

CENTRAL SURREY VOLUNTARY ACTION LIMITED
Company limited by guarantee

Company No. 07174573
Charity No. 1135830

REPORT OF THE TRUSTEES

REPORT OF THE INDEPENDENT ACCOUNTS EXAMINER

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

CENTRAL SURREY VOLUNTARY ACTION LIMITED
(Incorporating Voluntary Action Mid Surrey and Voluntary Action Elmbridge)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

The Trustees of the Charity, who are also Directors of the Company for the purposes of the Companies Act 2006 and who are referred to in this Report as Directors, present their Report with the Financial Statements of the Company for the year ended 31 March 2019.

The Directors have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice ("SORP") as stipulated by the Charity Commission and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Established as an incorporated charity in 1996, Central Surrey Voluntary Action ('CSVA') seeks to 'Support the Voluntary, Community and Faith Sector ("VCFS") in Epsom and Ewell, Elmbridge and Mole Valley'. CSVA has continued to evaluate its work and keep its funders fully informed about the work that they have supported.

Central Surrey Voluntary Action, a Council for Voluntary Service ("CVS") with an integrated Volunteer Centre ("VC") was incorporated as a Company Limited by Guarantee in 2010. Until April 2018 it was known as Voluntary Action Mid Surrey covering Epsom and Ewell, and Mole Valley. Its structure was then enlarged and its constitution amended to incorporate the former CVS covering Elmbridge, Voluntary Action Elmbridge and the enlarged structure was renamed Central Surrey Voluntary Action.

The Aims and Objectives, as laid down in the constitutions of the Company and further defined and developed by the Directors with the support of the staff and volunteers, are set out below and define clearly the actions by which the charitable and public benefit is achieved:

- To research and prioritise specific needs of voluntary and community organisations in Central Surrey and develop action plans to meet them, contributing to the monitoring of unmet needs, informing funding partnerships by sharing this information with relevant agencies, including the Voluntary Community and Faith Sector ("VCFS"), and then working with all those groups in the VCFS who can make the appropriate response to fulfil these needs.
- To provide services and support to the VCFS and to provide the use of equipment and practical services, information on, and signposting to, appropriate help on organisational issues, information on, and signposting to, appropriate funding streams.
- To provide a liaison service promoting cross sector relationships, with support and encouragement to all in the VCFS.
- To provide an independent voice for the VCFS in Central Surrey, representing the sector to other agencies, statutory and public to ensure that their voice is heard and that a comprehensive response is given.
- To contribute to strategic partnerships and to encourage the local VCFS to have a closer relationship with statutory, public and private partners, ensuring that accurate and comprehensive information is relayed to the rest of the VCFS in Central Surrey.
- To provide an effective and accessible Volunteer recruitment and placement service, ensuring Best Practice in the management and support of Volunteers in the VCFS in Central Surrey.
- To develop a volunteering ethos in Central Surrey via liaison work with schools, businesses, public

bodies and any other relevant agencies.

- To create an efficient organisational infrastructure; a fair, supportive and safe working environment; clear and effective financial management.

Public benefit

The Directors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Volunteers

The figures for Total Incoming Resources and Charitable Expenditure in the Financial Statements do not fully reflect the total resources made available to and utilised by CSVA. Large resources of valuable time and skills are provided by volunteers who work to support CSVA's Volunteer Centres. Charity accounting protocols do not currently permit the recording of this volunteer time in the Statement of Financial Activities. However, FRS 102 does suggest that some sort of indicative value be put on the value of volunteers' contributions and in the case of CSVA this would be the equivalent of between one and two extra full time staff members. As stated also elsewhere, the Directors are unpaid; it is considered that their services represent the equivalent of an average of at least one day per week of professional service.

