Office

Charity registration number: 1041338

# Yeadon Theatre Company

Annual Report and Financial Statements for the Year Ended 30 April 2019

# Contents (continued)

Reference and Administrative Details	1
Trustees' Report	2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 to 11

## Reference and Administrative Details

Chairperson

D Darnbrough

**Trustees** 

D Darnbrough

J Graham

P Poole

**Principal Office** 

Yeadon Town Hall

High Street Yeadon LS19 7PP

**Charity Registration Number** 

1041338

Independent Examiner

A D Ormondroyd FCA

Tarn House, 77 High Street

Yeadon Leeds

West Yorkshire LS19 7SP

## Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 30 April 2019.

#### Objectives and activities

### Public benefit

The charity is a society which gives the opportunity for a diverse membership to become involved in planning and staging productions.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### Objectives and policies

The charity's only significant working capital requirement is to meet the costs of staging a performance before the full amount of ticket and other income has been realised. The charity maintains what they feel is a reasonable bank balance to mitigate this cashflow risk (and liquidity risk in general). The charity's principal financial assets are bank balances, and it has no debt, so there is not deemed to be any significant credit risk.

### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- · select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP:
- · make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 21 August 2019 and signed on its behalf by:

D Darnbrough Chairperson

## Independent Examiner's Report to the trustees of Yeadon Theatre Company

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 April 2019 which are set out on pages 4 to 11.

### Respective responsibilities of trustees and examiner

As the charity's trustees of Yeadon Theatre Company you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Yeadon Theatre Company's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of Yeadon Theatre Company as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A D Ormondroyd FCA Fox Jennings Cullen

Tarn House, 77 High Street Yeadon Leeds West Yorkshire LS19 7SP

21 August 2019

# Statement of Financial Activities for the Year Ended 30 April 2019

	Note	Unrestricted funds	Total 2019 £	Total 2018 £
Income and Endowments from:				
Donations and legacies	2	197	197	1,332
Other trading activities	3	40,593	40,593	41,969
Investment income	4	100	100	90
Total income		40,890	40,890	43,391
Expenditure on:				
Charitable activities		(38,157)	(38,157)	(51,505)
Total expenditure		(38,157)	(38,157)	(51,505)
Net movement in funds		2,733	2,733	(8,114)
Reconciliation of funds			* 0 000	(1)
Total funds brought forward		30,968	30,968	39,082
Total funds carried forward	13	33,701	33,701	30,968

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2018 is shown in note 13.

# (Registration number: 1041338) Balance Sheet as at 30 April 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible assets	10	361	482
Current assets			
Debtors	11	-	5,507
Cash at bank and in hand	_	33,898	25,483
		33,898	30,990
Creditors: Amounts falling due within one year	12	(558)	(504)
Net current assets	_	33,340	30,486
Net assets	=	33,701	30,968
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds	<u>-</u>	33,701	30,968
Total funds	13	33,701	30,968

The financial statements on pages 4 to 11 were approved by the trustees, and authorised for issue on 21 August 2019 and signed on their behalf by:

D Darnbrough Chairperson

# Notes to the Financial Statements for the Year Ended 30 April 2019

#### 1 Accounting policies

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

#### Basis of preparation

Yeadon Theatre Company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

## Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

### Grants receivable

Grants and donations are only included in the Income and Expenditure Account when the charity has unconditional entitlement to the resources

