

Rooley Moor Neighbourhood Forum (RMNF)

Legal & Administrative Information

Status

Our organisation is a Charitable Incorporated Organisation (CIO)

Charity Commission Registered Number 1165601

Structure

David Olusoga - Honorary President

Andy Meek – Trustee & Chair

John Newcombe – Trustee & Treasurer

Alan Rawsterne - Trustee & Secretary

Frances Healey – Trustee

Cecile Biant – Trustee (Resigned 9th April 2019)

Morley Morgan - Trustee

Councillor Wendy Cocks – Trustee (Appointed 25th October 2018)

Philip Massey – Trustee (Appointed 25th October 2018)

Steve Davison – Trustee (Appointed 25th October 2018)

Registered Office

Owd House

Fern Hill Lane

Rochdale OL12 6BW

Bankers

The Co-operative Bank

P.O. Box 250

Delf House

Southway

Skelmersdale WN8 6WT

Independent Examiner

Last year we asked the Treasurer of the Friend of Rochdale Town Hall (FoRTH) to verify and sign off our accounts.

Reports from Trustees and Officers of the Forum

Structure, Governance and Management

Trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. In exercising their powers and duties, charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission.

It is the duty of each trustee:

- a) To exercise his or her powers and to perform his or her functions as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and
- b) To exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - i. any special knowledge or experience that he or she has or holds himself or herself out as having; and
 - ii. if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

Members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

There are no paid employees of the CIO and the value of services provided by volunteers is not incorporated into financial reporting.

Including trustees and officers there are currently 40 members of the CIO with voting rights. This remains at the same level as last year.

Recruitment & Appointment of Trustees

At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three, or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire.

Any vacancies so arising may be filled by the decision of the members at the annual general meeting and the members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed, or as an additional charity trustee, provided that the limit of 12 charity trustees is not exceeded.

This year Cecile Biant resigned as trustee, but has remained as a member of the forum.

Morley Morgan is standing down as trustees and does not wish to be considered for re-election, although he does wish to remain as a member of the forum.

Andy Meek and Alan Rawsterne are standing down as trustees but wish to be considered for re-election.

Forum Objects

The CIO is established for the public benefit without distinction of ability, sex, sexual orientation, race or political, religious or other opinions for the following purposes in the area of benefit known as Rooley Moor, which shall hereinafter be referred to as the Neighbourhood

The objects of the CIO are:

1. To promote high standards of planning and architecture in or affecting the area of benefit.
2. To educate the public in the geography, history, natural history, culture and architecture of the area of benefit.
3. To secure the preservation, protection, development and improvement of features or areas of historic or public interest in the area of benefit.

In furtherance of the above objects but not otherwise the trustees shall have the power to establish a neighbourhood forum for the area of benefit to promote and or improve the social, economic and environmental well-being of the area.

Accounting Policy, Income & Funds Structure

Income arises from restricted funds (grants), unrestricted donations and recovered Gift Aid.

Expenditure is recognised when an invoice is received or payment made.

There are no tangible fixed assets.

The Reserves Policy of Rooley Moor Neighbourhood Forum CIO is to hold reserves from unrestricted funds to cover our known annual liabilities (such as insurance, hire of meeting rooms, website costs, etc.). £400 has been proposed to cover these costs. The reserves policy will be reviewed at each AGM.

Achievements & Performance

This year has been another busy year with lots of things going on quietly in the background.

August 2018. There was a meeting with Andrew Crossley (agent for the Lord of the Manor), Commoners and members of Rochdale Council to discuss the possible re-instatement of a gate on Rooley Moor Road to reduce fly tipping and to restrict unauthorised access and illegal use of the moor. The forum was awarded a grant from Rochdale Council ward funds and the Lord of the Manor awarded the forum a £1,000 grant from a trust fund to be used towards the cost of a gate. The forum also contributed monies towards the re-instatement of the gate from an award made in previous years by Greater Manchester Police.

