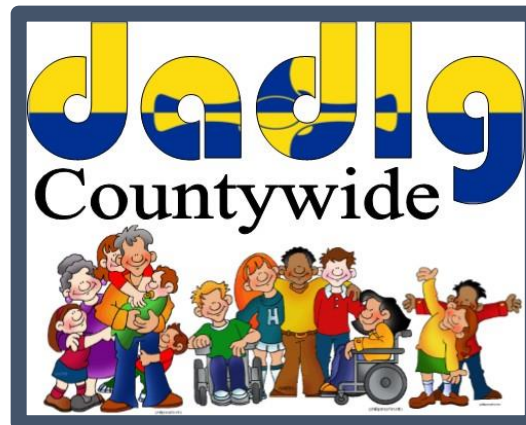




DURHAM AREA DISABILITY LEISURE GROUP

END OF YEAR REPORT 2018



We are now in our 30th operational year, 25 of these as Durham Area Disability Leisure Group (DADLG). In 2018 when the family short breaks contract with Durham County Council came to an end on 31st March, we successfully tendered for a new contract for 1 year 11 months initially at a value of £75,000.

A family orientated organisation catering for children and young people with disabilities, their siblings and parents and carers, we aim to make a difference by offering families the opportunity to choose activities that they would like to engage during evenings, weekends and in holiday periods covering as many interests as possible. We give young people a voice by creating opportunities for them to say what they would like to do, what they have enjoyed and what we could do to improve. Children and young people tell us they enjoy being part of the group. They look forward to seeing familiar faces at activities. We are helping them to develop resilience and experience emotional well-being through a sense of belonging.

Parents and carers tell us 'My family couldn't do the stuff we're doing if you lot didn't do what you do.' 'We couldn't afford to do most of these activities if you didn't do them at such a good price.' 'I feel so much better in myself now we're a part of this group, I wish I'd known about you ages ago.' They frequently leave comments on our Facebook page saying how much they have enjoyed an activity or event and we now have over 900 followers.

Due to an improved success rate with funding bids over the last year, we are in a much better position in terms of long-term sustainability and have secured 'start-up' funding to pay for an additional part-time member of staff. We have also been able to introduce a second trampoline club in a different venue and have plans in place to establish a youth club and a programme aimed at those needing to develop skills for work.

It is very rare for a trustee to be unable to attend a monthly meeting. We have had a very active board of trustees in recent years and have become smarter in terms of trustee recruitment keeping an eye on the skill set of trustees. Existing trustees include two who run their own successful businesses from home. One of these has a web-based business and is currently re-designing our website. The other makes bespoke weighted blankets and equipment for autistic children and is able to research the market, identify gaps and promote her product. The number of trustees active at activities has increased with all of them now supporting in a very practical way. Unfortunately, we continue to experience difficult times as well and our Chairman of many years, Syd Garbutt lost a short battle with cancer prior to Christmas. This is a huge loss and in previous years would have been de-stabilising to the organisation. However, while the personal loss is great, due to the strong group of trustees we have, we are confident of securing a good chairman at our AGM this month.

STAFF AND MANAGMENTCOMMITTEE 2018

Name	Designation	Experience
Syd Garbutt	Trustee: Chairman	Retired Gas Board Manager
Pam Norman	Trustee: Treasurer	Retired Head Teacher
Colleen Kirton	Trustee: Secretary	Parent
Lileen Cuthbertson	Trustee: Deputy Chair	Parent
Linda Davison	Trustee	Grandparent
Kaye Murray	Trustee	Parent, set up own web-based business
Ann Young	Trustee	Foster Parent
Steven Gascoigne	Trustee	Parent, National Charity Volunteer Management
Lucy Horsley	Trustee	Parent, set up own business
Lesley Clelland	Project Manager	Retired Head Teacher
Russell Shaw	Taekwondo Coach	British Taekwondo Qualified Coach
Chilli	Trampoline Coach	Qualified Trampoline coach, SEND qualifications
Mina Pudge	Volunteer, Weekly Play Activity	Parent, Accountant
Maria Leach	Volunteer, Weekly Play Activity	Parent

Holiday and Weekend Activity Data

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered	
January 2018	AGM	0	0	6	1	6	
		0	0	0	0	0	
			Total Hours Delivered Countywide				6
			Total Hours Delivered Wider Membership				0
			Total Hours Delivered January				6

