

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019
FOR
ST JOHNS COMMUNITY HALL**

Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

ST JOHNS COMMUNITY HALL

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FOR THE YEAR ENDED 31 MARCH 2019**

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are:

To promote the benefit of the inhabitants of Pembroke Dock and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

FINANCIAL REVIEW

Review of Strategy, Development, Activities and Achievements

We have had another busy year in the office with interest in hiring the hall. The regular events continue to be well supported on a weekly basis.

There have again been short term bookings this year and Pembrokeshire County Council booked the whole hall as a polling station.

The trustees are most grateful to all grant giving bodies, sponsors and donors who have supported the hall project financially during the year. Income also included funds generated via hall lettings, the Over 60's Lunch Club, Bonus Ball, Parent & Toddler group and Short Mat Bowls, together with a wide range of fund raising events held throughout the year.

The principal asset of the charity comprises the remainder of a 99 year lease on the St John's Community Hall from the Representative Body of the Church in Wales, together with the hall's furnishings and equipment, the value of which is shown in the fixed assets of the Balance Sheet.

The following is a selection of activities held during the current financial year:

Cheeky Cherubs Mother & Toddler Group	Over 60's Lunch Club
Short Mat Bowls	Concerts
Elections	Musical activities
Quarterly Big Brunch	Weekly Coffee Mornings
Private hire events	Mothers Union
Anchorage	Lace Group
Conferences	Police Forums
Messy Church	Table tennis club
Arty Crafty	Choir
Flying Start	

The trustees believe that the above activities clearly demonstrate that the charity does continue to achieve significant public benefit in accordance with the aims as set out in its Constitution.

The partnerships which have been developed over the past twelve years with other community, voluntary and statutory bodies continue to be an important facet of our ongoing development. Thanks must be recorded to all trustees, volunteers, friends and hall users for their unstinting help and support throughout the past year.

Investment policy and objectives

There are no restrictions on the charity's power to invest. However the charity does not benefit from an endowment fund or hold large cash reserves. Restricted funds, donated for a specific purpose maybe held for short periods awaiting the completion of a particular project. These funds remain liquid and are held in low risk, high interest savings accounts.

ST JOHNS COMMUNITY HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

FINANCIAL REVIEW

Reserves policy

It is the policy of the trustees to maintain unrestricted funds, which are the operational free reserves of the charity, at a level that provides sufficient funds to cover management and administration and to support occasional unforeseen items of expenditure.

FUTURE PLANS

The trustees will continue to work to build upon the achievements and progress made during the past year to ensure that we continue to maintain St John's Community Hall as an important focal point for social welfare, education and leisure time activities for the community of Pembroke Dock in partnership with the townspeople and relevant statutory, community and voluntary organisations.

Currently the charity is able to meet its financial obligations. However it is important that the project remains financially sound. The trustees will continue to work hard to maximise hall occupancy rates, and seek new forms of hall usage and better accessibility by members of the community. The trustees will always do their best to ensure that the hall is used as widely as possible by the local community, whilst maintaining the hall's principal income stream to ensure the long term viability of St John's Community Hall.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157700

Principal address

Church Street
Pembroke Dock
Pembrokeshire
SA72 6AR

Trustees

Mr D Jones	- resigned 1/4/2019
Mrs R Hudson	
Mr H Johnston	- resigned 1/4/2019
Mr P Tallett	
Mrs V Owen	
Mrs A Scott	
Mr C Ross	
Mrs I Thomas	
Mr R Clarke	
Mr J Lloyd	- appointed 1/4/2019

Independent examiner

K J Randall
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

Solicitors

Philip Roache
12 Meyrick Street
Pembroke Dock
SA72 6AL

ST JOHNS COMMUNITY HALL

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

Approved by order of the board of trustees on31/3/19..... and signed on its behalf
by:

M. V. Owen -
.....
Mrs V Owen - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST JOHNS COMMUNITY HALL**

Independent examiner's report to the trustees of St Johns Community Hall

I report to the charity trustees on my examination of the accounts of the St Johns Community Hall (the Trust) for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



K J Randall
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

Date:3/9/19.....

