

**BISHOPSTEIGNTON HERITAGE**

**CHARITABLE INCORPORATED ORGANISATION NUMBER 1169410**

**TRUSTEES' REPORT**

**AND**

**FINANCIAL STATEMENTS**

**FOR THE YEAR TO 31 DECEMBER 2018**

**BISHOPSTEIGNTON HERITAGE CIO  
TRUSTEES AND ADVISERS  
AT THE YEAR END 31 DECEMBER 2018**

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**Trustees**

Mr Ken Irvin(Chairman)  
Sir Andrew Ridgway(Vice Chairman)  
Mr Nigel Edwards  
Mrs Jessica Gibby  
Mrs Elizabeth Kirkland  
Mrs Surya Patterson  
Dr Alun Williams  
Mr Nigel Wollen

**Charity Commission Number**

1169410

**Principal Address**

Bishopsteignton Community Centre  
Shute Hill  
Bishopsteignton  
Teignmouth  
Devon TQ14 9QL

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4JQ

Shawbrook Bank Limited  
Lutea House  
Warley Hill Business Park  
The Drive  
Great Warley  
Brentwood  
Essex CM13 3BE

**BISHOPSTEIGNTON HERITAGE CIO**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

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The Trustees present the Report and Accounts of Bishopsteignton Heritage for the year ended 31 December 2018 which have been prepared in accordance with the Charities Act and Statement of Recommended Practice.

**Statement of Trustees' Responsibilities**

Charity law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its financial activities for that year and adequately distinguish any material special trust or other restricted fund of the charity. In preparing those financial statements the Trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether the policies adopted are in accordance with the appropriate SORP Regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity, and enable them to ensure that the Financial Statements comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations under the Charities Act. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Objects**

The objects are to establish and maintain a Heritage facility in Bishopsteignton, Devon, in order to advance the education of, and for the benefit of the Community

**Legal Status**

Bishopsteignton Heritage is a Charitable Incorporated Organisation (Number 1169410) and is governed by its Registered Constitution..

The Charity's address is Bishopsteignton Community Centre Shute Hill Bishopsteignton, Teignmouth, Devon TQ14 9QL.

**Administration**

Administration is vested in the Committee of Trustees

The Charity's Bankers are CAF Bank of 25 Kings Hill Avenue, Kings Hill West Malling, Kent ME19 4JQ and Shawbrook Bank of Lutea House, Warley Hill Business Park, The Drive, Great Warley, Brentwood, Essex CM13 3BE

**BISHOPSTEIGNTON HERITAGE CIO  
REPORT OF THE TRUSTEES (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2018**

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**Reserve Policy, Investment Policy and Risk Management**

The Trustees have reviewed the reserves of the charity and consider that these funds are adequate to ensure the continuation of the charitable aims ..

Two freehold properties ,completed during the year should produce sufficient annual income to meet normal annual expenditure of a revenue nature.

The Trustees have assessed the major risks to which the Charity is exposed ,in particular those related to the operations and finances of the Trust and are satisfied that the systems that will be put in place will mitigate exposure to major risks

**Results**

The financial activity for the period is shown on page 5

Our modest income levels this year meant that there was no need to appoint an Independent Examiner of Our Accounts but with the income expected to arise in 2019 which will exceed relevant threshold one has been appointed for the current year.

**Review of Activities and Developments;-**

Despite having no permanent base ,Bishopsteignton Heritage was very active throughout the year. We continued our series of talks begun by Jenny Ridd's presentation about the Admirals of Bishopsteignton and Peter Marsden's talk about the "Mary Rose". These continued with a presentation by Peter Marsdenentitle "Cesspits ,Sewers and Cemeteries" and "Wild Days and Mediaeval Knights" by Andrew Cooper. Both aroused a great deal of interest and there were capacity audiences for both talks. The final talk in 2018 was given by Dr Alun Williams in October when his subject was "From Burgundy to Bishopsteignton,Bishop Grandisson and the Bishops' Palaces. This was the second annual Molly Coombe Memorial lecture. Alun's research for this talk involved Students and Lecturers from Exeter University and we hope to extend these links with the University,in the future.

In 2017 Bishopsteignton Heritage established a group to research all aspects of the story of Bishopsteignton..

Led by Chairman ,Paddy Harris the Research Group met regularly in 2018 to share learning and discoveries and discuss new areas of research. This informal group started with nine members and is growing rapidly.

Initial areas of research included ;- the history of Businesses in Bishopsteignton, WW1 Servicemen, Education in the Village,Bishopsteignton's lost Gardens and the Bishop's Palace.

As part of this research members of the Research Group visited Exeter Cathedral to see the Tombs of The Bishops Grandisson and Bronscombe followed by visits to the Cathedral Archive and then to Exeter Institute.

The Research Group are a vital part of Our future plans and Their research will form a vital part of an archive in our future Heritage Centre.

**BISHOPSTEIGNTON HERITAGE CIO  
REPORT OF THE TRUSTEES (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2018**

Towards the end of 2018 Bishopsteignton Heritage Website was launched. As we progress with uploading information, documents, photographs and articles by our researchers we will be able to share our story with a World-wide audience.