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
February 2018	Pool Party	18	8	28	2.5	135
		1	0	1	2.5	5
	Over 18s Social	5	0	6	2.5	27.5
		1	0	1	2.5	5
	Greyhound Racing + Lunch	9	7	17	3	99
		2	1	3	3	18
	NUFC Stadium Tour	9	7	10	2.5	65
		2	0	2	2.5	10
	InShanghai Social	9	9	15	2	66
		2	1	3	2	12
	Pottery Painting	11	13	11	2	70
		1	1	2	2	8
	Ten Pin Bowling	10	3	16	3	117
		1	0	1	3	6
	Sensory Room	3	0	3	1	6
		0	0	0	1	0
	Build-a-Bear	18	25	23	1	66
		1	0	1	1	2
	Lego Party	15	17	20	1	52
		1	0	1	1	2
			Total Hours Delivered Countywide			703.5
			Total Hours Delivered Wider Membership			68
			Total Hours Delivered March			771.5

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
March 2018	The Jungle Book, Theatre Royal	20	21	35	5	380
		2	0	3	5	25
			Total Hours Delivered Countywide			380
			Total Hours Delivered Wider Membership			25
			Total Hours Delivered March			405

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
April 2018	Go Karting	19	4	19	3.5	105
		0	0	0	3.5	0
	Pizza Party	9	13	10	2.5	80
		0	0	0	2.5	0
	Dry Ski Slope/Snow tubing	18	9	20	1.5	70.5
		1	1	1	1.5	4.5
	Pizza Party	16	9	15	2.5	100
		0	0	0	2.5	0
	Lego Dinosaur Museum	6	8	9	8	184
		0	0	0	8	0
Diggerland	50	62	92	2.5	510	
	2	0	3	2.5	12.5	
			Total Hours Delivered Countywide			1,049.5
			Total Hours Delivered Wider Membership			17
			Total Hours Delivered April			1,066.5

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
May 2018	Pizza Party	16	11	18	2.5	112.5
		0	0	0	0	0
	Seahouses					
	Expert Panel/Games					
	Circus	6	8	10	1.5	36
1		0	1	1.5	3	
			Total Hours Delivered Countywide			148.5
			Total Hours Delivered Wider Membership			3
			Total Hours Delivered May			151.5

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
June 2018	Pizza Making	16	11	18	2.5	112.5
		0	0	0	0	0
	Pool Party	18	11	24	2.5	132.5
		0	0	0	2.5	0
	Pelaw Dogs	8	6	13	3	81
		3	0	4	3	21
	Bowling Washington AMF	9	6	16	2.5	77.5
		1	0	1	2.5	5
	Sensory Room	3	2	3	1	8
		0	0	0	1	0
	Holmside Park	7	3	10	2	40
		0	0	0	2	0
			Total Hours Delivered Countywide			
		Total Hours Delivered Wider Membership				26
		Total Hours Delivered June				477.5

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
July 2018	Washington Wetlands Centre	1	1	1	5	15
		0	0	0	5	0
	Hydrotherapy	2	2	3	1.25	8.75
		0	0	0	1.25	0
	Over 18's Italian Meal	Cancelled	Clashed with	England	2.5	0
		World Cup Game!			2.5	0
	Bowling, Washington	7	11	10	2.5	70
		0	0	0	2.5	0
	Flamingoland	26	30	38	12	1,128
		2	0	2	12	48
	Pizza Party	9	5	10	2	48
		0	0	0	2	0
	Down at the Farm	13	10	18	6	246
		0	0	0	6	0
			Total Hours Delivered Countywide			1,515.75
			Total Hours Delivered Wider Membership			48
			Total Hours Delivered July			1,563.75

