

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form

SCC A3 (R&P)

Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: FILEY SEA CADETS

Charity No: 517293

Fund-name/purpose (If not held for the Unit's general purposes):-

THIS
YEAR
£

LAST
YEAR
£

Notes

REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT
SCAVA (Sea Cadet Victualling Allowance)
OTHER GRANTS
CADET CONTRIBUTIONS
OTHER DONATIONS / LEGACIES
FUNDRAISING & SPECIAL EVENTS PROCEEDS

	£2,400.00	£1,071.28
	£0.00	£0.00
	£3,500.00	£4,600.00
	£7,012.00	£7,499.00
	£10,775.61	£4,417.63
	£6,960.33	£6,402.03

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS
COURSE FEES
SUNDRY SALES RECEIPTS
BANK DEPOSIT INTEREST
PROPERTY RENTS (includes any occasional
OTHER REVENUE RECEIPTS

	£0.00	£0.00
	£1,641.37	£1,828.20
	£916.00	£1,130.25
	£14.02	£4.42
	£190.00	£0.00
	£4,101.42	£3,091.43

TOTAL REVENUE RECEIPTS

A

£37,510.75 £30,044.24

NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED

	£0.00	£0.00
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TOTAL NON-REVENUE RECEIPTS

B

£0.00 £0.00

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

£37,510.75 £30,044.24

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)
- NON-REVENUE ITEMS (= B – E from page AC2)
- COMBINED (=G+H)

G

£1,597.23 £30,044.24

H

£0.00 £0.00

£1,597.23 £30,044.24

£12,843.99 £0.00

CASH/BANK BALANCE FROM LAST YEAR-END

2019

£14,441.22 £12,843.99

CASH/BANK BALANCE AT THIS YEAR-END

AC1

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Unit Name: FILEY SEA CADETS	Charity No: 517293
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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£
Notes		

REVENUE PAYMENTS –**DIRECT CHARITABLE ACTIVITY****COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS
 COMPETITION COSTS
 FUEL & TRAVEL COSTS
 CATERING COSTS
 TRAINING COURSES COSTS
 ARTICLES PURCHASED FOR RESALE

	£633.34	£242.77
	£0.00	£0.00
	£2,485.94	£2,496.34
	£1,750.30	£1,411.24
	£4,650.87	£5,163.72
	£0.00	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX
 HEAT, LIGHT & WATER
 TELEPHONE & BROADBAND
 OFFICE SUPPLIES, POSTAGE & PRINTING

	£0.00	£0.00
	£2,544.72	£3,451.22
	£1,054.12	£1,019.69
	£305.78	£538.03

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE
 BOATS
 VEHICLES
 OTHER MISC EQUIPMENT
 INSURANCE COSTS
 BANK INTEREST & CHARGES

	£2,930.27	£3,281.29
	£3,573.89	£13,289.91
	£3,859.74	£1,268.27
	£1,743.94	£610.60
	£2,516.44	£2,853.75
	£0.00	£10.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION
 FOR OTHER PROFESSIONAL FEES
 FOR LEGAL ADVICE (for constitution or trustees)
 OTHER REVENUE COSTS

	£0.00	£0.00
	£0.00	£0.00
	£0.00	£0.00
	£7,864.17	£4,095.84

TOTAL REVENUE PAYMENTS

D

£35,913.52 £39,732.67

NON-REVENUE PAYMENTS –

ASSETS

	£0.00	£0.00
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TOTAL NON-REVENUE

E

£0.00 £0.00

TOTAL PAYMENTS (=D+E)

F

£35,913.52 £39,732.67

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Apr-19

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Unit Name:	FILEY SEA CADETS	Charity No:	517293
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(English/Welsh Units: No valuations/costs or accounts notes required)

*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

CONTINGENT LIABILITIES (estimated total amount)

(*Show details on an extra attached (numbered) page if necessary)

**LAST
YEAR
£**

£0.00

[]	[]
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	- or say if none
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Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