#### Donated services and facilities

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

#### Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

#### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

### Notes to the Financial Statements for the Year Ended 30 April 2019 (continued)

#### 1 Accounting policies (continued)

#### Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

### Asset class

Equipment

Depreciation method and rate

25% reducing balance

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

# Notes to the Financial Statements for the Year Ended 30 April 2019 (continued)

## 2 Income from donations and legacies

Donations and legacies;	Unrestricted funds  General	Total 2019 £	Total 2018 £
Donations from individuals	197	197	168
Donations from community groups	-	-	164
Grants, including capital grants;			
Grants from other charities			1,000
	197	197	1,332
3 Income from other trading activities			
	Unrestricted funds		
	General £	Total 2019 £	Total 2018 £
Events income	37,507	37,507	
Membership subscriptions			39,284 1,380
	37,507	37,507	39,284
Membership subscriptions	37,507 1,651	37,507 1,651	39,284 1,380
Membership subscriptions	37,507 1,651 1,435	37,507 1,651 1,435	39,284 1,380 1,305
Membership subscriptions Other income from other trading activities	37,507 1,651 1,435	37,507 1,651 1,435 40,593	39,284 1,380 1,305 41,969
Membership subscriptions Other income from other trading activities  4 Investment income	37,507 1,651 1,435 40,593	37,507 1,651 1,435	39,284 1,380 1,305
Membership subscriptions Other income from other trading activities	37,507 1,651 1,435 40,593 Unrestricted funds General	37,507 1,651 1,435 40,593 Total 2019	39,284 1,380 1,305 41,969 Total 2018

## Notes to the Financial Statements for the Year Ended 30 April 2019 (continued)

## 5 Analysis of governance and support costs

#### Governance costs

	Unrestricted funds		
	General £	Total 2019 £	Total 2018 £
Independent examiner fees			
Examination of the financial statements	594	594	504
Other governance costs	4,021	4,021	2,455
Allocated support costs	900	900	
	5,515	5,515	2,959

## 6 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2019 £	2018 £
Depreciation of fixed assets	121	161
Finance charges payable		30

### 7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

## 8 Independent examiner's remuneration

	2019	2018
	£	£
Examination of the financial statements	594	504

#### 9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

# Notes to the Financial Statements for the Year Ended 30 April 2019 (continued)

10 Tangible fixed assets				
			Furniture an equipment	d Total £
Cost				
At 1 May 2018			1,094	1,094
At 30 April 2019			1,094	1,094
Depreciation At 1 May 2018 Charge for the year			612 121	
At 30 April 2019			733	
Net book value				
At 30 April 2019			361	361
At 30 April 2018			482	
,				102
11 Debtors				
			2019	2018
Trade debtors			£	£ 5,507
12 Creditors: amounts falling due wit	hin one year			
Accruals			2019 £	2018 £
13 Funds				
	Balance at 1 May 2018	Incoming resources	Resources expended £	Balance at 30 April 2019
Unrestricted funds				
General	30,968	40,890	(38,157)	33,701

# Notes to the Financial Statements for the Year Ended 30 April 2019 (continued)

13 Funds (continued)				
	Balance at 1 May 2017 £	Incoming resources	Resources expended £	Balance at 30 April 2018 £
Unrestricted funds				
General	39,082	43,391	(51,505)	30,968
14 Analysis of net assets between fund	s			
			Unrestricted funds General	Total funds
As at 30 April 2019			£	£
Tangible fixed assets Current assets			361 33,898	361 33,898
Current liabilities			(558)	(558)
Total net assets			33,701	33,701
			Unrestricted funds General	Total funds
As at 30 April 2018			£	£
Tangible fixed assets			482	482
Current assets			30,990	30,990
Current liabilities			(504)	(504)
Total net assets			30,968	30,968
15 Analysis of net funds				
		At 1 May 2018 £	Cash flow £	At 30 April 2019 £
Cash at bank and in hand		25,483	8,415	33,898
Net debt		25,483	8,415	33,898
		At 1 May 2017	Cash flow £	At 30 April 2018 £
Cash at bank and in hand				25 402
Cush at bank and in hand		39,072	(13,589)	25,483

# Detailed Statement of Financial Activities for the Year Ended 30 April 2019

	Total 2019 £	Total 2018 £
Income and Endowments from:		
Donations and legacies (analysed below)	197	1,332
Other trading activities (analysed below)	40,593	41,969
Investment income (analysed below)	100	90
Total income	40,890	43,391
Expenditure on:		00
Charitable activities (analysed below)	(38,157)	(51,505)
Total expenditure	(38,157)	(51,505)
Net income/(expenditure)	2,733	(8,114)
Net movement in funds	2,733	(8,114)
Reconciliation of funds		
Total funds brought forward	30,968	39,082
Total funds carried forward	33,701	30,968