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
August 2018	Animal Antics	8	6	11	1.5	37.5
		0	0	0	1.5	0
	Crafts				1.5	0
					1.5	0
	Seaham Funshack	10	8	15	2	66
		0	0	0	2	0
	Paintballing				2	0
					2	0
	Steam Train/Whitby Day Trip	13	8	18	10	390
		3	0	4	10	70
	Preston Park Day Trip	7	4	13	8	192
		1	0	1	8	16
	Pizza Party	10	9	10	2	58
		0	0	0	2	0
	Yorkshire Wildlife Park	18	10	23	11.5	586.5
		1	0	1	11.5	23
	Holmside Park	25	27	30	6	492
		3	0	3	6	36
	Greyhound Racing Lunch & Entertainment	0	1	1	3.5	7
		8	1	5	3.5	49
Drayton Manor Overnight (Thomas Land)	17	12	20	31	1,550	
	1	0	1	31	62	
			Total Hours Delivered Countywide			3,379
			Total Hours Delivered Wider Membership			256
			Total Hours Delivered August			3,635

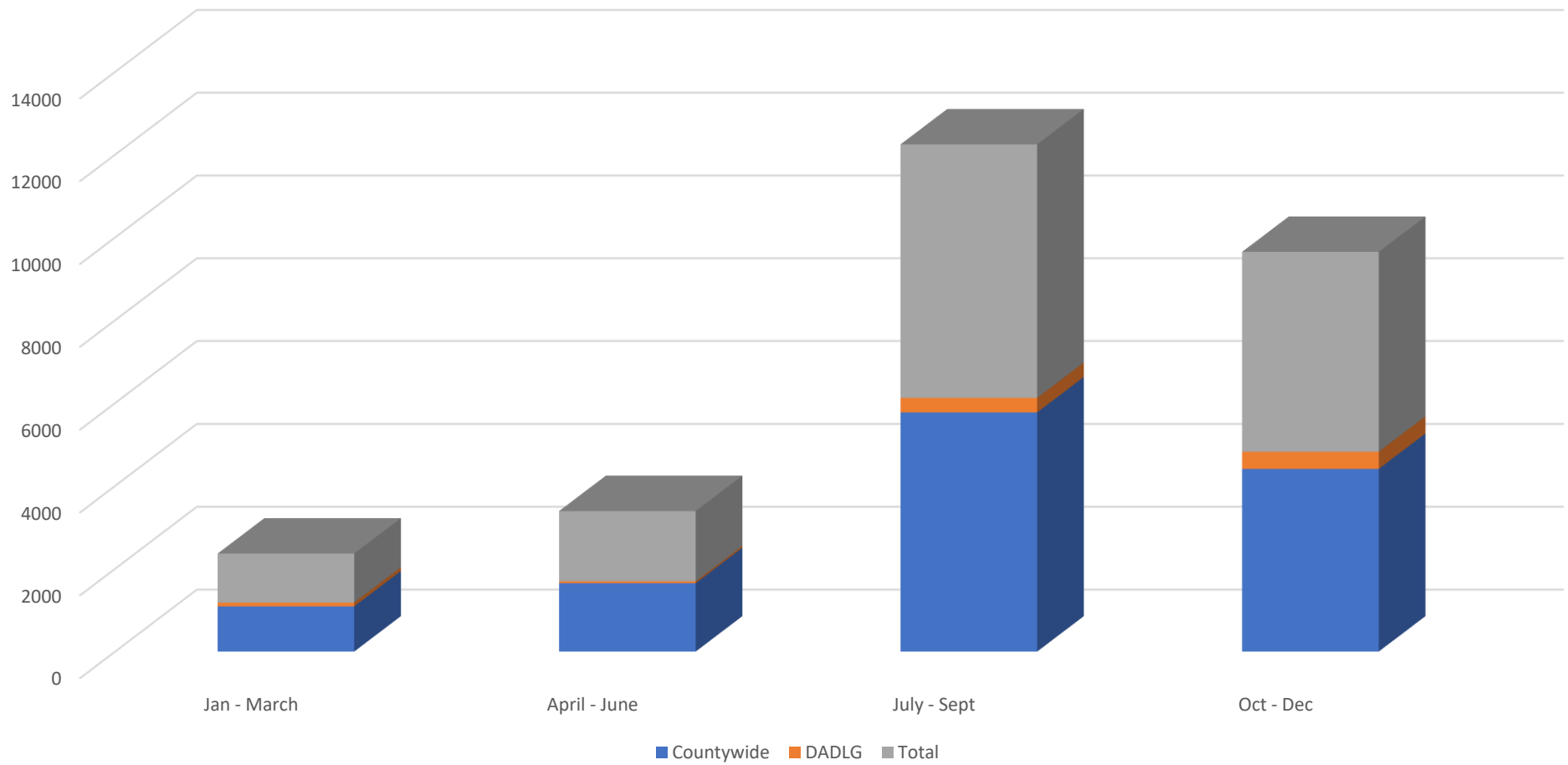
Month	Activity	No. C/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
September 2018	Sensory Room	2	0	3	1.25	6.25
		0	0	0	1.25	0
	Diggerland	56	59	91	3	618
		3	0	3	3	18
	Theatre Visit - Wicked	18	10	23	3.5	178.5
		3	1	3	3.5	24.5
	Bowling Planet Leisure	10	6	14	2.5	75
		1	0	1	2.5	5
			Total Hours Delivered Countywide			877.75
			Total Hours Delivered Wider Membership			47.5
			Total Hours Delivered September			925.25

