Yorkshire'. The Church Council operates under guidance from both the Anglican and Methodist Church.

### **Our Mission Statement:**

Working together we aim to continue to grow in faith and to open the doors to Christ for ourselves and our neighbours.  
Registered Charity No. 1136178

The members of the Church Council who have served during 2018 are recorded below.

**Ex Officio members:**

**As Clergy**

Revd Lynn Broadhead - Incumbent/Authorised Methodist Minister

**As Churchwardens**

Kenneth Peet

Jane Hore - Safeguarding Officer

**Elected members:**

As Church Stewards

Fiona Wilson - Circuit representative

Kay Hester - Circuit representative and Safeguarding Officer

**As Church Council Members**

Jane Allonby

Donna Crookes - Secretary of Church Council/Youth Minister and Lay Evangelist

David Hester

Ann Marson (resigned January 2018)

Pete Marson (resigned January 2018)

Jeremy Hore

Colin Marsh

Joyce Marsh

Kath Scott

Caroline Stokoe

Julie Shaw

Hilary Perry

Sarah Parish

Jayne Spaven (resigned January 2018)

Richard Pilley (resigned April 2018)

**As Deanery Synod Rep**

Donna Crookes

Amy Leonard

**As Staff non-voting**

Julia Hindley - Treasurer

Steve Wilson - Parish Administrator

Approved by the Church Council on 7<sup>th</sup> April 2019 and signed on their behalf by

Revd. L Broadhead

Vicar & Authorised Methodist Minister

**Our Mission Statement:**

Working together we aim to continue to grow in faith and to open the doors to Christ for ourselves and our neighbours.  
Registered Charity No. 1136178

**Independent Examiner's Report to Holy Trinity Thorpe Hesley (Anglican and Methodist)  
Local Ecumenical Partnership**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2018 which are set out on pages 6 to 15.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants of England & Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view', which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Garrison BCom FCA DChA  
Allotts Business Services Ltd  
Chartered Accountants  
The Old Grammar School  
13 Moorgate Road  
Rotherham  
S60 2EN

20<sup>th</sup> May 2019

# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

## Statement of Financial Activities

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2018 £	2017 £
<b>INCOME AND ENDOWMENTS</b>						
<i>Incoming Resources from donors</i>	2 (a)	49,229	52	-	49,281	49,259
<i>Other Voluntary Incoming resources</i>	2 (b)	341	176,409	-	176,750	12,408
<i>Incoming Resources from operating activities</i>						
- to further the council objects	2(c)	11,413	1,561	-	12,974	13,282
- to generate funds	2(d)	27,171	-	-	27,171	30,804
Quarterly over 5 years	2(e)	74	17	-	91	80
<i>Other Incoming Resources</i>	2(f)	32,410	-	-	32,410	24,950
<b>TOTAL INCOME AND ENDOWMENTS</b>		<b>120,638</b>	<b>178,039</b>	<b>-</b>	<b>298,677</b>	<b>130,783</b>
<b>EXPENDITURE</b>						
<i>Costs of Generating Funds</i>	3(d)	14,253	-	-	14,253	13,725
<i>Grants</i>	3(a)	1,441	-	-	1,441	1,911
<i>Activities directly relating to the work of the Church</i>	3(b)	67,430	1,284	-	68,714	64,583
<i>Church Management and Administration</i>	3(c)	7,436	324	-	7,760	9,546
<i>Capital Expenditure on Benefice</i>	3(e)	14,358	182,637	-	196,995	16,474
<i>Trinity Community Centre</i>	3(f)	33,256	14,840	-	48,096	46,150
<b>TOTAL EXPENDITURE</b>		<b>138,174</b>	<b>199,085</b>	<b>-</b>	<b>337,259</b>	<b>152,389</b>
<b>GROSS TRANSFERS BETWEEN FUNDS</b>	4	-	-	-	-	-
<b>NET (OUTGOING) RESOURCES</b>		<b>(17,536)</b>	<b>(21,046)</b>	<b>-</b>	<b>(38,582)</b>	<b>(21,606)</b>
<b>GAINS &amp; LOSSES ON INVESTMENTS</b>		-	-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(17,536)</b>	<b>(21,046)</b>	<b>-</b>	<b>(38,582)</b>	<b>(21,606)</b>
<b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2018</b>		<b>36,513</b>	<b>587,123</b>	<b>-</b>	<b>623,636</b>	<b>645,242</b>
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2018</b>		<b>18,977</b>	<b>566,077</b>	<b>-</b>	<b>585,054</b>	<b>623,636</b>

# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

## Balance Sheet

	Note	2018 £	2017 £
FIXED ASSETS			
Tangible Fixed assets	5	568,931	579,298
CURRENT ASSETS			
Debtors	7	26,503	9,583
Short Term Deposits		335	25,243
Cash at Bank & in Hand		<u>5,728</u>	<u>12,765</u>
		32,566	47,591
LIABILITIES:			
Creditors - amounts falling due within one year	8a	8,443	3,253
NET CURRENT ASSETS		<u>24,123</u>	<u>44,338</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		593,054	623,636
Creditors - amounts falling due after one year	8b	8,000	-
TOTAL NET ASSETS	6	<u>585,054</u>	<u>623,636</u>
FUNDS			
Unrestricted	9	18,977	36,513
Restricted	9	566,077	587,123
Endowment	9	-	-
		<u>585,054</u>	<u>623,636</u>

Approved by the Church Council on 7th April 2019 and signed on its behalf by:

L Broadhead (Vicar & Authorised Methodist Minister)

J Hindley (Treasurer)



# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

## Notes to the Financial Statements

### 1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the Local Ecumenical Partnership (LEP) is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

### Funds

*Endowment Funds* are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

*Restricted Funds* represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the LEP for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The LEP does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average basis.

*Unrestricted Funds* are the General funds of the Local Ecumenical Partnership that are not subject to any restrictions regarding their use and are available for application on the general purposes of the LEP. Funds designated for a particular purpose by the LEP are also unrestricted.

### Incoming Resources

#### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the LEP.

Planned giving/ Donations receivable under Gift Aid are recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the donation income is recognised.

Grants and Legacies to the LEP are accounted for as soon as the LEP is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the LEP is probable.

Dividends are accounted for when receivable, interest is accrued.

All incoming resources are accounted for gross.

#### *Fundraising income*

Funds raised from events and trading activities (e.g. fete, a garden party or sales of books and magazines) are reported gross in the SOFA - i.e. before any related costs that may have been deducted from the gross proceeds.

#### *Other income*

Rental income from letting church premises is recognised when the rental is due.

### Resources used

#### *Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the LEP.

#### *Activities directly relating to the work of the church*

The diocesan parish share & Methodist share is accounted for when due. Any part thereof unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

### Fixed assets

#### *Consecrated property and moveable church furnishings*

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011

Moveable church furnishings held by the Vicar and Churchwardens or Minister and Church Stewards on special trust from the LEP, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2005 have been capitalised and depreciated in the accounts over their currently useful economic life on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £4,000, or on the repair of moveable church furnishings acquired before 1 January 2005 is written off when incurred.

#### *Other fixtures, fittings and office equipment*

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £4,000 or less are written off when the asset is acquired.

# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

## **Current assets**

Amounts owing to the LEP at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit with either the CBF Church of England Funds or at the bank.

## **Liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

## **Reserves Policy**

The Church's Reserves Policy deals with

(a) Our General Fund

Other funds held which are not required to be included in our reserves are

(b) Our Community Centre Development Fund (Restricted)

(c) Our Churchyard Fund (Restricted)

### **Our Reserves**

(a) Our General Fund

We aim to hold in reserve sufficient monies in our General Fund to cover six months expenditure

The reason for this is

(1) The Church needs approximately one month's average expenditure in reserve as working capital to cover normal running costs

(2) The reserve is also held to ensure sufficient funds are available to meet emergency repairs/maintenance of church buildings. To cover this we aim to keep a further five months average expenditure in reserve.