During the year we have been designing and planning the first of a series of information boards which will ultimately be placed in places of interest throughout the Village. The reasoning behind this is that the Village itself is a major part of Our Heritage and as such is critical in telling the "Story of Bishopsteignton"

Four boards have so far been designed, which we hope will be in place during 2019. These are The Admirals board based upon the talk by Jenny Ridd and will outline the story of the Admirals buried in the Churchyard, with another telling the history of Our Church.. We also hope to replace the existing information screen at The Bishop's Palace and the fourth one will be at the intersection at Ideford Common where the four Parishes of Bishopsteignton, Ideford, Chudleigh and Ashcombe meet.

Throughout 2018 we engaged in discussions with the Community Centre Committee to rent the Wilson room with the expectation that this arrangement will be mutually beneficial to both Parties.

The lease for this was signed in 2019 and Bishopsteignton Heritage Hub established.

The year 2018 was a very positive one for Us and a great deal of work has been done by the Trustees and Researchers in laying the foundations for a very exciting future.

**Trustees and Others**

My thanks for their hard work and commitment goes to the Trustees, the members of the Research Group and to many other Members of Our Community for their support.

The Trustees who served during the year were ;-

Alun Williams, Ken Irvin and Sir Andrew Ridgway.

Nigel Edwards, Elizabeth Kirkland, Surya Patterson, Jessica Gibby and Nigel Wollen became Trustees in the year with Ian Boyd, John Plumb, Jennifer Ridd and Christopher Grimshaw retiring /resigning

**Date 9 September 2019**



**Ken Irvin**

**Chairman of Trustees of Bishopsteignton Heritage**

**BISHOPSTEIGNTON HERITAGE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR TO 31 DECEMBER 2018**

	Restricted Fund WW1 Bench	Unrestricted Fund	31-12-2018 Total	31-12-2017 Total
	£	£	£	£
<b>INCOME and ENDOWMENTS:</b>				
Grants	600	0	600	0
Other trading activities-rental income		1,941	1,941	17
Income from interest		1,783	1,783	2,197
Sundry receipts		25	25	7
<b>Total Income and Endowments</b>	<b>600</b>	<b>3,749</b>	<b>4,349</b>	<b>2,221</b>
<b>PAYMENTS</b>				
<b>Payments on Charitable Activities:</b>				
Property costs		428	428	60
Sundry legals (net)		182	182	938
Expenses re talks		201	201	107
WW1 Bench	1,054		1,054	0
Agents. Lettings fees		976	976	0
	1,054	1,787	2,841	1,105
<b>Management and Administering the Charity:</b>				
Subscription		270	270	167
Sundry Admin		442	442	35
Trustees Insurance		551	551	292
Bank charges		60	60	45
Creative consultant fees& expenses		5,232	5,232	0
Website costs		1,133	1,133	0
Printing and copying		502	502	0
	0	8,190	8,190	539
<b>TOTAL PAYMENTS</b>	<b>1,054</b>	<b>9,977</b>	<b>11,031</b>	<b>1,644</b>
<b>TRANSFER BETWEEN FUNDS</b>	<b>(454)</b>	<b>454</b>	<b>0</b>	<b>0</b>
<b>NET RECEIPTS/ (PAYMENTS)</b>	<b>0</b>	<b>(6,682)</b>	<b>(6,682)</b>	<b>577</b>
<b>NET MOVEMENT IN FUNDS</b>	<b>0</b>	<b>(6,682)</b>	<b>(6,682)</b>	<b>577</b>
<b>FUNDS BROUGHT FORWARD</b>	<b>0</b>	<b>1,275,384</b>	<b>1,275,384</b>	<b>1,000</b>
<b>TFR FROM BMCT CASH</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>653,807</b>
<b>PROPERTY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>620,000</b>
<b>FUNDS CARRIED FORWARD</b>	<b>£0</b>	<b>£1,268,702</b>	<b>£1,268,702</b>	<b>£1,275,384</b>

**BALANCE SHEET AS AT 31 DECEMBER 2018**6

**BISHOPSTEIGNTON HERITAGE CIO  
NOTES TO THE ACCOUNTS  
FOR THE PERIOD ENDED 31 DECEMBER 2018**

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**1 Accounting Policies**

**a) Basis of Accounting**

These Accounts have been prepared on the going concern basis and under the historical cost convention, subject to some property being bequeathed at valuation and in accordance with applicable accounting standards and the Charities SORP (Statement of Recommended Practice: "Accounting and Reporting by Charities").

**b) Incoming Resources**

Income is accounted for on a receivable basis.

**c) Resources Expended**

Resources expended are included on an accruals basis inclusive of VAT where applicable

**2 Trustees Remuneration.**

No Trustee received any remuneration in the year under review but five Trustees were reimbursed £1,272 in total for expenses incurred on normal Charity activities..

**3 A Land and Property- all in Bishopsteignton**

Valuation/cost	Disposals	Additions	Balance
1-1-2018			31-12-2018
£629,273	£(100,000)	£672.330	£1,211,603

**3 B Equipment**

**Purchased in year** **£588**

**No depreciation charged in this year**

**4) Voluntary Help and Donations in Kind**

For the purpose of these accounts, no value has been attached to any voluntary time spent/help received or to any donation in kind