



Trustees Annual Report and Financial Report

of
The Parochial Church Council of the Ecclesiastical Parish of

St. Margaret's, Warnham

For the year ended 31 December 2018

St Margaret's Church, Church Road, Warnham. RH12 3QW

Registered Charity no. [1132082](#)

CONTENTS

	<i>Page</i>
Trustees annual report	2-8
Report of the independent examiner	9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the financial statements	12-18

Website: www.Warnhamchurch.co.uk

Priest in Charge: Revd Jules A. Barnes

Independent examiner: Janet Fautley, Kreston Reeves LLP, A2 Yeoman Gate, Yeoman Way, Worthing, BN13 3QZ

Bankers: Lloyds TSB Bank, 1 West Street, Horsham, RH12 1PA

St Margaret's, Warnham

Trustees Annual Report for 2018

Our aims and purposes as a charity

The primary objective of the St Margaret's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of cooperating with the Priest in Charge, Revd Jules A. Barnes, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelical, social and ecumenical. The Priest has the 'cure of souls' for all those resident in the Parish, and the PCC is aware of the Charity Commission guidance on public benefit in setting the objectives and activities of the PCC.

The main objectives of the PCC are:

- To promote the Gospel of our Lord Jesus Christ
- To develop discipleship and spirituality within the parish
- To promote the mission of the church to improve lives in our worshipping and wider communities
- To ensure that we do all we can to make our activities safe for all
- To develop and utilise links with organisations inside and outside the parish for the public good
- To provide practical support and care as possible in the parish
- To offer appropriate pastoral support in the parish
- To maintain and maximise use of the church buildings

2018 has been a year of consolidation, but also of changes, as we have seen a significant turnover of those who lead groups and carry out various roles in our church and wider community (e.g. Friday Forum, Lent Lunches, Electoral Roll Officer, Christian Aid co-ordinator, Parish Administrator). It is encouraging that new faces have felt both enabled and willing to step up into these roles for their church. New members have joined our worshipping congregations and, in response to changing life patterns, we have started a brand new Family Service on a weekday evening. St. Margaret's continues to widen links and involvement across the village, and we were delighted that the response to our appeal to raise funds for a new boiler was indicative of a very broad base of support from the wider community. The PCC has operated with due regard to the 2017 House of Bishops' guidance on safeguarding children and vulnerable adults. We have successfully completed the SQP safeguarding audit for central church, and the PCC continues to co-operate with the police on historical cases arising from the IICSA enquiry and related to Warnham.

What we planned to do to achieve our charitable objectives

During 2018 we continued to work towards the following general objectives. Selected noteworthy events are highlighted under the relevant bullet points:

- The provision of regular weekly and festival services, and the 'occasional offices'
- Courses and study groups to develop the depth of discipleship
2018 saw an especially successful course on 'Ignatian Prayer'

- Supporting and funding children and families' work within the parish
This year we started a brand-new weekday evening Family Service
- Outreach through social/fundraising/musical events for the wider community
A second Warnham Barn Dance brought in a great social mix
- Making our full parish share contribution, and attending Synods in support of the wider diocesan mission
- Provision of pastoral care and assistance for people living in the parish
- Maintenance of the fabric of the church building.
Our Boiler Appeal Gift Day gained tremendous support from community and church
- Recruitment: Organist

A full 2018 report of the activities and achievements of each of our church groups is available on request.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

Regular services and the occasional offices continued during 2018, with a highlight being the visit of Bishop Mike Hill to preach at our Easter Services. Several new people have added their names to the Electoral Roll during the year, bringing the total to 221, as at 31st December 2018. The comparable figure for 2017 was 219, so overall our numbers have increased slightly, in spite of a number of deaths.

We marked the centenary of the Armistice weekend with a Festival entitled 'Warnham 100 years', which brought in many to worship, including the local school, and to spend time reflecting during the month of November. The festival encompassed a visual display, a recital, the marking of our Commonwealth War Graves, and a moving Remembrance Day service, which 234 people attended.

Based on the suggested sample month of October, our average weekly reach was 104 people. Services over the Christmas weekend and on Christmas Day, saw a total attendance of 459 persons, and the Easter weekend, 276. We always extend a warm welcome to those who come into church, no matter where they live, or how often they attend, and we were especially pleased to have a total congregation of 514 for our Christmas Nativity and Christingle celebrations on 24th December.