September 2018. Forum members made a request for RMNF to be a consultee to the Rossendale planning application ref: 2018/0318 for a proposal from a developer, Gleeson, to construct 119 dwellings on land at Spring Mill, Whitworth.

October 2018. We held our AGM and were delighted to welcome Councillor Wendy Cocks, Philip Massey and Dr Steve Davison as trustees of our forum.

November 2018. HLF project, the artwork was finalised and orders placed for signage. The lead-time and resulting bad weather delayed installation, which took place in the New Year.

Members of the forum approached Rochdale Council to replace the cattle grid on Knack's Lane, which was allowing sheep and cattle across. We are grateful to the council who responded very quickly to resolve the problem by replacing the cattle grid.

November 2018 continued. Dialogue was opened with Rochdale Council regarding appropriate heritage style street lighting for Prickshaw village. This is a complex issue that is on-going; currently we are awaiting a recommendation from the council.

Repairs to parts of the cobbled section of Station Road, leading to Prickshaw village, have been discussed with Rochdale Council. Whilst this section of road is un-adopted, the council recognise the importance of access and egress for emergency vehicles, as well as the heritage value of the area and have agreed to undertake appropriate sensitive repairs to some of the cobbled sections in October 2019.

December 2018. We produced another RMNF calendar and only just broke even with sales against cost. It's questionable if it's worthwhile doing this again if it fails to raise funds for the forum, or runs the risk of making a negative contribution.

Catley Carols was another great success. The forum funded this community get together

January 2019. HLF project, the design, verbiage and artwork for four different heritage trail leaflets was finalised, went to print and was circulated throughout the borough. Feedback from people using these leaflets has been very positive and encouraging.

February 2019. The public consultation for the Rooley Moor Neighbourhood Plan was published by Rochdale Council and opened for consultation on the 8th February 2019.

The HLF project was completed in February 2019. Feedback from the HLF has been very complementary and the trustees feel another project might be possible.

A meeting was held with the Co-operative Heritage Trust (CHT) to discuss a possible link between the Cotton Famine Road and Rochdale Pioneer John Scowcroft (1785 - 1870), who would walk 8 miles over Rooley Moor to preach in Ramsbottom. The Cotton Famine was 1861 - 1865, so presumably John Scowcroft would have been aware of the very great hardship that was being endured by Rochdale cotton mill workers to support the abolition of slavery. We agreed this might be an opportunity for CHT, through their HLF project, to tell how the Pioneer Movement forged social change that was reflected in the attitudes and actions of Rochdale people during the American Civil War.

March 2019. A trustees meeting was held at the start of March to discuss the HLF project closure, Neighbourhood Plan (status update), RMR / Knacks Lane re-instatement of the gate and dates for a village clean up on the 23rd March, In Bloom (unfortunately members of the community could not commit sufficient time to this project) a community event and Catley Carols. We also discussed support for an event in November organised by Vintage Works', a Wild About Rochdale event, Pennine Prospects South Pennines Regional Park - Walk & Ride Event and Mid Pennine Arts project - Spodden Valley Revealed, which members of RMNF have supported.

The public consultation for the Rooley Moor Neighbourhood Plan closed for comment on Friday 22nd March 2019.

April 2019. Cecile Biant formally resigned as a trustee of RMNF, Cecile also stood down as a Rochdale Councillor from 2nd May 2019. We are sure it was a difficult decision to stand down as a trustee and councillor and we appreciate the time, effort and dedication that Cecile has put into the forum and the ward, for that we thank her very much indeed. As far as RMNF is concerned, we are delighted that Cecile wishes to remain as a member of the forum and we hope she won't mind us, from time to time, seeking her input and guidance as to how we should approach things regarding council protocol.