ACHIEVEMENT AND PERFORMANCE

Review of the Charitable Activities for Year 2018-19

It has been another very busy year for all the staff and volunteers at CSVA. Facilitation and support services continue to be delivered to the voluntary and associated sectors. The following list shows examples of CSVA's activities over the year:

1. Continued delivery of the "Aspire" project, also in conjunction with VAE, which helps vulnerable people move into voluntary and employed work.
2. Advice and assistance to local voluntary organisations on funding sources and applications as well as on governance and constitutional matters.
3. Collaboration with local Health and Social Care Alliance partners providing voluntary support for vulnerable people.
4. Developing voluntary support for social prescribing referrals.
5. Continuing and further developing our Disclosure and Barring Service (DBS) facility for local organisations.
6. Working to improve the online volunteering database offer in conjunction with others, particularly as it affects local organisations.
7. Encouraging Corporate Social Responsibility ("CSR"), involving also the "Make Time to Volunteer" project and the "Minted Box" website.
8. Development of the "Timebank" project offer, which establishes volunteering time exchanges.
9. Promotion of volunteering opportunities through our website and our social media presence, as well as through local social outlets such as Surrey Libraries both in Epsom and Ewell and Mole Valley.
10. The Chief Executive Officer chairs the Surrey Volunteer Centre Forum.
11. Regular distribution of the CSVA Newsletter – please refer further to the CSVA website.
12. Working with the Mid Surrey Valuing People board and with the Patient Advisory Network for Surrey Downs Clinical Commissioning Group ("SDCCG").
13. Organising and administering Awards events for volunteers' and CSR achievements.

The Point in Dorking continues to flourish and provides accommodation to Age Concern Mole Valley, Be-Me Maximus, and Carers' Support Mole Valley who all deliver services to vulnerable people across Mole Valley. The Grange (a local residential and training provider for people with

learning difficulties) makes good use of our café area offering light lunches, refreshments and cakes every day except Wednesday and except during summer holiday months. The Centre has grown in its delivery and is now seen as an important place to come and socialise by the tenants of local sheltered accommodation. We also let the space to community groups during the evenings and weekends. The Point continues to be used as a Polling Station by the District Council.

Epsom Volunteer Centre continues to provide valuable advice and support for volunteers and voluntary organisations in the Borough.

Volunteer Centre Accreditation certificates for both the Epsom and the Dorking Volunteer Centres were granted in July 2016 and have retained that accreditation. In the year, the two Centres have referred on 608 people (2017-18 567) and have placed 298 volunteers (2017-18 194).

FINANCIAL REVIEW

Results of Operation

An unannounced reduction in one stream of local authority funding in May 2016 followed by the complete withdrawal in July 2017 of a major source of public funding as a result of a general cutting of funds from that source to many local agencies led to a small deficit on general operations in the year 2017/18. The operations of Voluntary Action Elmbridge (VAE) were integrated into CSVA on 1 April 2018; VAE had also suffered a similar funding withdrawal in 2017 and having previously been operating with a small deficit was faced with an increased deficit in 2017/18. In the integrated environment of 2018/19, economies were implemented and the growth in the combined deficits was stemmed to some extent. The Directors are continually reviewing the possibilities of both increasing core and non-core funding and economising on costs.

Reserves policy

The Company had previously adopted a reserves policy which aimed to achieve and maintain a level of unrestricted reserves which represents at least twelve months' expenditure and had been making good progress to this objective. Notwithstanding the major difficulties in central and local government funding of the voluntary sector, the Directors consider that the policy should be pursued but now consider that the target minimum level could not be achieved before 2022, assuming the objectives for effective economies and increased funding are realised. The level of reserves target which the Directors continue to adopt is in line with recommendations of good practice given by the Charity Commission. It is considered that such reserves are required to:

- Cover staff redundancy costs in the event of closure
- Bridge the timing difference between the start of each financial year and the receipt of core income.
- Provide funds for unexpected contingencies including further unannounced reductions of funding awards.

Financial Statements

The following Financial Statements are part of the Central Surrey Voluntary Action Annual Report 2018-19.

The provisions of the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 102) issued in July 2014 and becoming effective in January 2015 have been adopted in preparing the Annual Report and Financial Statements of the Charity.

It is the Directors' view that practically all the Company's Expenditure relates to charitable purposes. Time spent by staff on governance and fundraising is too small to measure. Directors are unpaid and provide advice on governance, strategic and operational matters on a voluntary basis.

Except as detailed in the Accounts, CSVA has no deficit on any of its funds and it does not hold

assets. There has been no change in accounting policy this year and there is no subsidiary undertaking; there are no investments.