In response to the changing patterns of family life, we started a new Family Service on a weekday evening in September, and this has achieved attendances of 25 – 45 people, many of them new worshippers. The 'chat' after these services is serving to offer fellowship and to forge new relationships. 2018 also saw our first Messy Morning Worship 'fusion', where we brought those who usually worship elsewhere into the church building environment, had some fun and made some new connections.

St. Margaret's continues to be a popular church for weddings, and we hosted seven such services last year. In two cases, the couples have chosen to worship in church, and then taken part in wider church activities – e.g. organising our involvement in the village cricket match.

Reaching out, baptising and nurturing new and existing believers

We welcomed three new members to church during 2018 in the sacrament of Baptism. We also prepared five people for First Communion, and one adult member for Confirmation by the local Bishop. Seven marriages also took place, mostly of couples who are not regular worshippers. The number of funerals conducted in church was seven.

2018 was the first full year of activity for our Thursday Club, which met weekly throughout term time. This is a meeting for children of Primary School age, and we were pleased to continue with a full programme

of age appropriate activities, with highlights including a Bonfire Party and the making of pizzas. Each week we also have a quiet time in church, where we reflect on and discuss faith and life. A new development was the provision of a week's holiday at Brede for church families, which was a very enjoyable time, providing a break for two families who would not otherwise have been able to afford time away.

Our Musical Director stepped down in the middle of this year to explore a different discipleship, but we have been able to continue our music, with the support of others. The choir continues strongly, with new junior members joining in the autumn term, and 'extras' joining us for our seasonal choir to sing at Advent and Christmas. Youngsters progress through the RSCM awards, and we were once again able to join the combined choirs event in Chichester Cathedral.

Weekly collective worship in the church primary school has continued, and the whole school community comes to St. Margaret's to worship twice a term. The cross fertilisation between school worship, our Messy Church and Thursday Club is now becoming evident, as new people turn up and join in.

Provision of the church building for people to enjoy

I start with highlighting the tower and the bells for a change, rather than our main church building. St. Margaret's has an unusual peal of 10 bells, so our facilities draw in competitions and visiting ringers from across the country, providing a resource and enjoyment for many, in addition to heralding in our worship each week.

As regards the main building, we got a shock this year, when it became evident that the church heating system needed replacing. However, we are confident that the work streams will be carried to achieve this replacement during 2019, enabling us to continue to provide the building as a community and worshipping resource. The Archdeacon's visitation went well, and our Quinquennial inspection indicated that only minor works would be required over the next few years.

We continued to offer our buildings as a concert venue, and celebrated the occasional offices (Weddings, Baptisms and Funerals) mentioned above. The church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving and also where solace and hope are found when needed. Our flower and churchyard teams draw in many from the wider village, who take great pride and pleasure in contributing to this offering.

Our Parish Room continues to be very popular as the venue for local groups from toddlers to seniors, who appreciate the very low rental and well-kept facilities. One regular group is a 'Crafting Group', who really enjoy meeting at St. Margaret's and wheelchair access.

St. Margaret's and its wider offering belong to everyone in the village and we continue to repeat that message over and again. We publicise everything we do as widely as possible including on social media, taking every opportunity broaden our reach and relevance.

Provision of pastoral care for people living in the parish

We have a small team of seven Pastoral Visitors, who continue to do excellent often unseen work, visiting, taking home communion and generally offering companionship and support across the parish, to church and non-church families alike. With decreasing social care and increasing isolation, this is a key way in which we contribute beneficially to the wider community.

Our preschool group, Bambies is an oasis for the parents and carers of the younger children in Warnham. It runs every Wednesday morning and offers a safe, warm and relaxed space for babies and toddlers, with toys and snacks. This group is hugely valued as a place where friends and support are on offer with no strings or pre-conditions, and is generally attended by between 5 and 10 family groupings.

St. Margaret's prayer and confidential intercessions groups continued throughout the year providing pastoral and spiritual support for individuals and the wider community. Friday Forum has continued and thrived under new leadership, and our lunch club and Seniors Club provide valuable social support and friendship for older members of the community.

One of the most vulnerable communities within the parish is made up of the residents of Orchard Lodge care home. During 2018 we have visited once a month, to spend time and to offer fellowship to the staff and residents there by offering a simple service. A highlight was carols at Orchard Lodge, in the week before Christmas.

Provision of tangible support to the poor and needy

During 2018 it has become evident that several of our local families with young children are in financial need, so we have assisted with both practical gifts of food, as well as friendship in these cases.

Members of St. Margaret's also continue to help the disadvantaged directly by giving of their time and expertise to local charities, such as the Night Shelter, Horsham Debt Counselling and other Horsham Matters projects, under the auspices of our local Churches Together umbrella group. We also regularly contribute items to food banks locally, and help support individuals in need in the village through our own funds and gifts. We continued our Christian Aid collection, which is a door to door collection from every house in the village.

As a PCC, we made the decision to continue to support other charitable organisations as part of our contribution to the common good; especially those who are engaged in mission, or work for justice and equality, both locally and in the wider world. This year our charity partners from A Rocha and Paz Y Esperanza visited the parish, to talk about their work and encourage us in our continuing support.

Financial Review

Incoming and outgoing resources

We continued during 2018 to address the ongoing challenge of our operating costs not being met by our income. This has been under the banner of 'Back to Black' and we have seen some regular givers increase their commitment, in response to an appeal early in the year. We have also continued with a wider programme of fund raising across events such as concerts, a Barn Dance and so on.

However, during 2018 we have faced the additional challenge of needing a new boiler, which has tended to eclipse the more general campaign. The good news is that a 'Gift Day' and campaign in aid of the new boiler fund, has produced an unexpectedly broad response, and we fully expect to be able to meet the projected cost of the replacement heating system during 2019, without putting us into a position of further losses. This is extremely encouraging, although we have not lost sight of the fact that our underlying financial position remains unhealthy, and unsustainable in the longer term.

The total receipts on general unrestricted funds received were £116,217 and are detailed in the Financial Report. The planned giving overall increased by £1,988, despite the deaths of several key givers during 2018. Our total voluntary income including tax recovered, but excluding legacies increased by £19,882.

Sharing the ministry costs of the Diocese of Chichester

By far the largest expenditure of the PCC was the sum of £67,100, paid to the diocese of Chichester as our Parish Share contribution. This amount covers the central housing, stipend and pension costs of the clergy, also a substantial standard sum for diocesan central costs, clergy training and a contribution to national

church funds. This year the contribution from St Margaret's increased by 2% on the previous year. Under new arrangements introduced in 2018, our insurance premiums are now paid separately (previously incorporated in the Parish Share figure) and amounted to £3,157.

Staff costs

The PCC continues to pay for a part time administrator (postholder has changed again during 2018 but not the role). In the absence of an employed organist, the cost of engaging organists during 2018 (excluding occasional offices) was £6,097. With the resignation of our Director of Music, the temporary arrangements enabling the provision of this part of our musical ministry have actually resulted in a slight reduction in cost to the PCC, but we have not yet reached steady state in this respect.

The Vicarage

The Priest in Charge lives in Wyvern Place, Warnham in a house purchased and owned by the Diocese of Chichester. Under schedule 2 of the Licence agreement however, the PCC is responsible for the Council Tax and some other minor charges.

Trustee payments and expenses

The PCC supported the clergy by paying a total of £1,645 in Council Tax plus other expenses towards telephone, office supplies and broadband amounting to £1,215

Why we hold some money in reserve

It is PCC policy to maintain a balance on the General Unrestricted Funds which equates to at least six months' worth of unrestricted payments as a contingency against unforeseen situations. At 31 December 2018 the balance was £50,000 which satisfies compliance with this policy.

Structure, governance and management of the charity

The Parish of St. Margaret's Warnham is part of the Diocese of Chichester within the Church of England. The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. PCC members are Trustees of the charity. Its governing document is the Parochial Church Councils (Powers) Measure 1956. St Margaret's Warnham is registered charity no. 1132082. During the calendar year commencing 1st January 2018, the following served as members of the Parochial Church Council:

Ex Officio members

Priest in Charge:	Revd Jules A. Barnes (Chair)
Wardens:	Michael Burgess
	Richard Smillie
Treasurer:	Liz Weavin
Patron:	Jonathan Lucas

Safeguarding Officer:
Health and Safety Officer:

Penny Hayles
Deryn Foote

Elected members:

John Barter
Roy Boud
Sarah Foote
Kay Hart
Brian Jones
Elaine Lambie
Caroline Lucas
Rebecca Moon
Geoffrey Valentine
Geoffrey Ward

Deanery Synod:

