

Company Registration number 08339362

Charity Registration number 1151259

Tylorstown Welfare Hall Limited

Annual Report and Financial Statements
for the year ended 31 March 2019

Tylorstown Welfare Hall Limited

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Tylorstown Welfare Hall Limited

Reference and administrative information

Trustees	Anthony David Jones Dawn Berrington Ceri Hunt Eva Thomas Michelle Collins-Morgan Michael Morgan Nigel Morgan Peter Bridgewater (appointed 18 June 2018)
Registered office	Tylorstown Welfare Hall East Road Tylorstown Rhondda South Wales CF43 3DA
Accountants	RH Jeffs & Rowe 27/28 Gelliwastad Road Pontypridd CF37 2BW
Bank	Barclays Bank Plc
Company Number	08339362
Charity Number	1151259

Tylorstown Welfare Hall Limited

Trustees' Annual Report for the year ended 31st March 2019

The Board of Trustees present their report together with the financial statements of the charity for the year ended 31 March 2019. The financial statements have been prepared in accordance with the accounting policies set out on page 9. This report also represents the Directors' Report as required by company law.

Chair's Introduction

This year has been another successful one for us at Tylorstown Welfare Hall. We have continued to be more self-sufficient and less dependent on external grant funding. We achieved our £10,000 fundraising target and have raised £4,821 towards our new fundraising target of £20,000. In 2019/2020 we aim to continue our fund raising and to improve on our current situation through community consultations to ensure we provide the services required by local people.

The Hall suffered a significant internal flood in February 2019 which made the building unusable for events whilst significant repair work is being carried out. This has been hugely disappointing for all involved and for the residents of Tylorstown. However, the Hall is well insured for both the repair work and for loss of income and we do not expect to suffer significantly financially. The Hall is currently still closed for major events although some of the smaller rooms are open for clubs and are being used as usual. We expect the Hall to open fully towards the end of the year.

Structure Governance and Management

The Board of Trustees comprises eight trustees. We employ a Community Development Manager to undertake the day to day management and liaise with the community. There are numerous volunteers who run the events and activities of the Hall.

Risk Management

We ensure there is always effective communication between Trustees, the Manager and Volunteers. We have a staff handbook, policies and procedure which are currently being updated. All Trustees, the Manager and Volunteers have a recent Disclosure and Barring Service check where required.

Volunteers

The Trustees appreciate the contribution of all the volunteers who have given time for the Hall during the year. Without them all we have achieved so far would not have been possible.

Objectives and Activities for Public Benefit

The company is a registered charity and the Trustees have had regard for the Charity Commission's guidance on public benefit. The values of those responsible for the Hall's development are based around the desire to provide accessible and affordable opportunities for economic activity, self-improvement and self-reliance by creating a local centre run by local people for local people.

The Hall's mission is to achieve this through:

- Creating facilities that support employment, entrepreneurial, social and cultural opportunities.
- Using the performing arts as a vehicle for local regeneration
- Providing meaningful training and volunteering opportunities
- Being regarded as a successful and sustainable social enterprise

Tylorstown Welfare Hall Limited

Trustees' Annual Report for the year ended 31st March 2019

Future Plans

The following are critical to Tylorstown Welfare Hall's future:

- Securing grant aid to fund the capital development works and working capital requirements in the short to medium term
- Retaining the services of the Hall Manager and volunteers.
- Ensuring the Trustee Board has appropriate skills necessary to help the Hall achieve its potential.
- Developing the current brand and implementing an effective promotional strategy to raise the Hall's profile in a way that is memorable, and generates inclusive support.
- Ensuring fairly priced products/services and hire spaces that people/organisations want to use/support within the Hall
- Providing great levels of customer service that enhances the Hall's reputation and generates repeat and referral custom
- Developing a cohesive staffing/volunteer/management structure that ensures this diverse facility runs smoothly and profitably.

Financial Review

For the period to 31 March 2019 the charity had total income of £183,245 (LY: £66,138). £123,117 of this came from Grants & Donations (LY: £4,579) whilst most of the remaining income came from Charitable activities such as Hall hire and the sale of goods within the building. These totalled £50,940 (LY: 53,021). Total expenditure came to £58,550 (LY: £53,372).

Therefore the charity made a surplus of £124,695 for the year having made a surplus of £12,766 in 2017/2018.

The charities total assets come to £159,512 (LY: £34,817) having increased from last year by the surplus from the Income & Expenditure account. £127,770 of these assets relate to Restricted Funds (LY: £14,093) leaving Unrestricted Funds of £31,742 (2018: £20,724).