Principal funding sources

The Directors of CSVA would like to take this opportunity to thank Epsom and Ewell Borough Council, Elmbridge Borough Council, Mole Valley District Council, and Surrey County Council for their continued support in their core funding for the organisation. This support is greatly valued by all the Directors, staff and volunteers who carry out the work of CSVA.

Future plans

In addition to the continuing calls for support in the wider voluntary sector, serious needs are growing for CSVA and similar organisations to provide support to stakeholders in the Health and Social Care sector to ensure that vulnerable people, particularly those suffering dementia and other mental health problems, receive support when they need it.

As previously indicated, the Charity is actively exploring ways of increasing its incoming resources and will maintain its firm hold on its cost basis while at the same time recognising the expertise of and the valuable work undertaken by its staff.

The Charity expects to continue to deliver the "Aspire" Project and to develop opportunities that will support this work. The integrated team of staff and volunteers of CSVA, along with the Directors, will ensure that the services and support for the voluntary sector will continue to be delivered and developed still further for the benefit of the communities of Elmbridge, Epsom, Ewell, Mole Valley and Surrey generally..

Risk Assessment

The Directors make a regular review of the major financial risks to which CSVA may be exposed and the ways in which such risks may be mitigated. CSVA applies prudent policies in its financial operations, with any significant expenditure requiring formal authorisation by the Directors, and makes arrangements for appropriate insurance cover.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 2 March 2010 and registered as a charity on 6 May 2010. The company was established under and is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company; these Articles have been formally amended subsequently to clarify certain governance matters. In the event of the company being wound up Members are required to contribute an amount not exceeding one pound.

Recruitment, appointment and induction of new Directors

New Directors are recruited by recruiting representatives from organisations in the VCFS sector or for their particular expertise and this recruitment is carried out by positive action from the Chief Executive, Chairman and current Directors of CSVA. All prospective Directors complete a Skills Audit report. This is also used to help recruit new Directors. New Directors are interviewed by the Chairman and usually one other Director and introduced to the work and methods of CSVA by assistance from other Directors and the Chief Executive.

If Directors are appointed to the Board during the year, they are confirmed in appointment at the next Annual General Meeting. Current Directors are re-elected by a similar process on a rotational basis as laid down in the Company's constitution. The general rule is that Directors must be subject to re- election at least every three years.

Organisational structure and management

Since 5 April 2018, there have been eleven Directors – see list below. The Directors are the Members of the Company, and are unpaid. Day to day operations are managed by the Chief Officer and the following Officers

- Development Manager
- Volunteer Centre Managers (2)
- Volunteer Centre Advisor (part-time)
- Finance Officer (part-time)
- Aspire Project Officer (part-time)
- Timebank Project Officer (part-time)

Assistance is given at various times by a number of volunteers as required. For reasons of protection of the privacy of the individuals concerned for both legal and practical considerations, the Directors have decided not to show the names of the Officers in this public document.

Official support

Support is given by Epsom and Ewell Borough Council with one Councillor or an officer attending all Board meetings whenever possible (it is most unusual for such representation to be unavailable); and a Mole Valley District Council nominated Councillor attending when possible and appropriate. Future support will also be given by a nominated representative of Elmbridge Borough Council. Regular contact is maintained with other Funders by the Chairman and the Chief Executive who report regularly to the Directors accordingly.

Councillor Peter Webb (Epsom and Ewell Borough Council)
Councillor Tim Ashton (Mole Valley District Council)
Serena Powis (Epsom and Ewell Borough Council)

Related parties

During the year under review there were no related or connected party transactions.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07174573 (England and Wales)

Registered Charity number

1135830

Registered office

The Mayflower (The Point)
Lyons Court Dorking Surrey RH4 1AB

Directors

Mrs C Gifford – Chairman	Retired SRN and Health Visitor
Mr C J F Drage FCA – Treasurer	Chartered Accountant
Mr R Frisby	Retired bank executive
Ms B G Mann	Corporate chief executive
Rev N Parish	Anglican vicar
Mrs C Robertson	Charity manager (resigned 25 July 2019)
Mrs R S Turner	Retired head of local voluntary services
Mrs Margaret Hicks – Vice Chairman	Retired County Councillor (appointed 5 April 2018)
Mr Leonard Beighton CB	Retired civil servant (appointed 5 April 2018)