May 2019. The gate was re-instated on Rooley Moor Road

July 2019. A trustees Meeting was held at the beginning of the month to review the Neighbourhood Plan consultation responses, identify any required changes to the plan, agree a RMNF response and decide if the plan should be submitted for examination. Following the meeting we advised the council that the RMNF trustees have formed a unanimous opinion regarding the Neighbourhood Plan. However, the trustees agreed this matter should be discussed at the RMNF AGM, so voting members of the forum are able to input into the final decision. We also advised that we expect the AGM to be sometime in November.

Health & Safety

Risk assessments were in place for all activities and there are no issues to report.

Our Health & Safety policy has been documented and adopted.

Trustee Training

There has been none since July 2018, when Andy Meek attended a trustees training session at Macc in Manchester.

Grants & Funding

February 2019 Rochdale Council - Grant for £2,500 towards our HLF Project

March 2019 Charities Aid Foundation (Trust Fund for the Lord of the Manor) – Grant for £1,000 towards reinstatement of the gate on Rooley Moor Road.

March 2019 RMNF – Cheque payment for £1,220 contribution, consisting of the £1K grant from the LotM and £220 from the PCC grant, towards the cost of gate on Rooley Moor Road. Total cost of the gate £2,640 with Rochdale Council paying the balance of £1,420

August 2019 Vandalised sign (Prickshaw & Broadley Fold) the forum arranged repair at a cost of £90

Other Issues

- Shawfield Turbine - A complaint made in 2015, regarding the position of the turbine and noise from the turbine, is considered closed
- RMNF is a member of the Friends Of The Moorland In Rochdale, Rossendale And Bury, which is a group of likeminded organisations wishing to protect and enhance the upland moors in the vicinity of Bury, Rochdale and Rossendale
- Off road motorbikes and other vehicle accessing the moor continues to cause concern for residents, Commoners who exercise their grazing rights and landowners. We continue to liaise with the Police, The West Pennine Commoners Association, landowners, business with facilities placed on the moors, Councillors and our Members of Parliament to see if effective remedies can be found to protect the moor, its wildlife and upland farming, which are all currently at risk
- We continue to support other neighbourhood forums and are active in attending local Area Forum meetings in the Spotland & Falinge and Norden wards

Rooley Moor Neighbourhood Accounts

Year End: 31-Aug-19

	2018/19 Restricted	2018/19 Restricted	2018/19 Restricted	2018/19 Restricted	2018/19 Restricted	2018/19 Restricted	2018/19 Unrestricted	2018/19 Total
	PCC	DQAG	Asda	Christmas 17	HLF 17	Gate		
	£	£	£	£	£	£	£	£
Opening Balance B/F from Summary 2017-18	320	1,382	176	40	8,304	0	907	11,128
INCOME								
Gift Aid	0	0	0	0	0	0	0	0
Grants	0	0	0	0	0	0	0	0
Projects	0	0	0	0	0	0	0	0
Donations In	0	0	0	0	2,500	1,000	279	3,779
Total Income	0	0	0	0	2,500	1,000	279	3,779
EXPENDITURE								
Consultant Costs	0	0	0	0	0	0	0	0
Training	0	0	0	0	0	0	0	0
Room Hire	0	0	0	0	0	0	0	0
Website	0	0	0	0	0	0	0	0
Insurance	0	0	0	0	0	0	(140)	(140)
Donations Out	0	0	0	0	0	0	0	0
Printing & Stationery	0	0	0	0	(2,588)	0	0	(2,588)
Projects	(289)	0	0	0	(7,843)	(1,000)	0	(9,136)
In Bloom	0	0	0	0	0	0	0	0
Misc Expenses	0	0	0	(40)	0	0	(15)	(55)
Total Expenditure	(289)	0	0	(40)	(10,436)	(1,000)	(155)	(11,920)
Closing Balance	32	1,382	176	(0)	368	0	1,031	2,988