ST JOHNS COMMUNITY HALL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019**

	Notes	Unrestricted fund £	Restricted funds £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	1,721	-	1,721	153
Charitable activities	5				
General		17,110	-	17,110	17,127
Other trading activities	3	4,821	-	4,821	4,866
Investment income	4	912	-	912	300
Total		24,564	-	24,564	22,446
EXPENDITURE ON					
Raising funds		951	-	951	1,120
Charitable activities	6				
General		24,449	-	24,449	23,492
Total		25,400	-	25,400	24,612
NET INCOME/(EXPENDITURE)		(836)	-	(836)	(2,166)
RECONCILIATION OF FUNDS					
Total funds brought forward		46,115	512,891	559,006	561,172
TOTAL FUNDS CARRIED FORWARD		45,279	512,891	558,170	559,006

The notes form part of these financial statements

ST JOHNS COMMUNITY HALL

BALANCE SHEET AT 31 MARCH 2019

	Notes	Unrestricted fund £	Restricted funds £	2019 Total funds £	2018 Total funds £
FIXED ASSETS					
Tangible assets	11	2,722	508,475	511,197	511,197
CURRENT ASSETS					
Debtors	12	685	-	685	1,157
Cash at bank and in hand		42,412	4,416	46,828	47,192
		43,097	4,416	47,513	48,349
CREDITORS					
Amounts falling due within one year	13	(540)	-	(540)	(540)
NET CURRENT ASSETS		42,557	4,416	46,973	47,809
TOTAL ASSETS LESS CURRENT LIABILITIES		45,279	512,891	558,170	559,006
NET ASSETS		45,279	512,891	558,170	559,006
FUNDS	14				
Unrestricted funds				45,279	46,115
Restricted funds				512,891	512,891
TOTAL FUNDS				558,170	559,006

The financial statements were approved by the Board of Trustees on 3/9/19 and were signed on its behalf by:


Mrs V Owen -Trustee


Mr P Tallett -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**
1. ACCOUNTING POLICIES
Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2019	2018
	£	£
Donations	1,721	153

3. OTHER TRADING ACTIVITIES

	2019	2018
	£	£
Fundraising events	3,320	3,129
Bonus ball	1,501	1,737
	<u>4,821</u>	<u>4,866</u>

ST JOHNS COMMUNITY HALL

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

4. INVESTMENT INCOME

	2019 £	2018 £
Deposit account interest	912	300

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2019 £	2018 £
Hall lettings	General	6,051	5,769
Parent & toddler	General	824	592
Luncheon club	General	6,918	6,902
Short mat bowls	General	1,713	2,084
Table tennis	General	1,604	1,780
		<u>17,110</u>	<u>17,127</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct costs £	Support costs (See note 7) £	Totals £
General	<u>23,069</u>	<u>1,380</u>	<u>24,449</u>

7. SUPPORT COSTS

	Management £	Governance costs £	Totals £
General	<u>668</u>	<u>712</u>	<u>1,380</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

9. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2019 <u>2</u>	2018 <u>2</u>
Part time		

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	153	-	153
Charitable activities			
General	17,127	-	17,127
Other trading activities	4,866	-	4,866
Investment income	300	-	300
Total	22,446	-	22,446
EXPENDITURE ON			
Raising funds	1,120	-	1,120
Charitable activities			
General	23,315	177	23,492
Total	24,435	177	24,612
NET INCOME/(EXPENDITURE)	(1,989)	(177)	(2,166)
RECONCILIATION OF FUNDS			
Total funds brought forward	48,104	513,068	561,172
TOTAL FUNDS CARRIED FORWARD	46,115	512,891	559,006

11. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2018 and 31 March 2019	507,848	4,776	280	512,904
DEPRECIATION				
At 1 April 2018 and 31 March 2019	-	1,645	62	1,707
NET BOOK VALUE				
At 31 March 2019	507,848	3,131	218	511,197
At 31 March 2018	507,848	3,131	218	511,197

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade debtors	-	93
Other debtors	685	1,064
	685	1,157

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2019 £	2018 £
Other creditors	540	540

14. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
Unrestricted funds			
General fund	46,115	(836)	45,279
Restricted funds			
Building	507,848	-	507,848
Equipment	4,643	-	4,643
Community	400	-	400
	512,891	-	512,891
TOTAL FUNDS	559,006	(836)	558,170

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	24,564	(25,400)	(836)
TOTAL FUNDS	24,564	(25,400)	(836)

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	At 31.3.18 £
Unrestricted Funds			
General fund	48,104	(1,989)	46,115
Restricted Funds			
Building	507,848	-	507,848
Equipment	4,693	(50)	4,643
Community	527	(127)	400
	513,068	(177)	512,891
TOTAL FUNDS	561,172	(2,166)	559,006

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**14. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,446	(24,435)	(1,989)
Restricted funds			
Equipment	-	(50)	(50)
Community	-	(127)	(127)
	-	(177)	(177)
TOTAL FUNDS	<u>22,446</u>	<u>(24,612)</u>	<u>(2,166)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	At 31.3.19 £
Unrestricted funds			
General fund	48,104	(2,825)	45,279
Restricted funds			
Building	507,848	-	507,848
Equipment	4,693	(50)	4,643
Community	527	(127)	400
	<u>513,068</u>	<u>(177)</u>	<u>512,891</u>
TOTAL FUNDS	<u>561,172</u>	<u>(3,002)</u>	<u>558,170</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	47,010	(49,835)	(2,825)
Restricted funds			
Equipment	-	(50)	(50)
Community	-	(127)	(127)
	-	(177)	(177)
TOTAL FUNDS	<u>47,010</u>	<u>(50,012)</u>	<u>(3,002)</u>

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

ST JOHNS COMMUNITY HALL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019**

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,721	153
Other trading activities		
Fundraising events	3,320	3,129
Bonus ball	1,501	1,737
	<u>4,821</u>	<u>4,866</u>
Investment income		
Deposit account interest	912	300
Charitable activities		
Hall lettings	6,051	5,769
Parent & toddler	824	592
Luncheon club	6,918	6,902
Short mat bowls	1,713	2,084
Table tennis	1,604	1,780
	<u>17,110</u>	<u>17,127</u>
Total incoming resources	24,564	22,446
EXPENDITURE		
Other trading activities		
Fundraising expenses	20	70
Bonus ball expenses	900	1,050
Parent and toddler expenses	31	-
	<u>951</u>	<u>1,120</u>
Charitable activities		
Wages	6,515	6,249
Light and heat	2,018	1,900
Luncheon club purchases	2,786	2,794
Rent	2,200	2,200
Insurance	1,748	2,078
Repairs and renewals	7,473	4,516
Cleaning	329	2,036
Fixtures and fittings	-	547
Computer equipment	-	31
	<u>23,069</u>	<u>22,351</u>
Support costs		
Management		
Telephone	533	275
Postage and stationery	117	94
Carried forward	650	369

This page does not form part of the statutory financial statements

ST JOHNS COMMUNITY HALL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019**

	2019 £	2018 £
Management		
Brought forward	650	369
Advertising	18	38
	<hr/>	<hr/>
	668	407
Governance costs		
Accountancy fees	660	540
Professional fees	52	194
	<hr/>	<hr/>
	712	734
Total resources expended	<hr/>	<hr/>
	25,400	24,612
 Net expenditure	 <hr/>	 <hr/>
	(836)	(2,166)
	<hr/>	<hr/>

This page does not form part of the statutory financial statements