Month	Activity	No. Ch/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
October 2018	Disney on Ice	27	27	45	2.5	247.5
		1	0	1	2.5	5
	Pottery & Slime (1)	8	12	10	1.5	33
		0	0	0	1.5	0
	Lego Discovery & Sea Life Manchester	31	21	34	12	1,032
		5	0	5	12	120
	Pottery & Slime (2)	7	3	9	2	38
		2	0	4	2	12
InShanghai Buffet Lunch	12	11	22	2	90	
	5	0	5	2	20	
			Total Hours Delivered Countywide			1,440.5
			Total Hours Delivered Wider Membership			157
			Total Hours Delivered October			1,597.5

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
November 2018	Xmas Card and Candle Making	11	5	14	2	60
		2	0	2	2	8
	Swimming Pool Party	17	11	25	2.5	132.5
		2	0	2	2.5	10
	Bendrigg Trust Residential	9	7	13	46	1,334
		1	0	1	46	92
	Sensory Room	4	2	6	1.25	15
		0	0	0	1.25	0
	Krazy Kingdom Play Session	13	16	18	2	94
		0	0	0	2	0
			Total Hours Delivered Countywide			1,635.5
			Total Hours Delivered Wider Membership			110
			Total Hours Delivered December			1,745.5

Month	Activity	No. Children/Young People	No. Siblings	No. Parents/Carers	Hours per person	No. Hours Delivered
December 2018	Xmas Party	24	22	36	3	264
		2	0	2	3	12
	Pantomime	40	47	74	3	483
		6	2	6	3	42
	Santa at Hall Hill Farm	40	50	73	6	489
		4	3	7	6	84
	Wacky Warehouse Xmas Party	11	16	22	2	98
		1	3	1	2	10
			Total Hours Delivered Countywide			1,334
			Total Hours Delivered Wider Membership			148
			Total Hours Delivered December			1,482

Holiday and Weekend Programme 2018



Weekly Club Data

In the Durham County Council Short Breaks Contract which ran from May 2014 until 31st March 2018, weekly clubs other than the Wacky Warehouse play session lay outside of the contract and were part of DALDG's wider membership offer. When the new contract was awarded to begin in May 2018, all weekly clubs were brought into the countywide offer. April 2018 lay between the end of the previous contract period and the start of the new contract so for this year only is being reported separately.

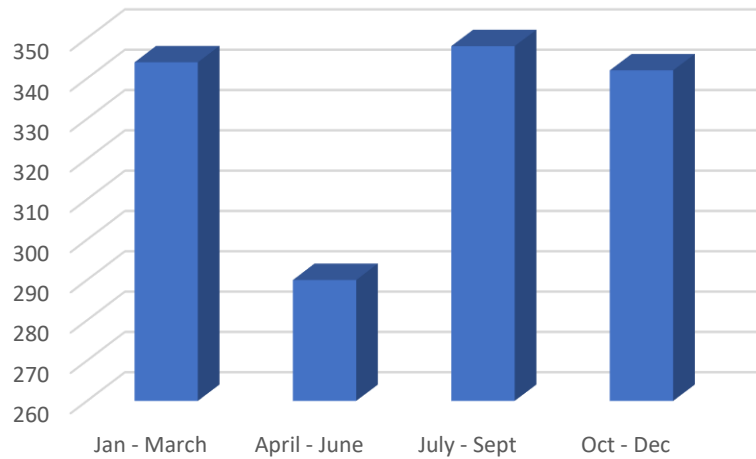
Wacky Warehouse 2 hours per week		Jan-March 2018 Q4 2017-18	April 2018 Contract extension period	May – June 2018 Q1 2018-19	July – Sept. 2018 Q2 2018-19	Oct. – Dec. 2018 Q3 2018-19
	No. of sessions	12	4	8	13	10
	Ave. no. participants (Inc. parent/carers in attendance)	10.2	8.5	8.88	9.8	13
		4.2	2	4	3.5	4.1
	Total Hours delivered	244	68	142	256	260
		100	16	64	92	82
This club has always been partly DADLG, partly Countywide Contract.	Total Hours delivered Countywide					970
	Total Hours Delivered Wider Membership					354
	Total Hours Delivered Whole Service					1,324