### **Other Funds held for specific purposes**

(a) Community Centre Development Fund

We maintain this fund as a restricted fund as monies received from other funding bodies have been given to build Trinity Community Centre. This fund will continue to be maintained as the asset is depreciated over time.

(b) Churchyard Fund

We have a duty to keep the Churchyard tidy and in good repair. We aim to maintain sufficient funds to fund grass cutting throughout the year.

(c) Other Restricted/Endowment Funds

Where other funds are donated on a Restricted/Endowment basis these are retained and used for the purpose donated.

# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

## 2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2018 £	2017 £
<b>2(a) Incoming Resources From Donors</b>					
Planned Giving					
Gift Aided Giving	29,759	-	-	29,759	29,644
Income Tax Recoverable	6,460	-	-	6,460	7,177
Other Planned Giving	6,279	-	-	6,279	6,383
Collections at all services	3,536	-	-	3,536	3,726
GASDS	1,954	-	-	1,954	1,432
Sundry Donations - Gift Aided	1,196	-	-	1,196	223
- other	45	52	-	97	674
	<u>49,229</u>	<u>52</u>	<u>-</u>	<u>49,281</u>	<u>49,259</u>
<b>2(b) Other Voluntary Incoming Resources</b>					
Grants					
Heritage Lottery Fund	-	109,284	-	109,284	6,986
Sheffield Diocese	-	10,000	-	10,000	-
Wentworth Fitzwilliam Amenities Trust	-	10,000	-	10,000	-
All Churches Trust	-	2,000	-	2,000	-
Commonwealth War Graves	-	20	-	20	20
Donations / Appeals					
LPWS	-	33,048	-	33,048	1,452
Building Fund	248	-	-	248	-
Stonework Fund	93	12,057	-	12,150	3,563
War Memorial Fund	-	-	-	-	148
Donations to Charitable Appeals	-	-	-	-	239
	<u>341</u>	<u>176,409</u>	<u>-</u>	<u>176,750</u>	<u>12,408</u>
<b>2(c) Income from operating activities: to further the Council's objects</b>					
Fees	2,602	-	-	2,602	3,398
Churchyard - Designated Fees	1,222	-	-	1,222	1,215
Church Lettings	652	-	-	652	389
Choir	100	-	-	100	100
Little Acorns	553	-	-	553	697
Handbell Group	169	-	-	169	332
K Francis	-	586	-	586	-
Sound of Music Equipment	-	975	-	975	-
Gold & Silver	1,655	-	-	1,655	668
Craft Activities	-	-	-	-	350
Catering Receipts	671	-	-	671	679
Weddings/Funerals - Diocesan fees	2,487	-	-	2,487	3,451
- Organ/Choir/Verger/Curate	870	-	-	870	1,090
- Collections for other beneficiaries	432	-	-	432	913
	<u>11,413</u>	<u>1,561</u>	<u>-</u>	<u>12,974</u>	<u>13,282</u>
<b>2(d) Income from operating activities: to generate funds</b>					
Fundraising Activities	8,145	-	-	8,145	11,042
Grapevine Magazine Advertising income	18,078	-	-	18,078	17,884
Bookshop	187	-	-	187	268
Other Income	761	-	-	761	1,560
Other Sundry income	-	-	-	-	50
	<u>27,171</u>	<u>-</u>	<u>-</u>	<u>27,171</u>	<u>30,804</u>
<b>2(e) Income From Investments</b>					
Dividends & Interest	74	17	-	91	80
	<u>74</u>	<u>17</u>	<u>-</u>	<u>91</u>	<u>80</u>
<b>2(f) Other ordinary incoming resources</b>					
Trinity Community Centre - Lettings	18,933	-	-	18,933	14,505
Trinity Community Centre - Licence	10,415	-	-	10,415	9,675
Trinity Community Centre - Other Income	3,062	-	-	3,062	770
	<u>32,410</u>	<u>-</u>	<u>-</u>	<u>32,410</u>	<u>24,950</u>
<b>TOTAL INCOME AND ENDOWMENTS</b>	<u>120,638</u>	<u>178,039</u>	<u>-</u>	<u>298,677</u>	<u>130,783</u>

# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

## 3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2018 £	2017 £
3(a) <i>Grants</i>					
Missionary & Charitable Giving					
Other Charities	1,441	-	-	1,441	1,911
	<u>1,441</u>	<u>-</u>	<u>-</u>	<u>1,441</u>	<u>1,911</u>
3(b) <i>Activities directly related to the work of the Church</i>					
Ministry : Diocesan Parish Share	39,480	-	-	39,480	38,556
Methodist Share	6,370	-	-	6,370	6,200
Clergy Expenses	652	-	-	652	251
Vicarage costs	2,097	-	-	2,097	1,904
Church - Expense of Services	257	-	-	257	459
Heating/Light	4,139	-	-	4,139	3,831
Insurance	2,475	-	-	2,475	2,366
Water Rates	546	-	-	546	(81)
Music	137	-	-	137	275
Church maintenance	996	-	-	996	743
Upkeep of Churchyard	2,542	72	-	2,614	2,807
Adult/Youth education/Boomerang/Appleseed	1,315	-	-	1,315	811
Honorary/Staff Costs	3,323	-	-	3,323	4,257
Catering Expenses	154	-	-	154	192
Craft Projects	-	1,212	-	1,212	20
ACTS2	-	-	-	-	99
Portman Memorial	218	-	-	218	-
Little Acorns	86	-	-	86	60
Vision expenses	-	-	-	-	28
Choir Expenses	713	-	-	713	207
Gold & Silver expenditure	1,728	-	-	1,728	832
Friday Club	-	-	-	-	150
Other Sundry expenditure	202	-	-	202	616
	<u>67,430</u>	<u>1,284</u>	<u>-</u>	<u>68,714</u>	<u>64,583</u>
3(c) <i>Church management &amp; administration</i>					
Administration Costs	2,368	324	-	2,692	2,728
Licenses	820	-	-	820	681
Photocopier & Paper	638	-	-	638	683
Weddings/Funerals - Diocesan fees	2,487	-	-	2,487	3,451
- Organ/Choir/Verge/Curate	870	-	-	870	1,090
- Collections for other beneficiaries	253	-	-	253	913
	<u>7,436</u>	<u>324</u>	<u>-</u>	<u>7,760</u>	<u>9,546</u>
3(d) <i>Cost of generating Funds</i>					
Grapevine costs	10,180	-	-	10,180	9,539
Expenditure on Fundraising Activities	3,867	-	-	3,867	3,936
Bookshop materials/admin	206	-	-	206	250
	<u>14,253</u>	<u>-</u>	<u>-</u>	<u>14,253</u>	<u>13,725</u>
3(e) <i>Capital Expenditure on Benefice</i>					
War Memorial	674	126	-	800	-
Building Fund	367	-	-	367	1,284
Stonework Fund	13,317	182,511	-	195,828	15,190
	<u>14,358</u>	<u>182,637</u>	<u>-</u>	<u>196,995</u>	<u>16,474</u>
3(f) <i>Trinity Community Centre</i>					
Building Costs	13,598	-	-	13,598	13,842
Staff Costs	15,167	-	-	15,167	14,151
Other Expenditure	3,060	-	-	3,060	3,362
Depreciation	1,431	14,840	-	16,271	14,795
	<u>33,256</u>	<u>14,840</u>	<u>-</u>	<u>48,096</u>	<u>46,150</u>
<b>TOTAL EXPENDITURE</b>	<u><b>138,174</b></u>	<u><b>199,085</b></u>	<u><b>-</b></u>	<u><b>337,259</b></u>	<u><b>152,389</b></u>

## STAFF COSTS

The LEP employed a Trinity Community Centre Cleaner together with an Administrator and a Manager. It recruited a Parish Administrator and Caretaker to assist the Incumbent during the year. Wages totalling £22,091.80 were paid. There were no Social Security or Pensions costs.