Reconciliation of Accounts 2018/19 To Bank Statement

	Paypal	Co-Op	Total
Opening Balance 01/09/18	50	11,079	11,128
Receipts Reported	0	3,779	3,779
Expenditure Reported	0	(11,920)	(11,920)
Closing Balance 31/8/19 Reported	50	2,938	2,988
Balance at Bank 31/8/19	50	2,938	2,988
	0	0	0

Extract from Coop bank

No.	Date	Description	Bank Reference	Customer Reference	Credit Debit	Additional Information	Running Balance
1		31/10/18 Cheque	8202032700200007	500017		30 820500	11,048.65
2		05/11/18 Standing Order	Vol-RMNF Inv 102	RS GRAPHIC DESGIN		500 11012001285277	10,548.65
3		09/11/18 Standing Order	INV NO 5918	NOTICEBOARDS ONLIN		5,294.64 30144015713660	5,254.01
4		20/11/18 Standing Order	ANNUAL MEMBERSHIP	OPEN SPACES SOCIET		45 20395300100021	5,209.01
5		27/11/18 Standing Order	Inv 103	RS GRAPHIC DESGIN		105 11012001285277	5,104.01
6		28/11/18 Standing Order	INV NO 5936	NOTICEBOARDS ONLIN		507.6 30144015713660	4,596.41
7		09/01/19 Standing Order	HLF - Adhesive	ALAN RAWSTERNE		25.8 40642012974100	4,570.61
8		09/01/19 Standing Order	RMNF EXPENSES	ALAN RAWSTERNE		39 40642012974100	4,531.61
9		09/01/19 Standing Order	2019 Calendar	ALAN RAWSTERNE		287.11 40642012974100	4,244.50
10		09/01/19 Own Account Credit			254		4,498.50
11		16/01/19 Standing Order	Inv GCRMN01	GARY ANDREW CLARK		240 77670324961660	4,258.50
12		30/01/19 Standing Order	RMNF HLF EXPENSES	ALAN RAWSTERNE		87.98 40642012974100	4,170.52
13		30/01/19 Standing Order	inv 5989	NOTICEBOARDS ONLIN		490.7 30144015713660	3,679.82
14		30/01/19 Standing Order	LAUNCH EVENT INVOI	GR8 SPORT LTD		2,500.00 08925068619446	1,179.82
15		01/02/19 Standing Order	INV NO 5997	NOTICEBOARDS ONLIN		200 30144015713660	979.82
16		06/02/19 Standing Order	MEMBERSHIP SUBSCRI	LANCASHIRE LOCAL H		8 01053132603983	971.82
17		19/02/19 BACS Credit	02021322	ROCHDALE BC	2,500.00	20555830718564	3,471.82
18		21/02/19 Own Account Credit			15		3,486.82
19		01/03/19 BACS Credit	1902262012CF	CAF1902262012CF	1,000.00	60300690284941	4,486.82
20		20/03/19 Cheque	820134890020C002	500018		1,220.00 275709	3,266.82
21		14/05/19 Own Account Credit			10		3,276.82
22		02/07/19 Standing Order	010809-07-19	CASE INSURANCE		140.36 010809	3,136.46
23		31/07/19 Standing Order	RMNF EXPENSES	ALAN RAWSTERNE		20.16 40642012974100	3,116.30
24		31/07/19 Standing Order	RMNF EXPENSES	ALAN RAWSTERNE		40 40642012974100	3,076.30
25		31/07/19 Standing Order	RMNF EXPENSES	ALAN RAWSTERNE		48.41 40642012974100	3,027.89
26		14/08/19 Standing Order	inv106519	GR8 SPORT LTD		90 08925068619446	2,937.89

Independant Escamination of azeounts 8-10-19 Totals 3,779 11,920
 I consider that the Rooley moor Neighbourhood accounts have
 been Properly Prepared and give a true and fair view of the groups
 finances for the year ended 31-8-19 P Maign

PAMELA HAIGH
 11, SPOTLAND TOLPS
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