

Chair's report for the 2019 SCA Annual Meeting April 4th 2019.

As always, the last year has been an extremely busy one for the SCA. In addition to all our usual activities, we have been much concerned with the re-opening of the post office and in ensuring the continued presence of the library in Saltford. As you know, the post office has been relocated in the library building and re-opened in September. To run the operation a not-for-profit subsidiary of the SCA has been set up, with a separate management committee responsible for the venture under the chairmanship of David Halton. Two part-time staff are employed to run the post office business and the library is looked after by a team of more than 60 volunteers. I cannot emphasise too strongly that the future success of the venture will of course depend on the degree of use by the community as a whole.

Turning to the SCA itself I think that the new foyer continues to be an outstanding success. Not only does it look much better but, with the new bar arrangement, it is easier to operate. You may be interested to know that at a recent Pole Dancing event the bar takings were £1,488 and very similar amount was spent at a wedding reception held earlier in the year. Hall hirings have improved further and in the weeks running up to Christmas there were 80 hirings each week. The average is about 60 to 70 so we are beginning to run out of available space on many days of the week. Room hiring income increased by 14% during 2018 and at £50,404 is the highest ever recorded. Our office staff Helen, Kate, Lynda and Chris have been magnificent in managing this.

You'll also be aware of some major initiatives. The first was the installation of solar panels on the roof of the main hall. The system was installed in March of 2018 and is working to expectations. In the first year it has generated over 30 MWh and this has resulted in about £2,000 direct income from the Feed-in and export tariffs, together with electricity bill savings expected to be in excess of £500. I'd like to record out thanks to the local residents who made interest-free loans to the Association to make the installation possible and I'm pleased to say that the first repayment instalment was made at the start of the year. It's good that we installed the array when we did, since the government is discontinuing the FIT payments on systems installed after April 1st of the current year.

Looking ahead, a major expenditure will be the funding of replacement gas boilers for the main building, which we expect will cost about £25,000. We

hope to do this during the summer months of this year. The new system should be capable of much better control and of course will be much more efficient, so that there will be significant savings in gas costs. Since the sum required is a large fraction of our reserves, we are applying for a contribution to the scheme from European Union money under the Rural Development Programme and also from the Enover Landfill Trust.

The remaining item in the Wansdyke refurbishment plan started last year was the upgrading of the kitchen. This we now plan to do in early summer of this year when we shall recycle much of the furnishing kindly donated by some residents who are in the course of upgrading their own kitchen areas. We shall also very soon have to replace the large cooking stove in the kitchen of the main building (probably about £3k to £4k). We are considering a number of ways to improve the layout of this kitchen and its equipment and the access from the Avon room.

There has been a lot of discussion about the folding chairs, which are felt by many to be very uncomfortable. We are looking forward to obtaining replacements later in the year should funds allow. As a ball-park figure, if we replaced 250 at about £40 to £50 each, the cost would be £10k to £12k, so it would be a non-trivial expenditure.

We have also authorised the expenditure of about £800 to complete an engineering survey of the green room and the area under the stage, with the aim of improving the space and possibly opening it out to form a rehearsal area. The survey will tell us what is possible and the likely cost, so that we would then be in a position to apply for external grant support.

Finally, there is the plan to create a mezzanine balcony at the rear of the main hall to accommodate the sound and lighting controls and to obviate the need to set up such controls on the floor of the hall itself. As reported last year, we have obtained the necessary structural plans and the project has now been priced at about £14k. At the moment we are seeking external grant support for the project.

At last year's AGM I reported that our finances had fallen to about £26k, having previously been at £77k before the foyer improvement. The good news is that due to the very successful fundraising throughout the year and the increase in hiring income, once we have accounted for an outstanding loan towards the solar panel installation, our balance at the end of January was

about £40k. However, we have to set aside about £25,000 for the central heating boilers.

We are also grateful to the sectional organisations for their contributions and here we should make special note of thanks to the Drama Section for their magnificent production of the “Vicar of Dibley”, which raised about £8,000 for the Association. These contributions are much needed in light of the boiler costs just mentioned and other likely expenditure.

I’d also like to record that during the year we have continued to receive strong support from the Parish Council, with whom we have an excellent relationship.

Looking ahead, we shall be holding the 2019 Saltford Festival from June 8th to June 16th. Tina Easterford is chairing the organising committees and arrangements are well in hand. We’re always looking for volunteers to help, so if you can lend a hand, please let us know.

To summarise, it’s been another good year for the Association. We are of course a volunteer organisation and what we do would not be possible without the huge efforts of our many dedicated helpers and a special word of thanks must be given to all those who freely give their time to make the SCA such a success.

Finally, we should like to make special thanks to Kate Vine, who is retiring from the office staff after 13 and a half years and we give our very best wishes for the future. As I already mentioned, the office staff have been magnificent and Kate has been a key player. We have of course sought a replacement and there has been a very strong field of 17 applicants and we are delighted to welcome Gill Goodling to join the team.