H Perry and D Hester who both occasionally officiated as Organists at weddings and funerals, and who are also members of the PCC, were paid £100 and £775 (from appointment in April 2018), (2017: £80 H Perry) respectively during the year. No other payments or expenses were paid to any members of the PCC, persons closely connected to them or related parties. For other disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties see the related parties note.

The average headcount of staff employed was 5 (2017: 5). No employees received benefits totalling more than £60,000.

The key management personnel of the PCC comprise of the PCC members and the senior management team. The total amount of employee benefits (including employers national insurance) received by the key management personnel for their services was £3,697.50 (2017: £3,476.25).

## INDEPENDENT EXAMINATION FEE

Included in the costs above are the following:

	2018 £	2017 £
Accountancy Independent Examination	<u>3,540</u>	<u>4,020</u>

# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

4 GROSS TRANSFERS BETWEEN FUNDS	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2018 £	2017 £
General fund	8,900	-	-	8,900	2,905
Handbells	-	-	-	-	(150)
Church Christian Weekend	-	-	-	-	(88)
Churchyard Fund	300	-	-	300	1,000
Building Fund	-	-	-	-	(1,912)
Little Acorns	(500)	-	-	(500)	(600)
Portman Memorial	-	-	-	-	695
Stonework Fund	3,730	-	-	3,730	19,800
Grapevine	(12,430)	-	-	(12,430)	(21,800)
Choir	-	-	-	-	150
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

5 FIXED ASSETS FOR USE BY THE COUNCIL		Freehold land & Buildings £	Church equipment £	TCC equipment £	Total £
<i>Tangible fixed assets</i>	At 1 January 2018	739,738	24,720	-	764,458
Actual/Deemed cost	Additions	-	-	5,904	5,904
	At 31 December 2018	<u>739,738</u>	<u>24,720</u>	<u>5,904</u>	<u>770,362</u>
Depreciation	At 1 January 2018	160,440	24,720	-	185,160
	Charge for the year*	14,795	-	1,476	16,271
	At 31 December 2018	<u>175,235</u>	<u>24,720</u>	<u>1,476</u>	<u>201,431</u>
Net Book Value	At 31 December 2018	<u>564,503</u>	<u>-</u>	<u>4,428</u>	<u>568,931</u>
	At 31 December 2017	579,298	-	-	579,298

\* See Accounting Policies for depreciation policy.

6 ANALYSIS OF NET ASSETS BY FUND	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL £
Fixed Assets for Church Use	4,428	564,503	-	568,931
Current Assets - Cash/Short Term Deposits	9,471	(3,408)	-	6,063
Debtors	7,541	18,962	-	26,503
Current Liabilities	(2,463)	(5,980)	-	(8,443)
Long Term Liabilities	-	(8,000)	-	(8,000)
Fund Balance	<u>18,977</u>	<u>566,077</u>	<u>-</u>	<u>585,054</u>

7 DEBTORS	2018 £	2017 £
Income Tax Recoverable - Gift Aid	2,544	1,151
- GASDS	807	433
Other Debtors		
Heritage Lottery Fund Grant outstanding	10,880	2,836
Listed Places of Worship Claim	8,082	1,452
Grapevine adverts invoiced	-	981
TCC/church Rents invoiced at 31/12	4,190	2,730
	<u>26,503</u>	<u>9,583</u>

## 8 LIABILITIES:

8a AMOUNTS FALLING DUE WITHIN ONE YEAR	2018 £	2017 £
Creditors for goods & Services		
Electric / Gas	1,482	941
PAYE/NI	132	144
OCV	90	-
Diocese Fees	291	-
Provision Water Rates	300	288
Stonework - 12 month retention	3,848	-
Parishioner Loan	2,000	-
Wedding Deposits 2018 held	300	696
VAT on stonework	-	1,184
	<u>8,443</u>	<u>3,253</u>

## 8b AMOUNTS FALLING DUE AFTER ONE YEAR

Parishioner Loan	<u>8,000</u>	<u>-</u>
------------------	--------------	----------

This is an interest free loan.

# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

## 9 FUND DETAILS

The unrestricted funds mainly consists of General Fund together with Trinity Community Centre and Grapevine however the church may transfer monies to other funds to meet ongoing costs. These monies remain unrestricted.

The restricted funds consist of Holy Trinity Thorpe Hesley Community Development Fund, ACTS2, Katherine Francis memorial and Sound/Music equipment - where monies have been donated for these specific purposes.

Funds held by Vision (youth group), Gold & Silver, Traidcraft & Bookshop are shown as unrestricted but controlled by the members of those groups.

### SUMMARY OF FUND BALANCES

31 December 2018

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
General Fund	2,606	-	-	2,606
Churchyard Fund	55	-	-	55
General Building Fund	707	-	-	707
Handbells	412	-	-	412
Community Development Fund	-	564,503	-	564,503
Trinity Community Centre	1,998	-	-	1,998
TCC - Redecoration Fund	1,210	-	-	1,210
TCC - Additional Storage	4,428	-	-	4,428
War Memorial	249	-	-	249
Portman Memorial	478	-	-	478
Grapevine	5,303	-	-	5,303
ACTS2	-	338	-	338
Vision	94	-	-	94
Traidcraft	80	-	-	80
Bookshop	274	-	-	274
Gold & Silver	83	-	-	83
Choir	751	-	-	751
Little Acorns	132	-	-	132
Katherine Francis Memorial	-	586	-	586
Sound/Music Equipment	-	650	-	650
Friday Club	117	-	-	117
	<u>18,977</u>	<u>566,077</u>	<u>-</u>	<u>585,054</u>

## 10 FUND BALANCES

01 January 2018

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
General Fund	2,745	-	-	2,745
Churchyard Fund	1,075	-	-	1,075
Community Development Fund	-	579,298	-	579,298
General Building Fund	826	-	-	826
Stonework	9,494	6,104	-	15,598
Handbells	243	-	-	243
Trinity Community Centre	7,154	-	-	7,154
TCC - Redecoration Fund	1,210	-	-	1,210
TCC - Additional Storage	103	45	-	148
War Memorial	923	126	-	1,049
Portman Memorial	695	-	-	695
Grapevine	9,776	-	-	9,776
ACTS2	-	338	-	338
Craft Projects	-	1,212	-	1,212
Vision	94	-	-	94
Traidcraft	80	-	-	80
Bookshop	293	-	-	293
Gold & Silver	156	-	-	156
Choir	1,364	-	-	1,364
Little Acorns	165	-	-	165
Friday Club	117	-	-	117
	<u>36,513</u>	<u>587,123</u>	<u>-</u>	<u>623,636</u>

# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

FUND BALANCES

31 December 2018

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
General Fund	333	-	-	333
Churchyard Fund	55	-	-	55
General Building Fund	707	-	-	707
Stonework	-	(5,114)	-	(5,114)
Handbells	412	-	-	412
Community Development Fund	-	-	-	-
Trinity Community Centre	(1,487)	-	-	(1,487)
TCC - Redecoration Fund	1,210	-	-	1,210
TCC - Additional Storage	-	-	-	-
War Memorial	249	-	-	249
Portman Memorial	478	-	-	478
Grapevine	5,303	-	-	5,303
OCV	90	-	-	90
Diocesan Fees	291	-	-	291
ACTS2	-	338	-	338
Wedding Deposits	300	-	-	300
Craft Projects	-	-	-	-
Vision	94	-	-	94
Traidcraft	80	-	-	80
Bookshop	274	-	-	274
Gold & Silver	83	-	-	83
Choir	751	-	-	751
Little Acorns	132	-	-	132
Katherine Francis Memorial	-	586	-	586
Sound/Music Equipment	-	650	-	650
Friday Club	116	-	-	116
PAYE/NI	-	132	-	132
	<u>9,471</u>	<u>(3,408)</u>	<u>-</u>	<u>6,063</u>
<b>Debtors/Creditors</b>				
Gift Aid / GASDS	3,351	-	-	3,351
Provision - Electric - TCC & Church	(1,241)	-	-	(1,241)
Heritage Lottery Fund	-	10,880	-	10,880
Listed Places of Worship claim	-	8,082	-	8,082
Stonework - 12 month retention	-	(3,848)	-	(3,848)
Parishioner Loan	-	(10,000)	-	(10,000)
OCV	(90)	-	-	(90)
Diocese Fees	(291)	-	-	(291)
Total Power - Gas - TCC & Church	(241)	-	-	(241)
Provision - Water Rates	(300)	-	-	(300)
TCC/Church Rents invoiced	4,190	-	-	4,190
2018 Wedding Deposits	(300)	-	-	(300)
PAYE/NI	-	(132)	-	(132)
	<u>5,078</u>	<u>4,982</u>	<u>-</u>	<u>10,060</u>
<b>Net Tangible Assets</b>	<u>4,428</u>	<u>564,503</u>	<u>-</u>	<u>568,931</u>
	<u>18,977</u>	<u>566,077</u>	<u>-</u>	<u>585,054</u>