Mrs Freda Stephenson
Mr Nabil Mustapha FRCS
Ms Barbara Watts


Social worker (appointed 5 April 2018)
Retired surgeon (appointed 5 April 2018)
Retired Charity Chairman (appointed 25 July 2019)

Independent examiner

Mary Ryan FCCA DChA
t/a Ark Accountancy
Chartered Certified Accountant
31 Cheam Road
Ewell Epsom Surrey KT17 1QX

This Report and the accompanying Financial Statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the Board of Directors on 31/10/2019 and signed on its behalf by:


.....
MRS C GIFFORD - DIRECTOR


.....
MR COLIN J F DRAGE - DIRECTOR

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CENTRAL SURREY VOLUNTARY ACTION LIMITED
ACCOUNTS FOR YEAR ENDED 31 MARCH 2019

Independent examiner's report to the trustees of Central Surrey Voluntary Action Limited ('the Company'). I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Mary E Ryan

MARY E RYAN FCCA
Mary Ryan t/a Ark Accountancy
Chartered Certified Accountant
31 Cheam Road
Ewell
Epsom
Surrey KT17 1QX

Date:..... 23/10/19

CENTRAL SURREY VOLUNTARY ACTION LIMITED
Company limited by guarantee

Company No. 07174573
Charity No. 1135830

FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2019

CENTRAL SURREY VOLUNTARY ACTION LIMITED

REPORT OF THE DIRECTORS - YEAR ENDED 31 MARCH 2019

The Directors are Trustees for the purposes of the Charities Acts.

The Directors present their annual report with the unaudited accounts of the Company for the year ended 31 March 2019

Company No: 7174573 (England & Wales) Limited by guarantee

Charity No: 1135830

Trustees/Directors:	Mrs Cynthia Gifford	
	Mrs Margaret Hicks	Appointed 5 April 2018
	Mrs Rachel S Turner	
	Ms Beverly G Mann	
	Mrs Claire Robertson	Resigned 25 July 2019
	Mr Robert Frisby	
	Mr Colin J F Drage FCA	
	The Rev Nicholas Parish	Appointed 5 April 2018
	Mrs Freda Stephenson	Appointed 5 April 2018
	Mr Leonard Beighton CB	Appointed 5 April 2018
	Mr Nabil Mustapha FRCS	Appointed 25 July 2019
	Ms Barbara Watts	

Registered Office : The Point The Mayflower Lyons Court Dorking Surrey RH4 1AB

Independent Examiners: Ark Accountancy 31 Cheam Road Ewell Epsom Surrey KT17 1QX

Bankers: CAF Bank West Malling Kent

Principal office: The Old Town Hall The Parade Epsom Surrey KT18 5AG (Tel: 01372 722911)

Date of Incorporation: 2 March 2010

Accounting reference date: 31 March

ACTIVITIES

The company's principal activity is the provision of support and advisory services to voluntary sector organisations.

SMALL COMPANY RULES

The Report and Statement of Accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard (FRS 102)

ON BEHALF OF THE BOARD

Trustee/Director - Signed)  (Name)

Trustee/Director - Signed)  (Name) CYNTHIA GIFFORD

Date: 31/10/2019

CENTRAL SURREY VOLUNTARY ACTION LIMITED

BALANCE SHEET - YEAR ENDED 31 MARCH 2019

	<u>2019</u> £	<u>2018</u> £
FIXED ASSETS		
Tangible assets	<u>414</u>	<u>452</u>
CURRENT ASSETS		
Debtors <i>amounts falling due within one year</i>	1,330	-
Prepayments	-	-
Cash at bank and in hand	<u>127,403</u>	<u>136,453</u>
	<u>128,733</u>	<u>136,453</u>
CREDITORS		
Bank overdraft	-	-
Creditors <i>amounts falling due within one year</i>	-	-
Accruals and provisions <i>amounts falling due within one year</i>	<u>5,000</u>	<u>3,748</u>
	<u>5,000</u>	<u>3,748</u>
NET CURRENT ASSETS/(LIABILITIES)	<u>123,733</u>	<u>132,705</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>	<u>£ 124,147</u>	<u>£ 133,157</u>
<u>ACCUMULATED FUNDS</u> <i>Representing</i>		
Unrestricted funds	85,789	120,286
Restricted funds	<u>38,358</u>	<u>12,871</u>
<u>TOTAL FUNDS</u>	<u>£ 124,147</u>	<u>£ 133,157</u>

For the year ending 31 March 2019 the company was entitled to exemption from audit under section 477 Companies Act 2006 and no notice has been deposited under section 476 Companies Act 2006 requiring an audit.

