

## **2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

### **REPORTS & ACCOUNTS**

Year Ending  
31<sup>st</sup> March 2019

Trustees: Ex-Officio – Appointment

Chairman:	Mr Darren Seaton
Vice Chairman & Quartermaster:	Mr Richard Maltby
Treasurer:	Mrs Angela Aiston
Group Secretary:	Mrs Jane Maltby
Group Scout Leader:	Mr Edward Roberts
Scout Leader:	Mr James Greenfield
Appointments Committee Chairman:	Mr Ellis Tansley

Trustees Elected:  
N/A

Bankers:	TSB Bank Ltd 80-82 Nottingham Road Eastwood Nottinghamshire NG16 3NQ	Lloyds Bank Internet Banking Helpdesk CSU Charlton Place, Charlton Road Andover, Hants SP10 1RE
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Solicitors:	Mr George Kujawinski Sheltons Solicitors Belmont House Station Road Hucknall Nottinghamshire NG15 7UE
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Contact Name & Address:	Mrs Susan Plamping 560 Nottingham Road Giltbrook Nottinghamshire NG16 2GW
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Group Registration Number with the Scout Association: 34097

Charity Commission Registration No:	1012853
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## **2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

### **TRUSTEES ANNUAL REPORTS & ACCOUNTS**

Year Ending  
31<sup>st</sup> March 2019

#### **AIMS AND ORGANISATION:**

The 2<sup>nd</sup> Kimberley Scout Group aims to provide the young people of Kimberley and surrounding area with access to a progressive development of their social skills through the many organisations that use Kettlebrook. The Scout Group related organisations include:

- Beavers            ages 6 to 8
- Cubs                ages 8 to 10.5
- Scouts             ages 10.5 to 14
- Explorers          ages 14 to 17

Other users of the centre are:

- Kimberley Playgroup. The organisation uses Kettlebrook Lodge 5 days a week on most mornings and afternoon. With a staff of around 6, it is run as a non-profit making charitable business and caters for some 40-50 children ages 2 to 5.
- The centre is also used by Rainbows (ages 5 to 7), Brownies (ages 7 to 10.5) and Guides (ages 10.5 to 14). The leaders and their other help and support are also provided voluntarily. This Group is also aligned to the appropriate National Organisation.
- Kimberley Women's Institute meets once a month on Mondays.
- Risen Life Church uses Kettlebrook Lodge regularly on Sundays.
- Local groups, such as fitness classes & yoga sessions

Kettlebrook Lodge is a focus for community activities. It is used for private hire at the weekends, including birthday parties for young children in the afternoon and parties for adults (with the exception of 16<sup>th</sup>, 18<sup>th</sup> and 21<sup>st</sup> parties) in the evening. It also caters for wedding receptions, evening functions and other special events including other local fundraising bodies and national organisations that have raised money for various causes.

The day-to-day activities of the scout group are organised by the group scout leader and the various section leaders. The overall management of the groups finances and fundraising activities as well as operation of Kettlebrook Lodge are managed by the executive committee that is made up from a number of the trustees together with a number of representatives of the users of the centre who meet on a monthly basis.

The trustees and leaders are volunteers and take no payment in cash or kind for their services related to the running of the group. However the services of a cleaner and bookings coordinator are employed in relation to Kettlebrook Lodge.

The only connection the group has to other charitable bodies is the Scout Association.

## **2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

### **MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR:**

Our main belief is that, although we only have a small number of leaders, they are dedicated and very proactive and most importantly, they work as a team. However more leaders will always be required to maintain this success for future generations of Beavers, Cubs, Scouts and Explorers.

All sections of the group attend most of the district events and everyone has shown great enthusiasm in everything that they do.

This enthusiasm and energy has helped to maintain strong group numbers with a waiting list of new members wanting to join. Our thanks go out to all the hard work and dedication of all the people involved with this group.

The group continues to be supported by a hard working executive committee. The group has maintained a healthy financial position whilst making many improvements to Kettlebrook Lodge and purchasing new equipment for the groups.

Within the premises spend, the lease of Kettlebrook Lodge premises from Broxtowe Borough Council at £6500 per annum has been paid for on a reciprocal grant funding basis by the council. This lease was last renewed on 13<sup>th</sup> of December 2013 for 6 years and is due for renewal in December 2019.

