



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2018		31	March	2019

## Section A Reference and administration details

Charity name LISVANE OLD SCHOOL COMMUNITY CENTRE

Other names charity is known by LCA OLD SCHOOL MANAGEMENT COMMITTEE

Registered charity number (if any) 1156308

Charity's principal address 7 CHERRY ORCHARD ROAD

LISVANE

CARDIFF

Postcode CF14 0UD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Jones	Chairman		Lisvane Community Council
2	Vernon Hanson			Lisvane Community Council
3	Eirlys McNeil-Watson			Lisvane Community Council
4	Julie George			Lisvane Community Association
5	Virginia Chambers			Lisvane Community Association
6	Mick Archer			Lisvane Community Association
7	Juliette Sherrard			
8	Alison Jensen		Wef 1 May 2018	
9	Deborah Lazell		Wef 1 May 2018	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Haydn Davies

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	"Foundation" Model Constitution dated 28 January 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	3 appointed by Lisvane Community Council 3 appointed by Lisvane Community Association (Charity no. 1076168) 3 appointed by Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities



**Summary of the objects of the charity set out in its governing document**

To benefit the residents of Lisvane and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During the year in question the Trustees hired the community centre to around 20 different groups for activities available to residents of Lisvane and the neighbourhood. These included a community library, photography group, computer group, community coffee morning, an education initiative for dyslexic children, French classes, youth club, 50+ group, mother and toddler group, Indian dance groups, exercise classes, a Hispanic families group, accommodation for volunteers who work in environmental groups, and casual bookings for parties etc. The facilities were also used by the Lisvane Community Council.

The Trustees also oversaw a programme of maintenance to keep the buildings (one of which is over a century old) in an acceptable state.

Finally, work continued on seeking funds for the planned re-development of the site. The Trustees continue to make progress to secure 'planning gain' funding from the major development planned for Lisvane (for which Lisvane Community Council has agreed in principle to provide bridging finance).

In carrying out these activities, the Trustees had regard to the guidance issued by the Charity Commission on public benefit. They believe that the wide range of social, recreational and educational activities taking place in the centre, combined with the relatively low rents charged and the fact that the centre is available to all who wish to use it are consistent with the public benefit requirement.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The main achievement was to continue to make the community centre available to groups as outlined in the previous section. Numbers of users were as follows:

Organisation	No. of people	No. of meetings
Youth Club	20	39
Bridge	40	50
Disciples Church Group	12	50
Tomorrow's Generation Dyslexia School	6	270
Water Colour	15	39
50+ Club	25	9
Friends of Cefn Onn Park	10	11
Friends of Coed y Felin Woods	10	11
Community Council	11	11
Bollywood Indian Dance	10	40
Dakshin Indian Dance	35	39
Coffee Morning	50	50
Library	2000 books lent annually	
Computer and digital camera classes	20	39
Busy Bees Toddler Group	25	39
Extend Exercise	10	39
Yoga	10	39
French language classes	10	39
Hispanic Families Group	10	39



## Section E Financial review

### Brief statement of the charity's policy on reserves

LOSCC needs reserves to meet unexpected major repair bills and periods when it might not be possible to hire rooms, such as the construction period for the planned development. The generation of reserves also potentially contributes funds towards the cost of development. Reserves at the end of 2018-19 totalled £12.046 of unrestricted funds. £10,000 of this will be held in reserve to meet unforeseen bills and losses of income. Anything above this sum will potentially be transferred to restricted funds to contribute towards the development.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

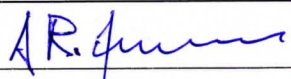
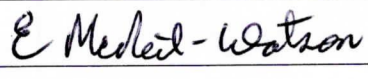
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID ROY JONES	EARLYS MCNEIL - WATSON
Position (eg Secretary, Chair, etc)	CHAIRMAN	TRUSTEE

**Date** 19 November 2019



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

LISVANE OLD SCHOOL COMMUNITY CENTRE

On accounts for the year  
ended

31 MARCH 2019

Charity no  
(if any)

1156308

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31 / 03 / 2019.

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination which gives me  
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

Signed:

*m tee*

Date:

19 NOV 2019

Name:

MARIA TEE

Relevant professional  
qualification(s) or body  
(if any):

G.C.M.A

Address:

TREFETHEN

TYR WINCH ROAD, OLD ST MELLONS

CARDIFF CF83 5UX



**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
LISVANE OLD SCHOOL COMMUNITY CENTRE

No (if any)  
1156308

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01-Apr-18		31-Mar-19

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rental Income	18,006	-	-	18,006	19,174
Donations, legacies and grants	-	10,200	-	10,200	33,129
Fundraising events	-	12,591	-	12,591	12,084
Interest on deposit accounts	-	128	-	128	376
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>18,006</b>	<b>22,919</b>	<b>-</b>	<b>40,925</b>	<b>64,763</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>18,006</b>	<b>22,919</b>	<b>-</b>	<b>40,925</b>	<b>64,763</b>
<b>A3 Payments</b>					
Cleaning Services	823	-	-	823	683
Repairs and maintenance	3,340	-	-	3,340	4,701
Light and heating	3,463	-	-	3,463	3,860
Water and sewerage	360	-	-	360	343
Printing, postage, stationery and computer supplies	-	-	-	-	84
Rates	-	-	-	-	547
Cleaning materials	76	-	-	76	42
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>8,062</b>	<b>-</b>	<b>-</b>	<b>8,062</b>	<b>10,260</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>8,062</b>	<b>-</b>	<b>-</b>	<b>8,062</b>	<b>10,260</b>
<b>Net of receipts/(payments)</b>	<b>9,944</b>	<b>22,919</b>	<b>-</b>	<b>32,863</b>	<b>54,503</b>
<b>A5 Transfers between funds</b>	<b>- 42,210</b>	<b>42,210</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>44,312</b>	<b>214,069</b>	<b>-</b>	<b>258,381</b>	<b>203,878</b>
<b>Cash funds this year end</b>	<b>12,046</b>	<b>279,198</b>	<b>-</b>	<b>291,244</b>	<b>258,381</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Community Account	12,046	-	-
	Barclays Business Premium Account	-	15,003	-
	Hodge Bank Fixed Rate Deposit	-	264,195	-
	<b>Total cash funds</b>	<b>12,046</b>	<b>279,198</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval