

## Fowey Preschool AGM Trustees Report

04 November 2019

Welcome everyone to this year's AGM. I am pleased to say it has been another productive year for the Preschool. We have had a healthy intake of children again this year and it is lovely balance of 2, 3 and 4 year olds as Fowey Preschool has a wonderful reputation at providing care and education for all children under school age.

Preschool is still in discussions about extending the service that is offered to service users and we are hoping that in the future the option of additional physical space can help us move forward with these plans. Surveys have been sent out in the Community and online to help us to establish what service users would like/need/use. Fowey is a developing town so we have to consider the prospect of more children attending. In Fowey Preschool we make sure that "care" is extended to the wider families as well as the children.

### Staffing

The team continues to evolve within the setting. Julie is Playleader so does not have assigned Key Worker Children due to her focus being on the daily running of the setting and the duties that this involves, however she is able to take on duties as Key Worker when/if needed due to staff absences. Tracey is Deputy Playleader so takes on additional duties when needed and Jo has also been able to help with any additional duties when needed in Tracey's absence. Stacey has taken on the role of Lead SEN and has attended additional training in order to be able to carry out this role. Jo, Stacey, Jenna, Claire and Phil are Play Assistants and without all the hard work from the staff, the Preschool would not be the excellent, nurturing care and educational facility that it currently is. I would also like to add that the Preschool would not be able to run at all without all the hard work undertaken by our excellent administrator Marie who unfortunately has decided that the time has come for her to step down and enjoy her retirement. I am sure that the rest of the Committee will join me in thanking her for all the hard work that she does in order to keep the Preschool running.

### Fundraising

The staff, Committee and parents have all worked exceptionally hard again this year with all of our fundraising events. In December we had our Annual Carols around the tree. At Easter we had our annual Ester Egg hunt and then just before the summer holidays we had the wonderful Teddy Bear Abseil so I would just like to thank all who helped to make these events so successful.

### Finances

We have had a successful year financially but we have to consider what/any future expenses we may have. Whilst the Preschool's main income comes from Government funding, this has not increased whilst other costs have. This has been a contributing factor to the investigations and works towards expanding the service that the Preschool provides, from longer days to holiday cover. Other income comes from fees and gratefully received donations.

Preschool holds a current account, deposit account and a CAF (Charities Aid Foundation) accounts. £25,000 of funds held in the deposit account is set aside for statutory redundancy payments and the remainder for any possible new building projects.

### Safeguarding

Safeguarding is always paramount for the Staff and Committee at Fowey Preschool and as well as the staff undertaking all Safeguarding training, the Committee members were also invited to attend.

### Excursions

There have been a number of wonderful trips again this year with visits to Heligan, Porfell Wildlife Park, Blue reef Aquarium and the boat trips to name a few.

We also have many excursions to local attractions such as Readymoney Beach, Squires Field Community Centre, Fowey Fire station, Fowey Hall and Fowey Aquarium to name a few so I would like to take the opportunity to thank the members of our wonderful community who make all these trips possible.

### Premises

Last year we had many meetings with Cornwall Council with regards to looking at taking over the Fowey Library site and the Fowey River Academy staff regarding location/relocation and expansion. Although the

library was a decision that we did not go forward with we are still in talks with Fowey River Academy currently.

#### Committee

After our last AGM in November 2018 we had 2 new Committee members join – Rhianna Cooke and Mark Nile. Preschool has put it out to the wider community if anyone would like to join the committee then we are happy for them to come forward and join us with keeping Fowey Preschool the wonderful nurturing setting that anyone would be happy for their child to attend.

I would just like to thank the staff, staffing team and the committee for their continuing and endless enthusiasm for making and keeping Fowey Preschool such a special place for our children to grow and learn.