Statement of Trustees' Responsibilities

The Trustees (who are also the Directors for the purpose of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees must prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing the financial statements the Trustees are required to:

Tylorstown Welfare Hall Limited

**Trustees' Annual Report
for the year ended 31st March 2019**

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that so far as they are aware, there is no relevant audit information (as defined by section 418(3) of the Companies Act 2006) of which the charitable company's auditors are unaware. They have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

The report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

This report was approved by the Board of Trustees on the 11 November 2019 and signed on its behalf by:



D A Berrington

Trustee

I report to the Trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of Tylorstown Welfare Hall Limited (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and related notes.

This report is made solely to the charity's Trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Trustees of a charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- a) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- b) the financial statements do not accord with those records; or
- c) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- d) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

.....
Mr. R E Thomas BSc FCA
RH Jeffs & Rowe
Chartered Accountants
27/28 Gelliwastad Road
Pontypridd
20 November 2019

Tylorstown Welfare Hall Limited

**Statement of Financial Activities
for the year ended 31st March 2019**

	Notes	Unrestricted	Restricted	Total year to 31/03/19	Total year to 31/03/18
		£	£	£	£
Income & Endowments					
<u>Voluntary income:</u>					
-Grants & Donations	2	-	123,117	123,117	4,579
<u>Activities for Generating Funds:</u>					
-Charitable activities	2	50,940	-	50,940	53,021
<u>Other income:</u>					
HMRC Maternity refund		-	-	-	8,535
Provision Write Back	9	9,174	-	9,174	-
Bank Interest Received		14	-	14	3
Total Income & Endowments		<u>60,128</u>	<u>123,117</u>	<u>183,245</u>	<u>66,138</u>
Expenditure					
Charitable activities	4	<u>46,937</u>	<u>11,613</u>	<u>58,550</u>	<u>53,372</u>
Total Expenditure		<u>46,937</u>	<u>11,613</u>	<u>58,550</u>	<u>53,372</u>
Movement in total funds for the year:					
Net Income before Transfers	3	13,191	111,504	124,695	12,766
Transfer of Unrestricted monies to Restricted Fund		<u>(2,173)</u>	<u>2,173</u>	<u>-</u>	<u>-</u>
Net Income for the period	3	11,018	113,677	124,695	12,766
Total Funds brought forward		20,724	14,093	34,817	22,051
Total Funds carried forward		<u>31,742</u>	<u>127,770</u>	<u>159,512</u>	<u>34,817</u>

The statement of financial activities includes all gains and losses recognised in the year.
All Income, Endowments and Expenditure derive from continuing activities.

Tylorstown Welfare Hall Limited

**Balance Sheet
as at 31st March 2019**

		2019		2018	
	Notes	£	£	£	£
Fixed Assets					
Tangible assets	7		8,542		2,932
Current Assets					
Stocks		1,535		1,420	
Debtors	8	103,086		10,371	
Cash at bank and in hand		182,532		73,637	
		<u>287,153</u>		<u>85,428</u>	
Creditors: amounts falling due within one year	9	(4,107)		(3,543)	
Deferred Income - Restoration Project	9	<u>(132,076)</u>		<u>(50,000)</u>	
Net Current assets			<u>150,970</u>		<u>31,885</u>
Net Assets			<u><u>159,512</u></u>		<u><u>34,817</u></u>
Funds					
Unrestricted Funds	10	31,742		20,724	
Restricted Funds	11	127,770		14,093	
		<u>159,512</u>		<u>34,817</u>	

The note on pages 9-16 form part of these accounts.

Tylorstown Welfare Hall Limited

Balance Sheet (continued)

**Directors' statements required by Sections 475 (2) and (3)
for the year ended 31 March 2019**

For the year ended 31 March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006; and

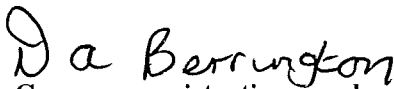
The Board of Trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Under Companies Act 2006, S454, on a voluntary basis, the trustees can amend these financial statements if they subsequently prove to be defective.

These accounts were approved by the Board of Trustees on 11 November 2019, and are signed on their behalf by:

D A Berrington
Trustee


Company registration number 08339362

The notes on pages 9 to 16 form an integral part of these financial statements.

Tylorstown Welfare Hall Limited

**Cash Flow Statement
for the year ended 31 March 2019**

	Notes	year ended March 2019 £	year ended March 2018 £
Reconciliation of net income to net cash inflow from operating activities			
Net Income		124,695	12,766
Depreciation		440	517
(Increase) in stocks		(115)	41
(Increase) in debtors		(92,715)	(8,535)
Increase in creditors		82,640	50,998
Net cash inflow from operating activities		<u>114,945</u>	<u>55,787</u>
Net cash inflow from operating activities		114,945	55,787
Capital expenditure		(6,050)	(577)
Increase in cash in the year		<u>108,895</u>	<u>55,210</u>
Cash and cash equivalents at the beginning of the reporting period		<u>73,637</u>	<u>18,427</u>
Cash and cash equivalents at the end of the reporting period		<u>182,532</u>	<u>73,637</u>

Tylorstown Welfare Hall Limited
Notes to the financial statements
for the year ended 31st March 2019

Statutory Information

Tylorstown Welfare Hall Limited is a registered charity and private company limited by guarantee having no share capital. The company is incorporated in Wales in the United Kingdom. The registered office is East Road, Tylorstown, Ferndale, CF45 3DA. The nature of the company's operations and principal activities is disclosed within the Trustees Report.

The financial statements are presented in Sterling (£), the charities functional currency, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1. Accounting Policies

1.1. Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard, applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Hall constitutes a public benefit entity as defined by FRS 102.

Going Concern

Having considered the year ahead, and despite an internal flood at the beginning of the calendar year which has curtailed most of the activities at the Hall until the end of the calendar year, the Trustees consider that there are no material uncertainties about the Hall's ability to continue as a going concern. This is due to the funding received from Heritage Lottery Fund and the fact the Hall is insured for the damage and the loss of income.

1.2. Taxation

The Charity, being registered, is exempt from Corporation Tax.

1.3. Fund Accounting

The unrestricted funds of the charity comprise those monies which are available to be used towards the meeting of the charitable objectives of the charity at the discretion of the Trustees.

The restricted funds are monies raised or received for a specific purpose and accounted for in accordance with the donors imposed conditions.

1.4. Volunteers

The Welfare Hall could not exist without the services of the many volunteers that help throughout the year. The value of services provided by volunteers is not incorporated into these financial statements.

1.5. Tangible fixed assets and depreciation

Depreciation is provided on equipment at 15% reducing balance basis calculated to write off the cost less residual value of each asset over its expected useful life.

Tylorstown Welfare Hall Limited
Notes to the financial statements
for the year ended 31st March 2019

1.6. Income & Endowments

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- a. Voluntary income is received by way of donations, gifts and unconditional grants and are included in full in the Statement of Financial Activities when receivable.
- b. Where income is dependent upon performance and specific deliverables, income is included in the Statement of Financial Activities as the charity earns the right to consideration by its performance.
- c. Where relevant, donated services and assets are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- d. Investment income is included when receivable.

1.7. Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. Expenditure includes any VAT which cannot be fully recovered.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

1.8. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

1.9. Stock

Stock is calculated at the lower of cost and net realisable value for each item of stock held at the period end date.

Tylorstown Welfare Hall Limited
Notes to the financial statements
for the year ended 31st March 2019

1.10. Debtors

Trade debtors and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid net of any discounts due.

1.11 Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.12 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. Income & Endowments

	Total year to 31/03/19 £	Total year to 31/03/18 £
Included within Income & Endowments for the year are:		
Grants & Donations		
Heritage Lottery Fund	101,250	-
Moondance Foundation	10,000	-
Asda Foundation	996	-
South Wales Miners Grant Assistance	6,050	-
Donations	4,821	4,579
	<u>123,117</u>	<u>4,579</u>
Charitable activities:		
Room and Hall Rental	19,587	19,445
Bar Income	4,146	4,062
Bingo & Raffle	15,247	15,425
Shop Sales	5,482	5,364
Coffee Shop Sales	6,184	6,939
Entertainment	-	928
Dance & Drama Entrance	294	858
	<u>50,940</u>	<u>53,021</u>

Tylorstown Welfare Hall Limited
Notes to the financial statements
for the year ended 31st March 2019

3. Net Income for the period	Total year to 31/03/19 £	Total year to 31/03/18 £
This is stated after charging:		
Independent Examination	1,200	1,308
Payroll	228	72
	<u> </u>	<u> </u>

Tylorstown Welfare Hall Limited
Notes to the financial statements
for the year ended 31st March 2019