# Detailed Statement of Financial Activities for the Year Ended 30 April 2019 (continued)

	Total 2019 £	Total 2018 £
Donations and legacies		
Friends of society	-	164
Donations	197	168
NODA grant	-	1,000
	197	1,332
Other trading activities		
Members subscriptions	1,651	1,380
Performance fees	-	145
Box office - Carol concert	3,430	5,740
Box office - Show	25,294	27,190
Programme sales - Show	864	779
Ice cream sales - Show	1,194	846
Bar sales - Carol concert	407	207
Bar sales - Show	5,033	3,670
Raffle - Show	1,073	572
Beverages and snacks	212	280
Sundry income	435	60
Ladies committee	1,000	1,100
	40,593	41,969
Investment income		
Interest received	100	90
	100	90

# Detailed Statement of Financial Activities for the Year Ended 30 April 2019 (continued)

Charitable activities         Costumes and makeup       20       519         LX Hire       2,570       8,445         Properties       468       3,493         Sound       2,725       3,159         Scenery and fittings       3,868       1,873         Production and orchestra       2,730       4,540         Royalties       4,172       5,309         Hire of halls       5,598       7,185         NODA subscriptions       192       200         Insurance and license       2,303       1,098         Ticket commission fees       -       1,375         Refreshments and gratuities       964       329         Ice cream expenses       411       317	
LX Hire       2,570       8,445         Properties       468       3,493         Sound       2,725       3,159         Scenery and fittings       3,868       1,873         Production and orchestra       2,730       4,540         Royalties       4,172       5,309         Hire of halls       5,598       7,185         NODA subscriptions       192       200         Insurance and license       2,303       1,098         Ticket commission fees       -       1,375         Refreshments and gratuities       964       329         Ice cream expenses       411       317	
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Properties       468       3,493         Sound       2,725       3,159         Scenery and fittings       3,868       1,873         Production and orchestra       2,730       4,540         Royalties       4,172       5,309         Hire of halls       5,598       7,185         NODA subscriptions       192       200         Insurance and license       2,303       1,098         Ticket commission fees       -       1,375         Refreshments and gratuities       964       329         Ice cream expenses       411       317	
Sound       2,725       3,159         Scenery and fittings       3,868       1,873         Production and orchestra       2,730       4,540         Royalties       4,172       5,309         Hire of halls       5,598       7,185         NODA subscriptions       192       200         Insurance and license       2,303       1,098         Ticket commission fees       -       1,375         Refreshments and gratuities       964       329         Ice cream expenses       411       317	
Scenery and fittings       3,868       1,873         Production and orchestra       2,730       4,540         Royalties       4,172       5,309         Hire of halls       5,598       7,185         NODA subscriptions       192       200         Insurance and license       2,303       1,098         Ticket commission fees       -       1,375         Refreshments and gratuities       964       329         Ice cream expenses       411       317	
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Insurance and license         2,303         1,098           Ticket commission fees         -         1,375           Refreshments and gratuities         964         329           Ice cream expenses         411         317	
Ticket commission fees  Refreshments and gratuities  Ice cream expenses  - 1,375  964  329  411  317	
Refreshments and gratuities 964 329 Ice cream expenses 411 317	
Ice cream expenses 411 317	
Bar expenses 2,398 1,477	
Donations - 297	
Wharfedale festival expenses - 263	
MD fee 742 1,734	
First aider - 180	
Producers fee 3,300 6,500	
Ticket refunds 60 92	
Depreciation 121 161	
Printing, postage and stationery 176 (145)	15)
Sundry expenses 515 219	
NODA Production team cost - 452	52
Repairs and renewals 900	_
Accountancy fees 594 504	)4
Advertising and marketing 2,743 1,187	37
President's night 283 367	
Presentation and awards night 182 190	0
Motor expenses 122 155	5
Bank charges 30	0
38,157 51,505	5