The Trustees/Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These Financial Statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard 102 (effective January 2015).

These Financial Statements were approved by the Board onand were signed on their behalf by:

(Signed)(Name)Trustee/Director

(Signed)(Name)Trustee/Director

CENTRAL SURREY VOLUNTARY ACTION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCOME AND EXPENDITURE) - YEAR ENDED 31 MARCH 2019

		2019		2018
	Unrestricted funds	Restricted funds	Total	Total
	Note		£	£
INCOME	1			
Grants		118,597	53,620	172,217
Donations		419	-	419
Interest received		125	-	125
Rent received		21,885	-	21,885
Other income (2018 salary recovery)		1,632	-	1,632
		<u>142,658</u>	<u>53,620</u>	<u>196,278</u>
				<u>163,694</u>
EXPENDITURE on charitable activities				
Centre rental costs		16,991	-	16,991
Support and general		148,925	37,125	186,051
		<u>165,917</u>	<u>37,125</u>	<u>203,042</u>
				<u>119,402</u>
EXPENDITURE on governance				
Independent examiner		1,750	-	1,750
Legal fees		1,169	-	1,169
Integration costs		6,154	-	6,154
Trustees expenses		196	-	196
		<u>9,269</u>	<u>-</u>	<u>9,269</u>
				<u>3,241</u>
<u>SURPLUS (DEFICIT) FUNDS FOR YEAR</u>		<u>£ (32,528)</u>	<u>£ 16,495</u>	<u>£ (16,034)</u>
				<u>£ 41,051</u>

STATEMENT OF MOVEMENTS OF FUNDS

Balance at 1 April 2018	120,286	12,871	133,157	92,106
Surplus (Deficit) Funds for the year as above	(32,528)	16,495	(16,034)	41,051
Transfer between funds	(3,600)	3,600		
Transfer from Voluntray Action Elmbridge	1,631	5,392	7,024	-
<u>Balance at 31 March 2019</u>	<u>£ 85,789</u>	<u>£ 38,358</u>	<u>£ 124,147</u>	<u>£ 133,157</u>

CONTINUING OPERATIONS

The company was incorporated on 2 March 2010 and commenced activities on that date.

CENTRAL SURREY VOLUNTARY ACTION LIMITED

NOTES TO THE ACCOUNTS - YEAR ENDED 31 MARCH 2019

1 ACCOUNTING POLICIES

(a) Accounting convention

The Financial Statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard (FRS102) and with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their Accounts in accordance with that Financial Reporting Standard and with the Charities Act 2011.

(b) Tangible fixed assets

Depreciation would be provided on the cost of tangible fixed assets on a reducing balance basis using the following rates per annum:-

25% of reducing net book value per annum

(c) Voluntary Action Elmbridge

The operations of Voluntary Action Elmbridge (VAE) were integrated with those of Voluntary Action Mid Surrey (VAMS) on 1 April 2018. VAE was removed from the register of the Charity Commission; for legal reasons, VAE remains on the register of the Registrar of Companies.

VAMS changed its name to Central Surrey Voluntary Action Limited (CSVA).

The assets and liabilities of VAE have been transferred to and assumed by CSVA. The corresponding reserves of VAE are shown as being transferred into the CSVA Balance Sheet as described in Note 5 (a) below.

(d) Income

Income comprises principally grants by local authorities for the general objectives of the Charity, certain grants by individual parties for specific purposes (restricted funds) and also includes charges for services such as DBS checking, some small irregular unsolicited donations, and a small amount of interest on deposit funds.

Income is included when the Company/Charity becomes entitled to it, when it is more likely than not that it will be received and when the value thereof can be measured with sufficient reliability.