4. Expenditure

	Basis of Allocation	Administration Costs	Bar & Shop	Bingo	Entertainment/Events	Other Costs	Governance Costs	Total year to 31 March 19	Total year to 31 March 18
		£	£	£	£	£	£	£	£
Costs directly allocated to activities									
Wages & Salaries including Taxes	Direct	16,645	-	-	-	-	-	16,645	9,995
Bar & Shop Purchases	Direct	-	8,392	-	-	-	-	8,392	9,435
Bingo Costs	Direct	-	-	7,874	-	-	-	7,874	8,329
Events	Direct	-	-	-	2,414	-	-	2,414	1,767
10K Target	Direct	-	-	-	617	-	-	617	808
Costs directly allocated to activities		16,645	8,392	7,874	3,031	-	-	35,942	30,334
Support costs allocated to activities									
Equipment Costs	Direct	1,120	-	-	-	-	-	1,120	1,800
Licences	Direct	289	-	-	-	-	-	289	135
Insurance	Direct	2,624	-	-	-	-	-	2,624	2,500
Water, Light and Heat	Direct	8,243	-	-	-	-	-	8,243	10,316
Cleaning	Direct	444	-	-	-	-	-	444	611
Repairs and Maintenance	Direct	3,559	-	-	-	-	-	3,559	1,795
Printing, Postage and Stationery	Direct	754	-	-	-	-	-	754	1,140
Telephone	Direct	1,485	-	-	-	-	-	1,485	1,416
Travelling and Entertainment	Direct	38	-	-	-	-	-	38	70
Legal and Professional	Direct	-	-	-	-	-	1,728	1,728	768
Accountancy & Payroll	Direct	-	-	-	-	-	1,428	1,428	1,380
Bank Charges	Direct	32	-	-	-	-	-	32	32
Depreciation on Fixtures & Equipment	Direct	-	-	-	-	440	-	440	517
Other Expenses	Direct	-	-	-	-	424	-	424	558
Support costs		18,588	-	-	-	864	3,156	22,608	23,038
Total Expenditure		35,233	8,392	7,874	3,031	864	3,156	58,550	53,372

Tylorstown Welfare Hall Limited
Notes to the financial statements
for the year ended 31st March 2019

5. Staff and Trustee Costs

The Hall currently has one paid employee (2018: 1).

The trustees received no remuneration or benefit in connection with the performance of their duties.

Volunteers play a crucial role in the running of the Hall and without their time and effort the Hall would not have been able to run the way it has done in the last few years.

No employee was paid £60,000 or more during the year (2018 : 0)

	Total year to 31/03/19	Total year to 31/03/18
Net Wages paid	16,645	9,995

6. Related party transactions

No related party transactions took place during the period.

7. Tangible fixed assets

	Equipment £
Cost	
31 March 2018	4,088
Additions	6,050
At 31 March 2019	<u>10,138</u>
Depreciation	
31 March 2018	1,156
Charge for the year	440
At 31 March 2019	<u>1,596</u>
Net book values	
At 31 March 2019	<u>8,542</u>
At 31 March 2018	<u>2,932</u>

Tylorstown Welfare Hall Limited
Notes to the financial statements
for the year ended 31st March 2019

8. Debtors

	£	£
Accrued Income	101,250	8,535
Owed by Tylorstown Welfare Hall & Institute	1,836	1,836
	<u>103,086</u>	<u>10,371</u>

Accrued income - this is money awarded to the charity by Heritage Lottery Fund but has yet to have been received by the charity at the year-end date. It is likely this money will be received when the refurbishment project is further along to completion, which is delayed due to the repair work resulting from the internal flood.

9. Creditors: amounts falling due within one year

	£	£
Other creditors - return of Restoration Project grant	30,826	40,000
Accruals	4,107	3,543
Deferred Income (Restoration Project)	101,250	10,000
	<u>136,183</u>	<u>53,543</u>

Other creditors - Money was granted to the charity during the previous year towards the project for the restoration of the Welfare Hall building. As this project has not begun yet the Trustees withdrew their application and repaid the balance of the grant due in July 2019 and will re-apply when the restoration work is more imminent, expected to be during the 2019/2020 year.

Deferred Income - This is money awarded by the Heritage Lottery Fund but has yet to be earned through the completion of the project.

10. Analysis of Net Assets Between Funds

	Unrestricted £	Restricted £	Total £
Tangible Fixed Assets	2,492	6,050	8,542
Net Current Assets	29,250	121,720	150,970
	<u>31,742</u>	<u>127,770</u>	<u>159,512</u>

11. Restricted Funds

	At 1 Apr 2018	Incoming Resources £	Outgoing Resources £	Transfers	At 31st Mar 2019 £
Restoration Project -					
Heritage Lottery Fund	-	101,250	-	10,000	111,250
Moondance Foundation	-	10,000	(10,000)	-	-
10K Target - towards refurbishment	14,093	4,821	(617)	(7,827)	10,470
Other Projects -					
SW Miners Grant Assistance	-	6,050	-	-	6,050
Asda Foundation	-	996	(996)	-	-
	<u>14,093</u>	<u>123,117</u>	<u>(11,613)</u>	<u>2,173</u>	<u>127,770</u>

Restoration Project

Money has been granted to the charity towards the project for the restoration of the Welfare Hall building.

South Wales Miners Grant Assistance

Funding secured towards replacing the windows at the Hall. This work has been done and the cost will be depreciated from the fund in line with the figures going through the accounts each year.

Asda Foundation

Funding provided towards equipment for a fundraising festival.

Transfers

The Transfer relates to matching funding for the Restoration Project promised as part of the Heritage Lottery Fund grant. The difference has been drawn from unrestricted funds.