Taekwondo 1 hour per week		Jan-March 2018 DADLG Club	April 2018 DADLG Club	May – June 2018 Q1 2018-19	July – Sept. 2018 Q2 2018-19	Oct. – Dec. 2018 Q3 2018-19
	No. of sessions	10	2	7	6	11
	Ave. no. participants (Inc. parent/carers in attendance)	8	9	9.2	12.3	12
				1.2	2	1.5
	Total Hours delivered	80	18	64	74	132
				8	12	16
	Total Hours Delivered Countywide					270
	Total Hours Delivered Wider Membership					134
	Total Hours Delivered Whole Service					404

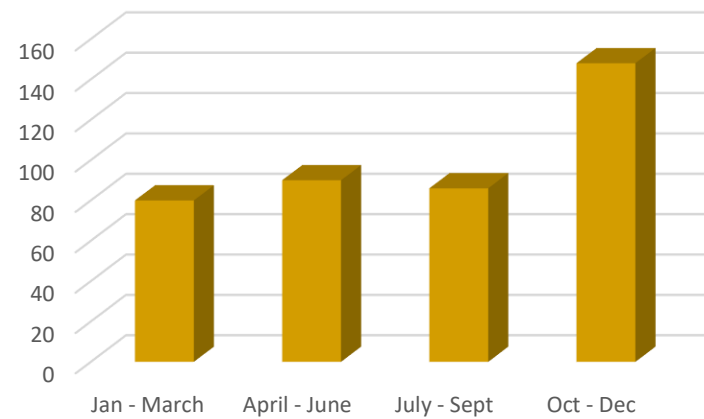
Trampoline Newton Aycliffe 1.5 hour per week		Jan-March 2018 DADLG Club	April 2018 Contract extension period	May – June 2018 Q1 2018-19	July – Sept. 2018 Q2 2018-19	Oct. – Dec. 2018 Q3 2018-19
	No. of sessions	11	2	8	6	11
	Ave. no. participants (Inc. parent/carers in attendance)	54.5	52.5	39.25	40.7	37.4
				4	2.3	3.6
	Total Hours delivered	900	157.5	566.5	366	616.5
				48	21	60
	Total Hours Delivered Countywide					1,549
	Total Hours Delivered Wider Membership					1,186.5
	Total Hours Delivered Whole Service					2,735.5

Trampoline Belmont 1.5 hours per week		Jan-March 2018	April 2018	May – June 2018 Q1 2018-19	July – Sept. 2018 Q2 2018-19	Oct. – Dec. 2018 Q3 2018-19
	No. of sessions			8	6	11
	Ave. no. participants (Inc. parent/carers in attendance)			22.6	26.3	28.5
				4.1	2	0
	Total Hours delivered			271.5	237	471
				49.5	18	0
New weekly club introduced May 2018	Total Hours Delivered Countywide					979.5
	Total Hours Delivered Wider Membership					67.5
	Total Hours Delivered Whole Service					1,047