Initial enquires have been made to the council.

The trustees would like to thank all the people who have worked hard and given generously of their time and donations to make this and every year the success it has been and hopefully this will continue into the future.

### **FINANCIAL ACTIVITIES:**

There has been a good income from subscriptions and we have also had a boost from income from selling off donated items and items that are no longer used that have been lying around.

We have attempted to introduce gift aid into our organisation and this is an ongoing process.

Other major donations made to the group include a percentage of the proceeds from "The Kimberley Jam" which has grown from strength to strength over the past few years.

As always a significant sum was made at our annual Bonfire Night party, from entrance fees, food and drink sales. Rental of the hall also provides a worthwhile contribution.

### **OTHER ISSUES:**

The group is a trust established under its rules that are common to all groups. Trustees are appointed in accordance with the Policy, Organisation & Rules (POR) of the scout association.

The accounts have been drawn up on the receipts and payments basis, in compliance with section 42(3) of the charities act 1992 that is consistent with the previous year.

Approved by the trustees at the AGM and signed for their behalf by the chairman.

## **2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

### **CHAIRMANS REPORT:**

The 2<sup>nd</sup> Kimberley Scout Group continues to thrive. The Beavers, Cubs, Scouts & Explorers groups all report burgeoning numbers of active members, taking part in a full programme of activities both locally and as far afield as the USA and Japan.

We are again very grateful to all those who give their time, energy and enthusiasm. We have seen some long serving volunteers leave but had the vacancies filled by others stepping up to the mark.

We are as always looking to recruit new volunteers to help share the workload.

The group continues to maintain a positive profile within the community. As well as welcoming hundreds to the annual Bonfire Night event, we have been involved in fundraising events in association with local supermarkets including Sainsbury, Asda, Tesco & the Co-op.

We have also applied for grants which have funded improvements such as development of the waste land at the rear of Kettlebrook into a multiuse area, repairs and improvements to the car park, refurbishment of the beautiful teak floor in the main hall and general maintenance such as a lick of paint throughout and repairs and improvements to the plumbing and electrical installations etc. Kettlebrook Lodge fulfils an important role within the community and is enjoyed by many local groups who keep it in near constant use.

The group executive committee continues to support the active members and volunteers with the 2<sup>nd</sup> Kimberley Scout Group.

The challenges ahead for the group include securing our longer term financial future, maintain the standard of the facilities and continuing to promote the good work and benefits of scouting within the local community.

Darren Seaton  
Chairman

**2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

**RECEIPTS AND PAYMENTS ACCOUNT SUMMARY**

Year Ending  
31<sup>st</sup> March 2019

	2019	2018	2017
Total Receipts For The Year	32,799.10	29,794.00	23,843.00
Total Payments For The Year	24,019.47	29,596.00	25,414.00
Net Expenditure For The Year	- 8,779.63	- 198.00	1,571.00
Cash, Bank And Similar Funds Brought Forward	10,796.00	10,994.00	12,565.00
Cash, Bank And Similar Funds Carried Forward	19,575.63	10,796.00	10,994.00

The above Account and accompanying statement of Assets and liabilities were approved by the Trustees on \_\_\_\_\_ and signed on their behalf by:

Darren Seaton  
Chairman

## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

### RECEIPTS

Year Ending  
31<sup>st</sup> March 2019

		2019 - total	2018	2017
	Notes			
Members Subscriptions	1	<b>9,030.00</b>	7,005.00	6,006.00
Less: Capitation paid to district/national Scout Association	2 -	<b>4,018.00</b>	<u>- 4,360.00</u>	- 4,120.00
		- 5,012.00	2,645.00	
		-		
Investment Income Received		-		
Dividends and interest		-		
		-		
Contribution towards activities	3	<b>4,716.40</b>	6,318.00	- 2,408.00
		-		
Donation/Grants	6	<b>8,467.07</b>	8,408.00	7,159.00
Fund Raising	7	<b>4,354.85</b>	4,160.00	5,409.00
Other Income	8	<b>10,248.78</b>	8,263.00	6,981.00
		<u>-</u>		
Total Receipts For The Year		<u>32,799.10</u>	<u>29,794.00</u>	<u>adjust to match last year 23,843.00</u>

## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

### PAYMENTS

Year Ending  
31<sup>st</sup> March 2019

	Notes	2019 TOTAL	2019 Group	2019 units	2018	2017
Premises						
Rent		6,500.00	6,500.00		6,500.00	6500
Light, Heat And Other Services	9	3,942.49	3,942.49	-	4,377.00	4377
Repairs And Renewals	11	1,455.83	1,455.83	-	1,809.00	1380
Cleaning Supplies And Caretaking	10	3,200.76	3,200.76	-	3,785.00	3281
		-				
Donation/Grants/Awards		-				
Activities	4	4,063.55	573.50	3,490.05	6,990.00	3633
Fund Raising	7	2,240.42	2,240.42	-	4,358.00	4358
Admin/Establishment Expenses	12	1,424.52	1,424.52	-	1,233.00	1341
Other Expenses	13	-	-	-	244.00	244
Purchase Of Capital Equipment	14	1,191.90	1,191.90	-	300.00	300
Total Payments For The Year		<u>24,019.47</u>	<u>20,529.42</u>	<u>3,490.05</u>	<u>29,596.00</u>	<u>25,414.00</u>

## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

### ASSETS AND LIABILITIES

Year Ending  
31<sup>st</sup> March 2019

	NOTES	2019 Bank	2019 Cash	2019 Total	2018	2017
<b>Monetary Assets</b>						
Scout Group Council		9,352	-	<b>9,352</b>	3,416	3,678
Cubs Balance in Group account		677	-	<b>677</b>		
Scouts		239	661	<b>900</b>	571	786
Cub Scouts		-	2,157	<b>2,157</b>	2,767	3,623
Beavers		-	4,462	<b>4,462</b>	2,417	1,648
Explorers		2,018	11	<b>2,029</b>	1,625	1,259
Balance In Hand At 31 March 2019	A	12,285	7,291	<b>19,576</b>	10,796	10,994

### BEING

General Fund		19,576
Specific Fuds Set Aside		-
Balance In Hand At 31 March 2020	B	<u>19,576</u>

### Investment Assets (General Fund)

Lloyds Tsb Plc 153 Ordinary Shares 10P (Market Value 31 March 2009)		-	-	-
Lloyds Tsb Plc 153 Ordinary Shares 10P (Market Value 31 March 2010)		-	108	108
	C	-	108	108

### Non-Monetary Assets

Equipment Furniture Etc. - Estimated Market Value	D	5,707	7,610
Depreciation on Value (Base on prev years rate of 25%)		1,427	
Purchases in the year (see Payments)		1,192	
Band Equipment		-	
Computer Equipment		-	



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5,472	7,610	-
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**Liabilities (Those Payable After One Year)**

Leasing Payments Outstanding.

The Group is committed to paying the market lease of £6,500 per annum for 6 years commencing from December 2013.

A discretionary grant of £6,500 per annum has been awarded by Broxtowe Council

6,500	11,375	17,875
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6,500	11,375	17,875
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## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

### NOTES RELATING TO THE ACCOUNTS

Year Ending  
31<sup>st</sup> March 2019

	2019	2018	2017
<b>1 Subscriptions</b>			
Scout Group Council			
Scouts	2,460.00	1620	1680
Cub Scouts	2,280.00	1725	1320
Beavers	2,880.00	2040	2040
Explorers	1,410.00	1620	966
	<u>9,030.00</u>	<u>7005</u>	<u>6006</u>
<b>2 Capitation</b>			
Leaders			
Scouts	1,435.00	1200	1560
Cub Scouts	1,230.00	1440	760
Beavers	820.00	880	960
Explorers	533.00	840	840
	<u>4,018.00</u>	<u>4360</u>	<u>4120</u>
<b>3 Activities income</b>			
Leaders/Group	2,941.50		
Scouts	-		
Cub Scouts	775.00		
Beavers	-		
Explorers	999.90		
	<u>4,716.40</u>	<u>0</u>	<u>0</u>
<b>4 Activities Expenditure</b>			
Leaders/group	573.50	6990	3633
Scouts	1,196.61		
Cub Scouts	953.32		
Beavers	15.60		
Explorers	1,324.52		
	<u>4,063.55</u>	<u>6990</u>	<u>3633</u>
<b>5 other Expenditure</b>			
Leaders	-		
Scouts	-		
Cub Scouts	- 55.00	55	
Beavers	-		
Explorers	223.69		
	<u>168.69</u>	<u>55</u>	<u>0</u>
	-		
<b>6 Donations</b>			
Broxtowe Borough Council - Lease	6,500.00	6500	6500

## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

Kimberley Guiding	370.00		
Kimberley Jam	1,019.07		
Eastwood Town Council - Keith Longdon	-		
Kimberley Town Council - General Funds	-		
Awsorth Parish Council	-		
Gate Inn	-		
Local Donations	328.00	1908	659
Fernwoods	-		
Nottinghamshire Scout Council	250.00		
	<hr/> 8,467.07	<hr/> 8408	<hr/> 7159

### 7 Fundraising

		2019	2018	
	income		Expenditure	
Bonfire Night - Takings Excluding bar		3,778.85	6506	
less cost		-	2,240.42	3797
		-		
		-		
200 Club		-		
less prizes		-		
		-		
	as per units			
Scouts Fundraising	accounts	500.00		
Cub Scouts Fundraising		-		
Beavers Fundraising		-		
	as per units			
Explorers Fundraising	accounts	76.00		
Sainsbury Fundraising		-		
Less Group Contribution				
		<hr/> 4,354.85	<hr/> 2240.42	<hr/> 6506    3797

	<b>2,019.00</b>	<b>2018</b>	<b>2017</b>
<b>8 Other Income</b>			
Hire of Hall - Play Group	4,860.00	5265	4050
Hire of Hall - Risen Church	2,100.00		
Hire of Hall - WI	180.00		
Hire of Hall - Other	2,382.84	2998	2141
Re-Cycling	-	0	790
Gift Aid	-	0	0

## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

Sales of Assets - (Road signs etc)	525.94		
	<u>10,048.78</u>	<u>8263</u>	<u>6981</u>
<b>9 Light, Heat and other Others Services</b>			
Electricity	1,551.00	1808	1920
Gas	1,220.52	1239	1456
Water	645.25	322	341
Refuse Disposal	525.72	539	660
	<u>3,942.49</u>	<u>3908</u>	<u>4377</u>
<b>10 Cleaning Supplies And Caretaking</b>			
Cleaning Supplies	496.64		
Caretaking	2,704.12		
	<u>3,200.76</u>	<u>3785</u>	3281
<b>11 Building Repairs and Maintenance</b>			
Fire Safety Equipment - Annual Check and Service		165	
Safety Checks and Inspections	780.00		
Boiler Repair & Maintenance		507	
Repairs	397.99	526	
Replacement windows and Doors	277.84	104	
Miscellaneous		507	
Less Insurance claim		0	
	<u>1,455.83</u>	<u>1809</u>	
<b>12 Admin / Establishment Expenses</b>			
Phone	231.77	332	
less income received		-10	
Website & Online Admin	302.00	0	
Insurance	710.75	711	
Postage/stationary /licences	180.00	200	
	<u>1,424.52</u>	<u>1233</u>	
<b>13 Other Expenses</b>			
Purchase badges and Uniform		1335	
Miscellaneous expenditure		0	
Transport, Fuel and Travel		428	
Training		80	
	<u>0</u>	<u>1843</u>	
<b>14 Purchase of Capital Equipment</b>			
Tents	625.34	0	
Equipment	566.56	0	

**2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

Kitchen Products	-	50
	1,191.90	50

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES:**

I report on the accounts of the group for the year ended 31<sup>st</sup> March 2019 that are set out on pages 5 to 13.

**Respective responsibilities of trustees and examiner:**

The charity's trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1933 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1933 Act,
- Follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43 (7) (b) of the 1933 Act), and
- State whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements  
To keep accounting records in accordance with section 41 of the 1933 Act; and  
To prepare Accounts which accord with the accounting records and comply with the accounting requirement of the 1922 Act have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,

Mrs Susan Plamping  
560 Nottingham Road  
Giltbrook  
Nottinghamshire  
NG16 2GW