Ros McCall
Martin Rogers
Margaret Oram

PCC Secretary

The PCC has the following sub-committees, which report to the PCC:

Standing Committee: It has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Stewardship Committee: this oversees the planned giving and other fund-raising activities of the church, and promotes the associated use of the time and talents of church members. The Terms of Reference of this Committee were reviewed and re-approved during 2017.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the Incumbent or Priest in Charge, Curate, licensed lay readers), the churchwardens and members of the Deanery, Diocesan or General Synods and eleven lay members of the church who are elected at the Annual Parochial Church Meeting (APCM). We try to ensure a balance of skills, perspectives and experience where possible, so that the PCC represents the breadth of the church and community.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees must act together in the interests of the Charity, and in accordance with its stated aims and objectives.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, Statement of Recommended Practice on Accounting and Reporting by Charities (FRSSE SORP 2015) and Financial Reporting Standard for Smaller Entities (FRSSE).

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Trustees' Annual Report was approved by the PCC at their meeting of 10th April and signed on their behalf by The Revd. Jules A. Barnes, Priest in Charge, St Margaret's Warnham.

Jules A Barnes

Date 10th April, 2019

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
THE PAROCHIAL CHURCH COUNCIL OF ST MARGARET'S, WARNHAM
FOR THE YEAR ENDED 31 DECEMBER 2018**

This report on the accounts of the charity for the year ended 31 December 2018 which are set out on pages 6 to 16, is in respect of an examination carried out in accordance with Church Accounting Regulations 2006 ('the Regulations') and Section 144 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As a member of the PCC you are responsible for the preparation of the accounts; you consider that an audit is not required under the regulations and under Section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission and to be found in the Church Guidance, 2006 edition. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as PCC members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Janet Fautley

For and on behalf of Kreston Reeves LLP
Chartered Accountants
A2 Yeoman Gate
Yeoman Way
Worthing
West Sussex
BN13 3QZ

Date: 23 April 2019

THE PAROCHIAL CHURCH COUNCIL OF ST. MARGARET'S, WARNHAM

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2018

	Notes	Unrestricted funds	Restricted funds	Endowment funds	TOTAL FUNDS 2018	TOTAL FUNDS 2017
		£	£	£	£	£
Income and endowments from:						
Donations and legacies	2a	82,515	24,806	-	107,321	87,439
Charitable activities	2b	21,797	-	-	21,797	12,235
Other trading activities	2c	11,531	-	-	11,531	12,257
Investments	2d	374	78	-	452	525
Total income and endowments		116,217	24,884	-	141,101	112,456
Expenditure on:						
Raising funds	3a	2,434	-	-	2,434	2,789
Charitable activities	3b	119,324	257	-	119,581	118,829
Total expenditure		121,758	257	-	122,015	121,618
Net (expenditure)/income		(5,541)	24,627	-	19,086	(9,162)
Net movement in funds		(5,541)	24,627	-	19,086	(9,162)
Total funds brought forward at 1 January 2018		74,336	7,144	3,000	84,480	93,642
Total funds carried forward at 31 December 2018		68,795	31,771	3,000	103,566	84,480

For the split between fund categories for the comparative year, please see note 5.

THE PAROCHIAL CHURCH COUNCIL OF ST. MARGARET'S, WARNHAM

BALANCE SHEET AT 31 DECEMBER 2018

	Notes	2018	2017
		£	£
Fixed assets			
Tangible assets	6	-	-
Current assets			
Debtors	7	3,536	4,919
Cash at bank		113,564	96,277
		<u>117,100</u>	<u>101,196</u>
Liabilities			
Creditors: amounts falling due within one year	8	(13,534)	(16,716)
Net current assets		<u>103,566</u>	<u>84,480</u>
Total assets less current liabilities		<u><u>103,566</u></u>	<u><u>84,480</u></u>
Funds	10		
Unrestricted funds		68,795	74,336
Restricted income funds		31,771	7,144
Endowment funds		3,000	3,000
		<u><u>103,566</u></u>	<u><u>84,480</u></u>

Approved by the Parochial Church Council on 10/4/19 and signed on behalf of the Council by



Revd Jules A. Barnes
Chairman



Liz Weavin
Treasurer

The accompanying notes form part of these financial statements.