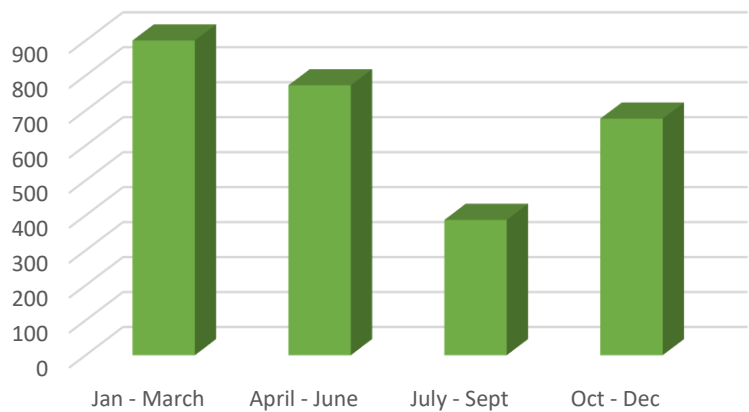
Wacky Warehouse 2018



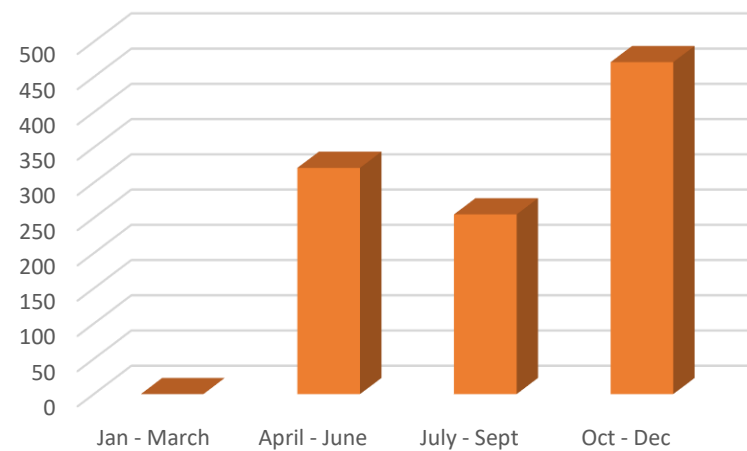
Taekwondo 2018



Trampoline Newton Aycliffe



Trampoline Belmont



Full year data

Countywide Contracts: Holiday & weekend activities and events	Countywide Contracts: Weekly Clubs	DADLG Wider Membership Holiday & weekend activities and events	DADLG Wider Membership Weekly Activities	Total Hours Delivered in 2018
12,921.5 hours	3,768.5 hours	905.5 hours	1,742	19,337.5
Total Hours Countywide = 16,690		Total Hours DADLG = 2,647.5		

Based on 50 operational weeks in the year: **average weekly hours delivered = 386.75**

REGISTERED CHARITY NUMBER - 1049610

DURHAM AREA DISABILITY LEISURE GROUP

**ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2018**

Accounting & Business Systems

B.Wilson MAAT, 8, Grove Court, Hett, Durham. DH6 5LE
Tel. 01388 827303

DURHAM AREA DISABILITY LEISURE GROUP

ACCOUNTANT'S REPORT

We have prepared these financial statements based on the accounting records, information and explanations provided by you. We do not express any opinion on the financial statements.

Signed



Name

Bonita Wilson MAAT

For and on behalf of Accounting & Business Systems.

Date

05/02/19

DURHAM AREA DISABILITY LEISURE GROUP

CHARITY INFORMATION

MANAGEMENT COMMITTEE:

Members who served during the year 1st January 2018 to 31st December 2018 were as follows:-

Chair:	Mr S F Garbutt (deceased)
Secretary:	Mrs C Kirton
Treasurer:	Mrs P Norman
Deputy Chair:	Mrs L Cuthbertson
Trustees:	Mrs L Davison Mr S Gascoigne Mrs G Smith Mrs A Young Mrs k Murray

REGISTERED OFFICE:

Durham Area Disability Leisure Group
Vane Tempest Hall
Maynards Row
Gilesgate
Durham
DH1 1QF

REGISTERED CHARITY NUMBER:

1049610

DURHAM AREA DISABILITY LEISURE GROUP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2018

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total Funds</u> <u>2018</u> <u>£</u>	<u>Total Funds</u> <u>2017</u> <u>£</u>
INCOME				
Donations, legacies and other similar receipts				
Other Donations (Note 1)	5,800	1500	7,300	4,750
Durham County Council	0	40,415	40,415	28,000
Greggs Foundation	11,000	0	11,000	0
Durham Count Council Com Foundation	0	0	0	3,000
Bendrigg Residential	1,520	0	1,520	0
Operating activities to generate funds				
Project income/Members Contributions	14,476	0	14,476	8,840
Ticket sales and subscriptions	9,131	0	9,131	7,850
TOTAL INCOME	<u>41,927</u>	<u>41,915</u>	<u>83,842</u>	<u>52,440</u>