**RECEIPTS AND PAYMENTS ACCOUNT**  
**For the year ending 31.08.19**

ACCOUNT	RECEIPTS	PAYMENTS	+ BALANCE	- BALANCE
C.C. Funding: 2, 3 & 4 year	102614.56		102614.56	
Disability	3415.00		3415.00	
Fees	14549.75	316.50	14233.25	
Wages (net)		88099.17		88099.17
H.M. Revenue (PAYE)		7366.84		7366.84
Payroll costs		577.80		577.80
Pensions		2219.14		2219.14
Rent		1900.00		1900.00
Rates		74.34		74.34
Equipment	48.06	3434.43		3386.37
Provisions/housekeeping		527.02		527.02
Phone	114.41	506.82		392.41
Stamps & stationery		254.62		254.62
Training costs		2009.31		2009.31
Insurance		787.73		787.73
Trips: Polruan ferry		47.60		47.60
Blue Reef	379.00	399.00		20.00
Porfell		447.00		447.00
Boat trip	85.55	125.00		39.45
Printer Inks		308.96		308.96
Bottled Water		327.90		327.90
DBS Costs		175.20		175.20
Subscriptions: CB Consultancy (x 2 yr)		828.00		828.00
Scrapstore		50.00		50.00
E.Y. Alliance		112.00		112.00
Ofsted		50.00		50.00
I.C.O.		40.00		40.00
Fund Raising: Ink recycling	5.00		5.00	
Carols round tree	154.30	50.00	104.30	
Egg Hunt	674.08	355.33	318.75	
Teddy abseil	531.86	140.00	391.86	
Easyfundraising	16.62		16.62	
Donations: Trust Fund	1000.00		1000.00	
Craft fair	43.13		43.13	
Individuals	450.00		450.00	
Website costs		165.00		165.00
Garden maintenance		580.00		580.00
New shed costs		1411.20		1411.20
Refit kitchen costs		1072.50		1072.50
New fridge		319.95		319.95
T-shirts	122.00	491.70		369.70
Marketing		192.00		192.00
Leavers gifts		118.40		118.40
Flowers gifts		70.95		70.95
Childrens parties	33.00	59.00		26.00
AGM costs		47.00		47.00
Anti-virus		69.99		69.99
Petty cash		22.40		22.40
Lanterns	117.00		117.00	
Jeans for genes	9.29	10.00		0.71
Misc.		28.90		28.90
Bank fees (caf)		60.00		60.00
Bank Interest (deposit account)	80.02		80.02	
<b>TOTALS</b>	<b>124442.63</b>	<b>116248.70</b>	<b>122789.49</b>	<b>114595.56</b>
Excess of income over expenditure	8193.93		8193.93	

# FOWEY PRE-SCHOOL

## ACCUMULATIVE FUND

For the year ended 31<sup>st</sup> August 2019

<u>Opening Balance</u>	Barclays Current Account	20486.33
	Barclays Deposit Account	40082.52
	CAF Bank	1031.65
	Total	61600.50
<u>Less</u>	Excess of Income over Expenditure	8193.93
<b>Total</b>		<b>£ 69794.43</b>

### REPRESENTED BY:

<u>Closing Balance</u>	Barclays Current Account	28348.66
	Barclays Deposit Account	40162.54
	CAF Bank Account	1283.23
<b>Total</b>		<b>£ 69794.43</b>

I have examined the accounts and records of Fowey Pre-school as provided to me, and hereby certify that the accounting statement fairly represents the accounts and transactions for the year ending 31<sup>st</sup> August 2019.

Auditor's Signature Chaynor Edwards

Date 31.10.19

Auditor's Name CHAYNOR EDWARDS

Address 13 PARK ROAD

FOWEY PL23 1EB

Auditor's Occupation LOCAL GOVERNMENT OFFICER





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

FOWEY PRE-SCHOOL

On accounts for the year  
ended

31/08/2019

Charity no  
(if any)

1029712

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*G Edwards*

Date:

31/10/19

Name:

GAYNOR EDWARDS

Relevant professional  
qualification(s) or body  
(if any):

MAAT

Address:

13 PARK ROAD

FOWEY

PL23 1EB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**