2 TANGIBLE FIXED ASSETS

	<u>2019</u>	<u>2018</u>
	£	£
<u>Furniture, fittings, computers & office equipment</u>	<u>Total</u>	<u>Total</u>
Cost at 1 April 2018	28,178	28,178
Acquisition in period	-	-
Transfer from Voluntary Action Elmbridge	100	-
(Disposal in period)	-	-
	<u>28,278</u>	<u>28,178</u>
Depreciation at 1 April 2018	27,726	27,575
Charge for the period	138	151
(Disposal in period)	-	-
Depreciation released	-	-
	<u>27,864</u>	<u>27,726</u>
<u>Net book value at 31 March 2019</u>	<u>£ 414</u>	
<u>Net book value at 31 March 2018</u>		<u>£ 452</u>

3 EMPLOYEES

There were 10 employees during the year (2018 - 6). No employees received remuneration in excess of £50,000.

Staff costs comprised:

	<u>2019</u>			<u>2018</u>
	<u>Unrestricted</u>	<u>Restricted</u>		
	<u>fund</u>	<u>funds</u>	<u>Total</u>	<u>Total</u>
Salaries	113,029	22,696	135,724	80,505
Social security (Employer's National Insurance)	9,096	654	9,750	6,212
Employer's pension costs	447	-	447	-
	£ 122,571	£ 23,350	£ 145,921	£ 86,717

The Charity is a member of the Government's NEST pension scheme in respect of those staff members who qualify and who elect to contribute to the scheme.

The short-term benefits accrued for employees as at 31 March 2019 in terms of holiday pay and sick pay entitlements in respect of staff members who are still in employ at the time of this Report total £Nil (2018 £Nil). Such benefits accrue over the accounting year and are not carried forward.

4 TRUSTEES' EXPENSES

1 Trustee was re-imursed travel expenses during the year amounting to £196 (including £144 in respect of the integration process, costs of which process are expected by prior arrangement to be re-imursed by Surrey County Council) up to an amount of £5,000). (2018 - £471 and £303 respectively).

5 CHARITY FUNDS

(a) The following are details of funds held and movements therein during the current year. Unless stated otherwise, funds are current expendable income funds:

<u>Charity Provider</u>	<u>Purpose and restrictions</u>	<u>Fund balance 1/4/2018</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Fund balance 31/3/2019</u>
Carers' Support Mole Valley	Trailing and admin support	12,872	5,250	5,182	-	12,940
Surrey Community Foundation		-	-	3,600	3,600	-
Age Concern Mole Valley	Support services	-	6,556	6,548	-	7
Carers' Support Walton	Admin support	-	880	280	-	600
Veterans Support Associatic	Funds management	-	4,388	5,052	3,495	2,831
Musical Memories	Fund holding	-	1,610	805	-	805
Surrey County Council	Learning disabilities - admin suppo	-	2,736	-	-	2,736
Surrey County Council	Social prescribing - support service	-	24,139	10,144	-	13,995
Elmbridge Boro' Council	Love of Learning - project work	-	3,000	-	-	3,000
Walton Charity	Time Bank management	-	5,062	5,514	1,897	1,445
		<u>12,872</u>	<u>53,620</u>	<u>37,125</u>	<u>8,992</u>	<u>38,358</u>
<u>Unrestricted Funds</u>		<u>120,286</u>	<u>142,658</u>	<u>175,186</u>	<u>(1,969)</u>	<u>85,788</u>
<u>TOTAL FUNDS</u>		<u>133,157</u>	<u>196,278</u>	<u>212,312</u>	<u>7,023</u>	<u>124,147</u>

(b) The following are details of funds held and movements therein during the previous year unless stated otherwise, funds are current expendable income funds:

<u>Charity Provider</u>	<u>Purpose and restrictions</u>	<u>Fund balance 1/4/2017</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Fund balance 31/3/2018</u>
Carers' Support Mole Valley		-	21,166	8,295	-	12,872
Surrey Community Foundation		-	8,300	9,336	1,036	-
Age Concern Mole Valley		-	-	-	-	-
		<u>-</u>	<u>29,466</u>	<u>17,631</u>	<u>1,036</u>	<u>12,872</u>
<u>Unrestricted Funds</u>		<u>92,106</u>	<u>134,228</u>	<u>105,013</u>	<u>(1,036)</u>	<u>120,285</u>
<u>TOTAL FUNDS</u>		<u>92,106</u>	<u>163,694</u>	<u>122,644</u>	<u>-</u>	<u>133,157</u>