17.10.2019

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Form SCC A3 (R&P) Apr-19																		
<small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																				
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Unit address (or address for correspondence):- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%;">House name:</td> <td>TS UNSEEN</td> </tr> <tr> <td>Street and No:</td> <td>SOUTHDENE</td> </tr> <tr> <td>Area or Estate</td> <td></td> </tr> <tr> <td>Town/City:</td> <td>FILEY</td> </tr> <tr> <td>County</td> <td>NORTH YORKSHIRE</td> </tr> <tr> <td>Post Code:</td> <td>YO14 9BB</td> </tr> </table>			House name:	TS UNSEEN	Street and No:	SOUTHDENE	Area or Estate		Town/City:	FILEY	County	NORTH YORKSHIRE	Post Code:	YO14 9BB						
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Town/City:	FILEY																			
County	NORTH YORKSHIRE																			
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Unit Management Team members (the 'charity trustees') at date of signing Report:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%;">NICHOLAS INGHAM</td> <td style="width: 40%;">STEVEN HOPKINSON</td> <td style="width: 20%;"></td> </tr> <tr> <td>LOUISE DOUGLAS</td> <td></td> <td></td> </tr> <tr> <td>ANTONY FLETCHER</td> <td></td> <td></td> </tr> <tr> <td>ANDREW GARSIDE</td> <td></td> <td></td> </tr> <tr> <td>DIANE SHAW</td> <td></td> <td></td> </tr> <tr> <td>KEN LOMAS</td> <td></td> <td></td> </tr> </table>			NICHOLAS INGHAM	STEVEN HOPKINSON		LOUISE DOUGLAS			ANTONY FLETCHER			ANDREW GARSIDE			DIANE SHAW			KEN LOMAS		
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DIANE SHAW																				
KEN LOMAS																				
Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 40%;"></td><td style="width: 40%;"></td><td style="width: 20%;"></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </table>																				
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not : Scotland]:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%;"></td> <td style="width: 40%;"></td> <td style="width: 20%;"></td> </tr> </table>																				
Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution																				
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-																				
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
The Unit's charitable purpose(s) as set out in its constitution is:-																				
To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
The Unit's main activities and achievements in the financial year were:-																				
ONGOING CADET TRAINING AND DEVELOPMENT PURCHASE OF NEW BOATS, CYCLES AND COMPUTER																				
Public Benefit																				
The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:																				
<ul style="list-style-type: none"> • Regular and structured activities with a nautical theme. • Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels. • Availability of formal educational achievements whilst taking courses to earn badges and promotions 																				
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				

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Unit

Name: FILEY SEA CADETS

Charity No:

517293

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted £14,314.55 28 months' on that basis.

[Delete this section if not applicable]

The Unit holds in designated funds representing fixed assets needed for future activities and for future projects to be carried out in as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

Unit Treasurer

Unit Chairman

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

FILEY SEA CADETS

On accounts for the year
ended

31 MARCH 2019

Charity no
(if any)

517293

Set out on pages

AC1

AC2

AC3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2019.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30 October 2019

Name:

MADELINE HORNER

Relevant professional
qualification(s) or body

CEFA
CEMAP
CEYLTRSCB

(if any):

Address:

9 ROSEMAR CLOSE
HUNMANBY FLEET
YO14 0NB


Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Items brought to the attention of the Unit Chairman and Treasurer for the financial year ending 31/3/2019 were the documentary records relating to the petty cash. While these records have improved there was no opening or closing balance available at the time of examination. I suggest that an ongoing running total of the amount of petty cash is kept after each entry and that an independent check of the ongoing balance is carried out at intervals the Unit Chairman deems suitable. During the financial year there are several receipts missing relating to expenditure - list of these has been left with the Unit Treasurer.


Medeline Wina

Filey Sea Cadets

Treasurer Report 2019

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

This report is for the year ending 31st March 2018

Our total income for the year is £ 37510.75 which is made up of Filey and Bridlington Units combined.

- * Filey income £ 28249.61 and Bridlington income £ 9261.14
- * Filey income is up this year by £ 2111.20 due to receiving more donations,
- * Bridlington income is up by £ 5355.31
- * Our total expenditure for the year Filey and Bridlington combined is £ 35913.52
- * Filey expenditure is £ 29876.24 which is down from last year by £ 2923.37
- * Bridlington expenditure is £ 6037.28 which is down by £ 895.78
- * Cadet contributions for Filey totalled £ 5886.00 which is down by £ 674.00
- * Cadet contributions for Bridlington totalled £ 1126.00 which is up by £ 187.00 on the previous year
- * Donations for Filey and bridlington are £ 10775.61 which is £ 6360.98 up on the previous year
- * Fundraising for Filey is £ 5781.91 which is down by £ 541.12 and bridlington for the year is £ 1178.42 which is up by £ 1099.42

The fund raising figure for Filey may be different from the Fundraisers total figure due to slight adjustment within the audited accounts

The basic running cost for the Filey unit which is made up of Heat, light, water and Insurance costs is £ 477.67 a month which is down on the previous year by £ 47.74 a month.
This is a reflection of the careful use of utilities

- * This years closing balances on the unit accounts are

£ 11166.65 and £ 3147.90 giving a total of £ 14314.55

Filey Unit Total Balance £ 8806.23

Bridlington Unit Total Balance £ 5508.32

Unit treasurer
A P Fletcher