# HOLY TRINITY THORPE HESLEY (Anglican Methodist) LEP

## 11 OPERATING LEASE COMMITMENT

At 31 December 2018 the LEP had annual commitments under non-cancellable operating leases as follows:

### Other

	2018 £	2017 £
Within one year	116	116
Between one and five years	-	464
	<u>116</u>	<u>580</u>

## 12 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS £
<b>INCOME AND ENDOWMENTS</b>				
<i>Incoming Resources from donors</i>	49,259	-	-	49,259
<i>Other Voluntary Incoming resources</i>	650	11,758	-	12,408
<i>Incoming Resources from operating activities</i>				
- to further the council objects	12,880	402	-	13,282
- to generate funds	30,804	-	-	30,804
<i>Income from Investment</i>	80	-	-	80
<i>Other Incoming Resources</i>	24,950	-	-	24,950
<b>TOTAL INCOME AND ENDOWMENTS</b>	<u>118,623</u>	<u>12,160</u>	<u>-</u>	<u>130,783</u>
<b>EXPENDITURE</b>				
<i>Costs of Generating Funds</i>	13,725	-	-	13,725
<i>Grants</i>	1,911	-	-	1,911
<i>Activities directly relating to the work of the Church</i>	64,379	204	-	64,583
<i>Church Management and Administration</i>	9,546	-	-	9,546
<i>Capital Expenditure on Benefice</i>	7,719	8,755	-	16,474
<i>Trinity Community Centre</i>	31,364	14,786	-	46,150
<b>TOTAL EXPENDITURE</b>	<u>128,644</u>	<u>23,745</u>	<u>-</u>	<u>152,389</u>
<b>GROSS TRANSFERS BETWEEN FUNDS</b>	-	-	-	-
<b>NET (OUTGOING) RESOURCES</b>	<u>(10,021)</u>	<u>(11,585)</u>	<u>-</u>	<u>(21,606)</u>
<b>NET MOVEMENT IN FUNDS</b>	<u>(10,021)</u>	<u>(11,585)</u>	<u>-</u>	<u>(21,606)</u>
<b>BALANCES BROUGHT FORWARD</b>				
<b>AT 1 JANUARY 2017</b>	<u>46,534</u>	<u>598,708</u>	<u>-</u>	<u>645,242</u>
<b>BALANCES CARRIED FORWARD</b>				
<b>AT 31 DECEMBER 2017</b>	<u>36,513</u>	<u>587,123</u>	<u>-</u>	<u>623,636</u>

## 13 RELATED PARTY TRANSACTIONS

Other than through employment contracts, no other member of the PCC received remuneration, or other benefits from the funds of the PCC during the year.

During the year a close family member of a PCC member loaned the PCC £10,000 towards the Stonework. The loan is interest free and repayable over 5 years, with the first instalment due in 2019. The balance outstanding at the yearend was £10,000 (2017: £NIL).