THE PAROCHIAL CHURCH COUNCIL OF ST. MARGARET'S, WARNHAM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

1 Accounting policies

a Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with the current Church Accounting Regulations together with applicable accounting standards (FRS 102) and the Charities Statement of Recommended Practice (FRS102 SORP) 2015.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital, which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

c Income

Income is recognised when the PCC has entitlement to the funds as follows.

Donations and legacies

Collections are recognised when received.

Planned giving is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due, and an inflow is probable.

Income from investments

Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

THE PAROCHIAL CHURCH COUNCIL OF ST. MARGARET'S, WARNHAM

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2018

d Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the outflow of the amount awarded is probable.

Church Activities

Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. Expenditure on these items is written off as it is incurred in accordance with current guidance for the PCC accounts.

All expenditure on individual items costing under £1,000 are written off in the year they were incurred. Any expenditure on functional fixed assets is capitalised.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, over their expected useful lives. Equipment used by the PCC is depreciated on a straight line basis over 4 years.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

THE PAROCHIAL CHURCH COUNCIL OF ST. MARGARET'S, WARNHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018

2 Income

	Unrestricted funds	Restricted funds	Endowment funds	TOTAL FUNDS 2018	TOTAL FUNDS 2017
	£	£	£	£	£
a Donations and legacies					
Planned giving	55,850	-	-	55,850	53,862
Collections at all services	6,108	-	-	6,108	8,221
Sundry donations and appeals	5,374	21,021	-	26,395	9,511
Income tax recoverable	15,183	3,785	-	18,968	13,335
Grants	-	-	-	-	10
Legacies	-	-	-	-	2,500
	82,515	24,806	-	107,321	87,439
b Income from Charitable Activities					
Church hall lettings etc	1,735	-	-	1,735	1,940
Fees from weddings etc	13,693	-	-	13,693	3,790
Parish magazine	6,369	-	-	6,369	6,505
	21,797	-	-	21,797	12,235
c Other trading activities					
Fund-raising events	11,321	-	-	11,321	12,005
Bookstall	210	-	-	210	252
	11,531	-	-	11,531	12,257
d Income from Investments					
Interest	374	78	-	452	525
	374	78	-	452	525
Total income	116,217	24,884	-	141,101	112,456

For comparison, In 2017 income attributable to the restricted fund totalled £117. No income was attributable to the endowment fund in 2017.

THE PAROCHIAL CHURCH COUNCIL OF ST. MARGARET'S, WARNHAM

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2018

3 Expenditure

	Unrestricted funds	Restricted funds	Endowment funds	TOTAL FUNDS 2018	TOTAL FUNDS 2017
	£	£	£	£	£
a Expenditure on raising funds					
Book stall	-	-	-	-	11
Fund-raising events	2,434	-	-	2,434	2,778
	<u>2,434</u>	<u>-</u>	<u>-</u>	<u>2,434</u>	<u>2,789</u>
b Expenditure on charitable activities					
Missionary and charitable giving	6,118	-	-	6,118	13,107
Ministry costs:					
diocesan parish contribution	67,100	-	-	67,100	69,190
other clergy costs	6,172	-	-	6,172	3,794
Church running expenses	11,687	-	-	11,687	8,460
Church maintenance	3,198	-	-	3,198	6,091
Upkeep of services	17,155	-	-	17,155	10,358
Messy Church expenses	499	-	-	499	331
Parish magazine	5,401	-	-	5,401	5,357
Church hall running costs	854	-	-	854	1,001
New boiler	-	257	-	257	-
Depreciation	-	-	-	-	-
Independent examiners fees	1,140	-	-	1,140	1,140
	<u>119,324</u>	<u>257</u>	<u>-</u>	<u>119,581</u>	<u>118,829</u>
Total expenditure	<u>121,758</u>	<u>257</u>	<u>-</u>	<u>122,015</u>	<u>121,618</u>

For comparison, In 2017 expenditure attributable to the restricted fund totalled £913. No expenditure was attributable to the endowment fund in 2017.

4 Staff costs

	2018 £	2017 £
a Wages and salaries	<u>6,097</u>	<u>4,893</u>

The PCC employed a Parish Administrator and a Director of Music during the year. During the year the average number of employees was 2 (2017: 2).