We also have a special word of thanks to Keith Richards, who is stepping down from the management committee. Keith has been on the committee for a truly amazing 56 years and we shall miss him and his wise counsel. We hope however that he will continue to support the SCA, especially with his expertise as barman and as our leading consultant on the replacement scheme for the chairs. 56 years is a very special record and we’d like to make a small presentation to Keith to mark this truly outstanding period of volunteering.

John Davies

Hon Chair, SCA, 4th April 2019

4/04/19



Receipts and payments accounts

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For the period
from

01/02/2018

To

31/01/2019

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall hirings	50,405	-	-	50,405	44,171
Interest	50	-	-	50	57
SCAN adverts	11,634	-	-	11,634	9,492
Sectional Income - Short Mat Bowls	4,000	-	-	4,000	4,000
Sectional Income - Village Choir	2,500	-	-	2,500	2,700
Sectional Income - Drama Club	8,000	-	-	8,000	2,750
Sectional Income - Panto	3,500	-	-	3,500	3,500
Sectional Income - SCAMP	1,712	-	-	1,712	-
Affiliation fees	610	-	-	610	615
SCA Activities	30,028	-	-	30,028	41,935
FIT Payments	1,535	-	-	1,535	-
Grants/Bequests	2,785	-	-	2,785	9,580
Donations - general	3,407	-	-	3,407	2,392
Donations - paths	2,914	-	-	2,914	3,296
Donations - libraries and post office	5,972	-	-	5,972	-
Books	2,272	-	-	2,272	2,664
Sundry Income	-	-	-	-	-
Sub total (Gross income for AR)	131,324	-	-	131,324	127,153
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	131,324	-	-	131,324	127,153
A3 Payments					
Waste disposal	1,097	-	-	1,097	1,032
Domestic officer	1,055	-	-	1,055	1,001
Utilities -Gas	3,481	-	-	3,481	1,008
-Water&Sewerage	1,106	-	-	1,106	1,661
-Electric	1,679	-	-	1,679	1,185
Admin & Stationery	4,849	-	-	4,849	3,829
Window cleaning	462	-	-	462	318
Telephone/Internet expenses	1,262	-	-	1,262	1,225
SCAN Production Costs	10,088	-	-	10,088	9,378
Hall Maintenance	9,207	-	-	9,207	5,338
Hall improvements	8,911	-	-	8,911	66,557
SCA Activities Expenses	16,285	-	-	16,285	20,193
Piano tuning	144	-	-	144	282
Pension Contribution to NEST	353	-	-	353	127
Cleaners	8,199	-	-	8,199	14,443
Wages	23,935	-	-	23,935	23,977
Employees Tax & N.I.	2,527	-	-	2,527	2,940
Employers N.I.	4	-	-	4	-
Insurance	2,848	-	-	2,848	1,932
SCAMP Expenses	263	-	-	263	-
Paths	3,000	-	-	3,000	3,000
Library & Post Office	6,696	-	-	6,696	237
Sundry Expenses	144	-	-	144	237
Sub total	107,593	-	-	107,593	159,662
A4 Asset and investment purchases, (see table)					
Assets Purchased	28,968	-	-	28,968	-
Sub total	28,968	-	-	28,968	-
Total payments	136,561	-	-	136,561	159,662
Net of receipts/(payments)	- 5,237	-	-	- 5,237	- 32,509
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	45,301	-	-	45,301	77,810
Cash funds this year end	40,064	-	-	40,064	45,301

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Cheque	- 3,642	-	-
	CAF Gold	55,296		-
	CAF Debit Card	411		-
	CAF Platinum	-	-	-
		-	-	-
	Total cash funds	52,064	-	-
(agree balances with receipts and payments account(s))		Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Solar Panel Loans	Unrestricted	12,000	31.12.2022
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF SALTFORD COMMUNITY ASSOCIATION
FOR THE YEAR ENDED 31 JANUARY 2019**

I report on the Receipts and Payments Account and Balance Sheet, which are set out on pages 1 and 2.

Responsibilities of board of trustees and examiner

As the trustees you are responsible for the preparation of the accounts; you consider the audit requirement of s 144(2) of the Charities Act 2011 does not apply. It is my responsibility to state, on the basis of procedures specified in the general directions given by the Charity Commissioners under s 145(5)(b) of that act, whether particular matters have come to my attention.

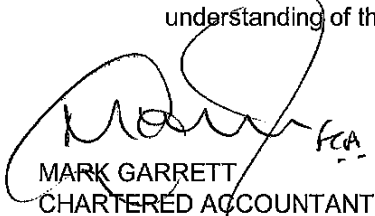
Basis of report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. the procedures undertaken do not provide all the evidence that would be required of an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
 - i) to keep accounting records in accordance with s 130 of the above act.
 - ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the above act.
- b) have not been met or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


MARK GARRETT
CHARTERED ACCOUNTANT

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SN13 8AA

Dated: 11th March 2019