DURHAM AREA DISABILITY LEISURE GROUP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2018

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total Funds</u> <u>2018</u> <u>£</u>	<u>Total Funds</u> <u>2017</u> <u>£</u>
EXPENDITURE				
Charitable activities				
Event expenses	0	332	332	18,978
Transport expenses	4,069	282	4,351	3,391
Equipment	0	18	18	126
	<u>4,069</u>	<u>632</u>	<u>4,701</u>	<u>22,495</u>
Support costs				
Wages	0	16,216	16,216	16,219
Redundancy payment	0	0	0	0
Staff and volunteers expenses	0	1,337	1,337	975
Staff and volunteers training	0	0	0	0
	<u>0</u>	<u>17,553</u>	<u>17,553</u>	<u>17,194</u>
Management and Administration				
Rent and room hire	39,035	0	39,035	2,580
Accountancy	495	495	990	1,047
Coaching Fees	1,875	0	1,875	520
Telephone, stationery, postage etc	0	985	985	833
Insurance	880	880	1,760	1,731
Sundry	812	0	812	538
	<u>43,097</u>	<u>2,360</u>	<u>45,457</u>	<u>7,249</u>
TOTAL EXPENDITURE	<u>47,166</u>	<u>20,545</u>	<u>67,711</u>	<u>46,938</u>
NET OF INCOME/EXPENDITURE	-5,239	21,370	16,131	5,502
Fund Balances Brought Forward at 31st December 2017	15,831	5,825	21,656	16,154
Fund Balances Carried Forward at 31st December 2018	<u>10,592</u>	<u>27,195</u>	<u>37,787</u>	<u>21,656</u>
NOTE				
Ring Fenced Funds Carried Forward at 31st December 2018				
Restricted Funds in reserve	0	4,800	4,800	2,800
Contingency	10,000	0	10,000	5,000
	<u>10,000</u>	<u>4,800</u>	<u>14,800</u>	<u>7,800</u>
Total Fund Balances Carried Forward at 31st December 2018	<u>592</u>	<u>22,395</u>	<u>22,987</u>	<u>13,856</u>

DURHAM AREA DISABILITY LEISURE GROUP

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31ST DECEMBER 2018

	<u>Account</u> <u>No 1</u> <u>£</u>	<u>Account</u> <u>No 2</u> <u>£</u>	<u>Total Funds</u> <u>2018</u> <u>£</u>
Cash Funds			
Bank account	10,433	27,195	37,628
Petty cash	159	0	159
	<u>10,592</u>	<u>27,195</u>	<u>37,787</u>
Ring Fenced Funds Carried Forward	10,000	4,800	14,800
	<u>592</u>	<u>22,395</u>	<u>22,987</u>

Approved by  on behalf of all the trustees

Date of approval.....13-2-19.....

DURHAM AREA DISABILITY LEISURE GROUP

NOTES TO THE ACCOUNTS
YEAR ENDED 31ST DECEMBER 2018

Note 1

	2018	2017
Other donations	£	£
Shakespeare Temperance Trust	1,000	4,750
Peter Harrison Foundation	1,845	
Hays Travel	402	
Durham City Freeman Trust	2,000	
St Cuthberts Society	31	
Sainsbury Fundraising - Charity of the year	862	
Young People fundraising	1,010	
Flower Donation	150	
	<u>7,300</u>	<u>4,750</u>

DURHAM AREA DISABILITY LEISURE GROUP

STATEMENT OF ASSETS

FOR THE YEAR ENDED 31ST DECEMBER 2018

<u>Description</u>	<u>Quantity</u>
Trampolines	2
End Decks	2
Taekwondo Mats	40
Office equipment	
Computers	2
Printer	1
Chairs	2

DURHAM AREA DISABILITY LEISURE GROUP
REPORT TO THE TRUSTEES/MEMBERS OF DADLG
FOR THE YEAR ENDED 31ST DECEMBER 2018

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination has been carried out in accordance with the General Directions given by the Charity Commissioners.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Date: _____

Designation: _____

F.C.A.