Payments to PCC members

There were no disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

THE PAROCHIAL CHURCH COUNCIL OF ST. MARGARET'S, WARNHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018

5 Comparative Statement of Financial Activities Year Ended 31 December 2017
analysed by fund type

	Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL FUNDS 2017 £
Income				
Donations and legacies	87,322	117	-	87,439
Income from charitable activities	12,235	-	-	12,235
Other trading activities	12,257	-	-	12,257
Income from investments	525	-	-	525
Total income and endowments	112,339	117	-	112,456
Expenditure				
Expenditure on raising funds	2,789	-	-	2,789
Expenditure on charitable activities	117,916	913	-	118,829
Total resources expended	120,705	913	-	121,618
Net income/(expenditure)	(8,366)	(796)	-	(9,162)
Net movement in funds	(8,366)	(796)	-	(9,162)

6 Tangible fixed assets

	Office equipment £
Cost	
At 1 January 2018	5,193
At 31 December 2018	5,193
Depreciation	
At 1 January 2018	5,193
Charge for the year	-
At 31 December 2018	5,193
Net book value	
At 31 December 2018	-
At 31 December 2017	-

7 Debtors

	2018 £	2017 £
Income tax recoverable	3,195	3,049
Prepayments and accrued income	341	1,870
	3,536	4,919

THE PAROCHIAL CHURCH COUNCIL OF ST. MARGARET'S, WARNHAM

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018**

8 Creditors: amounts falling due within one year

	2018 £	2017 £
Other creditors	4,068	4,068
Accrued expenses	9,466	12,648
	13,534	16,716

9 Analysis of net assets by fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2018 £
Debtors	3,536	-	-	3,536
Cash at bank	78,793	31,771	3,000	113,564
Current liabilities	(13,534)	-	-	(13,534)
	68,795	31,771	3,000	103,566

10 Statement of funds

	At start of year £	Income £	Expenditure £	Transfers £	At end of year £
Unrestricted fund					
General fund	69,228	116,217	(115,640)	(9,161)	60,643
Designated fund	5,108	-	(6,118)	9,161	8,151
	74,336	116,217	(121,758)	-	68,795
Restricted funds					
Youth work Fund	627	-	-	-	627
Flower Fund	1,726	-	-	-	1,726
Messy Church	39	-	-	-	39
Joan Barton Restricted fund	164	78	-	-	242
Jean Swiss Crocus Cross Fund	323	-	-	-	323
Mick Hodgson Fabric Fund	1,667	-	-	-	1,667
Rev. Christopher Loveless Mission Fund	2,598	-	-	-	2,598
New Boiler Fund	-	24,806	(257)	-	24,549
	7,144	24,884	(257)	-	31,771
Endowment funds					
Joan Barton Endowment fund	3,000	-	-	-	3,000
Total funds	84,480	141,101	(122,015)	-	103,566

THE PAROCHIAL CHURCH COUNCIL OF ST. MARGARET'S, WARNHAM

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2018

10 Statement of funds - Restricted fund detail

Designated fund

Each year the PCC sets aside 10% of its income from certain sources in that year for missionary and charitable giving in subsequent years. The balance of the designated fund represents the amount set aside this year that had not been distributed by the end of the year.

Youth work fund

This fund is money raised or donated to help with the Church youth organisations in any way.

Flower fund

This is money donated to cover Church flowers when the cost is not provided by other means.

Messy Church

Messy Church is a monthly act of worship for adults and children based around shared refreshments and craft activities. This fund represents donations and other income received specifically to support Messy Church. Costs in excess of the sums received have been met out of the General Fund.

Joan Barton Restricted fund

The endowment was bequeathed by Joan Barton. The income is to be used in keeping the graves and gravestones of her and her family in good order and repair. Any surplus of income after maintenance of the said graves and gravestones is to be used for keeping the grave yard in good order and repair.

Jean Swiss Crocus Cross Fund

The fund is a bequest from the late Mrs Jean Swiss. The money is to be used for the maintenance of the Crocus Cross.

Mick Hodgson Fabric Fund

This fund is a bequest from the late Mr Mick Hodgson. The money is to be used for the refurbishment of the fabric of the church.

Rev. Christopher Loveless Mission Fund

This was a bequest from Rev. Christopher Loveless to be used to advance the mission and ministry of St. Margaret's.

New Boiler Fund

This is money set aside by the Church to go towards the purchase of a new boiler for the Church.

Statement of funds - Endowment fund detail

Joan Barton Endowment fund

The endowment was bequeathed by Joan Barton. The income is to be used in keeping the graves and gravestones of her and her family in good order and repair. Any surplus of income after maintenance of the said graves and gravestones is to be used for keeping the grave yard in good order and repair.